

Williston Park Board - Regular Meeting
May 19th, 2026
Williston Area Recreation Center-5:30pm
Jordy Larvick Board Room



- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
 - a. Regular Board meeting 4/21/2026
- III. Approval of Bills
- IV. Approval of Financial Statements
 - a. Financial Summary
- V. Executive Director/Staff Reports/ Capital Project updates
 - a. Williston Ice/Turf
 - b. Muni Expansion
 - c. RFCC Renovation / ARC Projects
 - d. SLP Overlook paving
 - e. Western Star Fastpitch Complex
- VI. Old Business
 - a. Potential Parkland Acquisition discussion
 - i. Parcel: 01-269-00-00-31-220
 - ii. Parcel: 01-269-00-00-31-210
- VII. New Business
 - a. Spring Lake Nature Center – Operations update
 - b. Lions Club Update – SLP Amphitheater renovation project
 - c. Land Swap - Plat approval: WPRD-WBSD#7: Water World
 - d. Contractor Recommendation: SLP Overlook project
 - i. Knife River DBA - Strata: \$308,446.75
 - e. WPRD 2026 CIP Budget approval
 - f. Compass Capital
 - g. Capitalization Policy
 - h. Cash Handling Policy
 - i. Recruitment & Selection Process Policy
- VIII. Correspondence
 - a. Citizens to be heard.
 - b. Written
- IX. Adjourn

Next Park Board Regular Meeting **Tuesday June 16th, 2026 @ 5:30pm** in the **Jordy Larvick Board Room at the Williston Area Recreation Center (822 18th St E)**

If special accommodations are needed due to a disability, please call the WPRD Office at 774-9773.

VIRTUAL MEETING ACCESS INFORMATION

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/755643557>

You can also dial in using your phone.

United States: +1 (224) 501-3412

Access Code: 755-643-557

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Attendees are asked to be muted during the meeting. Public comment will be reserved for in-person attendees. Responses to public comment will be made at the subsequent Park Board meeting.

Joe Barsh, Executive Director
Park District Commissioners – Kelly Heller (President), John Liffbrig (Vice-President), Logan Jangula,
Shawn Roness, Derrick Linghor

Mission Statement: "Superior Parks, Facilities, and Programs for all to enjoy an active life"

Draft Date April 21st, 2026

**WILLISTON PARKS AND RECREATION DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Date April 21, 2026, | 5:30PM
Williston Area Recreation Center (WARC): Jordy Larvik Board Room**

CALL TO ORDER

The meeting was called to order at 5:30PM by Commissioner Heller.

ROLL CALL

Present:

Liffrig, Jangula, Linghor, Heller, Roness

Absent:

Also Present: Joe Barsh, Rhonda Ludlum, Kazuma Kaneko, Jim Cote, Jessica Farmer, Emily O'Rear, Miranda Iblings,

ADDITIONS AND DELETIONS TO THE AGENDA- None

APPROVAL OF MINUTES

Motion by Jangula, **Seconded** by Roness we approve the minutes of the previous meeting as received.

Motion Carried

APPROVAL OF BILLS

Motion by Jangula, **Seconded** by Linghor, to approve Park District bills.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

Draft Date April 21st, 2026

- **FINANCIAL REPORT – March 2026**

Financial Summary

Category	Month Actuals	YTD Actuals
Revenue	\$ 327,670	\$ 1,123,590
Expense	\$ 394,478	\$ 2,164,289
Net Position	\$ (66,808)	\$ (1,040,699)

Capital Funds Summary

Category	Allocation	Balance
Parks	20 %	\$ 202,152
Athletic Fields/Golf Course	15 %	\$ 151,614
Facilities	20 %	\$ 202,152
Rainy Day	25 %	\$ 252,690
Capital Purchase	20 %	\$ 202,152
Capital Funds Account Total		\$ 1,010,760

- Monthly report was included in the packet with a new template, this will show the new process in finance.
- Using our funds, and capitol funds and travel sports.
- Finance met with management to discuss the new process moving forward.
- Some changes, instead of one summary, there will be more standard reporting from the balance software where all of the assets and liabilities will be added. The cd's will now be in balance sheets, the bond information, and endowment funds will be included.
- Update from compass capitol, Mark will be at the May park board meeting to see the projects that are being funded through the bond though compass capitol. We have \$625,000 in interest funds.

Motion by Jangula, **Seconded** by Roness, to approve the Financial Report

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

Draft Date April 21st, 2026

EXECUTIVE DIRECTORS/STAFF REPORT

- Williston Ice/Turf
 - Pushing naming rights and pledges.
 - Moving forward with the GMP and design with JE Dunn, there will be a mid to late June groundbreaking and hope to open spring 2028.
- Muni Expansion
 - May 15th at 2pm is groundbreaking.
 - We are doing a reuse water pipeline to maintain the water bill, this is part of the bond itself.
 - There is a JPA coming soon with the city, to make sure that the facilities get taken care of in the future as management changes.
 - This project will include more than the golf course.
- RFCC Renovation/ARC Projects
 - This project may have to be phased due to rising costs, we will accommodate the wrestling community
- SLP Overlook paving
 - Road is out for bid and there are two companies interested in re-paving. We would like to have this done by Oct.
- Western Star Fastpitch Complex
 - This is a fundraising project that WPRD and Boom Fastpitch will work on together.
 - This has a master site plan of field 6,7,8.
 - Plans to make this park more ADA compliant.
- Pros Consulting
 - The rough draft plan was sent over, and it is 140 pages, the director is working through it.
- Communications-
 - Muni ground breaking the press release will be sent out soon, waiting on the new rendering. There will be swag as it is the final year of the 9, there will be a new name as we change into an 18 hole.
 - The WPRD page can now take payment
 - The WPRD Foundation page is active and can also take payment as to make pledges and donations easier for the community to give.
 - Combining the aquatics, Facebook, child sitting and ARC update all combined into one page.

Draft Date April 21st, 2026

OLD BUSINESS

Potential Parkland Acquisition Discussion

- Realtors are working towards a quiet title.
 - Parcel:01-269-00-00-31-220
 - Parcel:01-269-00-00-31-210

NEW BUSINESS

CAPRA

- Masterplan amendment There are a few fundamental standards that we have to have included and added into the masterplan amendment, this includes the mission statement, and a full community inventory of all programs.
- Site visit will be next week April 27- 29, there will be 3 evaluators doing full site visits on Mon/Tues. There will be a staff lunch provided.
- CAPRA visitors will meet with multiple staff while they are here.

Motion by Jangula, **Seconded** by Roness, to approve the two items to be added to the master plan amendment which include the mission statement and community inventory.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

2026 Budget Approval

Motion by Roness, **Seconded** by Jangula, to approve the 2026 Budget as presented.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

CMAR interview committee approval

- WMGC Vertical Construction

Motion by Roness, **Seconded** by Jangula, to approve the CMAR interview committee as presented.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

Draft Date April 21st, 2026

New full-time position approval: Accounts Payable/Receivable Specialist

Motion by Jangula, **Seconded** by Roness, to approve the new full-time position of accounts payable and receivable specialist.

ROLL CALL VOTE:

AYE: Jangula, Heller, Roness, Linghor

NAY: Liffrig

ABSENT: None

Motion Carried

Matrix cardio equipment lease renewal

Motion by Jangula, **Seconded** by Roness, to approve the new Matrix Equipment Lease Renewal

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

CORRESPONDENCE/PUBLIC COMMENT

No correspondence or citizens were present to be heard.

ADJOURNMENT

ATTEST:

Rhonda Ludlum,

Fitness and Wellness Manager



Monthly Board Finance Report

Reporting Period:

April 2026

Prepared By:

Jessica Farmer, Finance Director

Executive Summary

WPRD continues to maintain a stable overall financial position as operations transition into the summer season. Revenues and expenditures are generally tracking within expectations for this stage of the fiscal year, with sales tax revenues continuing to perform strongly.

The revised 2026 budget now reflects both Bond Debt Service and Capital Improvement Project (CIP) activity, providing a more complete picture of projected cash impact throughout the year. A revised CIP Budget is being presented for Board approval at this meeting.

While financial reporting continues to improve each month, some bond-related and historical transactions are still being incorporated into the accounting system as part of ongoing reporting and transparency improvements. Management will continue monitoring cash flow, reserves, operational spending, and capital project activity closely throughout the year.

Key Updates

- Revised **2026 CIP Budget** is being presented for Board approval at this meeting.
- Updated 2026 budget reporting now includes **Bond Debt Service and Capital Improvement Project (CIP)** activity to better reflect projected annual cash impact.
- **Sales tax revenues continue to perform strongly**, though current reporting remains impacted by timing differences associated with the 2025 bond implementation and updated sales tax processing procedures.
- Overall **cash position remains stable** as the District enters peak seasonal operations.
- Compass Capital reports that bond reserve and project fund investments continue to perform as expected, with the Project Fund **surpassing \$1 million in earnings since December 2025**.
- Additional bond fund reporting and reserve activity will continue to be incorporated into future financial statements as accounting updates progress.
- WPRD secured an additional Black Mountain Software accounting license to support the transition of Foundation accounting into a separate accounting environment.

Board Awareness / Action Items

- **Upcoming decisions:** Not applicable
- **Policy / budget amendments:** 2026 CIP Budget; Capitalization Policy; Cash Handling Policy
- **Requested board action:** Approve policy and budget submissions

Fund 10: General Fund

The General Fund continues to maintain a stable financial position as the District transitions into peak seasonal operations. Through April 2026, revenues and expenditures are generally tracking within expectations for this stage of the fiscal year, with sales tax revenues, memberships, program activity, and seasonal operations continuing to trend positively.

As of April 30, 2026, the General Fund reports approximately \$7.4 million in cash and investment balances across operating accounts, reserve accounts, CDs, and capital-related accounts. Current year operating activity reflects positive year-to-date results, though management notes that current reporting continues to be impacted by timing differences associated with the implementation of the 2025 bond issuance and updated sales tax processing procedures through US Bank.

Sales tax revenue remains strong overall; however, the figures currently reflected within Fund 10 represent only the net operational portion remitted to WPRD after required debt service and reserve allocations retained through the bond structure. Additional bond-related transactions and reserve activity will continue to be incorporated into future reporting periods as accounting updates progress.

The revised 2026 budget now incorporates Bond Debt Service and Capital Improvement Project (CIP) activity in order to provide a more complete representation of projected annual cash impact. A revised CIP Budget is being presented for Board approval at this meeting.

Operational expenditures continue to reflect normal seasonal ramp-up activity, including staffing increases, facility preparation, maintenance projects, aquatics preparation, programming activity, and other summer operational expenses. Management continues to closely monitor operational spending, cash flow, reserve balances, and capital project activity throughout the year.

Additional financial reporting visibility continues to improve as ongoing accounting updates, bond fund implementation, and historical transaction reconciliation efforts progress.

Financial Summary

Category	Month Actuals	YTD Actuals
Revenue	\$ 939,300	\$ 5,255,900
Expense	\$ 848,400	\$ 2,912,000
Net Position	\$ 90,900	\$ 2,343,900

Capital Funds Summary

Category	Allocation	Balance
Parks	20 %	\$ 202,152
Athletic Fields/Golf Course	15 %	\$ 151,614
Facilities	20 %	\$ 202,152
Rainy Day	25 %	\$ 252,690
Capital Purchase	20 %	\$ 202,152
Capital Funds Account Total		\$ 1,010,760

Capital Fund allocation balances will be updated following completion of month-end interest postings and final close procedures.

Fund 93: 2025 Bond & Capital Projects Fund

The framework for Fund 93 – 2025 Bond & Capital Projects Fund has been established within the accounting system; however, transactions and historical activity have not yet been fully incorporated into the District's financial reporting. Much of this bond-related activity was previously maintained outside of the accounting software, and management is working to ensure the new structure is implemented accurately and comprehensively as additional transactional information is gathered and reconciled.

In the interim, the District continues to provide monthly reporting updates received directly from Compass Capital Management regarding investment performance and bond-related activity.

As noted by Mark Vitelli, Senior Portfolio Manager with Compass Capital Management, regarding April 2026 activity:

“The Project Fund account continues to perform as expected, earning over \$200,000 for the month of April. This brings the total income earned on the Fund to over \$1 million since December 1, 2025.

The monthly contributions to the debt service accounts are being invested upon receipt into a Treasury Bond that matures shortly before the coupon payments are disbursed.

The Reserve Fund portfolios are fully invested in a 10-year bond ladder in compliance with the permitted investments language and the Century Code. These portfolios continue to perform as expected.”

Additional bond fund reporting, reserve activity, debt service transactions, and project expenditures will continue to be incorporated into future financial statements as the accounting implementation progresses.

Other Funds Snapshot

Fund 20 - Baseball

Category	Month Actuals	YTD Actuals
Revenue	\$ 41,500	\$ 76,600
Expense	\$ 7,500	\$ 23,500
Net Position	\$ 34,000	\$ 53,100

Fund 25 - BRWS

Category	Month Actuals	YTD Actuals
Revenue	\$ 2,000	\$ 69,200
Expense	\$ 0	\$ 0
Net Position	\$ 2,000	\$ 69,200

Fund 40 - Foundation

Category	Month Actuals	YTD Actuals
Revenue	\$ 0	\$ 27,300
Expense	\$ 0	\$ 14,200
Net Position	\$ 0	\$ 13,200

Fund 40 - Foundation

Category	Month Actuals	YTD Actuals
Revenue	\$ 2,700	\$ 3,000
Expense	\$ 4,100	\$ 4,300
Net Position	\$ (1,400)	\$ (1,400)

Monthly Attachments

- Attachment A – 2026 CIP Budget
- Attachment B – Balance Sheet by Fund
- Attachment C – Fund 10 Income Statement
- Attachment D – Other Fund Income Statement Summaries
- Attachment E – Cash Report by Fund
- Attachment F – Combined Check Register (WPRD Account)
- Attachment G – Bond / Investment Update and Statements

WPRD 2026 Budget by Department - Revised			
	Revenue	Expense	Net
Administrative	\$ 12,516,500	\$ 4,887,200	\$ 7,629,300
Marketing	\$ 17,000	\$ 126,000	\$ (109,000)
Parks	\$ 57,000	\$ 420,500	\$ (363,500)
Athletic Fields	\$ 25,000	\$ 178,000	\$ (153,000)
Youth Recreation	\$ 224,500	\$ 170,500	\$ 54,000
Adult Recreation	\$ 75,000	\$ 68,200	\$ 6,800
Fitness	\$ 85,500	\$ 307,500	\$ (222,000)
Aquatics	\$ 89,500	\$ 860,500	\$ (771,000)
Childcare Programs	\$ 529,000	\$ 636,500	\$ (107,500)
Special Events	\$ 38,300	\$ 39,000	\$ (700)
ARC	\$ 1,542,500	\$ 1,251,000	\$ 291,500
RFCC	\$ 90,500	\$ 171,000	\$ (80,500)
Golf Course	\$ 362,500	\$ 210,000	\$ 152,500
Water World	\$ 240,000	\$ 341,000	\$ (101,000)
Grand Total	\$ 15,892,800	\$ 9,666,900	\$ 6,225,900

Other Cash Impacting Items	Est. Outflow	Est. Inflow	Net Change
Bond Debt Service	\$ 5,509,199	\$ -	\$ (5,509,199)
Capital Expenditures	\$ 983,000	\$ -	\$ (983,000)
Adjusted Net Impact to Cash			\$ (266,299)

2026 CIP Budget		
Capital Expenditures	2026 Budget	Notes
Wheel Loader	\$ 208,000.00	New equipment purchase, originally estimated at \$250k, actual cost was significantly lower than target. COMPLETE
LED Lighting Project	\$ 120,000.00	Lighting improvement at the ARC. IN PROGRESS
Flag Pole Project	\$ 20,000.00	This project replaces flag poles across our facilities in recognition of the 250th anniversary of the USA. NOT STARTED
SLP Overlook	\$ 160,000.00	This project has a real cost of approximately \$320k, we will receive grant funds associated with this improvement during the fiscal year, offsetting the total cost by about half. NOT STARTED
WW Parking Lot	\$ 300,000.00	This project is a collaboration between WBSD#7, Community Builders, and WPRD. This represents our estimated portion of the cost. This projects timing is dependent on other construction occurring in the area and may be pushed to 2027 if needed. NOT STARTED
Arc Partitions	\$ 100,000.00	This project is part of the long-term upkeep of the ARC facilities specifically related to the meeting rooms. COMPLETE
WW Shed	\$ 15,000.00	This project is an improvement to the Water World complex and will become part of our overall fixed assets at that location. COMPLETE
Turf Groomer/Cart	\$ 35,000.00	New equipment purchase for improved upkeep and maintenance of turf at the ARC. IN PROGRESS
Amphitheater Refresh	\$ 25,000.00	This project is being completed at Spring Lake Park in conjunction with Lion's Club in recognition of their 100th anniversary. NOT STARTED
Total CIP Budget:	\$ 983,000.00	

Commentary:

While the projected Net Change in Cash after Debt Service payments and Capital Improvement Projects (CIP) is a decrease of approximately \$266,299, this reduction is primarily the result of planned capital investments that are intentionally being funded through existing capital reserves. These projects were identified as priority needs for the District, and delaying them would likely result in increased future costs due to inflation, aging infrastructure, and potential maintenance impacts.

Based on the District's current cash position, stable operating performance, and positive revenue and expenditure forecasts, management believes utilizing a portion of available reserves for these one-time capital improvements is both appropriate and financially sustainable. The District will continue to monitor cash flow and reserve levels closely as projects progress throughout the year.

