

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. JANUARY 20, 2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Skarphol, Kaiser, Collings, Slette, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Hanson, Arola, Ludlum.

Pres Grondahl called the meeting to order.

No correspondence or citizens to be heard were present.

MOTION BY Kaiser SECONDED BY Skarphol we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Skarphol SECONDED BY Collings we approve Park Dist. bills in the amount of \$182,044.83. ROLL CALL AYE: Skarphol, Kaiser, Collings, Grondahl.

NAY: None. ABSENT: Slette.

MOTION BY Kaiser SECONDED BY Skarphol we approve Boys Baseball bills. ROLL CALL AYE: Skarphol, Kaiser, Collings, Grondahl. NAY: None. ABSENT: Slette.

MOTION BY Collings SECONDED BY Kaiser we approve Park Dist. financial statement. ROLL CALL AYE: Skarphol, Kaiser, Collings, Slette, Grondahl. NAY:

None. ABSENT: None.

MOTION BY Skarphol SECONDED BY Slette we approve Boys Baseball financial overview. ROLL CALL AYE: Skarphol, Kaiser, Collings, Slette, Grondahl. NAY: None. ABSENT: None.

REPORTS – Parks Supt. – Busy moving snow – need a place to move snow from parking lot at the Rec Center. Christmas decorations down.

Rec Supt – Basketball programs started – Spring Lake Park show was great – Skating busy. Rec Coord-Comm – Getting lists for life guards – Getting ready for Sports & Rec Show and Home and Garden show – Need anti-entrapment covers for the pool and the new slide will be in for the season.

OLD BUSINESS – Security cameras – more for next meeting.

Heating unit is installed and paid for.

Western Star Property – nothing new.

Tennis Courts update – Committee working hard – raised \$76,000.00 and are on the agenda at the school board meeting asking for another \$50,000.00. Grants have been applied for up to \$50,000.00 – Bids will be called for after \$100,000.00 is raised – should be ready for next school year - \$213,000.00 budget for the project.

Audit – Eide Bailey bid for two year audit \$16,000.00 – one year \$12,000.00 – MOTION BY Kaiser SECONDED BY Slette we accept Eide Bailey bid of \$16,000.00 for 2006-2007 audit. ROLL CALL AYE: Skarphol, Kaiser, Collings, Slette, Grondahl. NAY: None. ABSENT: None.

Community Builders Playground update – two concepts were shown at the meeting –

Landscape Structures of Fargo in contractor – Krueger said this will be a park to be proud of – Volunteers will be needed for 5 days – money raised by the committee.

Directors evaluation – Slette has not turned in his form –

NEW BUSINESS – One cent city sales tax – Contemplating giving up our R. E. tax money, replacing it with the sales tax – Checking with the attorney to see what happens if we give up our mill levy money – can we get it back – Sales tax would give us more money to run our programs and upgrade our facilities.

Heat exchanger – MOTION BY Kaiser SECONDED BY Slette we approve the bill for the heat exchanger for Selid Plumbing up to \$9,000.00. ROLL CALL AYE: Skarphol, Kaiser, Collings, Slette, Grondahl. NAY: None. ABSENT: None.

Harmon Park easement – North and East side by tennis courts for optic fibre cable. MOTION BY Kaiser SECONDED BY Skarphol we approve the easement. MOTION CARRIED.

Golf Course power lines – need to bury them because of air travel – not on golf course. Golf Course trees – cut down ten trees because of the flight pattern – may need to cut down some more.


USA Football/NRPA Grant Award – Jeremy applied for and was awarded a grant of \$2,000.00 for football equipment.

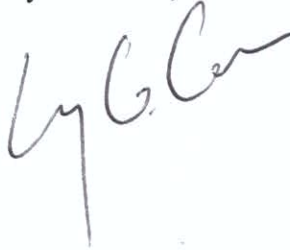
Web site – lost our web host – we don't own our web site and the owner won't respond to our inquiries. On-line registration would cost us \$12,000.00.

MOTION BY Slette SECONDED BY Collings the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.

ATTEST:

  
Jordis Larvick, Clerk



REGULAR MEEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. FEBRUARY 17, 2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Skarphol, Kaiser, Slette, Collings, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Ludlum, Hanson.

Pres. Grondahl called the meeting to order.

No written or oral correspondence was noted.

MOTION BY Kaiser SECONDED BY Skarphol we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Skarphol SECONDED BY Kaiser we approve Park Dist. bills in the amount of \$112,309.17. ROLL CALL AYE: Skarphol, Kaiser, Grondahl. NAY: None.

ABSENT: Slette, Collings.

MOTION BY Kaiser SECONDED BY Skarphol we approve Boys Baseball bills. ROLL CALL AYE: Skarphol, Kaiser, Grondahl. NAY: None. ABSENT: Slette, Collings.

