Nov 17, 2026

WILLISTON PARKS AND RECREATION DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Date Nov 17, 2026, | 5:30PM
Williston Area Recreation Center (WARC): Jordy Larvik Board Room

CALL TO ORDER

The meeting was called to order at 5:30PM by Commissioner Linghor.

ROLL CALL
Present:
Liffrig, Jangula, Linghor, Roness, Brown

Absent:

Also Present: Joe, Rhonda, Tyler, Tim, Laurie, Miranda, Jessica, Jeremy, Joe, Emily, Brandy, Amanda

ADDITIONS AND DELETIONS TO THE AGENDA

- Remove Item E, Capital Improvement Plan approval, from New Business for further staff discussion; return in December.
- Add Chaos Volleyball board member approval to New Business.

APPROVAL OF MINUTES
Motion by Jangula, **Seconded** by Roness we approve the minutes of the previous meeting as received.
Motion Carried

APPROVAL OF BILLS
Motion by Jangula, **Seconded** by Roness , to approve Park District bills.

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Roness, Brown
NAY: None
ABSENT: None
Motion Carried

APPROVAL OF FINANCIAL STATEMENTS / FINANCIAL REPORT

- October revenue was approximately $1.19 million and operating expenditures approximately $650,000, producing a surplus exceeding $500,000 before bond transfers. Sales tax receipts were just under $1 million.
- Four of six reserve CDs have been opened at First State Bank; the remaining two are expected later this month.
- Finance is coordinating with travel sports groups on separate financial reporting.
- Bond project cash flow and CD maturities are being coordinated as construction costs increase, including a single-vendor monthly bill exceeding $3 million.

Key Financial Indicators	
October Sales Tax Collection	$ 931,600
2026 YTD Sales Tax Collection	$ 10,234,300
General Fund Cash & Investments*	$ 4,784,000
WPRD Total Cash & Investments*	$ 73,943,300

Financial Summary

Category	Month Actuals	YTD Actuals
Revenue	$ 1,187,932	$ 13,966,614
Operating Expenses	$ 648,849	$ 8,474,685
Operating Surplus	$ 539,083	$ 5,491,928
Transfers Out (incl. BRWS)	$ 347,976	$ 5,418,608
Reported Net Position	$ 191,114	$ 97,812

*Operating surplus is stated before interfund transfers; reported net position includes other recorded activity. October and year-to-date financial information remains preliminary pending reconciliation.

Capital Funds Summary

Category	Allocation	Balance
Parks	20 %	$ 203,066
Athletic Fields/Golf Course	15 %	$ 152,299
Facilities	20 %	$ 203,066
Rainy Day	25 %	$ 253,832
Capital Purchase	20 %	$ 203,066
Capital Funds Account Total		$ 1,015,329

Financial Summary

Category	Month Actuals	YTD Actuals
Transfer-In Revenue	$ 347,976	$ 5,393,608
Investment Earnings	$ 224,082	$ 1,716,762
Interest Expense (Debt Service)	$ 0	$ 2,285,851
Net Position	$ 572,058	$ 4,824,519

Motion by Jangula, **Seconded** by Roness , to approve WPRD financial statements and report.

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Roness, Brown
NAY: None
ABSENT: None
Motion Carried

EXECUTIVE DIRECTORS/STAFF REPORT

- Staff are pursuing a federal matching grant of up to approximately $4 million, prioritizing the Western Star project.
- Evolution Sports Complex
    - Foundation work continues. Steel delivery is expected in January, followed by vertical construction. The project remains within budget, although the schedule has slipped.
    - At this point we are looking at end of June 2028 for opening.
- Crosswinds expansion-
    - Norby completed a site visit, and winterization is underway. Golf work remains on track, with some tasks shifted between 2026 and 2027 for efficiency.
- The reuse water project continues and will proceed through winter.
- General Operations
    - Staff are preparing for 2026 closeout, employee reviews, and audits. Bond closing may be delayed until after year end based on Colliers' market guidance, without materially affecting project delivery.

OLD BUSINESS

NEW BUSINESS

- Lions Club SLP Amphitheatre Project Update
    - Jeremy presented the Lions Club's SLP Amphitheatre progress and draft budget, focusing on stage improvements, seating, and drainage.
    - Completed work includes Trex stage resurfacing, a new roof on the existing shelter, seating improvements, stage electrical service, sidewalk installation, tree trimming, and drainage and erosion controls that performed well during August rains.
    - Remaining 2027 work includes a wheelchair-accessible stage ramp, an additional shelter, bleachers, and a possible monument sign. The Lions Club expects a $25,000 grant for the shelter.

- Invitation for bids: Crosswinds Fleet Equipment
    - Staff requested authorization to release a standard public invitation for bids for Crosswinds fleet equipment. Direct procurement is outside the construction scope and is expected to reduce costs. A separate golf cart bid is expected early next year.

Motion by Jangula, **Seconded** by Roness, to approve the Crosswinds Fleet Equipment invitation for bids as presented to the board.

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Roness, Brown
NAY: None
ABSENT: None
Motion Carried

- Capital Improvement & Replacement Fund
  - The existing capital account, with approximately $1 million, will serve as a dedicated capital improvement and replacement fund. Annual budgeting will determine contributions and project funding.
  - The proposed 2027 transfer is $1.5 million in quarterly installments, subject to operating performance. Transfers may be reviewed or suspended if results fall behind budget.
  - Staff are finalizing a multiyear project list for December review. Capital funds cannot be redirected to other uses without Board approval.

Motion by Brown, **Seconded** by Jangula, to approve the transfer of funds into the capital improvement and replacement fund for 2027 as presented to the board.

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Roness, Brown
NAY: None
ABSENT: None
Motion Carried

- WPRD 2027 Operational Budget Approval
  - The Finance Director presented approximately $22 million in revenue, $10.2 million in operating expenses, and $9.1 million in transfers, including bond payments, capital funding, and the existing Babe Ruth World Series transfer. Monthly budget comparisons and Board-approved amendments will support oversight.

Motion by Roness, **Seconded** by Jangula, to approve the WPRD 2027 operational budget as presented to the board.

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Roness, Brown
NAY: None
ABSENT: None
Motion Carried

- WPRD-Associated Travel Sports Transition Plan Discussion
  - Travel sports groups will become separate nonprofit component units with their own funds and boards. WPRD will appoint the voting majority, approve annual budgets, and continue administrative support. Group funds will transfer once established.
  - Boards will follow quorum requirements and Robert's Rules. Incorporation is underway; 501(c)(3) work is planned for early 2027. Support agreements and possible fees remain under review.

- Chaos Volleyball Board Member Approval
    - Williston Volleyball Club is the new organization name for the Chaos and Ace programs.

Motion by Jangula, **Seconded** by Roness, to appoint the Chaos Volleyball (Williston Volleyball Club) board members as presented to the board. Jenna Arp, Abby Siewert, Lacey Hendrickson, Alissa Renner.

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Roness, Brown
NAY: None
ABSENT: None
Motion Carried

CORRESPONDENCE/PUBLIC COMMENT

No correspondence or citizens were present to be heard.

ADJOURNMENT

Motion by Liffrig, **Seconded** by Jangula , to adjourn meeting

Motion Carried

ATTEST:

Rhonda Ludlum,

Fitness and Wellness Manager WPRD Foundation Liaison