05/14/26
21:44:38

WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
For the Accounting Period: 4 / 26

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Report ID: L150

10 General Fund

Assets

Current Assets

Cash on Hand - Finance	12,130.00
WPRD Checking	4,375,000.13
Payroll Checking Account	1,888.03
Baseball Checking	(6,291.94)
Capital Funds	1,010,759.85
WPR General Fund CDAR	106,292.00
ASBT CD (3506)	354,709.00
ASBT CD (3688)	354,306.40
ASBT CD (3910)	351,730.81
ASBT CD (4223)	351,658.96
WPR General Reserve CDAR	485,104.00
Due from Funds	332,494.55
Payroll Advances	(2,402.07)

Total Current Assets 7,727,379.72

Fixed Assets

Building Improvements	34,764.80
Park Improvements	25,290.00

Total Fixed Assets 60,054.80

Total Assets 7,787,434.52

Liabilities and Equity

Current Liabilities

Accounts Payable	98,792.97
Federal Withholding Payable	303,863.16
FICA Tax Withholding Payable	(395,391.19)
State Withholding Payable	(6,314.65)
Retirement Payable	8,600.47
Vision Payable	1,961.49
Dental Payable	(3,432.99)
Voluntary Life Insurance Payable	(448.40)
RecTrac Holding Account	(1,446.98)
Due to Funds	(93,985.17)

Total Current Liabilities (87,801.29)

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
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10 General Fund

Other Liabilities

Gift Certificate Holding (2,683.30)

Total Other Liabilities (2,683.30)

Total Liabilities (90,484.59)

Equity

Fund balance 4,966,342.93

WPR CDAR Fund Balance 567,683.00

Conversion Balancing Account (9.00)

CURRENT YEAR INCOME/(LOSS) 2,343,902.18

Total Equity 7,877,919.11

Total Liabilities & Equity 7,787,434.52

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
For the Accounting Period: 4 / 26

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15 Spring Lake House Fund

Assets

Current Assets

SLP House Acct

1,007.41

Total Current Assets

1,007.41

Total Assets

1,007.41

Liabilities and Equity

Total Liabilities

Equity

Fund balance

1,007.41

Total Equity

1,007.41

Total Liabilities & Equity

1,007.41

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
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20 Baseball Fund

Assets

Current Assets

WPRD Checking	(4,717.45)
Payroll Checking Account	(245.04)
Baseball Checking		136,932.35

Total Current Assets		131,969.86
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Total Assets		131,969.86
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Liabilities and Equity

Current Liabilities

Accounts Payable		2,304.17
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Total Current Liabilities		2,304.17
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Total Liabilities		2,304.17
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Equity

Fund balance		76,606.09
CURRENT YEAR INCOME/(LOSS)		53,059.60

Total Equity		129,665.69
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Total Liabilities & Equity		131,969.86
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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
For the Accounting Period: 4 / 26

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25 BRWS Fund

Assets

Current Assets

BRWS Checking	279,336.99
BRWS CDAR	100,000.00
Due from Funds	(33,333.33)

Total Current Assets 346,003.66

Total Assets 346,003.66

Liabilities and Equity

Total Liabilities

Equity

Fund balance	175,317.67
BRWS CDAR Fund Balance	101,507.00
CURRENT YEAR INCOME/(LOSS)	69,178.99

Total Equity 346,003.66

Total Liabilities & Equity 346,003.66

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
For the Accounting Period: 4 / 26

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30 Federal Fund Grant Fund

Assets

Current Assets

Payroll Checking Account	10,718.18
Federal Grant Fund	8.54

Total Current Assets	10,726.72
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Total Assets	10,726.72
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Liabilities and Equity

Total Liabilities

Equity

Fund balance	10,726.72
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Total Equity	10,726.72
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Total Liabilities & Equity	10,726.72
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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
For the Accounting Period: 4 / 26

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40 Trust Fund

Assets

Current Assets

Trust Checking	136,723.21
Foundation CD	1,040,000.00

Total Current Assets	1,176,723.21
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Total Assets	1,176,723.21
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Liabilities and Equity

Total Liabilities

Equity

Fund balance	1,163,563.78
CURRENT YEAR INCOME/(LOSS)	13,159.43

Total Equity	1,176,723.21
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Total Liabilities & Equity	1,176,723.21
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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
For the Accounting Period: 4 / 26

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41 Foundation (Beer) Fund

Assets

Current Assets

Beer Checking

13,907.74

Total Current Assets

13,907.74

Total Assets

13,907.74

Liabilities and Equity

Total Liabilities

Equity

Fund balance

15,299.89

CURRENT YEAR INCOME/(LOSS)

(1,392.15)

Total Equity

13,907.74

Total Liabilities & Equity

13,907.74

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
For the Accounting Period: 4 / 26

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71 Payroll Clearing Fund

Assets

Current Assets

Payroll Checking Account	61,326.02	

Total Current Assets		61,326.02

Total Assets		61,326.02

Liabilities and Equity

Current Liabilities

Checks Payable	58,774.07	
Federal Withholding Payable	(129.83)	
FICA Tax Withholding Payable	(791.02)	
State Withholding Payable	(526.56)	
Retirement Payable	(117.03)	
Vision Payable	416.85	
Dental Payable	2,811.58	
Voluntary Life Insurance Payable	550.25	
Life Insurance Payable	337.71	

Total Current Liabilities		61,326.02

Total Liabilities & Equity		61,326.02

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
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73 Claims Clearing Fund

Assets

Current Assets

WPRD Checking	1,411,351.96
Payroll Checking Account	23.09
Baseball Checking	13,469.46
Trust Checking	6,062.21

Total Current Assets 1,430,906.72

Total Assets 1,430,906.72

Liabilities and Equity

Current Liabilities

Checks Payable	1,430,906.72
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Total Current Liabilities 1,430,906.72

Total Liabilities & Equity 1,430,906.72

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
For the Accounting Period: 4 / 26

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92 Debt Service

Assets

Current Assets

Reserve Account Fund Balance (10,013,347.00)

Total Current Assets (10,013,347.00)

Total Assets (10,013,347.00)

Liabilities and Equity

Total Liabilities

Equity

Fund balance (20,026,695.00)
10,013,348.00

Total Equity (10,013,347.00)

Total Liabilities & Equity (10,013,347.00)

05/15/26
09:12:20

WILLISTON PARKS & RECREATION DISTRICT
Income Statement
For the Accounting Period: 4 / 26

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10 General Fund

Account Object	Description	----- Current Year -----			Variance	%
		Current Month	Current YTD	Budget		
Unknown						
400100	Bank & Merchant Fees					
11003	Merchant Fees		21,851.60		-21,851.60	
11015	Bank Fee	64.24	314.24		-314.24	
91100	General	15.01	15.01		-15.01	
	Total Account	79.25	22,180.85		-22,180.85	
410100	Wages					
11032	Full Time Wages	334,857.38	898,426.48		-898,426.48	
11037	Board Wages		600.00		-600.00	
11039	Membership Specialist		1,466.25		-1,466.25	
11100	Part-Time Wages	196,350.29	528,600.05		-528,600.05	
	Total Account	531,207.67	1,429,092.78		-1,429,092.78	
410200	Payroll Taxes					
11029	Workers Compensation		11,648.19		-11,648.19	
11034	Social Security Expense	32,935.04	88,604.10		-88,604.10	
11035	Medicare Expense	7,702.47	20,721.86		-20,721.86	
	Total Account	40,637.51	120,974.15		-120,974.15	
410300	Employee Benefits					
11028	Health Insurance		55,428.06		-55,428.06	
11031	Life Insurance	305.23	871.77		-871.77	
11033	Retirement Expense	27,895.59	78,001.11		-78,001.11	
	Total Account	28,200.82	134,300.94		-134,300.94	
420100	Contracted Services					
11004	Professional Services: Audit Fees	11,708.00	35,829.60		-35,829.60	
11016	Legal Fees	600.00	7,430.89		-7,430.89	
11019	Independent Contractors		7,321.50		-7,321.50	
11020	IT Services	5,470.00	20,329.68		-20,329.68	
11038	Background Screening		462.72		-462.72	
91100	General	49,571.95	119,094.92		-119,094.92	
91103	Equipment	387.82	10,048.62		-10,048.62	
91108	Equipment Rental		129.99		-129.99	
91109	Buildings	72.00	72.00		-72.00	
	Total Account	67,809.77	200,719.92		-200,719.92	
420200	Insurance Expense					
11014	Insurance Expense	5.00	5.00		-5.00	
91100	General	50.00	566.50		-566.50	
	Total Account	55.00	571.50		-571.50	
430100	Supplies Expense					
11007	Office	822.97	3,105.66		-3,105.66	
11024	Uniforms	4,390.31	9,281.31		-9,281.31	
11040	New Hire Expense		2,634.94		-2,634.94	

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10 General Fund

Account Object	Description	----- Current Year -----				Variance	%
		Current Month	Current YTD	Budget			
11965	Merchandise/Pro Shop	2,113.15	24,357.78		-24,357.78		
12029	Grounds Maintenance	507.33	3,788.28		-3,788.28		
12125	Program	1,011.00	65,719.50		-65,719.50		
12127	Aquatics	117.27	117.27		-117.27		
12199	First Aid		5,837.27		-5,837.27		
12202	Food & Beverage Supplies	8,603.68	13,095.33		-13,095.33		
91100	General	11,627.31	23,054.44		-23,054.44		
91103	Equipment	14,519.74	56,587.19		-56,587.19		
91105	Cleaning/Janitorial	4,918.64	25,365.72		-25,365.72		
91108	Equipment Rental	2,077.83	2,217.83		-2,217.83		
91109	Buildings	-2,904.71	-2,835.25		2,835.25		
91197	Fuel	9,322.78	19,806.06		-19,806.06		
	Total Account	57,127.30	252,133.33		-252,133.33		
430200	Hospitality & Employee Engagement						
11009	Hospitality		1,514.48		-1,514.48		
11044	Employee Engagement	120.00	907.90		-907.90		
91100	General	122.52	122.52		-122.52		
	Total Account	242.52	2,544.90		-2,544.90		
430300	Memberships, Dues & Subscriptions						
11025	Memberships and Subscriptions		9,610.34		-9,610.34		
91100	General	3,509.41	5,684.41		-5,684.41		
	Total Account	3,509.41	15,294.75		-15,294.75		
430400	Training, Travel & Professional Development						
11042	Professional Development		2,754.90		-2,754.90		
12199	First Aid		2,661.64		-2,661.64		
	Total Account		5,416.54		-5,416.54		
430500	Marketing, Advertising & Public Relations						
11202	Advertising	6,879.15	-7,355.16		7,355.16		
11204	Public Relations		1,890.83		-1,890.83		
91100	General	385.37	385.37		-385.37		
	Total Account	7,264.52	-5,078.96		5,078.96		
430600	Contributions & Donations Expense						
12202	Food & Beverage Supplies		732.00		-732.00		
91100	General		307.58		-307.58		
	Total Account		1,039.58		-1,039.58		
430700	Permits, Licensing & Assessments						
11012	Tax and Assessments		32,650.07		-32,650.07		
11018	Permits and Licensing		36.00		-36.00		
	Total Account		32,686.07		-32,686.07		
440100	Utilities Expense						
11022	Internet & Telephones	3,381.40	14,959.38		-14,959.38		

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10 General Fund

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
91100	General	10,790.96	139,448.56		-139,448.56	
91198	Utilities Expense		98,911.58		-98,911.58	
	Total Account	14,172.36	253,319.52		-253,319.52	
440200	Maintenance & Repairs					
11000	Miscellaneous	13,967.16	13,967.16		-13,967.16	
11104	Playground Maintenance		4,718.04		-4,718.04	
11105	Splash Pad Maintenance	445.13	445.13		-445.13	
11106	Vehicle Maintenance	59.99	860.32		-860.32	
11903	Zamboni Maintenance & Supply		70.94		-70.94	
11904	HVAC & Boiler Maintenance	569.27	9,986.62		-9,986.62	
12029	Grounds Maintenance	25,331.74	28,456.87		-28,456.87	
12127	Aquatics	3,185.18	10,191.45		-10,191.45	
91100	General	2,434.35	7,285.71		-7,285.71	
91103	Equipment	9,868.48	35,580.98		-35,580.98	
91104	Tools		10.99		-10.99	
91105	Cleaning/Janitorial		2,569.00		-2,569.00	
91109	Buildings	10,011.84	298,201.05		-298,201.05	
	Total Account	65,873.14	412,344.26		-412,344.26	
	Total Unknown	816,179.27	2,877,540.13	0.00	-2,877,540.13	
Revenue						
310100	Long/Short Credit Cards	-29.50	151.50		151.50	
310101	Long/Short Cash	4.31	-131.61		-131.61	
310102	Control Account	664.00	617.19		617.19	
310103	Interest Revenue		19,664.99	65,000.00	-45,335.01	30
310104	Sales Tax Revenue	556,999.47	3,777,458.60	11,500,000.00	-7,722,541.40	33
310105	State Aid/Revenue Sharing	34,916.62	153,387.93	320,500.00	-167,112.07	48
310108	WBSD #7 Facility Usage Agree	654.00	654.00		654.00	
310110	Table, Chair, Square Rental	25.00	25.00		25.00	
310111	Profit Sharing	308.83	308.83		308.83	
310112	Vending Machine Revenue	2,105.22	2,105.22		2,105.22	
310114	Mineral Rights Revenue	7,588.23	33,736.67	200,000.00	-166,263.33	17
310115	SLP House Rent	750.00	750.00		750.00	
310117	Alcohol Permits	175.00	175.00		175.00	
310118	Gift Certificate Holding	1,012.50	1,012.50		1,012.50	
310122	Donations & Fundraising Support	700.00	82,138.46	7,000.00	75,138.46	1173
310124	Reimbursements	22.00	22.00		22.00	
310126	Scholarship	-1,600.00	-1,600.00		-1,600.00	
311100	Facility Rental Revenue	250.00	74,149.43	4,255,000.00	-4,180,850.57	2
311112	Shelter Rental	455.00	455.00		455.00	
311113	Keel Boat Rental	675.00	675.00		675.00	
311120	Equipment Rental Revenue		10,452.03	118,500.00	-108,047.97	9
312100	Sponsorship & Advertising Revenue		10,280.00	22,000.00	-11,720.00	

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10 General Fund

Account Object	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	
314301	Special Events	1,350.00	1,350.00		1,350.00	
314310	Mother Daughter Day Fee	1,300.00	1,300.00		1,300.00	
314314	Puzzle Palooza Fees	456.00	456.00		456.00	
315100	Program Revenue	13,512.50	409,227.29	1,690,800.00	-1,281,572.71	24
315402	Youth Tournament Fees	600.00	600.00		600.00	
315403	Youth Tournament Gate	15,587.00	15,587.00		15,587.00	
315404	Youth Tournament Concessions	5,412.99	5,412.99		5,412.99	
315405	Youth Tournament Souvenirs	8,980.00	8,980.00		8,980.00	
315407	Youth Camps Fees	3,070.00	3,070.00		3,070.00	
315416	Cheer Fees	380.00	380.00		380.00	
315428	Learn to Skate Fees	45.50	45.50		45.50	
315431	Soccer Fees	470.00	470.00		470.00	
315434	Softball Fees	1,890.00	1,890.00		1,890.00	
315437	Sports Sampler Fees	368.00	368.00		368.00	
315443	Tackle FB Fees	115.50	115.50		115.50	
315449	Track Fees	90.00	90.00		90.00	
315452	Volleyball Fees	53.50	53.50		53.50	
316100	Membership Revenue		348,929.72	1,120,000.00	-771,070.28	31
316600	Fast Pitch Boom Fees	600.00	600.00		600.00	
316601	Fast Pitch Boom Fundraising	398.00	398.00		398.00	
316602	Fast Pitch Boom Sponsorship	1,300.00	1,300.00		1,300.00	
316605	AAU Volleyball Fees	2,600.00	2,600.00		2,600.00	
316606	AAU Volleyball Fundraising	16,205.00	16,205.00		16,205.00	
316607	AAU Volleyball Sponsorship	1,300.00	1,300.00		1,300.00	
316609	WBBC Fees	2,775.00	2,775.00		2,775.00	
316611	WBBC Sponsorship	300.00	300.00		300.00	
317100	Merchandise & Concessions Revenue		7,691.39	401,000.00	-393,308.61	2
317703	Pickleball Sponsorship	700.00	700.00		700.00	
317704	Pickleball Fees	525.00	525.00		525.00	
317706	Softball Fees	21,280.00	21,280.00		21,280.00	
317709	Volleyball Fees	250.00	250.00		250.00	
317712	Wonders Fundraising	3,550.00	3,550.00		3,550.00	
318801	Fitness Special Event Fees	-70.00	-70.00		-70.00	
318804	Personal Training Fees	1,921.20	1,921.20		1,921.20	
318805	Pink Glove Boxing Fees	935.00	935.00		935.00	
318807	Boot Camp Fees	1,205.00	1,205.00		1,205.00	
318808	Women & Weights Fees	430.00	430.00		430.00	
318809	Youth Fitness	775.00	775.00		775.00	
318812	Mom & Me Fit	56.00	56.00		56.00	
319900	Arena Rental	150.00	150.00		150.00	
319902	Ice Rental	10,948.75	10,948.75		10,948.75	
319903	Skate Rental	2,780.00	2,780.00		2,780.00	
319904	Skating Fee	347.00	347.00		347.00	
320951	Golf League	1,783.00	1,783.00		1,783.00	
320953	Membership	28,344.55	28,344.55		28,344.55	
320954	Cart Storage/Trail Fees	1,958.00	1,958.00		1,958.00	
320955	Green Fees	7,340.00	7,340.00		7,340.00	
320956	Driving Range	625.00	625.00		625.00	

WILLISTON PARKS & RECREATION DISTRICT
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10 General Fund

Account Object	Description	----- Current Year -----				Variance	%
		Current Month	Current YTD	Budget			
320957	Pro Shop	4,483.00	4,483.00		4,483.00		
320958	Cart Rent	6,387.00	6,387.00		6,387.00		
320959	Pop	1,745.50	1,745.50		1,745.50		
320960	Candy	838.00	838.00		838.00		
320962	Golf Club Rental	215.00	215.00		215.00		
321201	Child Sitting	4,887.50	4,887.50		4,887.50		
321202	Pro Shop	488.50	488.50		488.50		
321203	Locker Revenue	1,550.21	1,550.21		1,550.21		
321204	Membership	100,872.20	100,872.20		100,872.20		
321205	Membership Programs		3,473.40		3,473.40		
321206	Daily Admission	23,687.44	23,687.44		23,687.44		
321207	Tennis Court Rental	425.00	425.00		425.00		
321208	Turf Rental	695.00	695.00		695.00		
321209	Basketball Court Rental	1,354.00	1,354.00		1,354.00		
321210	Meeting Room Rental	5,362.50	5,362.50		5,362.50		
321211	Birthday Room Rental	5,650.00	5,650.00		5,650.00		
321212	Spectator Fee	122.00	122.00		122.00		
322202	Group Swim Lessons	3,924.00	3,924.00		3,924.00		
322211	Lifeguard/WSI Class	1,280.00	1,280.00		1,280.00		
322213	Private Swim Lessons	1,760.00	1,760.00		1,760.00		
322214	Swim Fit	709.50	709.50		709.50		
322216	Aquatic Rental	425.00	425.00		425.00		
322500	Water World Memberships	225.00	225.00		225.00		
322504	Water World Reservations	1,300.00	1,300.00		1,300.00		
324003	Campus Club Fees	250.00	250.00		250.00		
						27	
	Total Revenue	939,304.52	5,255,925.88	19,699,800.00	-14,443,874.12	27	
Expenses							
4100	Administrative						
11003	Merchant Fees	218.71	218.71		-218.71		
11021	Contracted Services	8,200.00	8,200.00		-8,200.00		
11400	Baseball (Finance Use ONLY)	-656.00	-656.00		656.00		
	Total Account	7,762.71	7,762.71		-7,762.71		
4110	Parks						
91101	Construction Materials	5,175.00	5,175.00		-5,175.00		
91103	Equipment	-116.39	-116.39		116.39		
	Total Account	5,058.61	5,058.61		-5,058.61		
4120	Athletic Fields						
11152	Western Star Concession Supply	-239.60	-239.60		239.60		
	Total Account	-239.60	-239.60		239.60		
4150	Youth Recreation						

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10 General Fund

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
11019	Independent Contractors	10,714.00	10,714.00		-10,714.00	
11400	Baseball (Finance Use ONLY)	-5,762.00	-5,762.00		5,762.00	
	Total Account	4,952.00	4,952.00		-4,952.00	
4160	Travel/Club Sports					
11019	Independent Contractors	8,000.00	8,000.00		-8,000.00	
11122	Registration Fee Expense	655.00	655.00		-655.00	
11609	AAU Volleyball Fundraiser	2,369.78	3,424.38		-3,424.38	
11615	AAU Volleyball Tournament Fees	750.00	750.00		-750.00	
11617	WBBC Fundraiser	2,749.14	4,377.27		-4,377.27	
11650	Fast Pitch Boom Concessions		693.87		-693.87	
	Total Account	14,523.92	17,900.52		-17,900.52	
4170	Adult Recreation					
11019	Independent Contractors	1,232.00	1,232.00		-1,232.00	
	Total Account	1,232.00	1,232.00		-1,232.00	
4200	Golf Course					
11961	Beer (Finance Use ONLY)	-576.00	-576.00		576.00	
11962	Pop	-512.57	-512.57		512.57	
11965	Merchandise/Pro Shop		-1,039.70		1,039.70	
	Total Account	-1,088.57	-2,128.27		2,128.27	
	Total Expenses	32,201.07	34,537.97	0.00	-34,537.97	
	Net Income from Operations	90,924.18	2,343,847.78			
	Other Revenue					
399999	Miscellaneous Revenue		54.40		54.40	
	Total Other Revenue	0.00	54.40	0.00	54.40	
	Net Income	90,924.18	2,343,902.18			

Note: Formula for % columns = revenue*100/total expense for Fund.