MOTION BY Skarphol SECONDED BY Kaiser we approve Park Dist. financial statement. ROLL CALL AYE: Skarphol, Kaiser, Grondahl. NAY: None. ABSENT: Slette, Collings. Slette entered the meeting at this time.

REPORTS – Ice will be out Feb 28<sup>th</sup> – 3 shows to follow – Basketball refs are in demand. Cote hauling snow out of parking lot for the shows – Getting ready for baseball – working on golf leagues – ads for golf carts

OLD BUSINESS – Security cameras – no report

Western Star Property – no interest at this time.

Tennis courts update - \$104,179.30 raised so far – waiting for Star Fund and school donations – bids will be sent out next week. Collings entered the meeting.

Audit – Eide Bailey has been contacted.

Comm Bldrs Playground update – Playground rally from 1 to 5 p.m. on Saturday to get input from people – Food and games will be provided.

One cent sales tax – No report from the attorney – Lions Club was informed of the proposal at their meeting – good response.

Web site update – Williston parks.com – DAWA is host.

NEW BUSINESS – Outdoor Pool Daycare policy – advance notice of 24 hours required so we have enough life guards and daycare people need to stay with their kids.

MOTION BY Collings SECONDED BY Slette we approve the Daycare Policy for the outdoor poos. MOTION CARRIED.

March Park Board meeting – March 17<sup>th</sup> at City Hall.

Spring Summer Brochure – almost done –will be out April 1<sup>st</sup>.

MOTION BY Kaiser SECONDED BY Slette the meeting adjourn.

*Jordis Larvick*  
Attest : Jordis Larvick

Larry Grondahl, Pres.  
*L.G.*

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. MARCH 17, 2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Skarphol, Collings, Grondahl.

ABSENT: Kaiser, Slette.

OTHERS: Larvick, Ludlum, Hanson.

Pres. Grondahl called the meeting to order.

No correspondence or citizens were received.

MOTION BY Skarphol SECONDED BY Collings we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Collings SECONDED BY Skarphol we approve Park Dist. bills in the amount of \$112,657.37. ROLL CALL AYE: Skarphol, Collings, Grondahl. NAY: None. ABSENT: Kaiser, Slette.

MOTION BY Skarphol SECONDED BY Collings we approve Boys Baseball bills. ROLL CALL AYE: Skarphol, Collings, Grondahl. NAY: None. ABSENT: Kaiser, Slette.

MOTION BY Skarphol SECONDED BY Collings we approve Park Dist. financial statement. ROLL CALL AYE: Skarphol, Collings, Grondahl. NAY: None. ABSENT: Kaiser, Slette.

MOTION BY Collings SECONDED BY Skarphol we approve Boys Baseball financial overview. ROLL CALL AYE: Skarphol, Collings, Grondahl. NAY: None. ABSENT: Kaiser, Slette.

REPORTS – Ice removed from Raymond Center in four days – Youth basketball received good comments with parents coaching – Farm & Ranch show was packed –free breakfast tomorrow – Home & Garden show has been cancelled – Volleyball league will be run by the college – Gearing up for the summer – 9 life guards signed up – Grades 1 thru 10 will be playing fast pitch this year.

OLD BUSINESS – Security cameras – looking into it – can we afford them?

Western Star property – No change.

Tennis courts update - \$200,000.00 raised so far – more grants possible – bids have been sent out . May 2<sup>nd</sup> is scheduled as ground breaking .

Audit – Eide Bailey has been hired – Brady Martz of Minot interested in bidding.

Community Bldrs Playground update – open house was successful – April 6<sup>th</sup> should know about finances.

One Cent Sales Tax – Attorney will have a report for April meeting.

NEW BUSINESS – National Weather Service – need an emergency backup – looking at the golf course for a location – tabled till next meeting.

School District lease agreement for tennis courts – 20 year lease for \$50,000.00 plus a 60-40 split on resurfacing. MOTION BY Skarphol SECONDED BY Collings we

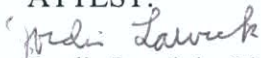
approve the lease with the school district for the tennis courts. ROLL CALL AYE:  
Skarphol, Collings, Grondahl. NAY: None. ABSENT: Kaiser, Slette.  
Golf course opening – When the snow is gone.

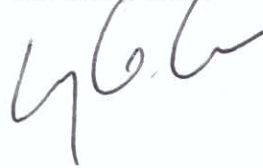
Grievance committee met.

MOTION BY Collings SECONDED BY Skarphol the meeting adjourn. MOTION  
CARRIED.

Larry Grondahl, Pres.

ATTEST:

  
Jordis Larvick, Clerk



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. APRIL 21, 2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Skarphol, Collings, Slette, Grondahl.

ABSENT: Kaiser.

OTHERS: Larvick, Krueger, Ludlum, Hanson, Walters.

PRES. Grondahl called the meeting to order.

