

Williston Parks and Recreation Foundation

October 25, 2023

12:00PM

Williston ARC Board Room

Minutes

- i. Present: Justin Graham, Pace Bates, Brad Krenz, Karen Guglich, Kelly Heller, Skye Olson
  - a. Staff- Joe, Kazuma, Rhonda, Kate, Emily, Patrick, Shaleena, Amanda
- ii. Absent: Lorri
- iii. Skye Called meeting to order.
- iv. Approval of Previous Minutes: MOTION Justin by SECONDED by Brad, we approve the minutes of the previous meeting as received. Motion Carried
- v. Additions and Deletions- None
- vi. Approval of Financial Statements: MOTION Pace by SECONDED Justin by
- vii. Executive Directors Report–
  - a. Harmon Park pool building demolition has started the abatement process went through and it was all approved to move forward. The pool and pool infrastructure will be flattened and leveled.
  - b. Dakota park 3<sup>rd</sup> field was finished and was privately funded.
  - c. 2024 WPRD Budget was approved in the October Park Board Meeting. It is a working budget. We had a sales tax rebate of just over \$500,00 and are working to see how to get that paid and how to proceed and plan for rebates in the future.
  - d. Working with the growing after school program, working through the federal grant process to keep this program. We added a credit card (not increasing the limit) the card is just for this program to track what is spent.
  - e. WPRD has an open seat on the Park Board due to a member moving out of town. We are in the process of interviewing applicants to take the position. This person will have to run again in summer 2024.
  - f. WPRD has applied for many grants for programs and facilities.
  - g. Staffing there are 33 full-time staff, and we are fully staffed.
  - h. Payroll we are transitioning software and working on our CAPRA accreditation.
  - i. Sales tax projection is \$960,000
  - j. Programs are busy and transitioning into winter programs, fall had record numbers for many programs.
  - k. Wonders track meet was a huge success and a great program that WPRD offers. Rickards 3<sup>rd</sup> grade class picked Wonders to be their program they donate too.
  - l. Ballen Tournament is coming in Dec 2023 and is projecting 70 teams followed by the Soccer tournament the next weekend.
- viii. Requests:
  - a. Through email Aug 21<sup>st</sup>, 2023, Cote Park shelter tables and benches \$3892.00
    - i. Approved MOTION by Justin SECONDED by Pace Motion Carried.
  - b. Fitness Scholarship

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- i. Karen Scofield \$384.00
    - ii. Angela Maisey \$121.85 Approved MOTION Brad by SECONDED by Karen Motion Carried.
  - c. Ballen In the Basin \$1000.00 Trevor Powell Approved MOTION by Karen SECONDED by Justin Motion Carried.
  - d. Child Sitting Club house \$1000.00 Approved for \$1060.00 MOTION by Justin SECONDED by Pace Motion Carried.
  - e. Shaleena Aquatics- \$2500 for Angelfish Swim Certification Approved MOTION by Justin SECONDED by Karen Motion Carried.
  - f.
- ix. Old Business
  - a. Giving hearts day update. Park shade
    - i. We raised \$340.00; matching makes it \$680.00.
    - ii. Project projected at about \$1500-\$2000 we will table this Approved to do the project Spring 2024 Approved MOTION by Karen SECONDED by Justin Motion Carried.
- x. New Business- None
- xi. Next Meeting
  - a. Schedule annual meeting.
    - i. Dec 6<sup>th</sup> 12pm at the ARC Boardroom
- xii. Adjourn: MOTION by Brad SECONDED Justin by Motion Carried