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20 Baseball Fund

Account	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
310000			17.73		17.73	
340000		15,571.00	29,039.00	138,500.00	-109,461.00	21
341000				24,500.00	-24,500.00	
342000				60,000.00	-60,000.00	
343000		25,930.00	47,550.67	70,000.00	-22,449.33	68
	Total Revenue	41,501.00	76,607.40	293,000.00	-216,392.60	26
Expenses						
4400	Baseball Travel	178.09	11,160.02	143,400.00	132,239.98	8
4410	Baseball Tournament	3,600.00	10,258.20	24,500.00	14,241.80	42
4420	Baseball Concessions	1,572.26	2,022.18	40,000.00	37,977.82	5
4430	Baseball Administration	2,182.82	107.40	63,000.00	62,892.60	
	Total Expenses	7,533.17	23,547.80	270,900.00	247,352.20	9
	Net Income from Operations	33,967.83	53,059.60			
	Net Income	33,967.83	53,059.60			

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25 BRWS Fund

Account	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
	Revenue					
310000			178.99		178.99	
345000		2,000.00	69,000.00		69,000.00	
	Total Revenue	2,000.00	69,178.99	0.00	69,178.99	
	Net Income from Operations	2,000.00	69,178.99			
	Net Income	2,000.00	69,178.99			

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40 Trust Fund

Account	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
310000			345.22		345.22	
350000			27,000.00		27,000.00	
	Total Revenue	0.00	27,345.22	0.00	27,345.22	
Expenses						
7100 Trust-WPR Foundation			14,185.79		-14,185.79	
	Total Expenses	0.00	14,185.79	0.00	-14,185.79	
	Net Income from Operations		13,159.43			
	Net Income	0.00	13,159.43			

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41 Foundation (Beer) Fund

Account	Description	Current Year		Budget	Variance	%
		Current Month	Current YTD			
Unknown						
430700	Permits, Licensing & Assessments		212.50		-212.50	
	Total Unknown	0.00	212.50	0.00	-212.50	
Revenue						
310000			4.90		4.90	
350000		2,699.00	2,951.00		2,951.00	
	Total Revenue	2,699.00	2,955.90	0.00	2,955.90	
Expenses						
7200	Beer-WPR Foundation	4,135.55	4,135.55		-4,135.55	
	Total Expenses	4,135.55	4,135.55	0.00	-4,135.55	
	Net Income from Operations	-1,436.55	-1,392.15			
	Net Income	-1,436.55	-1,392.15			

WILLISTON PARKS & RECREATION DISTRICT
Cash Report by Fund/Account
For the Accounting Period: 4/26

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10 General Fund						
112100 Cash on Hand - Finance	2,930.00	0.00	0.00	0.00	-9,200.00	12,130.00
113100 WPRD Checking	4,294,163.37	944,547.62	1,262.00	0.00	864,972.86	4,375,000.13
113200 Payroll Checking Account	-6,008.87	0.00	607,942.90	0.00	600,046.00	1,888.03
113500 Baseball Checking	-6,291.94	0.00	0.00	0.00	0.00	-6,291.94
113600 Capital Funds	1,010,759.85	0.00	0.00	0.00	0.00	1,010,759.85
121100 WPR General Fund CDAR	106,292.00	0.00	0.00	0.00	0.00	106,292.00
121101 ASBT CD (3506)	354,709.00	0.00	0.00	0.00	0.00	354,709.00
121102 ASBT CD (3688)	354,306.40	0.00	0.00	0.00	0.00	354,306.40
121103 ASBT CD (3910)	351,730.81	0.00	0.00	0.00	0.00	351,730.81
121104 ASBT CD (4223)	351,658.96	0.00	0.00	0.00	0.00	351,658.96
121200 WPR General Reserve CDAR	485,104.00	0.00	0.00	0.00	0.00	485,104.00
Total Fund	7,299,353.58	944,547.62	609,204.90		1,455,818.86	7,397,287.24
15 Spring Lake House Fund						
115100 SLP House Acct	1,007.41	0.00	0.00	0.00	0.00	1,007.41
20 Baseball Fund						
113100 WPRD Checking	-4,717.45	0.00	0.00	0.00	0.00	-4,717.45
113200 Payroll Checking Account	-245.04	0.00	0.00	0.00	0.00	-245.04
113500 Baseball Checking	100,740.37	41,501.00	0.00	0.00	5,309.02	136,932.35
Total Fund	95,777.88	41,501.00			5,309.02	131,969.86
25 BRWS Fund						
114100 BRWS Checking	277,336.99	2,000.00	0.00	0.00	0.00	279,336.99
121300 BRWS CDAR	100,000.00	0.00	0.00	0.00	0.00	100,000.00
Total Fund	377,336.99	2,000.00				379,336.99
30 Federal Fund Grant Fund						
113200 Payroll Checking Account	10,718.18	0.00	0.00	0.00	0.00	10,718.18
115200 Federal Grant Fund	8.54	0.00	0.00	0.00	0.00	8.54
Total Fund	10,726.72					10,726.72
40 Trust Fund						
115300 Trust Checking	136,723.21	0.00	0.00	0.00	0.00	136,723.21
121105 Foundation CD	1,040,000.00	0.00	0.00	0.00	0.00	1,040,000.00
Total Fund	1,176,723.21					1,176,723.21
41 Foundation (Beer) Fund						
113400 Beer Checking	15,344.29	2,699.00	0.00	0.00	4,135.55	13,907.74
71 Payroll Clearing Fund						
113200 Payroll Checking Account	33,111.68	0.00	600,046.00	571,831.66	0.00	61,326.02
73 Claims Clearing Fund						
113100 WPRD Checking	1,194,081.80	0.00	255,767.96	38,497.80	0.00	1,411,351.96
113200 Payroll Checking Account	23.09	0.00	0.00	0.00	0.00	23.09
113400 Beer Checking	0.00	0.00	4,135.55	4,135.55	0.00	0.00
113500 Baseball Checking	8,160.44	0.00	5,309.02	0.00	0.00	13,469.46
115300 Trust Checking	6,062.21	0.00	0.00	0.00	0.00	6,062.21
Total Fund	1,208,327.54		265,212.53	42,633.35		1,430,906.72
92 Debt Service						
115600 Reserve Account Fund	-10,013,347.00	0.00	0.00	0.00	0.00	-10,013,347.00
Totals	204,362.30	990,747.62	1,474,463.43	614,465.01	1,465,263.43	589,844.91

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

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WILLISTON PARKS & RECREATION DISTRICT
Combined Check Register
For the Accounting Period: 4/26

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Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Date Period Issued	Notes
-98775	Clm E	234 LINDQUIST, SAMANTHA	352.00	4/26 04/03/26 CL	5051 352.00
-98774	Clm E	1074 HAUGEN, MASON	88.00	4/26 04/03/26 CL	5052 88.00
-98773	Clm E	1122 LEBARON-JENSEN, BECKY	64.00	4/26 04/03/26 CL	5054 64.00
-98772	Clm E	963 BREAKIE, KRISTEN	64.00	4/26 04/03/26 CL	5055 64.00
-98771	Clm E	1186 WEIGEL-BIRKELAND, MADISON CHRISTI	1000.00	4/26 04/03/26 CL	5056 1000.00
-98770	Clm E	573 KREIL, TAYTUM	1000.00	4/26 04/03/26 CL	5058 1000.00
-98769	Clm E	1187 STAUFFER, DANIELLE	1000.00	4/26 04/03/26 CL	5059 1000.00
-98768	Clm E	1196 SLEMIN, DELANEY	48.00	4/26 04/07/26 CL	5066 48.00
-98767	Clm E	1198 KANGAS, KRISTA	96.00	4/26 04/07/26 CL	5067 96.00
-98766	Clm E	234 LINDQUIST, SAMANTHA	200.00	4/26 04/07/26 CL	5069 200.00
-98765	Clm E	492 KNUDSVIG, PAXTON	420.00	4/26 04/12/26 CL	5070 420.00
-98764	Clm E	158 HARRIS, CARTER	480.00	4/26 04/12/26 CL	5071 480.00
-98763	Clm E	423 VEGA, FRANCISCO	640.00	4/26 04/12/26 CL	5072 640.00
-98762	Clm E	797 LEONARDI, WILLIAM	390.00	4/26 04/12/26 CL	5073 390.00
-98761	Clm E	146 GABUTAN, JUDE	600.00	4/26 04/12/26 CL	5074 600.00
-98760	Clm E	848 DUCHSCHERER, DANIEL	240.00	4/26 04/12/26 CL	5075 240.00
-98759	Clm E	202 JORE, CASEY	450.00	4/26 04/12/26 CL	5077 450.00
-98758	Clm E	1094 SAUER, ANDREW	240.00	4/26 04/12/26 CL	5079 240.00
-98757	Clm E	344 RALPH, MECAYLA	540.00	4/26 04/12/26 CL	5083 540.00
-98756	Clm E	499 BUSHONG, WILL	240.00	4/26 04/12/26 CL	5085 240.00
-98755	Clm E	1185 ALVAREZ-CRESPO, LUIS ENRIQUE	390.00	4/26 04/12/26 CL	5087 390.00
-98754	Clm E	405 TOLMAN, BECKAM	150.00	4/26 04/12/26 CL	5088 150.00
-98753	Clm E	577 MEHLHOFF, JERON	420.00	4/26 04/17/26 CL	5091 420.00
-98752	Clm E	234 LINDQUIST, SAMANTHA	500.00	4/26 04/17/26 CL	5093 500.00
-98751	Clm E	1121 MOSBRUCKER, BRITTNEY	81.00	4/26 04/17/26 CL	5095 81.00
-98750	Clm E	963 BREAKIE, KRISTEN	32.00	4/26 04/17/26 CL	5097 32.00
-98749	Clm E	1122 LEBARON-JENSEN, BECKY	32.00	4/26 04/17/26 CL	5098 32.00
-98748	Clm E	1196 SLEMIN, DELANEY	72.00	4/26 04/17/26 CL	5100 72.00
-98747	Clm E	1198 KANGAS, KRISTA	96.00	4/26 04/17/26 CL	5102 96.00
-98746	Clm E	1071 LEWIS, JADON	25.00	4/26 04/17/26 CL	5105 25.00
-98745	Clm E	405 TOLMAN, BECKAM	50.00	4/26 04/17/26 CL	5109 50.00
-98744	Clm E	1074 HAUGEN, MASON	176.00	4/26 04/17/26 CL	5111 176.00
-98743	Clm V	Check not processed in this period	0	/ 0 / /	
-98742	Clm V	Check not processed in this period	0	/ 0 / /	
-98741	Clm V	Check not processed in this period	0	/ 0 / /	
-98740	Clm V	Check not processed in this period	0	/ 0 / /	
-98739	Clm V	Check not processed in this period	0	/ 0 / /	
-98738	Clm V	Check not processed in this period	0	/ 0 / /	
-98737	Clm V	Check not processed in this period	0	/ 0 / /	
-98736	Clm V	Check not processed in this period	0	/ 0 / /	
-98735	Clm V	Check not processed in this period	0	/ 0 / /	
-98734	Clm V	Check not processed in this period	0	/ 0 / /	
-98733	Clm V	Check not processed in this period	0	/ 0 / /	
-98732	Clm E	1217 Ink Spot Printing and SignWorks	5811.15	4/26 05/04/26 CL	5202 5811.15
-98731	Clm E	335 PRO IT LLC	5470.00	4/26 05/03/26 CL	5220 5470.00
-98730	Clm E	215 KS STATEBANK	9382.41	4/26 04/28/26 CL	5205 9382.41
-98724*	Clm E	1143 PROS CONSULTING	5479.00	4/26 05/06/26 CL	5290 5479.00
-98723	Clm E	960 SQUARE	245.00	4/26 04/02/26 CL	5292 245.00

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WILLISTON PARKS & RECREATION DISTRICT
Combined Check Register
For the Accounting Period: 4/26

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Claims

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
-98722	Clm E	283 MREC	1934.24	4/26	05/06/26 CL	5297 1934.24
85733*	Clm SC	923 CLOUSE, KYREN	66.00	4/26	04/03/26 CL	5053 66.00
85734	Clm SC	876 HENDRICKSON, LACEY	1000.00	4/26	04/03/26 CL	5057 1000.00
85735	Clm SC	1189 JOHNSON, GRACE	1000.00	4/26	04/03/26 CL	5061 1000.00
85736	Clm SC	1190 NELSON, ANNA	1000.00	4/26	04/03/26 CL	5060 1000.00
85737	Clm SC	1188 PATTON, ERICA	1000.00	4/26	04/03/26 CL	5062 1000.00
85738	Clm SC	342 RABBE, LAKYN	110.00	4/26	04/03/26 CL	5050 110.00
85739	Clm SC	1095 SCHULTZ, SAMUEL	105.00	4/26	04/03/26 CL	5049 105.00
85740	Clm SC	558 SOLANDER, EMALEE	1000.00	4/26	04/03/26 CL	5063 1000.00
85741	Clm SC	924 BEST CHOICE CLEANING SERVICE, LLC	4100.00	4/26	04/07/26 CL	5064 4100.00
85742	Clm SC	923 CLOUSE, KYREN	243.00	4/26	04/07/26 CL	5065 243.00
85743	Clm SC	230 LEISY, TENASEY	88.00	4/26	04/07/26 CL	5068 88.00
85744	Clm SC	72 CEYNAR, BRODY	240.00	4/26	04/12/26 CL	5078 240.00
85745	Clm SC	1093 DAVIS, CHRISTOPHER	420.00	4/26	04/12/26 CL	5081 420.00
85746	Clm SC	170 HENDRICKSON, TAESON	600.00	4/26	04/12/26 CL	5076 600.00
85747	Clm SC	661 JOHNSON, BRIDGER	210.00	4/26	04/12/26 CL	5082 210.00
85748	Clm SC	1203 MCDONALD, JOSIAH	420.00	4/26	04/12/26 CL	5084 420.00
85749	Clm SC	1091 MCPEAK, MASON	420.00	4/26	04/12/26 CL	5080 420.00
85750	Clm SC	375 SMITH, DONALD	240.00	4/26	04/12/26 CL	5086 240.00
85751	Clm SC	1204 New Skyline Construction LLC	5820.00	4/26	04/13/26 CL	5089 5820.00
85752	Clm SC	812 BOWEN, ADAIZA	64.00	4/26	04/17/26 CL	5096 64.00
85753	Clm SC	923 CLOUSE, KYREN	339.00	4/26	04/17/26 CL	5104 339.00
85754	Clm SC	1093 DAVIS, CHRISTOPHER	25.00	4/26	04/17/26 CL	5106 25.00
85755	Clm SC	1205 FRANCISCO, LUIS GABRIEL	192.00	4/26	04/17/26 CL	5099 192.00
85756	Clm SC	661 JOHNSON, BRIDGER	25.00	4/26	04/17/26 CL	5107 25.00
85757	Clm SC	230 LEISY, TENASEY	128.00	4/26	04/17/26 CL	5103 128.00
85758	Clm SC	1095 SCHULTZ, SAMUEL	105.00	4/26	04/17/26 CL	5094 105.00
85759	Clm SC	957 TELSROW, WILLIAM	300.00	4/26	04/17/26 CL	5092 300.00
85760	Clm SC	1058 TSHIBANGU, MULEKA	50.00	4/26	04/17/26 CL	5108 50.00
85761	Clm SC	1207 JENSEN, TYLER	175.00	4/26	04/17/26 CL	5113 175.00
85762	Clm SC	1206 KLOSSNER, DYLAN	205.00	4/26	04/17/26 CL	5112 205.00
85763	Clm SC	999999 AARON HELIE	400.00	4/26	04/17/26 CL	5114 400.00
85764	Clm SC	1191 CASH	5200.00	4/26	04/20/26 CL	5115 5200.00
85765	Clm SC	924 BEST CHOICE CLEANING SERVICE, LLC	4100.00	4/26	04/21/26 CL	5116 4100.00
85766	Clm SC	999999 J&L CONCRETE	5175.00	4/26	04/21/26 CL	5117 5175.00
85767	Clm SC	999999 BORSBERRY, KAITLYN	250.00	4/26	04/29/26 CL	5125 250.00
85768	Clm SC	999999 CONLIN, SARAH	145.55	4/26	04/29/26 CL	5120 145.55
85769	Clm SC	1212 Ekblad, Inc	5666.00	4/26	04/29/26 CL	5136 5666.00
85770	Clm SC	999999 FJELDAHL, ERIN	500.00	4/26	04/29/26 CL	5123 500.00
85771	Clm SC	165 HAWKINS, INC	10.00	4/26	04/29/26 CL	4902 10.00
85772	Clm SC	999999 HOLLING, CHELSEA	250.00	4/26	04/29/26 CL	5124 250.00
85773	Clm SC	999999 JOHNSON, KATIE	250.00	4/26	04/29/26 CL	5126 250.00
85774	Clm SC	238 LPI Digital LLC	1068.00	4/26	04/29/26 CL	5137 1068.00
85775	Clm SC	999999 MINOT POWER VOLLEYBALL CLUB	655.00	4/26	04/29/26 CL	5138 655.00
85776	Clm SC	999999 POINT BLANK METAL WORKS LLC	2000.00	4/26	04/29/26 CL	5139 2000.00
85777	Clm SC	999999 ROSSLAND, ALEXIS	35.69	4/26	04/29/26 CL	5119 35.69
85778	Clm SC	1157 SP&E, Inc.	3070.00	4/26	04/29/26 CL	5118 3070.00
85779	Clm SC	999999 THUNDER HAWK, ALYSSA	750.00	4/26	04/29/26 CL	5122 750.00

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WILLISTON PARKS & RECREATION DISTRICT
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Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes	
85780	Clm SC	999999 WESTERN EDGE HUSKIES VOLLEYBALL C	750.00	4/26	04/29/26	CL 5121	750.00
85781	Clm SC	999999 WOMELSDORF, SAMANTHA	250.00	4/26	04/29/26	CL 5127	250.00
85782	Clm SC	Check not processed in this period	0	/	0 / /		
85783	Clm SC	Check not processed in this period	0	/	0 / /		
85784	Clm SC	Check not processed in this period	0	/	0 / /		
85785	Clm SC	Check not processed in this period	0	/	0 / /		
85786	Clm SC	Check not processed in this period	0	/	0 / /		
85787	Clm SC	Check not processed in this period	0	/	0 / /		
85788	Clm SC	Check not processed in this period	0	/	0 / /		
85789	Clm SC	Check not processed in this period	0	/	0 / /		
85790	Clm SC	Check not processed in this period	0	/	0 / /		
85791	Clm SC	Check not processed in this period	0	/	0 / /		
85792	Clm SC	Check not processed in this period	0	/	0 / /		
85793	Clm SC	Check not processed in this period	0	/	0 / /		
85794	Clm SC	7 AGRI INDUSTRIES, INC	134.74	4/26	04/30/26	CL 5134	134.74
85795	Clm SC	19 ASTRO-CHEM LAB, INC	780.00	4/26	04/30/26	CL 5147	390.00
						CL 5148	390.00
85796	Clm SC	1213 Big Ass Fans	3707.00	4/26	04/30/26	CL 5149	1103.00
						CL 5150	2604.00
85797	Clm SC	58 BRAATEN PLUMBING	2519.90	4/26	04/30/26	CL 5152	2519.90
85798	Clm SC	77 CITY OF WILLISTON	14595.16	4/26	04/30/26	CL 5145	2111.53
						CL 5146	12483.63
85799	Clm SC	80 COLE PAPERS	13967.16	4/26	04/30/26	CL 5142	13967.16
85800	Clm SC	1214 Corcoran, Olivia	120.00	4/26	04/30/26	CL 5151	120.00
85801	Clm SC	101 DAKOTA SUPPLY GROUP	4097.69	4/26	04/30/26	CL 5143	4077.01
						CL 5144	20.68
85802	Clm SC	425 VERIZON	1996.40	4/26	04/30/26	CL 5140	1996.40
85803	Clm SC	1191 CASH	4000.00	4/26	05/01/26	CL 5245	4000.00
85804	Clm SC	12 AMERICAN RED CROSS	480.00	4/26	05/04/26	CL 5183	480.00
85805	Clm SC	1216 Arlin Lund	250.00	4/26	05/04/26	CL 5198	250.00
85806	Clm SC	18 ASSOCIATED SUPPLY COMPANY, INC	382.43	4/26	05/04/26	CL 5184	382.43
85807	Clm SC	747 ASURE OPERATIONS	103.95	4/26	05/04/26	CL 5187	103.95
85808	Clm SC	894 BATTERIES PLUS	136.95	4/26	05/04/26	CL 5182	136.95
85809	Clm SC	1125 COMPASS CAPITAL MANAGEMENT, INC	39249.00	4/26	05/04/26	CL 5181	39249.00
85810	Clm SC	90 CRAIGS SALES-SERVICE-RENTAL	22.51	4/26	05/04/26	CL 5185	22.51
85811	Clm SC	93 DACOTAH PAPER CO	137.43	4/26	05/04/26	CL 5135	137.43
85812	Clm SC	118 EIDE BAILLY LLP	35829.60	4/26	05/04/26	CL 5195	11708.00
						CL 5196	24121.60
85813	Clm SC	121 ELECTRIC & MAGNETO INC	60.97	4/26	05/04/26	CL 5190	60.97
85814	Clm SC	123 EMRYS LOCKSMITHING	104.79	4/26	05/04/26	CL 5186	104.79
85815	Clm SC	972 FORTE	1707.92	4/26	05/04/26	CL 5192	1707.92
85816	Clm SC	165 HAWKINS, INC	20.00	4/26	05/04/26	CL 5188	10.00
						CL 5189	10.00
85817	Clm SC	180 HORNUNGS GOLF PRODUCTS, INC	187.95	4/26	05/04/26	CL 5194	187.95
85818	Clm SC	182 HOSE & RUBBER SUPPLY	988.84	4/26	05/04/26	CL 5193	988.84
85819	Clm SC	1218 JC Golf Accessories	2967.00	4/26	05/04/26	CL 5203	2967.00
85820	Clm SC	199 JOHNSON CONTROLS BUILDING SOLUTIO	537.75	4/26	05/04/26	CL 5200	537.75
85821	Clm SC	204 JUST CHILLIN' REFRIDGERATION LLC	215.36	4/26	05/04/26	CL 5199	215.36