Terry Olson, representing Williston State College Foundation, Mercy Medical Foundation, and Bethel Home Foundation requested permission to place a plaque in Harmon Park called the Leonard P. Nelson Award to honor philanthropists who have made financial contributions to the community. MOTION BY Slette SECONDED BY Collings we approve the request. MOTION CARRIED.

MOTION BY Skarphol SECONDED BY Collings we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Collings SECONDED BY Slette we approve Park Dist bills in the amount of \$126,897.08. ROLL CALL AYE: Skarphol, Collings, Slette, Grondahl. NAY: None. ABSENT: Kaiser.

MOTION BY Slette SECONDED BY Skarphol we approve Boys Baseball bills. ROLL CALL AYE: Skarphol, Collings, Slette, Grondahl. NAY: None. ABSENT: Kaiser.

MOTION BY Skarphol SECONDED BY Collings we approve Park Dist financial statement. ROLL CALL AYE: Skarphol, Collings, Slette, Grondahl. NAY: None. ABSENT: Kaiser.

MOTION BY Slette SECONDED BY Skarphol we approve Boys Baseball financial overview. ROLL CALL AYE: Skarphol, Collings, Slette, Grondahl. NAY: None. ABSENT: Kaiser.

REPORTS – Getting ready for summer – 9 & 10, 11 & 12 play Cal Ripken Baseball schedule – softball starting May 4<sup>th</sup> – Will attend state Babe Ruth meeting – submitting grant for Community Builders – Co-ed volleyball in the sand – Teton Volleyball team coaching volleyball - Old timers baseball Sunday night – ordered pool drain covers – swimming lessons offered .

OLD BUSINESS – Nothing to report on security cameras or Western Star Property. Tennis courts update – Committee has done a great job getting donations - \$198,629.30 money raised so far – Recommended the following bids be awarded – Doeden Construction for concrete \$120,240.00 – Dakota Fence \$32,648.00 for fencing – Dakota Fence \$7,665.00 for tennis equipment – Triton \$36,185.00 for surfacing for a total of \$196,738.00. MOTION BY Slette SECONDED BY Skarphol we award the bids listed above. ROLL CALL AYE: Skarphol, Collings, Slette. NAY: None. ABSENT: Kaiser. ABSTAINING: Grondahl. Grondahl thanked the committee for their work. AUDIT – Eide Bailey will be here the first week in June.

One Cent City Sales Tax – Need approval from the City –Special funds should remain – Have to go back to the people to reinstate the mill levy. Collings & Slette appointed.

NEW BUSINESS – Tennis Block Party on May 2<sup>nd</sup> at 10 A.M. Ground breaking and grant check to be presented – Games and food provided.

Golf Course Leagues – Troy Walters said the course will open Friday, weather permitting. He has met with the various leagues – Parks & Rec will run the leagues – Will put winners in the paper and have everything on computer – Leased 10 new carts – Stickers with advertising on them available on front of the carts for \$150.00 per year – Will have sky caddies available – Lot of tournaments coming up – course is in great shape – The pro at Red Mike wants to be involved in our youth program.

Community Playground – still raising funds - \$350,000.00 needed for first phase – Darin asked the Park Board for a contribution of \$10,000.00. MOTION BY Skarphol SECONDED BY Collings we donate \$10,000.00 to Community Builders for the playground. ROLL CALL AYE: Skarphol, Collings, Slette, Grondahl. NAY: None. ABSENT: Kaiser.

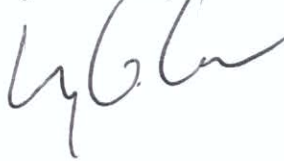
Elks Youth Day May 12<sup>th</sup> – Lunch at the Elks – students will run our meeting on the 19<sup>th</sup> of May.

MOTION BY Skarphol SECONDED BY Slette the meeting adjourn. MOTION CARRIED.

ATTEST:

  
Jordis Larvick, Clerk

Larry Grondahl, Pres.



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. MAY 19, 2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Collings, Skarphol, Slette, Grondahl.

COUNTERPARTS: Gardner, Quale, Jangula, Knudsen.

ABSENT: Kaiser, Barke

OTHERS: Larvick, Krueger, (Linghor), Hanson, Arola, Walters, Ludlum.

Pres. Knudsen called the meeting to order.

Thank you letter was read from Million Dollar Lanes for the Make-a-Wish and Pin Wheel Garden at Harmon Park.

MOTION BY Jangula SECONDED BY Gardner we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Quale SECONDED BY Jangula we approve Park Dist. bills in the amount of \$137,560.75. ROLL CALL AYE: Gardner, Quale, Jangula, Knudsen. NAY: None. ABSENT: Barke.

MOTION BY Jangula SECONDED BY Quale we approve Boys Baseball bills. ROLL CALL AYE: Gardner, Quale, Jangula, Knudsen. NAY: None. ABSENT: Barke.

