

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 P.M. March 18th, 2025, AT THE WARC.**

PRESENT: Liffriq, Jangula, Heller, Linghor, Roness

ABSENT:

OTHERS: Barsh, Kazuma, Mike, Jim, Jess, Casey, Emily, Miranda, Kate, Shaleena

Heller called meeting to order.

Additions and Deletions to the Agenda

MOTION by Jangula SECONDED by Linghor we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Linghor, SECONDED by Jangula, we approve Park District bills ROLL CALL AYE: Liffriq, Jangula, Heller, Linghor NAY: None. ABSENT: Roness

- **Revenue/Expenses**
 - February Revenue: **\$1,087,697.10**
 - February Expense: **\$1,105,409.38**
- **Sales Tax**
 - 1% Sales Tax: **\$1,114,591.52**
 - .5% Operations: **\$557,295.76**
 - **Current Average monthly sales tax: \$1,167,778.69**
 - **2024 Budget monthly projection: \$875,000**
- **Cash Fund Balance at the end of February:**
 - **\$4,422,147.78**
- **CD's: ASB**
 - General Revenue CDAR Cashed out
 - **\$506,155.05**
 - **Re-investments**
 - CD #1:
 - **\$340,500.00**
 - **4.25% with an APY of 4.31%**
 - CD #2: Planned purchase
 - **\$0.00**
 - **0.0%**
 - CD #3: Planned purchase
 - **\$0.00**
 - **0.0%**

- CD #4: Planned Purchase
 - **\$0.00**
 - **0.0%**

Available to WPRD	
Month	Auto Fill
January	\$ 4,828,614.70
February	\$ 4,762,647.78

MOTION by Jangula, SECONDED by Linghor, we approve Park Dist. Financial statement ROLL CALL
 AYE: Liffbrig, Jangula, Heller, Linghor, Roness NAY: None. ABSENT: None

EXECUTIVE DIRECTORS/STAFF REPORT

Admin: Waiting on the Facility Access control Grant for door-fobbing project. Cost will be around \$200k. The grant is federal, the funds may be in jeopardy. Proceed with City, County, and Interstate with the Ice Facility project. Will be meeting with them and ICON and dive into the feasibility study and begin facility design. Meeting regularly with JLG and JE Dunn for deferred maintenance projects at the ARC. Looking at design concepts of concessions and front desk location. Potential re-arrangement of ARC front desk would allow for a better flow of traffic and less blind zones for staff. Looking at cost and what it would take to do it. Looking at the feasibility of other additions to the ARC as well. Raymond Center is also being looked at with a structural standpoint.

Current Projects: Garrison Grant funds scheduled to be spent this spring. This will be for the Frisbee Golf Course and Bathrooms at Spring Lake Park. Davidson Tennis Court Resurfacing has begun again. Donor signage will be ordered in March. Joe met with the fundraising group to plan final items. Slagle will finish the West fence while parks will be doing minor patch work. Working towards a grand reopening for Sunday August 10th. Water World is ongoing and have begun weekly staff meetings to begin operations planning. Went to a site visit today to get more ideas on training and logistics. ND special road fund is also outstanding, funds would be utilized to pave the road to the overlook at Spring Lake Park.

Marketing & PR: We are changing the brochure. Pamphlets were distributed and will go to the schools as a quick reference guide instead of an entire brochure. Instead of having a brochure, we have one magazine that will go out annually. Printing cost of these are a quarter of what the brochures were. We plan to have a brochure for different departments. We have 9 PR events before June as well.

Parks: Not quite done with snow removal. The ice was removed, and boards are down. Added cameras in the lobby at the RFCC for security purposes. Replaced lights at the Railroad Park. Golf Course has golf cart maintenance. Peterson is prepping to go outside to go to fields and work on batting cages. We did hire a new clubhouse golf manager – Jon Westphal. He is geared up for operations. Thank you, Sarah, for your efforts at the clubhouse. We are working with Kevin, the golf course architect, on expansion project. Expansion is heavily dependent on water sourcing. We have an opportunity right now with reuse water and are investigating heavily to see if it is an option.

Facility Operations: Running into the busiest month of the year. A lot of inquiries for reservations even in 2026. First track meet was today, and it went smoothly. We will have 4 track meets this week. Matt Skorick will transition to being the main contact for the ice reservations. Getting creative with times in regard to reservations. We will also have soccer camp here this week. Have seen an influx of tennis players. Also looking into implementing pickle ball house rules – possibly a paddle system.

Recreation: Summer program registrations are now open. The Chaos Volleyball tournament will be on March 29th and 30th. The 29th will be an adult fundraiser tournament while everybody else will play on the 30th. We will be using the ARC, RFCC and College for this tournament with about 30 registrations right now. Ballin' in the Basin tournament is scheduled for April 12th and 13th with 40 currently registered but we will have an influx of registrations about two weeks before the tournament. Travel sports are getting prep work done and baseball tryouts will be next week for the Cal Ripken ages. We got good feedback on the state hockey tournament. We've been hearing good things from people from outside town.

OLD BUSINESS

Williston Water World: No new updates aside from above.

WPRD 1% Sales & Use Tax Renewal: Joe had a conversation with the bond council. One question we had was that if we go to renew the sales tax, there's also a cap in our sales tax collection through city ordinance, is there an avenue for taking cap off for park district sales tax? This would prevent big businesses going for refunds. Century code chooses to protect big businesses. We are waiting to hear back and will move forward. If it is doable, it is worth considering. The community should be prepared for another measure on the sales tax cap in the future. We would like to strongly consider being able to get both measures on the ballot. Votes will be in the tennis courts and meeting rooms at the ARC.

NEW BUSINESS

Bogey's Mini-Golf Proposal: It has effectively been brought to school board. The landownership is within El Rancho and School District. The El Rancho co., (Klug, Aafedt) have agreed to donate their land to WPRD to serve as a mini golf course. The land doesn't service the school district but could work with a special project like this. ND Century code states that school districts may either sell land at market value or sign a JPA to use land for mini golf when working with another political subdivision. Looking at cost of purchasing the land and what the in's and out's look like via a public private partnership with Michelson's to push the project forward. This would be great for quality of life and serve the group of kids who we struggle with in terms of sports and programs participation (age 12-16). The Michelsons' (mini-golf operators) have done a great job of being prepared for this. Once we get the land figured out, we will meet with the Michelsons and will hash it out. Will need to look at private and public partnerships. We would look at a long-term leasing agreement with revenue disclosures.

No correspondence or citizens were present to be heard.

MOTION by Jangula SECONDED by Roness.

Draft 3.18.25

MOTION CARRIED.

ATTEST: Rhonda Ludlum, Fitness and Wellness Manager

MOTION by, SECONDED by, to approve ROLL CALL AYE: Liffbrig, Jangula, Heller, Linghor, Roness
NAY: None. ABSENT: None.