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WILLISTON PARKS & RECREATION DISTRICT
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Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Date	Period Issued	Notes
85822	Clm SC	231 LES MILLS UNITED STATES TRADING	822.00	4/26	05/04/26 CL	5201 822.00
85823	Clm SC	233 LINDE GAS & EQUIPMENT INC	83.85	4/26	05/04/26 CL	5204 83.85
85824	Clm SC	426 VERMONT SYSTEMS, INC	4740.00	4/26	05/04/26 CL	5153 4740.00
85825	Clm SC	268 MODERN MACHINE WORKS, INC	45.00	4/26	05/05/26 CL	5228 45.00
85826	Clm SC	279 MTI DISTRIBUTING, INC	1687.63	4/26	05/05/26 CL	5225 1687.63
85827	Clm SC	801 NATIONWIDE INSURANCE	50.00	4/26	05/05/26 CL	5227 50.00
85828	Clm SC	299 NCC	1663.06	4/26	05/05/26 CL	5231 1663.06
85829	Clm SC	1222 ND Dept. of Environmental Quality	210.00	4/26	05/05/26 CL	5226 210.00
85830	Clm SC	315 OK DISTRIBUTING	1975.84	4/26	05/05/26 CL	5238 290.87 CL 5239 56.84 CL 5240 1628.13
85831	Clm SC	328 PIPPIN LAW FIRM	600.00	4/26	05/05/26 CL	5224 600.00
85832	Clm SC	1221 Polar Refrigeration LLC	476.00	4/26	05/05/26 CL	5222 476.00
85833	Clm SC	487 PRAIRIE SUPPLY INC	97.72	4/26	05/05/26 CL	5219 97.72
85834	Clm SC	339 QUALITY SERVICE WITH COFFEE	1242.00	4/26	05/05/26 CL	5217 1242.00
85835	Clm SC	357 RUACH RESOURCES LLC	934.80	4/26	05/05/26 CL	5232 934.80
85836	Clm SC	382 STEINS, INC	2569.00	4/26	05/05/26 CL	5218 2569.00
85837	Clm SC	1076 SVL SERVICE	5558.00	4/26	05/05/26 CL	5210 5558.00
85838	Clm SC	399 THE TESSMAN COMPANY	628.44	4/26	05/05/26 CL	5215 429.00 CL 5216 199.44
85839	Clm SC	410 TRIANGLE ELECTRIC	140.00	4/26	05/05/26 CL	5214 140.00
85840	Clm SC	417 US FOODS, INC	1806.78	4/26	05/05/26 CL	5237 1806.78
85841	Clm SC	921 VAN-WALL EQUIPMENT, INC	499.67	4/26	05/05/26 CL	5208 499.67
85842	Clm SC	1219 Vasco	70.94	4/26	05/05/26 CL	5209 70.94
85843	Clm SC	450 WILLISTON HOME AND LUMBER	958.82	4/26	05/05/26 CL	5207 958.82
85844	Clm SC	248 MARCO TECHNOLOGIES LLC	822.97	4/26	05/05/26 CL	5234 822.97
85845	Clm SC	249 MCCODY	2670.00	4/26	05/05/26 CL	5229 2670.00
85846	Clm SC	253 MENARDS	838.40	4/26	05/05/26 CL	5242 838.40
85847	Clm SC	284 MYERS AUTO PARTS	882.75	4/26	05/05/26 CL	5241 882.75
85848	Clm SC	469 PEOPLE TRAIL	469.70	4/26	05/05/26 CL	5221 469.70
85849	Clm SC	336 PRO SAFE SERVICES	235.00	4/26	05/05/26 CL	5223 235.00
85850	Clm SC	765 TIMECLOCK PLUS, LLC	2217.71	4/26	05/05/26 CL	5211 2217.71
85851	Clm SC	403 TK ELEVATOR CORPORATION	286.82	4/26	05/05/26 CL	5212 286.82
85852	Clm SC	248 MARCO TECHNOLOGIES LLC	305.00	4/26	05/05/26 CL	5233 111.09 CL 5235 193.91
85853	Clm SC	253 MENARDS	2166.52	4/26	05/05/26 CL	5244 2166.52

Grand Total # of Checks: 170 Total: 255767.96 Total Claims 255767.96 Total Payroll 0

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Portfolio Summary

Williston Parks and Recreation District 2025A Reserve

Fixed Portfolio #630A

US Bank 296174005

April 30, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	19,542.65	19,542.65	0.00	0.4%	308.77	1.58%
	19,542.65	19,542.65	0.00	0.4%	308.77	1.58%
Fixed Income						
Taxable Municipal Bonds	2,722,719.75	2,717,929.70	36,356.75	52.8%	106,419.40	3.98%
Treasury Bonds	2,400,689.85	2,405,541.18	20,999.20	46.8%	85,087.50	3.57%
	5,123,409.60	5,123,470.88	57,355.95	99.6%	191,506.90	3.78%
GRAND TOTAL	5,142,952.25	5,143,013.53	57,355.95	100.0%	191,815.67	3.78%

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¹ Security cost basis and gain/loss information is provided for informational purposes only. The 1099 provided by your qualified custodian is the official document for tax preparation.

² Market Value is inclusive of accrued income for both individual positions and aggregated rows on this report.

Portfolio Summary

Williston Parks and Recreation District 2025B Reserve Acct

Fixed Portfolio #630B

US Bank 296174009

April 30, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	5,506.43	5,506.43	0.00	2.6%	87.00	1.58%
	5,506.43	5,506.43	0.00	2.6%	87.00	1.58%
Fixed Income						
Taxable Municipal Bonds	144,976.50	145,413.75	2,243.85	69.0%	6,035.00	4.22%
Treasury Bonds	59,738.20	59,903.21	429.84	28.4%	2,075.00	3.49%
	204,714.70	205,316.96	2,673.69	97.4%	8,110.00	4.01%
GRAND TOTAL	210,221.13	210,823.39	2,673.69	100.0%	8,197.00	3.94%

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Portfolio Summary

Williston Parks and Recreation District 2025A Debt Service Acct

Fixed Portfolio #630C

US Bank 296174001

April 30, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	1,234.35	1,234.35	0.00	0.0%	19.50	1.58%
Treasury Bills	2,974,826.49	2,974,576.02	0.00	100.0%	0.00	0.00%
	2,976,060.84	2,975,810.37	0.00	100.0%	19.50	0.00%
GRAND TOTAL	2,976,060.84	2,975,810.37	0.00	100.0%	19.50	0.00%

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Portfolio Summary

Williston Parks and Recreation District 2025B Debt Service Acct

Fixed Portfolio #630D

US Bank 296174008

April 30, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	732.71	732.71	0.00	0.7%	11.58	1.58%
Treasury Bills	110,735.44	110,723.65	0.00	99.3%	0.00	0.00%
	111,468.15	111,456.36	0.00	100.0%	11.58	0.01%
GRAND TOTAL	111,468.15	111,456.36	0.00	100.0%	11.58	0.01%

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Portfolio Summary

Williston Parks and Recreation District 2025A Project Fund

Fixed Portfolio #630E

US Bank 296174002

April 30, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	267,681.64	267,681.64	0.00	0.4%	4,229.37	1.58%
Treasury Bills	5,382,750.59	5,382,636.60	0.00	8.2%	0.00	0.00%
	5,650,432.23	5,650,318.24	0.00	8.6%	4,229.37	0.07%
Fixed Income						
Treasury Bonds	59,335,533.50	59,731,374.54	543,100.51	91.4%	2,243,812.50	3.79%
	59,335,533.50	59,731,374.54	543,100.51	91.4%	2,243,812.50	3.79%
GRAND TOTAL	64,985,965.73	65,381,692.78	543,100.51	100.0%	2,248,041.87	3.47%

C O M P A S S C A P I T A L M A N A G E M E N T , I N C .

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Jessica Farmer

From: Mark Vitelli <MarkV@compasscap.com>
Sent: Wednesday, May 6, 2026 10:51 AM
To: Amy Danio; Jessica Farmer
Cc: Joe Barsh
Subject: RE: Monthly report

CAUTION: This e-mail is not validated to come from the sender.

Hi Jessica,

Here is my commentary for the month of April 2026:

The Project Fund account continues to perform as expected, earning over \$200,000 for the month of April. This brings the total income earned on the Fund to over \$1 million since December 1, 2025. We expect that there will be some reinvests that will occur in this portfolio in the coming month or two as the first schedule maturities will happen on May 31 and June 4.

The monthly contributions to the debt service accounts are being invested upon receipt into a Treasury Bond that matures shortly before the coupon payments are disbursed.

The Reserve Fund portfolios are fully invested in a 10-year bond ladder in compliance with the permitted investments language and the Century Code. These portfolios continue to perform as expected.

We are planning to visit on May 19 and are looking forward to meeting everyone in person.

Thanks,

Mark

Mark Vitelli, CFA

Senior Portfolio Manager

T 612.338.4358

M 612.558.9302

E markv@compasscap.com

Compass Capital Management, Inc.

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Compass Capital Management Ranks #5 in Minnesota by Barron's and #15 in Minnesota by Forbes!

The Forbes ranking of Best in State Wealth Advisors, 2024, developed by [SHOOK Research](#), is based on an algorithm of qualitative criteria, mostly gained through telephone, virtual and in-person due diligence interviews, and quantitative data. The algorithm weighs factors like revenue trends, assets under management, compliance records, industry experience, and those that encompass best practices and approach to working with clients. Portfolio performance is not a criterion due to varying client objectives and lack of audited data. Neither Forbes nor SHOOK receive a fee in exchange for rankings. Award was given as of May 2024 for the year-ended 2023.

Barron's 2024 Top 1200 Financial Advisors, the teams are ranked on a variety of factors, including their size and shape, their regulatory records and credentials of their members, and the resources they have at their disposal to serve their client bases. The rankings are meant as a starting point for clients looking for an advisor—a first-pass vetting that can help investors narrow their search. Every advisor will have his or her own approach to investing, financial planning, and other services. Barron's did not receive a fee in exchange for rankings. Award was given as of April 2024 for the year-ended 2023.

Confidential content

From: Amy Danio <amyd@compasscap.com>
Sent: Tuesday, May 5, 2026 10:28 AM
To: Jessica Farmer <jessica@wprd.us>
Cc: Joe Barsh <joeb@wprd.us>; Mark Vitelli <markv@compasscap.com>
Subject: Monthly report

Hi Jessica –

I hope all is well!!

Attached here are the monthly reports for the Williston accounts. As always, if any questions arise, please let us know. The commentary from Mark is in the works and should be sent over in the next day or so.

Thank you and enjoy the rest of the week!

Amy

Amy J. Danio

Client Relations & Operations Supervisor

612.338.4051

amyd@compasscap.com

Compass Capital Management, Inc.

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Barron's 2025 Top 1200 Independent Advisors, the teams are ranked on a variety of factors. The formula features three major categories of calculations: assets, revenue, and quality of practice. A wide range of qualitative factors includes size and shape, regulatory records and credentials of their members, and the resources they have to serve their client bases. Barron's did not receive a fee in exchange for rankings. Award based on 12-month data through Q2 2024.

The Forbes ranking of Best in State Wealth Advisors, 2025, developed by [SHOOK Research](#), is based on an algorithm of qualitative criteria, mostly gained through telephone, virtual, and in-person due diligence interviews, and quantitative data. The algorithm weighs factors like revenue trends, assets under management, compliance records, industry experience, and those that encompass best practices and approach to working with clients. Portfolio performance is not a criterion due to varying client objectives and lack of audited data. Neither Forbes nor SHOOK receives a fee in exchange for rankings. Data as of 6/30/2024.

Barron's 2024 Top 100 Independent Advisors, the teams are ranked on a variety of factors. The formula features three major categories of calculations: assets, revenue, and quality of practice. A wide range of qualitative factors including size and shape, regulatory records and credentials of their members, and the resources they have at their disposal to serve their client bases. Barron's did not receive a fee in exchange for rankings. Award based on 12-month data through Q2 2023.

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Executive Summary

May 2026 Operations Report

Prepared for: Williston Parks & Recreation District Board of Commissioners

WPRD continues to move into peak spring and summer operations while advancing major capital projects, strengthening internal systems, and preparing facilities and programs for increased seasonal use.

Capital projects remain a primary focus. The Spring Lake Park Overlook road project is moving forward, with proposals reviewed and a contractor recommendation included on the agenda. The Ice/Turf Facility continues through design development with ICON and JE Dunn as the team works toward a GMP and construction bidding packages. The Williston Municipal Golf Course renovation is also progressing, with groundbreaking scheduled for May 26 and ongoing coordination between the design, construction, water reuse, and City teams. The Western Star Fastpitch Complex continues to advance through final master plan graphics, 3D renderings, fundraising materials, cost modeling, sponsorship planning, and geotechnical coordination.

WPRD made significant progress in the CAPRA accreditation process. The review team completed its onsite visit April 27–30, touring major facilities, meeting with staff and community representatives, and conducting chapter-specific interviews. Based on the exit interview, only two remaining documents need approval and submission before the review team believes WPRD will be positioned for accreditation. Final consideration will take place at the national conference in September.

The WPRD Foundation continues transitioning from internal development toward public-facing fundraising and donor engagement. The Foundation webpage is now active and can accept payments, pledges, and donations. A new donor pamphlet has also been completed to support outreach and education. The Foundation remains focused on governance, best-practices alignment, financial tracking, Black Mountain accounting setup, and increased community visibility, including sponsorship of the upcoming WDA Fastpitch Tournament.

Operations and programming are fully transitioning into summer. Parks staff have completed significant Spring Lake Park road repairs, prepared Williston Water World for opening, supported Band Day at Harmon Park, activated athletic field irrigation, completed equipment maintenance, and supported WDA softball preparations. Golf operations are active despite snow mold impacts and cooler temperatures, while clubhouse operations remain strong with 180 memberships sold through the clubhouse till and a net amount of \$79,085.87 recorded from opening day through May 13.

Programs across the District continue to show strong participation and demand. Campus Club and Kid's Camp are preparing for summer programming, while recreation offerings remain active across youth sports, adaptive programs, travel sports, and special events. Aquatics continues to see high demand for lessons and private instruction, with more than 200 participants still on the private lesson waitlist. Fitness and wellness programming remains steady, with 1,274 group fitness visits, strong senior participation, and continued growth in specialty and pop-up classes.

Communications efforts continue to improve District-wide coordination and public engagement. A new Microsoft Teams request system has streamlined internal project intake, while website cleanup, social media consolidation, advertising, event promotion, and capital project communications remain ongoing priorities.

Overall, WPRD is entering a critical execution period with major projects advancing, CAPRA accreditation nearing a key milestone, summer operations ramping up, and departments focused on service delivery, facility readiness, and long-term organizational sustainability.

ADMINISTRATION PORTFOLIO

Grant-Funded Projects

ND Special Road Fund

- Spring Lake Park Overlook (Road Work). Awarded \$149,204 on April 9.2024
- Proposals have been reviewed- Contractor recommendation on agenda.
- Thank you to the City Engineering Office for managing the engineering components (ND Century Code: 40-49-16).

Capital Projects Update

Ice/Turf Facility

- ICON & JeDunn are now working diligently on design development
- Here is a link to a video demonstration of the facility:
 - <https://youtu.be/r5Ghe0WOU3s>
- We are now working towards a GMP for the project to move forward with construction bidding packages.

Golf Course Renovation

- Groundbreaking for the WMGC renovation will be on May 15th at 2pm
- Kevin Norby (Architect), Duininck, AE2s (Water Reuse), Stone Architects & City are now in coordination.
- Pre-proposal meeting for CMAR – Vertical Structures was held on Monday 5/11.
- Proposals are due 5/25. Contractor Recommendation to the board will take place at the June 16th Park board meeting.

Western Star Fastpitch Complex (Second Nature Consulting, JLG, Interstate Engineering)

- Western Star Fastpitch Complex planning continues to advance, with the project team moving from overall design coordination into final graphics, fundraising materials, and cost modeling. Second Nature Consulting has continued refining the Master Site Plan, incorporating JLG's dugout, bleacher, press box, and Field 6 design elements into a final rendering package that will support fundraising and presentation efforts.

Design Direction

- The project team continues to refine the Master Plan graphics, with current work focused on final 2D plan renderings and supporting 3D images for marketing and fundraising use.
- JLG has provided updated preliminary renderings showing the overall complex, Field 6 entrance, grandstand, press box, dugout areas, and field-view perspectives for use in communicating the project vision.
- Key project components remain centered on Field 6 improvements, including dugouts, bleachers, press box, scoreboard locations, field improvements, and supporting site amenities.
- The team has reviewed potential fundraising and sponsorship locations, including banners, wall pads, and other sponsor-recognition opportunities that can be incorporated into the fundraising graphics package.

Site Considerations

- The team is reviewing how to depict the parking area north of Field 6 in the final graphics. Current JLG renderings show this area as a future improved parking lot with defined stalls, landscape islands, and drive aisles.

- Existing site conditions continue to be evaluated, including the known history of non-consolidated materials in portions of the site and the need to account for potential impacts during geotechnical investigation.

Fundraising & Marketing Materials

- The project team is preparing final 3D images and a fundraising graphics document for Williston Boom and WPRD to use in project fundraising efforts.
- Sponsorship inventory and graphic placement opportunities are being reviewed so the fundraising package can clearly identify potential donor and sponsor recognition areas.
- Cost model development continues in parallel, with the team receiving updated cost model items to support planning, fundraising, and future project decision-making.

Geotechnical & Field Work

- Geotechnical borings were originally targeted for April but were delayed due to equipment issues with MTI's drill rig and concerns about frost, site conditions, and potential surface damage.
- Conditions have improved, and the team is now working with Boom, WPRD, Rec programming, Williston High School, and field users to schedule the borings with minimal disruption.
- WPRD and Second Nature Consulting will coordinate field repair needs following the geotechnical work, as some residual surface impact may occur from equipment access and boring activities.
- The geotechnical delay has not impacted overall design progress, as work has continued on the bleachers, press box, dugouts, site layout, fundraising materials, and cost modeling.

Project Timeline

- Near-term work includes completing the Master Plan rendering, finalizing 3D marketing images, completing the fundraising graphics document, and scheduling geotechnical borings.
- The team will continue refining cost estimates and sponsorship materials as the graphics package is completed.

Overall Status

- The project remains on track, with no major issues identified at this time.
- Design, graphics, fundraising planning, and cost modeling are actively progressing.
- The primary coordination item is scheduling geotechnical borings in a way that minimizes disruption to Boom operations, WPRD programming, Williston High School activities, and field use.
- Next steps include finalizing the Master Plan graphics, completing the fundraising materials, confirming the parking lot depiction, completing geotechnical borings, and updating the project cost model.

Pros Consulting — Strategic Growth

- Mike has provided a draft of the Strategic plan for review and comment.
- We are currently planning his second site visit.
- We will seek board approval of the plan once we have a final draft.

Human Resources

- Salaried positions - 39 authorized; 35 filled.
- Open Positions – Interviews ongoing
 - Rec Coordinator
 - Travel Sports Coordinator
 - Janitor

- District Support Specialist

CAPRA (Commission for Accreditation of Park and Recreation Agencies)

- Final CAPRA Review Team is as follows:
 - Rodney J. Tarullo (CRT Lead) – City of Glenwood Springs Parks and Recreation
 - Maureen McCarthy – Park District of Oak Park
 - Jason R. Lang – East Goshen Township Parks and Recreation
- Onsite visit was Monday, April 27-Thursdays, April 30th.
- The CRT team toured facilities and met staff as well as community representatives – Lori Amsden (Foundation), Skye Olson (Foundation), Shawn Wenko (City) and Anna Nelson (Economic Development)
- CRT team also had interviews with relevant staff on specific chapters.
- Facilities toured consisted of ARC, RFCC, Williston Water World, Hanger, Western Star, Aafedt Stadium, Davidson Park, Cote Park, Spring Lake Park and Municipal Golf Course.
- On Wednesday evening, Joe and Kaz had an exit interview with the CRT team to give us an idea on where we are at.
 - There are two documents that will need to be approved at May Park Board and sent to the CRT team to comply with those standards.
 - Recruitment Process objectives and CIP Budget need to be approved and sent to CRT team.
- Once those are done, the CRT team believes we will be **accredited**.
- The CRT team will now send their findings to the CAPRA advisor who is one of the 18 members on the CAPRA committee.
- During the national conference in September, WPRD will need to go a day early for the CAPRA hearing.
- Our CRT lead, Rod will be joining us in front of the committee and WPRD will answer any questions they have. They then will communicate their decision to us.