MOTION BY Jangula SECONDED BY Quale we approve Park Dist financial statement. ROLL CALL AYE: Gardner, Quale, Jangula, Knudsen. NAY: None. ABSENT: Barke

MOTION BY Jangula SECONDED BY Gardner we approve Boys Baseball financial overview. ROLL CALL AYE: Gardner, Quale, Jangula, Knudsen. NAY: None. ABSENT: Barke.

REPORTS – Cote and his crew are working on Eckert Youth Pool getting it ready for a June 8<sup>th</sup> opening – Golf course looks good – few dead spots they are working on – fully staffed – Spring basketball is running Sunday nights – adult softball is up and running – still need umpires – Jeremy wrote a grant for Garrison Diversion and received \$25,000.00 Cal Ripken and Babe Ruth are started – Baseball camp hosted with WSC Tetons had 70 kids – also 70 kids signed up for the Quickstart program.

OLD BUSINESS – Security Camera – will be installed this fall.

Western Star property – Nothing to report.

Tennis courts/Block party – party went over real good – meeting with Doeden on some concerns for the concrete work

AUDIT – June 1<sup>st</sup>.

Community Bldrs update – Raised \$120,000.00 so far –

One cent sales tax – Darcy and Dave are on committee – will be meeting in early June to start working on the plan of action

NEW BUSINESS – Recreation Council Recognition – Mary Ann Adducci and LeRoy Anseth were presented plaques for their years of dedicated service.

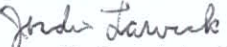
2010 Midwest Plains 14 yr. old Regional will be in Williston in early August 2010.



MOTION BY Skarphol SECONDED BY Collings we ratify the actions of our counterparts at this meeting. MOTION CARRIED.

MOTION BY Gardner SECONDED BY Quale the meeting adjourn. MOTION CARRIED.

ATTEST:

  
Jordis Larvick, Clerk

Larry Grondahl, Pres.



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. JUNE 16, 2009 AT CITY HALL, WILLISTON, N. D.

PRESENT: Kaiser, Skarphol, Collings, Slette, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger.

Pres. Grondahl called the meeting to order .

Steve Powell of Community Builders appeared to request an area in Davidson Park instead of Western Star for their playground. After discussion a MOTION BY Collings SECONDED BY Kaiser we relocate the Comm. Bldrs playground from Western Star Park to Davidson Park, exact location to be determined later. ROLL CALL AYE: Kaiser, Skarphol, Collings, Slette, Grondahl. NAY: None. ABSENT: None.

Daycare center sent thank you cards – and a thank you from Det. Cecil for bike safety program.

MOTION BY Collings SECONDED BY Skarphol we approve minutes of previous meeting as received. MOTION CARRIED.

MOTION BY Kaiser SECONDED BY Slette we approve Park Dist. bills in the amount of \$143,966.01. ROLL CALL AYE: Kaiser, Skarphol, Collings, Slette, Grondahl.

NAY: None. ABSENT: None.

MOTION BY Slette SECONDED BY Collings we approve Boys Baseball bills. ROLL CALL AYE: Kaiser, Skarphol, Collings, Slette, Grondahl. NAY: None. ABSENT: None.

MOTION BY Skarphol SECONDED BY Slette we approve Park Dist financial statement. ROLL CALL AYE: Kaiser, Skarphol, Collings, Slette, Grondahl. NAY: None. ABSENT: None.

MOTION BY Skarphol SECONDED BY Collings we approve Boys Baseball financial overview. ROLL CALL AYE: Kaiser, Skarphol, Collings, Slette, Grondahl. NAY: None. ABSENT: None.

REPORTS – 17 loads of black dirt hauled – slide & climbing wall in pool a big hit. Golf course is in great shape – Jr. golf has 50 kids involved – Moose has 25 golfers – lots of tournaments scheduled – Ladies golf members are down – 29 two man teams. Little leagues running – adult umpires are filled – sand volleyball going good – 14 life guards signed up – girls fast pitch softball – 32 kids signed up – 98 kids signed up for tennis

OLD BUSINESS – Security cameras – in the fall

Western Star Property – no action

Audit – were in for two days and returned to Bismarck – no red flags

One Cent Sales Tax – City renewed their tax for ten years – Need a committee to work on this.

NEW BUSINESS – Alltel tower – any area in Davidson Park would work – they need an area of 10 X 20 ft and would pay \$6,000.00 per year for 30 years. Attorney has approved this but need to go to the City –MOTION BY Kaiser SECONDED BY Collings we accept their proposal subject to determining a location – Grondahl Field mentioned.

ROLL CALL AYE: Kaiser Skarphol, Collings, Slette, Grondahl. NAY: None.  
ABSENT: None.

NW Youth Assessment Center – located across the street from the Rec Center. MOTION BY Skarphol SECONDED BY Kaiser we approve the location. MOTION CARRIED.

ADOPT-A-PARK – Several groups are ready to participate – they would mow, weed eat, paint and maintain a park – they would be covered by our insurance. This was approved.

BUDGET COMMITTEE - Slette, Grondahl, Krueger.

