Approved 6.17.25

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. May 20th, 2025, AT THE WARC.

PRESENT: Liffrig, Jangula, Heller, Linghor, Roness

ABSENT:

OTHERS: Colliers – Craig Thies, Bond Counsel – John Shockley, staff- Barsh, O'Rear, Lynner, Williams, Coles, K Cote, Iblings, Nelson, J Cote, Ihli

Heller called meeting to order.

Additions and Deletions to the Agenda- Reorder of agenda: Eide Bailly now New Business "A", RFP Audit Update and RFP will beknew business "B".

MOTION by Jangula SECONDED by Roness we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Jangula, SECONDED by Roness, we approve Park District bills ROLL CALL AYE: Liffrig, Jangula, Heller, Roness, Linghor NAY: None. ABSENT: None

MOTION by Roness, SECONDED by Jangula , we approve Park Dist. Financial statement ROLL CALL AYE: Liffrig, Jangula, Heller, Linghor, Roness NAY: None. ABSENT: None

FINANCIAL REPORT – Financials

- Revenue/Expense
- Revenue- $931,613.05
    - Expense- $1,295,267.93
        - Expenses showing high due to re-investment of CD #4
            - Reference "Available to WPRD" for total account of funds
- Sales Tax
    - 1% Sales Tax: $899,260.44
    - .5% Operations: $449,630.22
        - Current average monthly sales tax: $1,029,960.09
        - 2025 budget monthly sales tax projection $895,833.33
- Cash fund Balance at the end of April
    - General Fund
        - $2,776,947.46
    - Capital Fund

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- $1,001,507.39

		March	April Interest	Total
Deposit Amount		$ 1,000,000.00	$ 904.66	$1,001,507.39
Parks	20%	$ 200,000.00	$ 180.93	$ 200,301.48
Athletic Fields/Golf Course	15%	$ 150,000.00	$ 135.70	$ 150,226.11
Facilities	20%	$ 200,000.00	$ 180.93	$ 200,301.48
Rainy Day	25%	$ 250,000.00	$ 226.17	$ 250,376.85
Capital Purchase	20%	$ 200,000.00	$ 180.93	$ 200,301.48

- CD's: ASB

	WPRD CD 1	WPRD CD 2	WPRD CD 3	WPRD CD 4
Interest	4.25%	4.25%	4.25%	4.25%
Maturity	5/24/2025	6/27/2025	7/27/2025	8/25/2025
January	$340,500.00			
February		$340,500.00		
March			$340,500.00	
April				$340,500.00

Available to WPRD WPRD General Fund + Capital Funds + WPRD CDs	
Month	Auto Fill
January	$ 4,828,614.70
February	$ 5,103,147.78
March	$ 5,089,043.41
April	$ 5,140,454.85

EXECUTIVE DIRECTORS/STAFF REPORT

OLD BUSINESS

A. Williston Water World:
   a. Released grand opening dates – July 15th, 2025. July 8th is the first tentative soft opening. There will be three soft openings as far as people coming for donor recognition as well as staff training. Aquatics operations team has dove into how long it will take for training. 5 full days of full training is in place with a plan so we are prepared for operations. Soft openings will target certain issues so that staff are prepared. Owners meetings are every other Thursday.
   b. We have been adding up all the costs for Water World and will be recouped by the Community Builders. Operation costs of 3 years will be paid for. Would like to get through the first couple of months of operations to put a dollar amount on operation costs. Will walk hand in hand with Community Builders on this.

B. WPRD 1% Sales & Use Tax Renewal:
   a. Joe did presentations for lunch and learn seniors and state of the city address. All presentations went very well. Marketing material is out now. Next presentation is

with engineers association as well as three different radio time slots. Joe is pushing for town halls to coincide with the radio slots.

  b. Public Forums are important even though there are not a lot of people attending. Joe will do radio and will do town halls for Q&A. We can push this out through different channels like radio and social media.
  c. June 10th will be the date for the vote which is congruent with the school board vote. Times will be 8am-7pm. Informal results will come out that night.

C. Bogey's Mini-Golf Proposal:
  a. Will be located adjacent to Water World. Park District was approached about mini golf operation at Harmon Park which has evolved to present day. We are looking at a land swap with school district and will be on the school board meeting.
  b. Once that is passed, will start land transfer with planning and zoning. The El Rancho property (Aafedt/Klug) and school district property will be eventually transferred to WPRD.
  c. Construction is planned to start after planning and zoning approves the application – July 2025.

NEW BUSINESS

A. RFP – Engineer and Design Services for Western Star Fastpitch:
  a. Per Fastpitch field 6,7,8 for the best interest of fastpitch, we should formalize the design plan for a complex type of environment. American Legion donated $300k for seed money for this project. We have enough money to get an RFP sent out. This will be a Park District operation so the RFP will come from WPRD. This will be the preliminary plans.
  b. We have preliminary sketches for what we'd like to see for the fields. Possibly turfing one of them. Start with grandstand, work towards a gate and have a championship type field.
  c. MOTION by Liffrig, SECONDED by Jangula, to approve getting an RFP out for Western Star Fastpitch field updgrades. NAY: None. ABSENT: None. MOTION CARRIED.

B. Audit Update – Eide Bailly:
  a. Jared from Eide Bailly presented remotely on the financial audit for Williston Parks and Recreation District.
  b. Jared also gave a historical overview of the Audit process and was very complimentary of the changes since new administration has been in place.
  c. WPRD received an unmodified opinion per the 2024 Audited financials.

C. Bonding Update – Colliers & Bond Counsel (John Shockley):
  a. Current Position
    i. John and Craig attended the meeting to present on current bonding status and future indenture possibilities.
    ii. Colliers and Shockley have been involved with WPRD since 2012 and presented on current relationship and future plans.
    iii. We are on good standing currently regarding bond compliance.
  b. Future indenture opportunity presentation

i. Colliers and bond council put together a packet for and gave out to the board explaining the history of the relationship with WPRD and the current market regarding a future indenture.
ii. WPRD's bond rating was recently upgraded to BBB – investment grade
iii. The market is subject to change but per Colliers & Bond Counsel, via a successful measure, WPRD will be as prepared as appropriately possible to move forward with a new adventure in the best interest of WPRD capital projects and operations.

No correspondence or citizens were present to be heard.

MOTION by Jangula, SECONDED by Roness, to Adjourn NAY: None. ABSENT: None. MOTION CARRIED.

ATTEST: Kazuma Kaneko, Programs & Facilities Director