- Per NRPA – Capra policy – to ensure compliance WPRD will also need to purchase flight and one night of hotel for CRT Lead for the national conference for the hearing.

Foundation Update (April–May 2026) – Executive Summary

- Board Activity & Projects
 - April 22 Foundation Board meeting held with quorum present; previous meeting minutes approved as received
 - Continued progress on major capital projects: Presented under Administration portfolio.
- Governance & Strategic Development
 - Foundation continues transition to a structured, governance-driven organization
 - Maintained focus on operating as a working board with clear policy alignment and continued board oversight
 - WPRD Foundation webpage has been updated to better communicate the Foundation’s mission, goals, board membership, tax-deductible status, and giving opportunities
 - Foundation continues to support WPRD’s mission of providing superior parks, facilities, and programs for all to enjoy an active life
- PROS Consulting / Best Practices
 - WPRD Foundation Best Practices Guidelines still under review.
 - Continued focus on strengthening donor stewardship, policy alignment, and long-term governance structure
 - Best-practices work remains an important part of preparing the Foundation for broader fundraising and public engagement
- Staffing & Organizational Alignment
 - Foundation Liaison provided an update to the Board regarding current work efforts and progress status

- Continued alignment between Foundation operations, WPRD administration, finance, marketing, and communications remains a priority
- Active webpage, online payment functionality, donor pamphlet, and outreach materials support a more organized and public-facing Foundation presence
- Financial Position & Readiness
 - Foundation continues moving from a strategic development phase toward a more active donor engagement and fundraising phase
 - WPRD Foundation webpage is now active and can accept payments, pledges, and donations, making it easier for the community to give
 - Website outlines expanded giving options, including capital construction support, endowments, in-kind contributions, legacy gifts, match funds and grants, memorial/tribute gifts, naming rights, sponsorships, planned gifts, and voluntary contributions
 - Foundation remains focused on proper stewardship of donor intent and support for long-term parks, facilities, programs, and community initiatives
- Financial Systems & Operations
 - Continued focus on proper Foundation tracking, reporting, and accountability
 - Online giving and pledge functionality improves donor access and supports future fundraising readiness
 - Foundation materials emphasize that all funds are managed in distinct categories and directed back into local projects supporting parks, recreation, youth development, education, and community initiatives
 - Foundation board approved the purchase and utilization of Black MT systems for formal accounting – same software as WPRD.

- Community Engagement & Donor Materials
 - New Foundation pamphlet has been completed to support donor education, outreach, and fundraising conversations
 - Pamphlet clearly explains the Foundation's role as WPRD's 501(c)(3) philanthropic partner focused on private support for capital projects, facility improvements, endowments, naming rights, sponsorships, and mission-driven initiatives
 - Pamphlet highlights giving options including voluntary contributions, in-kind donations, memorials and tributes, pledge commitments, planned gifts, sponsorships, and restricted or unrestricted gifts
 - Foundation will sponsor the upcoming WDA Fastpitch Tournament in Williston, scheduled for May 21–23, creating an opportunity to increase visibility and connect with families, athletes, and community members
 - Board approved Marketing to purchase up to \$3,500 of golf course swag with the Foundation logo using the Foundation credit card
- Overall Status
 - Foundation remains in a strategic development and readiness phase while becoming more visible and accessible to the public
 - Key focus areas.
 - Governance and best-practices alignment
 - Donor access and online giving
 - Foundation pamphlet and outreach materials
 - Community visibility through events and sponsorships
 - Continued support for WPRD capital projects and long-term facility/program needs
 - Positioned for a disciplined, sustainable launch into broader fundraising and donor engagement efforts

Communications Portfolio

- A new system has been implemented through Microsoft Teams for our department, enabling all communication requests to our department to be submitted and routed more efficiently. This has been a tremendous success so far, and we are continuing to refine the backend processes to make it even better. Although the implementation was time-consuming, it has significantly improved our efficiency, streamlined workflows, and enhanced our ability to meet deadlines more effectively.
- In addition, we have hired an intern whose primary responsibility this summer will be to support the rebranding of our Parks section on the website, while also identifying signage and other materials throughout the parks that need to be updated.

Website:

- The website continues to evolve. Starting with the Capital Projects and Employment pages, we are actively cleaning up content and improving the overall presentation of materials. This is a key focus over the next month as we work to enhance both clarity and visual consistency throughout the rest of the website.
- Statistics (April 1-30, 2026): 149,466 webpage views
 - There were 43,277 fewer views this month.
- Two newsletters were sent out to 2,280 subscribers:
 - April 15: Summer Programs – 41.5% Open Rate
 - April 24: Youth Summer Camps – 46.7% Open Rate

Social Media:

- Began the process of merging the ARC Fitness, WPRD Aquatics, and WPRD Child Sitting Facebook pages into a new Williston ARC Facebook Page to create a more unified and streamlined social media presence. Due to Facebook's 30-day business page name change waiting period, the project is now expected to be completed in late June.

- Facebook
 - WPRD (main page): 14,009 followers
 - WPRD Aquatics: 819 followers
 - Williston Water World: 6,289 followers
 - WPRD Child Sitting Clubhouse: 624 followers
 - WPRD WMGC: 713 followers
 - ARC Fitness: 1,506 followers
- Instagram: 2,054 followers
- LinkedIn: 175 followers
- ARC Google Reviews: 4.5 out of 5.0 (745 reviews)

Advertising:

- Bakken Living: Submitted an article and half-page advertisement highlighting the golf course expansion project.
- Discovering the MonDak: Submitted a full-page advertisement highlighting the ARC.
- Ballin' in the Basin: Designed and organized all event signage and advertising materials to support promotion and event visibility across digital and physical platforms.
- Ballpark Fence Advertisements: Designed, organized and hung baseball field advertisements at various facilities, including the Western Star Complex, Dakota Fields, Fields 1 & 2 at Aafedt Stadium, and Grondahl Fields. Boom Fastpitch Championship banners have been ordered and will be hung once they arrive.
- WPRD Foundation: Created a new informational pamphlet and redesigned the webpage to improve accessibility, enhance the presentation of information, and help the public better understand the Foundation's mission and purpose.
- Williston Water World: We are preparing for the second season opening. Rate and hours decals have been designed and installed. We are also updating the concessions menu and various other signage.
- WPRD Events & Programs: Attended Mom and Me to capture special moments to share. We also continue strengthening communication and

coordination between departments through weekly meetings and regular check-ins to provide support, help ensure nothing is missed, and allow us to provide real-time updates and information more effectively.

Public Relations:

- Muni Groundbreaking: Working with Economic Development and preparing for the upcoming celebration on May 15. We created handouts highlighting the new renderings and encouraging people to follow updates online. Swag has also been ordered to highlight the “Final Year of Nine” and will be passed out during the ceremony.
- Upcoming Events:
 - Kids Day Out: May 15

CHILDCARE PROGRAMS PORTFOLIO

Campus Club

Campus Club is wrapping up another successful school year, with the final day of programming taking place on May 15th. Across all sites, participation remained strong through the end of the year, and students enjoyed several final enrichment opportunities, including ARC fitness high/low class, field trip to the ARC, and a visit from the Bookmobile.

Planning for Campus Club Summer Program is progressing smoothly, and staffing is in a strong position as we prepare for the start of summer programming on June 1st. This summer, Campus Club Summer Program will operate at two temporary locations to accommodate transitions taking place within the school district. During the month of June, programming will be held at Central Campus in the mods, and beginning in July, the program will transition to ASB. This arrangement allows the school district time to complete classroom moves associated with ASB transitioning into a preschool site and the return of 5th grade students back into the elementary school buildings.

Enrollment demand remains high, and we are pleased to be able to accommodate a large number of families while maintaining program standards and appropriate staff-to-student ratios.

Looking ahead to next school year, registration for Campus Club 2026-2027 will officially open at noon on Wednesday, July 15th. We are also excited about the expansion of the program with the addition of a new Campus Club site at the new school, Sloulin Elementary. We anticipate strong enrollment interest as we continue to grow and provide after-school programming opportunities for families in our community.

Kid's Camp

Preparations for Kid's Camp are well underway as we quickly approach the start of the summer season on June 1st. Planning and coordination efforts have continued throughout the past month, with final details being put into place to ensure a smooth and successful summer.

Staffing for Kid's Camp is in a strong position, and we are fully prepared to support a safe, engaging, and high-quality experience for all campers. We are continuing to schedule many of our special guest partnerships and activity plans, which will enhance weekly themes and provide enriching experiences for campers throughout the summer.

With the school year coming to a close, both Campus Club and Kid's Camp are well-positioned for a busy and successful summer season. We are excited to kick both programs off in just a few short weeks!

CHILDSITTING PORTFOLIO

April was a wild month in the clubhouse! We welcomed 28 new children who tested out child sitting. The calendar was packed with fairytale-themed fun including crafts, two different S.T.E.M days, matching puzzles, dot pages, stickers, stamps and plenty of playdough activities. Our April party theme was "Once Upon a Time" all the kids became princesses and princes for the day. They enjoyed bedazzling crowns and mirrors, coloring on a giant themed coloring page, playing dress up, and jumping in the castle bounce house. Each child got to take home the crown and mirror they decorated along with a magic wand full of bubbles.

April's monthly special featured \$3 day passes every Friday. Visit numbers were lower this month due to the Clubhouse being closed for four days as a precaution to stop a potential Hand, Foot, and Mouth Disease outbreak. Within a 24-hour period, three employees' children and one regular Clubhouse child tested positive. To help prevent further spread and exposure, the Clubhouse closed at 4:00 p.m. on Wednesday, April 14th, and remained closed through Sunday, April 18th.

Child Sitting Visits for the Past Three Years:

April 2024: 1,416

April 2025: 1,506

April 2026: 1,393

PARKS PORTFOLIO

Parks Operations

Parks staff have transitioned to full-time outdoor operations in preparation for spring and summer programming.

- Completed major road repair work at Spring Lake Park. The repaired section was excavated approximately 22 feet wide, 75 feet long, and 20 inches deep. Staff installed and compacted crushed concrete and gravel before the area was finished with concrete.
- Staff have been working at Williston Water World over the past couple of weeks preparing the facility for the season. Work has included installing shade canopies, reinstalling railings, de-winterizing pool bottoms, scrubbing, and pressure washing pools.
- Harmon Park was prepared for Band Day, including bleacher setup, cords, and additional garbage receptacles.
- Staff are preparing the splash pad for seasonal startup.
- Maintenance has been completed on equipment in preparation for the busy outdoor season.
- Staff swept the ARC parking lot in preparation for the WDA Softball Tournament.

Athletic Facilities Operations

- Irrigation has been turned on at all athletic fields. Staff will continue working through the systems over the coming weeks to repair broken heads, leaks, and other issues as they are identified.
- High school games have been played at Aafedt Stadium, marking the first time in several years that games have been played on the field this early in the season.
- Pricing is being gathered for an additional batting cage near Fields 1 and 2.

Golf Course Operations

- Triangle Electric came out to waterproof areas in the pump room following an electrical failure.

- The course is still recovering from snow mold damage from the winter. With high rounds played and continued low temperatures, course conditions have been impacted, but conditions are expected to improve as growing weather becomes more consistent.
- Two irrigation breaks from the winter still need to be repaired.
- Staff are working with equipment vendors to test equipment on the course. Husqvarna, Toro, and John Deere will all have equipment on site this summer for evaluation.
- Duininck Golf has begun Phase 1A of construction.

Clubhouse Operations

- Clubhouse operations are running smoothly, with a strong staff in place this season.
- The following totals are current from opening day through May 13:
 - 180 memberships sold through the clubhouse till, not including memberships already purchased at the ARC
 - 608 non-member rounds of golf
 - 803 total cart rentals
 - 689 total rounds of golf
- Green fee revenue totaled \$2,948
- Pro shop sales totaled \$8,417
- Net amount recorded was \$79,085.87

FACILITIES PORTFOLIO

A facility schedule is attached to the end of the Park Board packet.

- Guest Services/Memberships
 - Guest services is in full swing training all new hires. We have promoted one more person to a Lead position which will help fill remaining gaps and leave us room to breathe.
 - Dakota park concessions are prepped and ready for season with all year group contracts submitted. **32 different user groups will complete shifts at Water World and contracts are due May 8th.**

- Working with aquatics for Water World joint staff lead/supervisor training.
- Nurses Week 20% ARC membership discount for all Healthcare employees. This will be offered May 6th through May 18th.
- User Groups:
 - WHS Track & Field finishing practices at the ARC now that the weather has been improving. Williston Middle School has also been using the gym.
 - WHS Baseball, Fast Pitch Softball, and Tennis still using ARC when weather is not adequate to be outside.
 - Chaos Volleyball completed second season using mainly the upstairs of the Raymond Center, but some ARC court time.
 - WHS Volleyball open gym Monday nights at the ARC.
- Reservations:
 - Waiting on Raymond Center construction timeline to update all 2026 and 2027 reservations.
 - Started 2027 Raymond Center schedule.
 - First two months of Spring Lake Park Nature Center at Keel Boat a huge success! Reserved August-November for second session.
- Maintenance/Janitorial
 - Court resurfacing looks great! Scheduling again for 2027 and will likely include both Fitness Rooms.
 - Quarterly meeting on May 5th. Will review appropriate chemicals to use for cleaning and scheduling for Williston Water World.
 - Scheduling interviews and will be hiring one full-time Janitorial Staff before the end of May.
 - Flow Rider has been down for almost a month. Flow Rider company will have an electrician onsite May 6th to look at the issues and hopefully repair them quickly during this visit.
 - Developing a 5-year Capital Maintenance Plan to guide our budgeting and large building maintenance projects.

RFCC Portfolio

- RFCC Operations
 - Many of the big shows and events have taken place. There is now about a month remaining until the last notable event before summer.
- Arena, Events, and Reservations
 - Roller blading has begun each Monday and will go throughout the summer
 - A vendor show was held on April 4th
 - The home and garden show and Ballin' in the basin were both on April 11th & 12th
 - The Rodeo was hosted April 16th-April 18th
 - The Family Crisis Shelter held the "walk a mile in her shoes" event on April 24th along with a vendor show
 - Laurie had a special events week April 27th-May 3rd with roller blading, mini golf, and nerf wars
- Sports
 - Chaos volleyball is done practicing at the Raymond Center
- Coming up
 - The United Way Community Sale will take place on May 23rd
 - David Lopez is hosting a boxing tournament on May 30th

AQUATICS PORTFOLIO

Aquatics Operations

Swim Lessons

- Lessons held April 13–23 went well.
 - A total of 83 children participated between the two lesson sessions.
 - Private lessons continue to be popular. The waitlist has decreased significantly due to summer scheduling improvements, though more than 200 participants remain on the list.

- Staff are launching an instructor incentive contest to help address the private lesson waitlist.
- Angelfish Program
 - The Angelfish Program began March 16 with 9 participants, with additional participation during open swim time.
 - The program concluded May 4.

Aquatic Fitness

- Aquacise
 - Aquacise classes continue to show strong participation, averaging 12–18 participants per class.
 - DeAnna's class has shifted to 7:30–8:30 a.m. for the summer schedule.
- River Walking / Lap Swim
 - Updated River Walking times are posted on the website.
 - Saturday River Walking is scheduled from 8:00–11:00 a.m., with lap swim also available during that time.
- SwimFit
 - Adult SwimFit continues with 9 participants.
 - Adult classes are offered at 6:00 a.m. on Tuesdays and Thursdays, with drop-in rates available.
 - Youth SwimFit is also being offered on Tuesdays and Thursdays from 6:30–7:15 p.m.
 - Youth SwimFit currently has 9 participants.

User Groups

- Sealion Swim Team
 - Long Course season began May 4.
- High School Swim / Diving Boards
 - The high school swim season concluded prior to spring break.
 - Diving boards remain closed for high school use.
 - Staff are working to have repairs completed before the next high school season begins in August.

Lifeguard Training & Staffing

- Staff have been conducting drills to strengthen lifeguard skills, improve full-pool scanning, and keep response abilities sharp.
- Monthly in-services remain scheduled to ensure staff stay current on training and safety expectations.
- Staff are working on summer hiring in preparation for Williston Water World operations.

Public CPR / Babysitter Training

- An additional CPR class was added for May 9.
- A new Babysitter Training class was held April 18.
- The class focused on youth ages 11–16 and included infant and toddler CPR, safety awareness, and activities to help prepare participants for babysitting responsibilities.
 - The class had 18 registered participants.

Pool Maintenance

- Hot tub maintenance has been completed on the following dates:
 - February 9
 - March 16
 - April 16
- The 50-meter pool has transitioned to Long Course and will shift back in August.
- Diving boards are being sent out for refurbishment over the summer.

Recreation Portfolio – Spring Programming 20266

Adaptive Programs

Wonders Swim Lessons / Open Swim

- **Dates:** Mar 16 – May 4
- **Fee:** Lessons: \$25 / Open: Free
- **Current Registration:** Lessons: 6 / Open: 10+ families
- **2025 Registration:** 8 / 3+ Families
- **2024 Registration:** N/A
- **Special Note:** Wonders Swim is broken down into 2 programs. A total of 8 are registered for the Wonders Swim Lessons. They are learning how to swim, water safety, and learning overall how to be comfortable in the water. Open Swim is for those who know how to swim and can enjoy the full waterpark experience with their family!
- **Other Updates:**
 - Wonders will take off the summer months and presume in August for Wonders T-Ball.

In-House Programs

Youth Volleyball

- **Dates:** Mar 16 – May 6
- **Fee:** \$53.50
- **Current Registration Numbers:** 94
- **2025 Registration Numbers:** 136
- **2024 Registration Numbers:** 158
- **Special Note or Highlight:** WPRD has hired part-time youth volleyball coaches with the help of volunteer parents to help with the program. The season ended with happy parents, and happy players! We had no upsets and the kids finished the season with a parents vs. players game!

Girls Run Strong

- **Dates:** Mar 17 – May 7
- **Fee:** \$48.00
- **Current Registration Numbers:** 19
- **2025 Registration Numbers:** 23
- **2024 Registration Numbers:** 31
- **Special Note or Highlight:** Girls Run Strong is a great program for all girls involved. We highlight the importance of girl empowerment! The girls also ran to raise money to donate to the Williston Animal Shelter! They raised \$821 and also completed their 5K Celebration Run!

Youth Cheer

- **Dates:** April 7 – May 14
- **Fee:** \$47.50
- **Current Registration Numbers:** 46
- **2025 Registration Numbers:** No spring program previously.
- **2024 Registration Numbers:** No spring program previously.
- **Special Note or Highlight:** First ever Spring program for Youth Cheer! We have an amazing, dedicated cheer coach from the community! The cheerleaders will cheer for the local rec soccer games.

Youth Track

- **Dates:** 5th-6th, 03/24 - 05/02 | K-4. 04/06 - 05/02
- **Fee:** K-4 | \$30.00, 5-6 | \$40.00
- **Current Registration Numbers:** 80
- **2025 Registration Numbers:** 173
- **2024 Registration Numbers:** 145

- **Special Note or Highlight:** Kids and parents enjoyed it this year! Each program has run smoothly, and the kids were fully engaged in skill development and competition. The community track meet was a huge success on May 2nd at the high school's track and field.

Cal Ripken Baseball

- **Dates:** 9-10YO/ 11-12YO, 05/04 - 06/24 | 05/05 - 06/25
- **Fee:** \$39.00
- **Current Registration:** 113
- 2025 Registration Numbers: 120
- 2024 Registration Numbers: 143
- **Special Note or Highlight:** Kids and parents are off to a good start as far as group practice goes. A rocky start as far as acquiring enough coaches/volunteers for individual teams but almost there.