MOTION BY Kaiser SECONDED BY Collings the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.

ATTEST:

  
Jordis Larvick, Clerk



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. JULY 21, 2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Kaiser, Skarphol, Collings, Grondahl.

ABSENT: Slette.

OTHERS: Larvick, Krueger, Arola, Ludlum.

Pres. Grondahl called the meeting to order.

Letter from Sharon Ruff who offered to help take care of the flower beds etc. in the parks but never got an answer. Krueger apologized and offered to meet with her and discuss an Adopt-a-park plan.

MOTION BY Kaiser SECONDED BY Skarphol we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Collings SECONDED BY Skarphol we approve Park Dist. bills in the amount of \$199,189.62. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl.

NAY: None. ABSENT: Slette.

MOTION BY Skarphol SECONDED BY Kaiser we approve Boys Baseball bills. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl. NAY: None. ABSENT: Slette.

MOTION BY Kaiser SECONDED BY Skarphol we approve Park Dist financial statement. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl. NAY: None. ABSENT: Slette.

MOTION BY Skarphol SECONDED BY Kaiser we approve Boys Baseball financial overview. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl. NAY: None. ABSENT: Slette.

REPORTS – Kaiser commended all the sponsors at the baseball tournaments and specially named John Kasmer and Dean Aafedt for the great feed they put on at no expense to the Park Dist.

Keel Boat has been damaged by a vehicle at an estimate of \$300 to \$400.00. Legion convention attendees were really impressed with the Keel Boat – The Board discussed a picnic for employees and Board members, no date set – Boiler at the pool is giving problems – Good comments about the condition of the Golf Course – 51 kids in Jr. golf – Flag football starts Monday with Tyler Jangula running the program – tackle football will start in August – Watford City is having tackle football and games will be played between them and Williston – Sidney may be included next year – Need to start leagues earlier so they can finish before state tournaments – Krueger thanked Nick and Jeremy for all the hours they put in during the tournaments – Huff & Puff run is scheduled this next week end.

OLD BUSINESS – Security cameras – no money

Western Star Property – people still interested but nothing official.

Audit – Still being worked on.

Commercial Builders Playground update – Nothing to report – will ask for a report

One Cent Sales Tax – Committee will meet – need answers to certain questions

Alltel Tower – selected Grondahl Field as the site – 155 ft. tall – Going to the City for zoning – no contract yet

Tennis Court update – Weather has hindered construction – High school tennis starts before courts are done

Adopt-a-park – Lot of interest – Williston Education Association had adopted Davidson Park – four other groups interested


NEW BUSINESS – 2010 Budget – Krueger has a rough draft – preliminary needs to be approved at August meeting.

Hosting NDASA State Tournament – 24 teams entered – only 2 local teams – to be held August 1<sup>st</sup> and 2<sup>nd</sup>.

Fall/Winter Brochure – Should be out when school starts

MOTION BY Collings SECONDED BY Skarphol the meeting adjourn. MOTION CARRIED.

ATTEST:

  
Jordis Larvick

Larry Grondahl, Pres.



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. AUGUST 18, 2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Kaiser, Skarphol, Collings, Grondahl.

ABSENT: Slette.

OTHERS: Larvick, Krueger, Hanson.

Pres. Grondahl called the meeting to order.

Thank you cards were presented from Path for use of the pool and the City Band for keeping Harmon Park mowed and sprayed for mosquitos.

Amy Krueger appeared on the Bark Park – they are selling T shirts for \$14.00 to raise money for the park – they need \$45,000.00 to complete it.

MOTION BY Kaiser SECONDED BY Skarphol we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Skarphol SECONDED BY Collings we approve Park Dist. bills in the amount of \$211,025.89. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl.

NAY: None. ABSENT: Slette.

MOTION BY Collings SECONDED BY Kaiser we approve Boys Baseball bills. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl. NAY: None. ABSENT: Slette.

MOTION BY Skarphol SECONDED BY Kaiser we approve Park Dist financial statement. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl. NAY: None.

ABSENT: Slette.

MOTION BY Skarphol SECONDED BY Collings we approve Boys Baseball financial overview. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl. NAY: None.

ABSENT: Slette.

REPORTS – Problem with the pool heater – hauling dirt for golf course. Working on sprinklers at golf course –trying to grow grass – the Links and City parks working together for shut down – Jr golf had 75 kids total – weather wasn't good in July –Year end picnic was well attended – Jangula's football camp went over good –trouble getting equipment issued returned – Volleyball starts in Sept. – all programs have increased in numbers – the pool is closed as the life guards have gone back to school.-

OLD BUSINESS – Western Star Property – still for sale

Audit – got a bill, no report.

Community Bldrs Playground update – Reorganizing and request it be moved to Davidson Park – MOTION BY Collings SECONDED BY Kaiser we approve locating the playground in Davidson Park. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl. NAY: None. ABSENT: Slette.

One cent sales tax – committee has met and the plan will start rolling in 3 weeks.

