

Draft Date April 21st, 2026

**WILLISTON PARKS AND RECREATION DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Date April 21, 2026, | 5:30PM
Williston Area Recreation Center (WARC): Jordy Larvik Board Room**

CALL TO ORDER

The meeting was called to order at 5:30PM by Commissioner Heller.

ROLL CALL

Present:

Liffrig, Jangula, Linghor, Heller, Roness

Absent:

Also Present: Joe Barsh, Rhonda Ludlum, Kazuma Kaneko, Jim Cote, Jessica Farmer, Emily O’Rear, Miranda Iblings,

ADDITIONS AND DELETIONS TO THE AGENDA- None

APPROVAL OF MINUTES

Motion by Jangula, **Seconded** by Roness we approve the minutes of the previous meeting as received.

Motion Carried

APPROVAL OF BILLS

Motion by Jangula, **Seconded** by Linghor, to approve Park District bills.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- **FINANCIAL REPORT – March 2026**

Financial Summary

Category	Month Actuals	YTD Actuals
Revenue	\$ 327,670	\$ 1,123,590
Expense	\$ 394,478	\$ 2,164,289
Net Position	\$ (66,808)	\$ (1,040,699)

Capital Funds Summary

Category	Allocation	Balance
Parks	20 %	\$ 202,152
Athletic Fields/Golf Course	15 %	\$ 151,614
Facilities	20 %	\$ 202,152
Rainy Day	25 %	\$ 252,690
Capital Purchase	20 %	\$ 202,152
Capital Funds Account Total		\$ 1,010,760

- Monthly report was included in the packet with a new template, this will show the new process in finance.
- Using our funds, and capitol funds and travel sports.
- Finance met with management to discuss the new process moving forward.
- Some changes, instead of one summary, there will be more standard reporting from the balance software where all of the assets and liabilities will be added. The cd's will now be in balance sheets, the bond information, and endowment funds will be included.
- Update from compass capitol, Mark will be at the May park board meeting to see the projects that are being funded through the bond though compass capitol. We have \$625,000 in interest funds.

Motion by Jangula, **Seconded** by Roness, to approve the Financial Report

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

EXECUTIVE DIRECTORS/STAFF REPORT

- Williston Ice/Turf
 - Pushing naming rights and pledges.
 - Moving forward with the GMP and design with JE Dunn, there will be a mid to late June groundbreaking and hope to open spring 2028.
- Muni Expansion
 - May 15th at 2pm is groundbreaking.
 - We are doing a reuse water pipeline to maintain the water bill, this is part of the bond itself.
 - There is a JPA coming soon with the city, to make sure that the facilities get taken care of in the future as management changes.
 - This project will include more than the golf course.
- RFCC Renovation/ARC Projects
 - This project may have to be phased due to rising costs, we will accommodate the wrestling community
- SLP Overlook paving
 - Road is out for bid and there are two companies interested in re-paving. We would like to have this done by Oct.
- Western Star Fastpitch Complex
 - This is a fundraising project that WPRD and Boom Fastpitch will work on together.
 - This has a master site plan of field 6,7,8.
 - Plans to make this park more ADA compliant.
- Pros Consulting
 - The rough draft plan was sent over, and it is 140 pages, the director is working through it.
- Communications-
 - Muni ground breaking the press release will be sent out soon, waiting on the new rendering. There will be swag as it is the final year of the 9, there will be a new name as we change into an 18 hole.
 - The WPRD page can now take payment
 - The WPRD Foundation page is active and can also take payment as to make pledges and donations easier for the community to give.
 - Combining the aquatics, Facebook, child sitting and ARC update all combined into one page.

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OLD BUSINESS

Potential Parkland Acquisition Discussion

- Realtors are working towards a quiet title.
 - Parcel:01-269-00-00-31-220
 - Parcel:01-269-00-00-31-210

NEW BUSINESS

CAPRA

- Masterplan amendment There are a few fundamental standards that we have to have included and added into the masterplan amendment, this includes the mission statement, and a full community inventory of all programs.
- Site visit will be next week April 27- 29, there will be 3 evaluators doing full site visits on Mon/Tues. There will be a staff lunch provided.
- CAPRA visitors will meet with multiple staff while they are here.

Motion by Jangula, **Seconded** by Roness, to approve the two items to be added to the master plan amendment which include the mission statement and community inventory.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

2026 Budget Approval

Motion by Roness, **Seconded** by Jangula, to approve the 2026 Budget as presented.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

CMAR interview committee approval

- WMGC Vertical Construction

Motion by Roness, **Seconded** by Jangula, to approve the CMAR interview committee as presented.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

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New full-time position approval: Accounts Payable/Receivable Specialist

Motion by Jangula, **Seconded** by Roness, to approve the new full-time position of accounts payable and receivable specialist.

ROLL CALL VOTE:

AYE: Jangula, Heller, Roness, Linghor

NAY: Liffbrig

ABSENT: None

Motion Carried

Matrix cardio equipment lease renewal

Motion by Jangula, **Seconded** by Roness , to approve the new Matrix Equipment Lease Renewal

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

CORRESPONDENCE/PUBLIC COMMENT

No correspondence or citizens were present to be heard.

ADJOURNMENT

ATTEST:

Rhonda Ludlum,

Fitness and Wellness Manager