Little League

- **Dates:** 5/5-6/25
- **Fee:** \$39.00
- **Current Registration Numbers:** 96
- **2025 Registration Numbers:** 88
- **2024 Registration Numbers:** 88
- **Special Note or Highlight:** Little League is a popular program for the 7-8yo age group! We will have a total of about 10 teams. It is our first baseball program to kick off the season!

Youth Softball

- **Dates:** 5/6-6/26
- **Fee:** \$39.00
- **Current Registration Numbers:** 84
- **2025 Registration Numbers:** 117

- **2024 Registration Numbers:** 128
- **Special Note or Highlight:** Softball started last week. There is an abundance of coaches volunteering their time and it is greatly appreciated as it makes it more fun for the girls.

Youth Soccer

- **Dates:** 4/20-5/23
- **Fee:** \$40 / \$50
- **Current Registration Numbers:** 386
- **2025 Registration Numbers:** No outdoor spring program
- **2024 Registration Numbers:** No outdoor spring program
- **Special Note or Highlight:** First time we have run a spring soccer season, and it has not gone as planned. It is too unpredictable to be running in an outdoor season at this time of year in ND. We have had to cancel almost half the days so far due to inclement weather. When we can play a game without freezing or blowing away, the kids do enjoy themselves.

Adult Programs

Adult Volleyball

- **Dates:** Feb 28 – Apr 29
- **Fee:** \$268 | \$200
- **Current Registration:** 32
- **2025 Registration:** 28
- **2024 Registration:** 25
- **Special Note or Highlight:** Season has ended well and teams competed at a high level. Everyone enjoyed the program. Champions have been crowned for each division. Next season will be Sand Volleyball

Travel Sports Programs

Chaos Volleyball

- Dates: Spring Season / March-May
- Fee: \$400 For Regional Team \$2000 For National Team
- Numbers:
 - 12u will have 3 teams
 - 14u will have 4 teams
 - 16u will have 0 team
 - 18u will have 1 team
- Special Note or Highlights: Chaos Volleyball season has wrapped up. They concluded their season in Billings, MT for their last tournament. Now working on finalizing financials and cleaning things up.

Baseball

- **Special Notes or Highlights:**
 - We are currently still looking for an Oilers coach.
 - Amanda and Kazuma are taking on the Travel Sports Coordinator role until someone is hired.
 - Cal Ripken and Babe Ruth teams are currently in their teams and practicing.
 - Omaha Tournament Fundraising for the 13-14YO has begun.
 - Schedules are needing a lot of attention and work.
 - Waiting to hear with Oilers/Legion Try-Outs will be.

Boom

- **Special Notes or Highlights:**
 - May 8th & 10th are 10U-12U try-outs.
 - Tournaments have been registered for.
 - Boom stadium is in the works still with Second Nature.

Special Events

- April 18 Mom and Me Just BEE Together was adorable, well attended and SO much fun!
- April 29 – May 2 Neon Knockout parties and open times for the public. We had almost 100 people come to open times and 3 parties with an additional bonus sk8 only party. We heard a lot of positive remarks about the event!
- May 12 Last Puzzle Palooza of the season. Special night with 1000-piece puzzles, prizes for all and snacks!
- May 13 Special Events brings skates to Campus Club (Lewis and Clark) Always a favorite event!
- May 15 Special Events teams up with Marketing for National Kids Day Out!
- May 19 Special Events teams up with Fitness to host Bright Beginnings at Tyke Time

Upcoming:

- SK8 nights every Monday are really catching on and gaining in popularity. More parties planned for the summer.
- June Special Events is teaming up with Kid's Camp to bring Archie to Superhero Week and Holidaze week
- June 12 Second Annual Outdoor Play Fest which brings Parent's Night Out to the clubhouse at Davidson Park for the evening. Parents get away and kids play!
- June 23-25 First ever SK8 Camp! Intro to roller skating at the Raymond Center
- June 22-26 Special Events teams up with Campus Club to bring roller skating to the kids.

FITNESS & WELLNESS PORTFOLIO

Group Fitness

- Group fitness participation totaled 1,274 visits this month, compared to 1,319 last month.
- Staff offered 131 classes, compared to 150 last month.
- Classes averaged 10 participants per class, compared to 9 participants per class last month.
- Friday Pop-Up classes continue to gain traction, with a different class offered each Friday at 12:15 p.m. Some classes have reached up to 20 participants.

Adult Fitness Programs

- Boot Camp continues to be offered as a full-body training program focused on everyday mobility, longevity, and overall fitness for all ability levels.
 - The April session started with 24 participants.
 - Two summer sessions will be offered, with discounts available for participants who register for both sessions. Members will also receive an additional discount.
- Women-focused programming remains strong, including workshops and specialty programs designed to support women's fitness and wellness.
 - Women's Health & Hormones, Postpartum, and Prenatal workshops are being offered.
 - Women & Weights will begin its next round in June. The 4-week session is already full with 10 participants.
 - Women's Workout Wisdom continues to focus on everyday concerns such as hormonal changes, stress, and overall wellness.
 - Mom & Me Fit is a new program designed to support moms with young children while helping improve physical and mental well-being and build community connections.
 - The next round is planned for summer 2026.
 - Pink Gloves Boxing continues to provide a positive and empowering fitness experience for participants.

- A spring/summer round was added, with each session shortened to 6 weeks instead of 12 weeks.
 - The April round started with 13 participants.
- Nutrition and lifestyle programming continues to include Meal Prep and Nutrition Knowledge, Food with Friends, and Healthy Holiday Food with Friends.
 - Future sessions are to be determined.
- Les Mills Strength Development will return in fall 2026.

Youth & Teen Fitness Programs

- Youth Boot Camp will focus on movement, games, fitness activities, wellness education, social interaction, and self-esteem.
 - The next session begins in June and currently has 3 participants registered.
- Teen Fit Endurance and Agility is designed for ages 12–17 and focuses on speed, agility, stamina, balance, coordination, plyometrics, calisthenics, cardio, and light-to-moderate weight training.
 - The next round will begin in June.
- Lifting and Power Performance for Tweens & Teens is still being developed.
 - Dates are to be determined.
 - Staff are working to secure a trainer, with hopes of starting the program this summer.
- Advanced Lifting and Power Performance for Tweens & Teens is also still being developed.
 - Dates are to be determined.
- Youth Pink Gloves Boxing will return in fall 2026.
- Tyke Time will return in fall 2026 and will continue to focus on balance, coordination, and movement in a fun and playful environment.
- Youth Outdoor Cycle is planned for summer 2026.
 - This program will provide participants with bike education, cycling knowledge, and an outdoor riding experience.
- Eckert Group Home programming dates are to be determined.

User Group Training

- WHS JV Drill Team will begin training again this summer.
- A hockey group made up of students in grades 6–9 continues to meet three times per week through the end of the school year.

Fitness Center & Equipment

- Fitness equipment remains mostly in good working order.
 - A technician will be scheduled to address a few machines currently experiencing issues.
- New cardio equipment has been delivered, and the old equipment has been removed.
- Staff have identified a few issues with the new equipment and will coordinate service with the technician.

Personal Training

- Personal training activity remained steady this month.
 - 75 sessions were completed in Rec, compared to 72 last month.
 - 2 initial assessments were completed, compared to 6 last month.
 - Total sales were \$3,235, with \$243 in discounts, for a net total of \$2,992.
- 76 session punches were purchased, compared to 108 last month.
- 11 session passes were sold, compared to 15 last month.
- No training packages were sold this month.
 - There were 2 new inquiries, compared to 6 last month.

Senior Fitness & Wellness

- Onsite Senior Fitness classes at the Senior Center continue to see strong engagement.
 - Staff provided 12 classes, compared to 13 last month.
 - Participation increased to 170 participants, compared to 158 last month.
- Staff would like to thank the speakers who have volunteered their time to engage with seniors. Staff continue reaching out to local businesses and organizations to provide monthly topics of interest for the senior community.

- Lunch and Learn events continue to provide seniors with opportunities for social connection, education, and a light meal.
 - Seniors who attend 5 Lunch and Learns have the opportunity to earn a free T-shirt.
 - More than 70 seniors are currently working toward receiving their T-shirts.
 - April 16 Lunch and Learn: CHI Cardiac Rehab, with 29 attendees.
 - Upcoming events include:
 - Williston Concert Series
 - Williston Senior Center on May 14
 - Williams County Parks on June 9.
- The Senior Better Bones & Balance Challenge will return in September 2026.

Fitness Challenges & Special Events

- Marathon in a Month begins May 1.
 - Participants will have the month of May to walk or run 26.2 miles.
 - Two tracking boards will be available: one for all members on the upstairs track and one for seniors in the senior lounge.
 - All finishers will be entered into a raffle prize drawing.

Williston Parks & Recreation District
Park Board Executive Director/Staff Reports

May 2026

Memberships Portfolio

Membership Totals for April 2026

	Auto draft	1 month	6 months	12 months	Punch Pass	Total
Youth	114	51	65	60	298	588
Adult	392	182	120	172	1919	2,785
Senior	38	26	47	94	128	333
Veteran	38	14	8	24	12	96
Family	555	58	104	277	-	994
Corporate	-	70	124	213	-	407
WSC Staff	12	3	3	4	-	22

- Corporate Business Memberships: 20
- Active & Fit: 80
- Silver & Fit: 51
- Silver Sneakers: 280
- OnePass/Renew Active: 162
- WSC Students: 272
- Scholarships:
 - Adult:38, Senior:4, Youth:39

Daily Visits for April 2026

- Daily Adults: 1,247
- Daily Youth: 2,147
- Daily Seniors: 74
- Member Visits: 16,388
- WSC Staff Members: 162
- Health Incentives (Active & Fit, Silver & Fit, Silver Sneakers, OnePass/Renew Active): 1,777

- WSC Student Members: 1,213
- Scholarships: 321
- Teams/Organized Visits: 958

Month-to-Month Membership Statistics

	March 2026	April 2026
Youth	607	588
Adult	2,711	2,785
Senior	327	333
Veteran	86	96
Family	936	994
Corporate	358	427
WSC Staff	15	22
Health Incentives	560	573
WSC Students	260	272
Scholarships	77	81
Total Memberships	5,938	6171

	March 2026	April 2026
Adult Day Passes	1,594	1,247
Youth Day Passes	3,093	2,147
Senior Day Passes	84	74
Member Visits	18,002	16,388
WSC Staff Visits	235	162
Health Incentive Visits	1,830	1,777
WSC Students Visits	1,009	1,213
Scholarship Visits	263	321
Team/Org Visits	761	958
Total ARC Visits	26,871	24,287

May 2026










- ✔ Events
- ✔ WARC
- ✔ Meeting Rooms
- ✔ ARC Pool
- ✔ RFCC
- ✔ Water World
- ✔ Keel Boat
- ✔ Spring Lake Park
- ✔ Harmon Park
- ✔ Davidson Park

May 2026

S	M	T	W	T	F	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6























Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

June 2026

-  Events
-  WARC
-  Meeting Rooms
-  ARC Pool
-  RFCC
-  Water World
-  Keel Boat
-  Spring Lake Park
-  Harmon Park
-  Davidson Park

June 2026

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31		1	2	3	4	5	6
			 Sea Lions Board  WPD Bike Rodeo	 Ink Masters Tattoo Show	 Ink Masters Tattoo Show  10 trash cans for Williston	 Boy Scouts Day Camp	
7	 Ink Masters Tattoo Show	8	9	10	11	12	13
						 Car Show	 Amie Peterson  CHI Sugar Bust
14		15	16	17	18	19	20
		 ND42 Flag Football Camp  Williston City Band	 ND42 Flag Football Camp  Williston City Band				
21		22	23	24	25	26	27
			 Williston City Band			 Delilah Dashiell Private	 Eckert Hooked on  Eckert Hooked on
28	 Olive Motherhood	29	30	1	2	3	4
			 Summer Nights on Main  Williston City Band				 KM Wedding

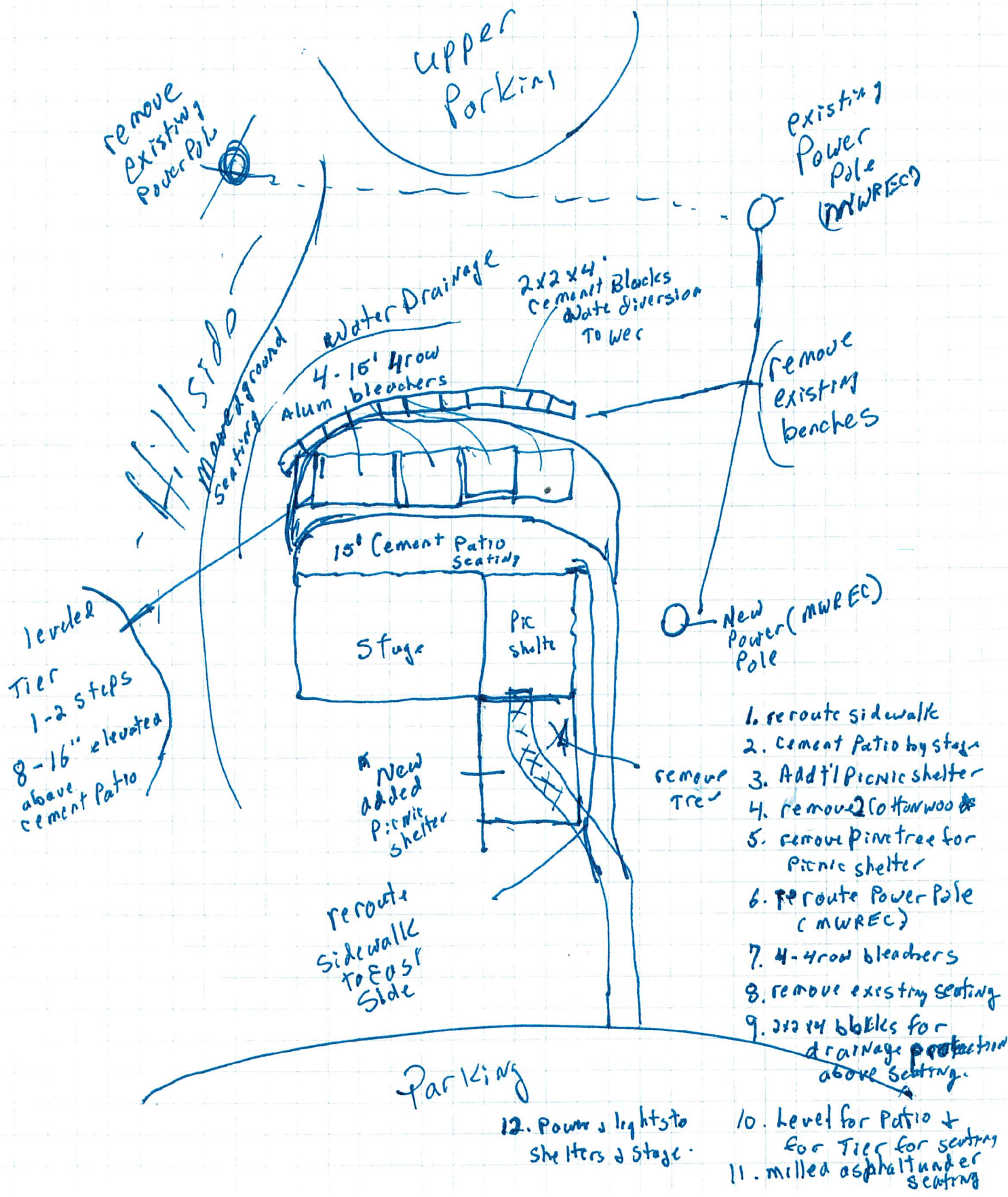
July 2026

July 2026

S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

- Events
- WARC
- Meeting Rooms
- ARC Pool
- RFCC
- Water World
- Keel Boat
- Spring Lake Park
- Harmon Park
- Davidson Park

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 Olive Motherhood	29	30 Summer Nights on Main Williston City Band	1	2	3 KM Wedding	4 KM Wedding
5 KM Wedding	6 KM Wedding	7 Sea Lions Board Williston City Band	8 Sea Lions Board Williston City Band	9 Summer Nights on Main	10 JHG Services Private	11 Roots and Wings Roots and Wings
12 Roots and Wings	13 Roots and Wings	14 Williston City Band	15 Williston City Band	16 Summer Nights on Main	17 Delaney Slemin private	18 DE Wedding
19 DE Wedding	20 DE Wedding	21 ND42 Basketball Camp Corcoran School Girl Scouts Private Party Williston City Band	22 ND42 Basketball Camp	23 Summer Nights on Main	24	25 Bridgette Utley Private
26	27 Williston City Band	28 Williston City Band	29 Williston City Band	30 Summer Nights on Main	31	1 Olive Motherhood Private Roosevelt County Fair



remove existing Power Pole

Existing Power Pole (MWREC)

2x2x4' Cement Blocks Water Diversion To Weir

remove existing benches

New Power Pole (MWREC)

remove Tree

1. reroute sidewalk
2. Cement Patio by stage
3. Add'l Picnic shelter
4. remove 2 Cottonwood
5. remove Pine tree for Picnic shelter
6. Reroute Power Pole (MWREC)
7. 4-4row bleachers
8. remove existing seating
9. 2x2x4 blocks for drainage protection above seating.

12. Power & light to shelters & stage.

10. Level for patio & for Tier for seating
11. milled asphalt under seating

Levelled Tier 1-2 steps 8-16" elevated above cement patio

reroute sidewalk to East Side

New added Picnic shelter

Water Drainage
4-15' Alum bleachers

15' Cement Patio Seating

Stage

Picnic shelter

Upper Parking

Parking

Hill Side
Manned ground Seating



create prairie

2000 cement blocks for prairie

bleachers

Batro

new power pole

Additional Picnic Shelter

fill low area with cement sitting water



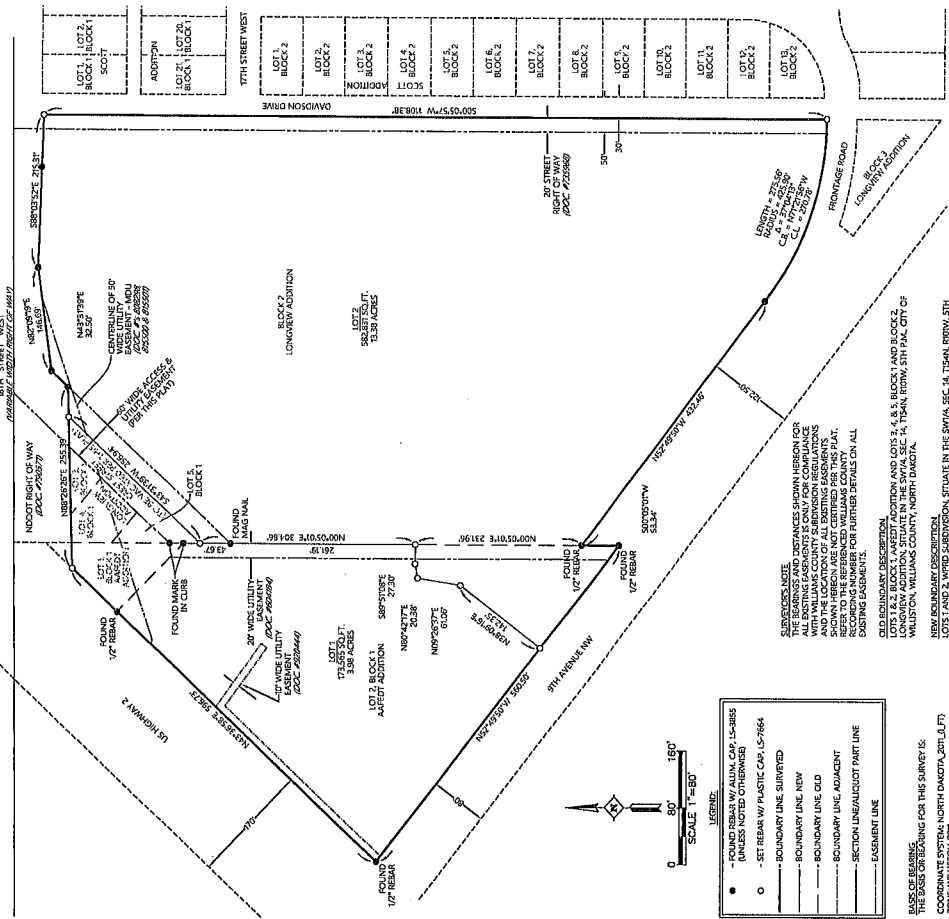
Spring Lake Park Amphitheater project

(no order of priority)

1. Complete upper drainage diversion
2. Pull existing seating,
3. reroute sidewalk to east edge to ADA specs
4. level and pour Patio in front of stage
5. white spray paint ceilings of shelters
6. paint supports
7. finish roofing existing shelter
8. paint or replace existing picnic tables
9. Trex deck stage with 1x4 supports to promote water drainage
10. Trex surround the stage support poles
11. Pour additional picnic shelter floor
12. Build additional picnic shelter
13. Get picnic tables for new picnic shelter
14. Remove small pine tree for shelter
15. Remove large dying cottonwoods for safety
16. Have MWREC put in pole next to shelter and pull existing upper pole to NW
17. Level tier for bleacher seating
18. Get bleacher seating 4 - 4 row 15' aluminum bleachers
19. Install milled asphalt under seating area
20. Obtain and install 2x2x4 cement blocks for drainage at top of seating tier for drainage protection
21. Create drainage to west edge of stage
22. Fill low spot at entrance to the amphitheater
23. Power to stage and picnic shelters
24. Mow/weed eat hillside slope on west for ground seating.