Alltel Tower – 40 X 50 area required, not 12 X 20 - \$600.00 per month –some opposition has been raised to the location – MOTION BY Kaiser SECONDED BY Collings we reject the Alltel tower location. ROLL CALL AYE: Kaiser, Skarphol, Collings, Grondahl. NAY: None. ABSENT: Slette.

Tennis Courts update – will finish surface Friday or Saturday – need 10 days  
Fall/Winter brochure – will be out Friday.

NEW BUSINESS – Preliminary budget was presented – MOTION BY Kaiser  
SECONDED BY Collings we approve the 2010 Preliminary Budget. ROLL CALL AYE:  
Kaiser, Skarphol, Collings, Grondahl. NAY: None. ABSENT: Slette.

tubing/Snowboarding hill at Spring Lake Park – A presentation and slide show to see  
how the hill would be built - need approval to use the land at Spring Lake Park.

MOTION BY Collings SECONDED BY Skarphol we approve the Winter Park concept  
@ \$100.00 per month with a lease to be presented next meeting. ROLL CALL AYE:  
Kaiser, Skarphol, Collings, Grondahl. NAY: None. ABSENT: Slette.

Eagle Ridge Golf Course Sign – Dr. Shahin wants to lease or purchase the land adjacent  
to Spring Lake Park where his sign is located. No action taken.

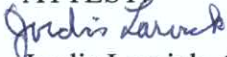
Railroad Park/Amtrak Depot update - \$300,000.00 plan to be spent on improvements.

Hall of Fame selection – Ardean Aafedt has been approved.

MOTION BY Kaiser SECONDED BY Collings the meeting adjourn. MOTION  
CARRIED.

Larry Grondahl, Pres.

ATTEST:

  
Jordis Larvick, Clerk



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. SEPTEMBER 15,2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Kaiser, Collings, Skarphol, Slette, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger.

PRES. Grondahl called the meeting to order.

Dennis Gendreau appeared to complain about the rest rooms being locked during the day and asked if they could open them during a certain time. Vandalism has plagued the rest rooms, that is why they are locked. Krueger said he would try to work out a system so they can remain open.

No bills, minutes or financial statements were available for action so a special meeting was set up for Monday, September 21<sup>st</sup> at 5:00 P.M. to act on them.

REPORTS – trees are dying in parks – picnic tables have been vandalized.

Golf course – algae in the pond, Astro Chem is checking on this, number of rounds is good. Football program has over 100 kids – flag football over 80 kids – Soccer started with good numbers – tennis courts grand opening was held today – working on Aafedt stadium for upcoming events.

OLD BUSINESS - Western Star Property – still for sale.

Audit – no report.

Community Builders Playground update – need approval of site -  
Splash pad site needed.

MOTION BY Collings SECONDED BY Kaiser we approve Davidson Park as the site for Community Builders Playground Project. MOTION CARRIED.

One Cent sales tax – Krueger is meeting with tentative members of the committee – Should be at the November meeting with a report.

NEW BUSINESS – Budget – MOTION BY Slette SECONDED BY Skarphol we approve the 2010 Final Budget for Parks & Rec. ROLL CALL AYE: Kaiser, Collings, Skarphol, Slette, Grondahl. NAY: None. ABSENT: None.

Lease for Dakota Winter Park – they need a 5 year lease to get a loan from the bank.

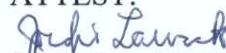
MOTION BY Slette SECONDED BY Collings we approve a 5 year lease @ \$100.00 per month for Dakota Winter Park at Spring Lake Park with a memorandum of understanding to be developed by our attorney. ROLL CALL AYE: Kaiser, Collings, Skarphol, Slette, Grondahl. NAY: None. ABSENT: None.

Special meeting Monday, Sept 21<sup>st</sup> at 5:00 P.M. at the Rec Center.

MOTION BY Collings SECONDED BY Kaiser the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.

ATTEST:

  
Jordis Larvick, Clerk



SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:00 P.M. SEPTEMBER 21, 2009 AT THE RAYMOND FAMILY COMMUNITY CENTER.

PRESENT: Skarphol, Slette, Kaiser.

ABSENT: Collings, Grondahl.

OTHERS: Larvick, Krueger.

V Pres Kaiser called the meeting to order.

MOTION BY Slette SECONDED BY Skarphol we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Slette SECONDED BY Skarphol we approve Park Dist. bills in the amount of \$130,756.15. ROLL CALL AYE: Skarphol, Slette, Kaiser. NAY: None. ABSENT: Collings, Grondahl.

MOTION BY Skarphol SECONDED BY Slette we approve Boys Baseball bills. ROLL CALL AYE: Skarphol, Slette, Kaiser. NAY: None. ABSENT: Collings, Grondahl.

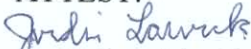
MOTION BY Skarphol SECONDED BY Slette we approve Park Dist. financial statement. ROLL CALL AYE: Skarphol, Slette, Kaiser, NAY: None. ABSENT: Collings, Grondahl.

MOTION BY Slette SECONDED BY Skarphol we approve Boys Baseball financial overview. ROLL CALL AYE: Skarphol, Slette, Kaiser. NAY: None. ABSENT: Collings, Grondahl.

MOTION BY Slette SECONDED BY Skarphol the meeting adjourn. MOTION CARRIED.

Bruce Kaiser, V Pres.

ATTEST:



Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. OCTOBER 20, 2009 AT CITY HALL, WILLISTON, N. D.

PRESENT: Slette, Skarphol, Kaiser, Grondahl.

ABSENT: Collings.

OTHERS: Larvick, Krueger, Hanson.

Pres. Grondahl called the meeting to order.

Thank you letters were received from High School Homecoming and Relay for Life.

MOTION BY Slette SECONDED BY Skarphol we approve the minutes of the last two Park Board meetings. MOTION CARRIED.

MOTION BY Kaiser SECONDED BY Skarphol we approve Park Dist. bills in the amount of \$107,920.64. ROLL CALL AYE: Slette, Skarphol, Kaiser, Grondahl. NAY: None. ABSENT: Collings.

MOTION BY Skarphol SECONDED BY Slette we approve Boys Baseball bills. ROLL CALL AYE: Slette, Skarphol, Kaiser, Grondahl. NAY: None. ABSENT: Collings.

MOTION BY Kaiser SECONDED BY Slette we approve Park Dist. financial statement. ROLL CALL AYE: Slette, Skarphol, Kaiser, Grondahl. NAY: None. ABSENT: Collings.

MOTION BY Slette SECONDED BY Skarphol we approve Boys Baseball financial overview. ROLL CALL AYE: Slette, Skarphol, Kaiser, Grondahl. NAY: None. ABSENT: Collings.

Plaques were presented to Frank Keogh, Debbie Kemp, Jessica Hanson from Williston Tennis Assoc. Jeremy Ludlum also was presented one also but he was not present.

*Lynn Raymond  
Del Easton*

REPORTS – Putting Xmas decorations in Harmon Park – Golf course is being winterized, waiting to mulch till it dries up – meeting with golf organizations for next year's schedule tackle football done tonight – basketball started – Haunted House is at the Keel Boat this year – Darin thanked the volunteers for their work at the baseball field – Ice goes in the the Rec Center Nov. 1<sup>st</sup> – Reports ordered filed.

OLD BUSINESS – Western Star Property – No action, take it off the agenda.

Audit – No report - Community Bldrs Playground update – sent \$150,000.00 check for Playground equipment – Slide up to \$228,000.00 – Playground equipment from Davidson Park will be moved to other parks – one cent sales tax – will set a meeting date soon, lot of people excited to participate – Dakota Winter Park – have not signed the lease, they are looking for financing.

NEW BUSINESS – Employee Policy & Procedure manual is 12 years old, needs to be updated. Collings and Skarphol along with three staff members on committee.

Haunted House – October 29<sup>th</sup> at the Keel Boat.

All City Halloween Party – October 31 at Raymond Center – need volunteers.

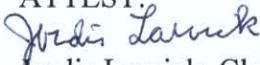
New Years Eve Extravaganza – Dec 31 – need volunteers.

Light up Harmon Park – Nov 27<sup>th</sup> – need volunteers for about 5 minutes.  
Parade – Nov 27<sup>th</sup> – our train will be in the parade  
Spring Lake Park Holiday Drive – Nov 28 to Jan 1  
Staff Xmas party – tentative dates are Dec 12 or 18.

MOTION BY Kaiser SECONDED BY Skarphol the meeting adjourn. MOTION  
CARRIED.

Larry Grondahl, Pres.

ATTEST:

  
Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. NOVEMBER 17, 2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Skarphol, Slette, Kaiser, Collings, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Arola, Hanson, Ludlum

Pres. Grondahl called the meeting to order.

MOTION BY Kaiser SECONDED BY Slette we approve the minutes of the previous meeting as amended. MOTION CARRIED. Add Lynn Raymond & Del Easton to the tennis court committee.

MOTION BY Skarphol SECONDED BY Kaiser we approve Park Dist. bills in the amount of \$239,203.61. ROLL CALL AYE: Skarphol, Slette, Kaiser, Collings, Grondahl. NAY: None. ABSENT: None.

MOTION BY Kaiser SECONDED BY Collings we approve Boys Baseball bills. ROLL CALL AYE: Skarphol, Slette, Kaiser, Collings, Grondahl. NAY: None. ABSENT: None.

MOTION BY Collings SECONDED BY Slette we approve Park Dist. financial statement. ROLL CALL AYE: Skarphol, Slette, Kaiser, Collings, Grondahl. NAY: None. ABSENT: None.