WPRD SUBDIVISION

A REARRANGEMENT OF LOTS 1 & 2, BLOCK 1, AFEEDT ADDITION AND LOTS 3, 4, & 5, BLOCK 1 AND BLOCK 2, LONGVIEW ADDITION CITY OF WILLISTON, WILLIAMS COUNTY, NORTH DAKOTA



LEGEND

- FOUND REBAR W/ ALUM. CAP. (S-385) (UNLESS NOTED OTHERWISE)
- SET REBAR W/ PLASTIC CAP. (S-766)
- BOUNDARY LINE SURVEYED
- BOUNDARY LINE NEW
- BOUNDARY LINE OLD
- BOUNDARY LINE ADJACENT
- SECTION LINE/ALLOT PART LINE
- EASEMENT LINE

NOTES:
 THE SURVEYING FOR THIS SURVEY IS COORDINATE SYSTEM NORTH DAKOTA (2011) (UTM ZONE 18N) DATUM NAD83 (2011) VERTICAL DATUM NAVD83 (2011) RIGHTS RESERVED. THIS SURVEY IS SUBJECT TO SUBDIVISION BUILDING AND ZONING ORDINANCES AND USE REGULATIONS OF RECORD ON FILE.
 NOTES CONTROL DOWNSIDE VIEWS NOW CONNECTIONS.

Prepared By:
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 www.interstate-engineering.com

OWNERS: WILSON BROS. HOLDING, INC., 402 14th Street West, Williston, ND 58850
FOR: WILLIAMS COUNTY AND DISCRETION DISTRICT
PROJECT NO.: W25215-15M
DATE: 02/28/2025

SHOWN BY: E.J.R.
DESIGNED BY: E.J.R.
DATE: 02/28/2025

2 OF **2**

SHEET NO.

1. NOTES FROM TITLE CURVE NO. 1, LOTS 1 AND 2, BLOCK 1, AFEEDT ADDITION. YOU ARE CHANGED WITH NOTICE OF THE RIGHTS OF PARTIES IN POSSESSION. IF THE PREMISES ARE IN POSSESSION OF ANY PERSONS, YOU SHOULD CHECK WITH THEM AS TO THE STATUS OF THEIR INTERESTS. YOU SHOULD CHECK WITH THE OCCUPANT IN CASE OF SUCH OCCUPANCY BY ANOTHER. YOU SHOULD CHECK WHAT RIGHTS, IF ANY, THE OCCUPANT CLAIMS AND ASSERT.
2. YOU SHOULD CHECK THE PREMISES FOR LATE CONSTRUCTION AND SHOULD ASCERTAIN PROPERTY BY THE CONTRIBUTION OF LABOR, SKILL, OR MATERIALS UNDER CONTRACT WITH IMPROVEMENTS HAVE BEEN MADE. YOU SHOULD ASCERTAIN IF THE OWNER HAS RECEIVED NOTICE IN WRITING FROM SUCH CONTRACTORS OR OTHERS AS TO ANY WORK DONE AND SHOULD NOTICE IN ATTACH EXCEPT IF THE SAME HAS BEEN PERFECTED BY THE GIVING OF NOTICE PURSUANT TO ENCOURAGEMENT. NO LENA CAN ATTACH PRIOR TO THE ACTUAL AND VISIBLE BEGINNING OF THE IMPROVEMENTS. NO AFFECT.
3. IF THE PROPERTY IS WITHIN A CITY, TOWN, OR VILLAGE, YOU SHOULD HAVE IN MIND THAT WHICH IS RECORDED IN THE OFFICE OF THE CITY AUDITOR AND WHICH MAY NOT HAVE BEEN RECORDED IN THE OFFICE OF THE COUNTY AUDITOR FOR COLLECTION. SUCH RECORDS, BEING TRUE AND CORRECT, SHOULD BE CONSULTED BY YOU IN CONNECTION WITH YOUR SEARCH AND INQUIRY. SATISFY YOURSELF AS TO THEIR NATURE AND AMOUNT. NO AFFECT.
4. THIS OPINION IS LIMITED TO MATTERS REFLECTED IN THE ABSTRACT EXAMINED AND DOES NOT INCLUDE THE RIGHTS OF PERSONS, IF ANY, IN POSSESSION, EASEMENTS, OR RIGHTS WHICH ARE NOT REFLECTED IN THE ABSTRACT EXAMINED. THIS OPINION DOES NOT DETECT DEFECTS FROM INVALID ACKNOWLEDGMENTS. NO AFFECT.
5. THE ABSTRACT DOES NOT SHOW OR MAKE OR MAKE ANY REFERENCE TO ANY INSTRUMENTS, LAWS AND YOU MUST SATISFY YOURSELF BY INQUIRY OR OTHER INVESTIGATION REGARDING THE APPLICABILITY AND COMPLIANCE WITH THE PROVISIONS OF THOSE STATUTES. NO AFFECT.
6. THIS OPINION REFLECTS THE STATUS OF THE TITLE AS OF THE ABSTRACT CERTIFICATION DATE. YOU SHOULD SATISFY YOURSELF AS TO THE STATUS OF THE TITLE AS OF THE ABSTRACT CERTIFICATION DATE BY INQUIRY OR OTHER INVESTIGATION. THIS OPINION DOES NOT INCLUDE THE RIGHTS OF PERSONS, IF ANY, IN POSSESSION, EASEMENTS, OR RIGHTS WHICH ARE NOT REFLECTED IN THE ABSTRACT EXAMINED. THIS OPINION DOES NOT DETECT DEFECTS FROM INVALID ACKNOWLEDGMENTS. NO AFFECT.
7. THIS OPINION IS FOR THE SOLE BENEFIT OF THE PERSONS OR ENTITIES BY WHOM THIS INSTRUMENT IS FILED AND SHOULD NOT BE RELIED UPON BY ANY OTHER PERSONS OR ENTITIES. NO AFFECT.
8. THIS OPINION IS LIMITED TO THE SURFACE INTEREST ONLY AND NO OPINION IS EXPRESSED AS TO ANY MINERAL INTERESTS. NO AFFECT.
9. SEE PLAN FOR AFEEDT ADDITION RECORDED AS DOCUMENT NO. 62494 FOR SPECIFIC LOCATION OF ANY EASEMENTS AFFECTING THE PROPERTY. FLOTTED.
10. PART OF LOT 1 WAS CONVERTED TO NORTH DAKOTA FOR THE BENEFIT OF THE NORTH DAKOTA POWER COMPANY. SEE INSTRUMENT NO. 78185 FOR FURTHER DETAILS. THIS TRACT IS NOT INCLUDED IN THIS OPINION.
11. MONTANA-CANADA UTILITIES CO. WAS GRANTED AN EASEMENT RECORDED AS DOCUMENT NO. 69238, 69239, 69240, 69241, 69242, 69243, 69244, 69245, 69246, 69247, 69248, 69249, 69250, 69251, 69252, 69253, 69254, 69255, 69256, 69257, 69258, 69259, 69260, 69261, 69262, 69263, 69264, 69265, 69266, 69267, 69268, 69269, 69270, 69271, 69272, 69273, 69274, 69275, 69276, 69277, 69278, 69279, 69280, 69281, 69282, 69283, 69284, 69285, 69286, 69287, 69288, 69289, 69290, 69291, 69292, 69293, 69294, 69295, 69296, 69297, 69298, 69299, 69300, 69301, 69302, 69303, 69304, 69305, 69306, 69307, 69308, 69309, 69310, 69311, 69312, 69313, 69314, 69315, 69316, 69317, 69318, 69319, 69320, 69321, 69322, 69323, 69324, 69325, 69326, 69327, 69328, 69329, 69330, 69331, 69332, 69333, 69334, 69335, 69336, 69337, 69338, 69339, 69340, 69341, 69342, 69343, 69344, 69345, 69346, 69347, 69348, 69349, 69350, 69351, 69352, 69353, 69354, 69355, 69356, 69357, 69358, 69359, 69360, 69361, 69362, 69363, 69364, 69365, 69366, 69367, 69368, 69369, 69370, 69371, 69372, 69373, 69374, 69375, 69376, 69377, 69378, 69379, 69380, 69381, 69382, 69383, 69384, 69385, 69386, 69387, 69388, 69389, 69390, 69391, 69392, 69393, 69394, 69395, 69396, 69397, 69398, 69399, 69400, 69401, 69402, 69403, 69404, 69405, 69406, 69407, 69408, 69409, 69410, 69411, 69412, 69413, 69414, 69415, 69416, 69417, 69418, 69419, 69420, 69421, 69422, 69423, 69424, 69425, 69426, 69427, 69428, 69429, 69430, 69431, 69432, 69433, 69434, 69435, 69436, 69437, 69438, 69439, 69440, 69441, 69442, 69443, 69444, 69445, 69446, 69447, 69448, 69449, 69450, 69451, 69452, 69453, 69454, 69455, 69456, 69457, 69458, 69459, 69460, 69461, 69462, 69463, 69464, 69465, 69466, 69467, 69468, 69469, 69470, 69471, 69472, 69473, 69474, 69475, 69476, 69477, 69478, 69479, 69480, 69481, 69482, 69483, 69484, 69485, 69486, 69487, 69488, 69489, 69490, 69491, 69492, 69493, 69494, 69495, 69496, 69497, 69498, 69499, 69500, 69501, 69502, 69503, 69504, 69505, 69506, 69507, 69508, 69509, 69510, 69511, 69512, 69513, 69514, 69515, 69516, 69517, 69518, 69519, 69520, 69521, 69522, 69523, 69524, 69525, 69526, 69527, 69528, 69529, 69530, 69531, 69532, 69533, 69534, 69535, 69536, 69537, 69538, 69539, 69540, 69541, 69542, 69543, 69544, 69545, 69546, 69547, 69548, 69549, 69550, 69551, 69552, 69553, 69554, 69555, 69556, 69557, 69558, 69559, 69560, 69561, 69562, 69563, 69564, 69565, 69566, 69567, 69568, 69569, 69570, 69571, 69572, 69573, 69574, 69575, 69576, 69577, 69578, 69579, 69580, 69581, 69582, 69583, 69584, 69585, 69586, 69587, 69588, 69589, 69590, 69591, 69592, 69593, 69594, 69595, 69596, 69597, 69598, 69599, 69600, 69601, 69602, 69603, 69604, 69605, 69606, 69607, 69608, 69609, 69610, 69611, 69612, 69613, 69614, 69615, 69616, 69617, 69618, 69619, 69620, 69621, 69622, 69623, 69624, 69625, 69626, 69627, 69628, 69629, 69630, 69631, 69632, 69633, 69634, 69635, 69636, 69637, 69638, 69639, 69640, 69641, 69642, 69643, 69644, 69645, 69646, 69647, 69648, 69649, 69650, 69651, 69652, 69653, 69654, 69655, 69656, 69657, 69658, 69659, 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WPRD SUBDIVISION

A REARRANGEMENT OF LOTS 1 & 2, BLOCK 1, AAFEDT ADDITION AND LOTS 3, 4, & 5, BLOCK 1 AND BLOCK 2, LONGVIEW ADDITION SITUATE IN THE SW1/4, SEC. 14, T154N, R101W, 5TH P.M., CITY OF WILLISTON, WILLIAMS COUNTY, NORTH DAKOTA

OWNER'S CERTIFICATE
 WE, THE UNDERSIGNED, BEING THE SOLE OWNERS OF THE LAND PLATTED HEREIN, DO HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION DURING THE PREPARATION THEREOF, AND THAT I AM A DAILY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF NORTH DAKOTA.

WE AGREE NOT TO VACATE ANY PORTION OF THIS PLAT WITHOUT THE CONSENT OF THE CITY OF WILLISTON BOARD OF COMMISSIONERS. WE ALSO HEREBY DEDICATE EASEMENTS TO RUN WITH THE LAND UNDER, ON OR OVER THOSE CERTAIN PORTIONS OF LAND ASSOCIATED HEREIN AS UTILITY EASEMENTS OR THEREAS NECESSARY AS SHOWN HEREON BUT EXCEPT IN WHOLE OR IN PART, AT THE TIME OF THIS CERTIFICATION.

CONY SWIRT, VICE PRESIDENT, WILLISTON BASIN
 WILLISTON BASIN, NORTH DAKOTA
 LOT 1 & 2, WPRD SUBDIVISION
 STATE OF NORTH DAKOTA } ss
 COUNTY OF WILLIAMS }

BE IT KNOWN ON THIS _____ DAY OF _____, 20____, BEFORE ME PERSONALLY APPEARED THE ABOVE SIGNED CONY SWIRT AND WHO DECLARED TO ME THAT HE IS THE OWNER AND ACKNOWLEDGED TO ME THAT HE SIGNED THE SAME.

NOTARY PUBLIC

OWNER'S CERTIFICATE
 WE, THE UNDERSIGNED, BEING THE SOLE OWNERS OF THE LAND PLATTED HEREIN, DO HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION DURING THE PREPARATION THEREOF, AND THAT I AM A DAILY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF NORTH DAKOTA.

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ICE BARNY, EXECUTIVE DIRECTOR
 WILLISTON PARKS AND RECREATION DISTRICT, OWNER
 LOT 1, WPRD SUBDIVISION
 STATE OF NORTH DAKOTA } ss
 COUNTY OF WILLIAMS }

BE IT KNOWN ON THIS _____ DAY OF _____, 20____, BEFORE ME PERSONALLY APPEARED THE ABOVE SIGNED ICE BARNY AND WHO DECLARED TO ME THAT HE SIGNED THE SAME.

NOTARY PUBLIC

OWNER'S CERTIFICATE
 EDWARD J. RINTAMAA, REGISTERED LAND SURVEYOR WITH INTERSTATE ENGINEERING, INC. DO HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION DURING THE PREPARATION THEREOF, AND THAT I AM A DAILY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF NORTH DAKOTA.

EDWARD J. RINTAMAA
 WILLISTON, NORTH DAKOTA
 STATE OF NORTH DAKOTA } ss
 COUNTY OF WILLIAMS }

BE IT KNOWN ON THIS _____ DAY OF _____, 20____, BEFORE ME PERSONALLY APPEARED THE ABOVE SIGNED EDWARD J. RINTAMAA AND WHO DECLARED TO ME THAT HE IS THE SURVEYOR AND ACKNOWLEDGED THE ABOVE CERTIFICATE TO BE HIS VOLUNTARY AND TRUE DEED.

NOTARY PUBLIC

OWNER'S CERTIFICATE
 WILLISTON PLANNING AND ZONING COMMISSION, APPROVAL
 THE SUBDIVISION OF LAND SHOWN HEREON HAS BEEN REVIEWED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF WILLISTON ON _____, 20____, AND IT IS HEREBY APPROVED IN ACCORDANCE WITH THE PLANNING AND ZONING ORDINANCES OF SAID PLANNING AND ZONING COMMISSION.

NOTARY PUBLIC

OWNER'S CERTIFICATE
 WILLISTON CITY COMMISSION, APPROVAL
 WILLISTON, NORTH DAKOTA HAS APPROVED THE DIVISION OF LAND AS SHOWN HEREON, HAS ACCEPTED THE DEDICATION OF ALL STREETS, ALLEYS, AND OTHER PUBLIC WAYS SHOWN HEREON WITHIN THE OTHER AREAS SHOWN HEREON, EXCEPT THOSE PUBLIC AREAS SPECIFICALLY DEDICATED TO OTHER PUBLIC PURPOSES, AND HAS AGREED TO ACCEPT THE DEDICATION OF SAID PUBLIC AREAS TO THE CITY OF WILLISTON, WILLIAMS COUNTY, NORTH DAKOTA, ACCORDING TO THE RECORDED PLATS THEREON.

NOTARY PUBLIC

OWNER'S CERTIFICATE
 WILLISTON CITY COMMISSION, APPROVAL
 WILLISTON, NORTH DAKOTA HAS APPROVED THE DIVISION OF LAND AS SHOWN HEREON, HAS ACCEPTED THE DEDICATION OF ALL STREETS, ALLEYS, AND OTHER PUBLIC WAYS SHOWN HEREON WITHIN THE OTHER AREAS SHOWN HEREON, EXCEPT THOSE PUBLIC AREAS SPECIFICALLY DEDICATED TO OTHER PUBLIC PURPOSES, AND HAS AGREED TO ACCEPT THE DEDICATION OF SAID PUBLIC AREAS TO THE CITY OF WILLISTON, WILLIAMS COUNTY, NORTH DAKOTA, ACCORDING TO THE RECORDED PLATS THEREON.

NOTARY PUBLIC

OWNER'S CERTIFICATE
 WILLISTON CITY COMMISSION, APPROVAL
 WILLISTON, NORTH DAKOTA HAS APPROVED THE DIVISION OF LAND AS SHOWN HEREON, HAS ACCEPTED THE DEDICATION OF ALL STREETS, ALLEYS, AND OTHER PUBLIC WAYS SHOWN HEREON WITHIN THE OTHER AREAS SHOWN HEREON, EXCEPT THOSE PUBLIC AREAS SPECIFICALLY DEDICATED TO OTHER PUBLIC PURPOSES, AND HAS AGREED TO ACCEPT THE DEDICATION OF SAID PUBLIC AREAS TO THE CITY OF WILLISTON, WILLIAMS COUNTY, NORTH DAKOTA, ACCORDING TO THE RECORDED PLATS THEREON.

NOTARY PUBLIC

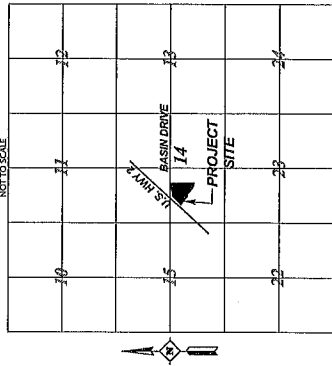
WILLIAMS COUNTY AUDITORS CERTIFICATE OF TAXES
 WILLIAMS COUNTY AUDITORS CERTIFICATE OF TAXES
 THIS PLAT WAS FILED AND RECORDED IN THE OFFICE OF THE WILLIAMS COUNTY RECORDER IN THE STATE OF NORTH DAKOTA AT _____ M. ON THE _____ DAY OF _____, 20____, AND WAS RECORDED AS DOCUMENT NO. _____

BETH M. RINIS
 WILLIAMS COUNTY AUDITOR

WILLIAMS COUNTY AUDITORS CERTIFICATE OF RECORDS
 THIS PLAT WAS FILED AND RECORDED IN THE OFFICE OF THE WILLIAMS COUNTY RECORDER IN THE STATE OF NORTH DAKOTA AT _____ M. ON THE _____ DAY OF _____, 20____, AND WAS RECORDED AS DOCUMENT NO. _____

PATTI OGDENAK
 WILLIAMS COUNTY RECORDER

NOTARY MAP
 WILLIAMS COUNTY, ND
 NOT TO SCALE



Prepared By:
INTERSTATE ENGINEERING
 Professionals You Need. People You Trust.
1000 14th Street SW, Williston, ND 58802
 Phone: (701) 714-3327
 www.interstateeng.com

1 of 2 SHEET NO.

WPRD SUBDIVISION

OWNERS: WILLISTON BASIN, NORTH DAKOTA, WILLIAMS COUNTY, NORTH DAKOTA
 FOR: WILLISTON PARKS AND RECREATION DISTRICT
 PURPOSE: WPRD SUBDIVISION

DRAWN BY: B.J.L. PROJECT NO. WPS24154
 CHECKED BY: E.J.S. DATE: 02/20/2024

Spring Lake Park Overlook Improvements Award Letter

Williston Parks and Recreation District



May 20, 2026

Strata Corporation.
1218 42nd St W
Williston, ND 58801

RE: Spring Lake Park Improvement Project
PCN #24610
Williston, North Dakota

Enclosed please see Construction Agreement for the above referenced project.

On May 19, 2026, the Park Board awarded the contract for the above-mentioned project to you in the amount of \$308,446.75.

Please return the following:

- Signed Agreement- (two copies if paper agreement is returned)
- Performance Bond
- Payment Bond
- Certificate of Liability Insurance listing the Williston Parks and Recreation District as Additionally Insured
- W-9

A completed contract will be sent to you once all signatures are received.

The completion date for this project is October 24, 2026. Please coordinate construction start dates with Emily O'Rear, 701-774-1507.

If you should have any questions, please feel free to contact me.

Sincerely,

Emily O'Rear
Communications Director
Williston Parks and Recreation District
701-774-1507
Emily@wprd.us

Enclosures

Contract
Bid Summary

Spring Lake Park Overlook Improvements (#10120498)

Owner: Williston Parks and Recreation District

Solicitor: Williston Parks and Recreation District

Bid Opening: 05/04/2026 12:00PM CDT

Bid Tabulation



Section Title		Line Item	Item Code	Item Description	U of M	Quantity	Unit Price	Extension
		1		General Conditions/Mobilization	LS	1	\$17,000.00	\$17,000.00
		2		Traffic Control	LS	1	\$2,700.00	\$2,700.00
		3		Material Testing	LS	1	\$5,000.00	\$5,000.00
		4		Dust/Mud Control	LS	1	\$696.00	\$696.00
		5		Unclassified Excavation	Cu Yd	998	\$36.00	\$35,928.00
		6		Aggregate Base, CL5 8"	TON	1738	\$40.00	\$69,520.00
		7		Hot Mix Asphalt (HMA) 4"	TON	937	\$156.00	\$146,172.00
		8		Speed Limit Sign (15MPH)	Ea	2	\$345.00	\$690.00
		9		Seeding for Disturbed	Sq Ft	11447	\$0.50	\$5,723.50
		10		Type S1 Fabric	Sq Ft	37509	\$0.25	\$9,377.25
		11		18" Metal Culvert	Ft	60	\$106.00	\$6,360.00
		12		Wattle	Ft	30	\$5.00	\$150.00
		13		Top Soil Removal	Sq Yd	1272	\$5.00	\$6,360.00
		14		12" Metal Culvert Removal	Ft	25	\$23.00	\$575.00
		15		Stop Sign Remove and Replace	Ea	2	\$275.00	\$550.00
		16		Fence Remove and Replace	Ea	1	\$1,315.00	\$1,315.00
		17		Trash Receptacle Remove and Reset	Ea	2	\$165.00	\$330.00
Base Bid Total:								\$308,446.75

Strata Corporation

**AGREEMENT BETWEEN OWNER AND CONTRACTOR
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)**

THIS AGREEMENT is by and between Williston Parks and Recreation District (“Owner”) and
Strata Corporation (“Contractor”).

Owner and Contractor hereby agree as follows:

ARTICLE 1 – WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

Spring Lake Park Improvements Project (PCN #24610)

Roadway construction including excavation, aggregate base course, hot mix asphalt paving, and storm culvert installation

ARTICLE 2 – THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

Spring Lake Park Improvements Project (PCN #24610)

Roadway construction including excavation, aggregate base course, hot mix asphalt paving, and storm culvert installation

ARTICLE 3 – ENGINEER

3.01 The Project has been designed by the City of Williston Engineering Department (Engineer). Owner assumes all duties and responsibilities and has the rights and authority to assign an Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 – CONTRACT TIMES

4.01 Starting Work

A. A Notice to Proceed will be issued to the Contractor indicating the date of commencement of Contract Times.

4.02 Contract Times: Dates

A. The Work will be substantially complete on or before **October 10, 2026**, and the Work will be finally complete on or before **October 24, 2026**. Liquidated damages will be assessed at a rate of **\$500.00** for each calendar day that expires after these dates.

B. Liquidated Damages: Liquidated damages for failing to timely attain any completion dates are not additive and will not be imposed concurrently.

C. Parts of the Work shall be substantially completed on or before the following Interim Completion Dates:

N/A

ARTICLE 5 – CONTRACT PRICE

5.01 The Williston Parks and Recreation District shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined

pursuant to Paragraph
5.01.A below:

- A. For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the actual quantity of that item as indicated in the Bid Proposal. The Bid prices for Unit Price Work set forth in the bid proposal, as of the Effective Date of the Agreement are based on estimated quantities.
- B. Williston Parks and Recreation District payment process is outlined in the Project Manual for the **Spring Lake Park Improvement Project (PCN #24610)**. In the event payment process is not outlined in Project Manual, Contractor to coordinate with Engineer to have progress payment applications submitted to Owner no later than the first Wednesday of the Month for the previous Month's progress payment. Failure to submit pay applications by the deadline shall result in the extension of payment terms for the period of time to the next Commission meeting at no cost or penalty to the Owner.

ARTICLE 6 – CONTRACTOR'S REPRESENTATIONS

- 6.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:
- A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
 - B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
 - D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities).
 - E. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and (3) Contractor's safety precautions and programs.
 - F. Based on the information and observations referred to in Paragraph 6.01.E above, Contractor does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
 - G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
 - H. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 7 – CONTRACT DOCUMENTS

7.01 *Contents*

A. The Contract Documents consist of the following:

1. This Agreement (pages 1 to 5, inclusive).
2. Performance bond
3. Payment bond
4. Specifications
 - a. Provided in Request for Proposal
 - b. Special Provisions- none

5. The Request for Proposal.

Drawings consisting of 18 sheets with each sheet bearing the following general title:
Spring Lake Park Improvement Project.

6. Addenda (numbers 1 to 1, inclusive).
7. Exhibits to this Agreement (enumerated as follows):
 - a. Contractor's Bid
8. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Work Change Directives.

B. Change Orders. The documents listed in Paragraph 7.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 7.

ARTICLE 8 – MISCELLANEOUS

8.01 *Assignment of Contract*

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

8.02 *Successors and Assigns*

A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

8.03 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

8.04 *Non-discrimination*

- A. The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

8.05 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.05:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

8.06 *Other Provisions*

- A. None.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf.

This Agreement will be effective on May 20, 2026 (which is the Effective Date of the Agreement).

OWNER:

CONTRACTOR

Williston Parks and Recreation District By: Strata Corporation

By: _____

Title: President of the Park Board Title: _____

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____ Attest: _____

Title: _____ Title: _____

Address for giving notices:

Address for giving notices:

Williston Parks and Recreation District

822 18th St. E.

Williston, ND 58801

License No.: 693

(Where applicable)

WPRD 2026 Budget by Department - Revised			
	Revenue	Expense	Net
Administrative	\$ 12,516,500	\$ 4,887,200	\$ 7,629,300
Marketing	\$ 17,000	\$ 126,000	\$ (109,000)
Parks	\$ 57,000	\$ 420,500	\$ (363,500)
Athletic Fields	\$ 25,000	\$ 178,000	\$ (153,000)
Youth Recreation	\$ 224,500	\$ 170,500	\$ 54,000
Adult Recreation	\$ 75,000	\$ 68,200	\$ 6,800
Fitness	\$ 85,500	\$ 307,500	\$ (222,000)
Aquatics	\$ 89,500	\$ 860,500	\$ (771,000)
Childcare Programs	\$ 529,000	\$ 636,500	\$ (107,500)
Special Events	\$ 38,300	\$ 39,000	\$ (700)
ARC	\$ 1,542,500	\$ 1,251,000	\$ 291,500
RFCC	\$ 90,500	\$ 171,000	\$ (80,500)
Golf Course	\$ 362,500	\$ 210,000	\$ 152,500
Water World	\$ 240,000	\$ 341,000	\$ (101,000)
Grand Total	\$ 15,892,800	\$ 9,666,900	\$ 6,225,900

Other Cash Impacting Items	Est. Outflow	Est. Inflow	Net Change
Bond Debt Service	\$ 5,509,199	\$ -	\$ (5,509,199)
Capital Expenditures	\$ 983,000	\$ -	\$ (983,000)
Adjusted Net Impact to Cash			\$ (266,299)

2026 CIP Budget		
Capital Expenditures	2026 Budget	Notes
Wheel Loader	\$ 208,000.00	New equipment purchase, originally estimated at \$250k, actual cost was significantly lower than target. COMPLETE
LED Lighting Project	\$ 120,000.00	Lighting improvement at the ARC. IN PROGRESS
Flag Pole Project	\$ 20,000.00	This project replaces flag poles across our facilities in recognition of the 250th anniversary of the USA. NOT STARTED
SLP Overlook	\$ 160,000.00	This project has a real cost of approximately \$320k, we will receive grant funds associated with this improvement during the fiscal year, offsetting the total cost by about half. NOT STARTED
WW Parking Lot	\$ 300,000.00	This project is a collaboration between WBSD#7, Community Builders, and WPRD. This represents our estimated portion of the cost. This projects timing is dependent on other construction occurring in the area and may be pushed to 2027 if needed. NOT STARTED
Arc Partitions	\$ 100,000.00	This project is part of the long-term upkeep of the ARC facilities specifically related to the meeting rooms. COMPLETE
WW Shed	\$ 15,000.00	This project is an improvement to the Water World complex and will become part of our overall fixed assets at that location. COMPLETE
Turf Groomer/Cart	\$ 35,000.00	New equipment purchase for improved upkeep and maintenance of turf at the ARC. IN PROGRESS
Amphitheater Refresh	\$ 25,000.00	This project is being completed at Spring Lake Park in conjunction with Lion's Club in recognition of their 100th anniversary. NOT STARTED
Total CIP Budget:	\$ 983,000.00	

Commentary:

While the projected Net Change in Cash after Debt Service payments and Capital Improvement Projects (CIP) is a decrease of approximately \$266,299, this reduction is primarily the result of planned capital investments that are intentionally being funded through existing capital reserves. These projects were identified as priority needs for the District, and delaying them would likely result in increased future costs due to inflation, aging infrastructure, and potential maintenance impacts.

Based on the District's current cash position, stable operating performance, and positive revenue and expenditure forecasts, management believes utilizing a portion of available reserves for these one-time capital improvements is both appropriate and financially sustainable. The District will continue to monitor cash flow and reserve levels closely as projects progress throughout the year.

Williston Parks and Recreation District Capitalization Policy

Purpose

The purpose of this policy is to establish consistent guidelines for the capitalization, depreciation, tracking, and disposal of capital assets owned by the Williston Parks and Recreation District ("WPRD"). This policy is intended to promote accurate financial reporting, operational consistency, administrative efficiency, and compliance with generally accepted accounting principles applicable to governmental entities.

Capitalization Threshold

WPRD shall capitalize individual capital asset purchases that meet both of the following criteria:

- An acquisition cost of \$10,000 or greater per individual asset or integrated asset system; and
- An estimated useful life of at least three (3) years.

Assets not meeting both criteria shall generally be recorded as operating expenditures in the period incurred.

Capital Asset Categories

Capital assets may include, but are not limited to:

- Land
- Buildings and building improvements
- Infrastructure and park improvements
- Machinery and equipment
- Vehicles
- Furniture and fixtures
- Technology systems and major software implementations
- Construction in progress

Grouped or Integrated Purchases

Individual components purchased together as part of a single project or integrated asset system may be capitalized collectively when:

- The components function together as one asset or system;
- The total project or system cost exceeds the capitalization threshold; and
- The combined useful life exceeds three (3) years.

Examples may include:

- Playground systems

- Aquatic facility equipment packages
- HVAC systems
- Scoreboards and athletic facility improvements
- Integrated security or technology systems

Improvements vs. Repairs

Expenditures that significantly extend the useful life, increase the value, or improve the functionality of an existing capital asset shall be capitalized when the capitalization threshold is met.

Routine repairs and maintenance that do not materially improve or extend the useful life of an asset shall be expensed as incurred.

Certain building, infrastructure, or system components may be capitalized at management discretion when they are part of a larger capital project or materially extend the useful life or functionality of an existing capital asset.

Depreciation

Capital assets, excluding land and certain construction-in-progress projects, shall be depreciated over their estimated useful lives using the straight-line method.

Estimated useful lives shall generally follow governmental accounting best practices and may be adjusted based on asset type, manufacturer recommendations, operational experience, or auditor guidance.

Asset Tracking and Inventory

WPRD shall maintain records sufficient to identify:

- Asset description
- Acquisition date
- Cost
- Funding source
- Asset location
- Estimated useful life
- Depreciation history
- Disposal information

Assets below the capitalization threshold may still be tracked for operational, insurance, warranty, or inventory control purposes when deemed appropriate by management.

Disposals

Disposals, retirements, trade-ins, impairments, or other removals of capital assets shall be recorded in accordance with applicable governmental accounting standards and removed from the asset inventory when appropriate.

Policy Review

This policy shall be reviewed periodically by management and may be updated as operational needs, accounting standards, materiality considerations, or reporting requirements change.

Effective Date

This policy shall become effective beginning with fiscal year 2026 and shall apply prospectively unless otherwise directed by management or the Board of Park Commissioners.

Authorization and Approval

This policy is hereby adopted and approved for use by the Williston Parks and Recreation District effective as of the date signed below.

Finance Director

Printed Name

Signature

Date

Executive Director

Printed Name

Signature

Date

Approved by the Board of Park Commissioners on: _____

Date Last Reviewed: _____

Williston Parks and Recreation District Cash Handling Policy

Purpose

The purpose of this policy is to establish consistent district-wide cash handling procedures for all Williston Parks & Recreation District (WPRD) facilities, programs, and departments in order to safeguard District assets, strengthen internal controls, ensure accurate financial reporting, and provide clear accountability for all employees handling cash and payments.

1. Scope

This policy applies to all WPRD employees, departments, facilities, programs, volunteers, and affiliated groups responsible for receiving, handling, reconciling, transporting, depositing, or recording cash and cash equivalents on behalf of WPRD.

Cash equivalents include:

- Currency and coin
- Checks
- Money orders
- Credit/debit card receipts
- Gift certificates/cards
- Electronic payments

Supplemental procedures, including petty cash procedures, department balancing procedures, and location-specific operating procedures, may be established provided they remain consistent with this policy.

2. Department Responsibility

Each WPRD department or facility that handles cash shall have a designated full-time WPRD employee responsible for overseeing cash handling procedures within that department or location.

Department responsibilities include:

- Ensuring staff compliance with this policy and departmental procedures
- Securing funds during operating hours and at close of business
- Ensuring reconciliations are completed accurately and timely
- Reporting variances, concerns, or irregularities to appropriate department leadership
- Coordinating with the Finance Department regarding deposits, change orders, and cash handling questions

Department-level procedures may be established as needed to support operational differences between locations, provided they remain consistent with this district-wide policy.

3. General Cash Handling Standards

1. All funds collected on behalf of WPRD are the property of WPRD and must be handled in accordance with this policy.
2. Employees handling cash are responsible for maintaining accurate records and safeguarding funds until properly deposited or transferred.
3. Whenever practical, cash handling duties should be separated between employees to strengthen internal controls.
4. Personal funds may never be commingled with WPRD funds.
5. Cash drawers and starting tills should be assigned to individual employees or specific shifts whenever feasible.
6. All cash activity must be supported by system reports, receipts, reconciliation documentation, and deposit records.
7. All cash reconciliations should be double verified by two employees at the close of business whenever feasible based on staffing levels and operational needs.
8. Any cash shortages, overages, missing receipts, suspicious activity, or irregularities must be documented and reported to department leadership immediately.

4. Securing Funds

1. All cash, checks, and related documentation must be secured in a locked safe, drop safe, or other approved secured location at the close of business.
2. Access to safes, startup cash, deposit bags, and secured cash storage areas shall be limited to authorized personnel only.
3. Safe combinations, alarm codes, keys, and access credentials may not be shared without authorization.
4. Cash should never be left unsecured or unattended.

5. Transportation of Funds

1. Only Finance Department staff or Finance-approved personnel are authorized to transport or transfer cash between locations.
2. This includes, but is not limited to:
 - Bank deposits
 - Change orders
 - Startup cash
 - Petty cash replenishments

- Interdepartmental cash transfers
- 3. Cash transfers should be documented and verified whenever possible.
- 4. Employees who are not specifically authorized may not transport District funds between facilities or to financial institutions.

6. Deposits and Reconciliations

1. Deposits should be prepared and submitted as promptly as practical.
2. Deposits must include sufficient supporting documentation to reconcile collections to accounting records and system reports.
3. Whenever feasible, deposits should be reviewed or verified by a second employee prior to transport or submission.
4. Collected funds should generally not be used for purchases, reimbursements, check cashing, or petty cash purposes prior to deposit. In limited operational situations where collected funds are used for small authorized purchases, supporting documentation including a receipt and statement of purpose must be included with the deposit and submitted for accounting and reconciliation purposes.

7. Credit Card and Electronic Payments

1. Employees must follow all applicable payment card security requirements.
2. Full credit card numbers may not be written down, stored, or retained except through approved payment processing systems.
3. Electronic payment activity should be regularly reconciled to accounting records.

8. Cash Overages and Shortages

1. All cash overages and shortages must be documented during reconciliation procedures.
2. Department leadership is responsible for monitoring, tracking, and addressing cash discrepancies within their assigned locations or programs.
3. Corrective actions, including retraining, reassignment of duties, disciplinary action, or operational changes, shall be determined by the applicable department lead, manager, or director.
4. The Finance Department may review discrepancies and recommend corrective action or procedural changes when concerns are identified; however, final personnel and operational decisions remain with the applicable department leadership.

9. Record Retention

Cash handling documentation, reconciliation reports, deposit records, and supporting documentation shall be retained in accordance with WPRD record retention requirements and applicable laws.

10. Policy Violations

Failure to comply with this policy may result in disciplinary action, up to and including termination of employment and/or referral to law enforcement when appropriate.

Authorization and Approval

This policy shall become effective upon approval by WPRD Administration and shall remain in effect until amended or replaced.

Finance Director

Printed Name

Signature

Date

Executive Director

Printed Name

Signature

Date

Approved by the Board of Park Commissioners on: _____

Date of Last Review: _____

RECRUITMENT AND SELECTION PROCESS

Policy No. 210

Original Date: 01/01/1997

Date Revised: 11/14/23

This policy establishes a consistent and objective approach to hiring and selection to ensure the District attracts and selects qualified candidates who best meet the needs of each position. The objective of hiring is to support effective operations by filling positions with individuals whose skills, experience, and qualifications align with organizational goals. The objective of the selection process is to use fair, job-related, and standardized methods—including screening, testing, interviewing, and reference checks—to evaluate candidates and make informed decisions. All steps in the process are conducted to ensure equal employment opportunity, reduce bias, maintain transparency, and comply with applicable laws and District policies.

- Preference for internal candidates – Job openings are filled by qualified persons from within the District when possible. Preference is given to internal candidates over external candidates when both are equally qualified. However, internal candidates are not guaranteed the positions for which they apply.
- Testing/Screening – Applicants for certain positions may be required to fill out a standard screening instrument and take a test as a condition of being considered for employment. All such tools will not discriminate against any ethnic, religious, disabled, or other minority groups.
- Selection Process- Once all applications have been received, each candidate is scheduled for an interview.
- Interviewing – Applicants will be screened to determine who should become candidates for a job. Job candidates may be interviewed by more than one person including the position's supervisor. Staff will ask key questions about the position and skills. These questions are department and position specific. Staff will assess each candidate, and those with the highest review are offered positions.
- References – References will be checked on all candidates to whom job offers may be made before the offers are made. Depending upon state laws, police record check also may be required.
- Background checks will also be conducted prior to employment. See policy 145 for more information.
- If background check is passed, an offer will be provided to the candidate and a start date and salary will be determined based on the range approved during the budget process.

- All applicants who were not selected will be notified in writing that they did not receive the position.

CONFIDENTIAL

DISCLAIMER: Williston Parks and Recreation District Personnel Policies are not intended as a contract of employment and do not constitute one. WPRD may change, delete, suspend, or discontinue any policy or benefit described herein at any time with or without prior notice