MOTION BY Skarphol SECONDED BY Kaiser we approve Boys Baseball financial overview. ROLL CALL AYE: Skarphol, Slette, Kaiser, Collings, Grondahl. NAY: None. ABSENT: None.

REPORTS – Lights at Harmon and Spring Lake Park – Xmas trees at Spring Lake Park ready for decorating – Basketball finished, college players helped – Volleyball finishing up – Baseball meeting in Mandan was not good, no info on format – met with golf leagues – all city Halloween party was great.

OLD BUSINESS – Audit – some documents lost – no report

Comm. Bldrs Playground update – nothing new to report

One Cent Sales tax – Comm. Members busy – will meet in January

Dakota Winter Park – nothing to report – take off the agenda

Sledding hill – working on it – should be ready for use

Employee Policy – passed out manuals to committee members – Grand Forks and Minot manuals not received.

New Years Eve Extravaganza – Dec 31 – 4<sup>th</sup> year – need chaperones and donations

Light up Harmon Park and parade – Nov 27<sup>th</sup> – train will be in the parade.

Spring Lake Park holiday drive – Nov 28 – Jan 1 – Lot better than last year

NEW BUSINESS – Boy Scout project Spring Lake Park Summer 2010 – it is their 100<sup>th</sup> anniversary and they want to rebuild the East shelter. MOTION BY Collings SECONDED BY Slette we authorize the Boy Scouts to rebuild the East shelter subject to them presenting plans for approval. MOTION CARRIED.

Jessica Hanson is leaving us this Friday and the Board wished her well in her new endeavor. Lunch on Thursday at 11:30 A.M.

MOTION BY Collings SECONDED BY Kaiser the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.

ATTEST:

  
Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. DECEMBER 15, 2009 AT CITY HALL, WILLISTON, N.D.

PRESENT: Skarphol, Kaiser, Collings, Grondahl.

ABSENT: Slette

OTHERS: Larvick, Krueger, Arola, Ludlum.

Pres. Grondahl called the meeting to order.

MOTION BY Skarphol SECONDED BY Kaiser we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Kaiser SECONDED BY Skarphol we approve Park Dist. bills in the amount of \$66,996.11. ROLL CALL AYE: Skarphol, Kaiser, Collings, Grondahl.

NAY: None. ABSENT: Slette.

MOTION BY Skarphol SECONDED BY Collings we approve Boys Baseball bills.

ROLL CALL AYE: Skarphol, Kaiser, Collings, Grondahl. NAY: None. ABSENT: Slette.

MOTION BY Collings SECONDED BY Skarphol we approve Park Dist financial statement. ROLL CALL AYE: Skarphol, Kaiser, Collings, Grondahl. NAY: None. ABSENT: Slette.

MOTION BY Kaiser SECONDED BY Collings we approve Boys Baseball financial overview. ROLL CALL AYE: Skarphol, Kaiser, Collings, Grondahl. NAY: None. ABSENT: Slette.

REPORTS – Xmas lights working good – CVB donated \$10,000.00 for material for the pole barn – Zamboni broke down – flooding rinks at Davidson, Rickard, and College – Warming house open December 23<sup>rd</sup> – Jeremy working on web site – Basketball open with 19 teams – Volleyball registration open starting in January – Baseball camp at college on holidays

OLD BUSINESS – Audit report – asked for more documents.

Comm Bldrs Playground update – over \$230,000.00 hope to build in the spring

One cent sales tax – Jan 26 to meet with city to get on the ballot – asking questions of attorney

Employee Policy Comm. – Setting up a meeting with the committee

New Years Eve Extravaganza – Dec 31 – good sponsorships – need chaperones

Spring Lake Park Holiday Drive – Nov 28 thru Jan 1

Rec Coordinator/Communications position – posted on web site – have 8 applicants

NEW BUSINESS – 2010 MEETING DATES MOTION BY Collings SECONDED BY Kaiser we approve 2010 meeting dates the 3<sup>rd</sup> Tuesday of the month. MOTION CARRIED.

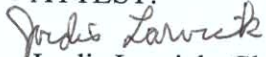
VOIDED CHECKS – MOTION BY Kaiser SECONDED BY Skarphol we approve voided checks. ROLL CALL AYE: Skarphol, Kaiser, Collings, Grondahl. NAY: None. ABSENT: Slette.

Community sponsored open house – Dec 23<sup>rd</sup> to Jan 3<sup>rd</sup> free use of facilities'  
Membership specials – Golf package ends Dec 31 – Pool & Rec Center Apr 1<sup>st</sup>  
2010 USTA Community Tennis Development Workshop – Received a full scholarship of  
\$1800.00 for Jeremy for 5 days.  
Grondahl thanked the Herald reporter on the articles on oil & gas tax distribution -  
caused a lot of discussion

MOTION BY Collings SECONDED BY Skarphol the meeting adjourn. MOTION  
CARRIED.

Larry Grondahl, Pres.

ATTEST:

  
Jordis Larvick, Clerk.