

**Williston Park and Recreation Foundation - Regular Meeting**  
**Date May 20, 2026**  
**Williston Area Recreation Center-12:00pm**  
**Jordy Larvick Board Room**



- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
  - a. Regular Board meeting
- III. Approval of Financial Statements
  - a. Financial Summary
- IV. Executive Director/Staff Reports
- V. Requests
  - a. \$10,000 Lion's Club Spring Lake Park Amphitheater Upgrades
  - b. \$500 Golf course to purchase and offer free range balls to youth. Matching donation with API.
  - c. \$3,500-5,000 WPRD Recreation for new jerseys, pants, and helmets for football program new branding.
  - d. \$263.64 Valerie Harmon Zumba subscription fees reimbursed with ARC Fitness Scholarship.
- VI. Old Business
  - a. Foundation Liaison Updates- Completed Financial Success For Nonprofits
- VII. New Business
  - a. Giving Hearts day-
- VIII. Correspondence
  - a. Citizens to be heard.
  - b. Written
- IX. Adjourn- Next meeting request for June 24<sup>th</sup>.

**Next WPRD Foundation Meeting June 2026 @ 12:00pm in the Jordy Larvick Board Room at the Williston Area Recreation Center (822 18<sup>th</sup> St E)**

If special accommodations are needed due to a disability, please call the Williston Parks and Recreation Foundation Secretary at (701)774-1513.

Anyone who would like to address the Board needs to be put on the agenda by calling the Williston Parks and Recreation Foundation at (701)774-1513 or emailing Rhonda@wprd.us by Thursday before each meeting.

Board Members – Lorri Amsden (President), Skye Olsen (Vice-President), Justin Graham, Larry Grondahl, Karen Guglich, Pace Bates, Kelly Heller  
Rhonda Ludlum, Foundation Secretary, Treasurer

*Mission Statement: "Superior Parks, Facilities, and Programs for all to enjoy an active life"*



Draft Date April 22, 2026

**WILLISTON PARKS AND RECREATION DISTRICT FOUNDATION  
REGULAR MEETING OF THE FOUNDATION BOARD**

**Date April 22, 2026 | 12:00PM**

**Williston Area Recreation Center (WARC): Jordy Larvik Board Room**

**CALL TO ORDER**

The meeting was called to order at 12:00PM by Board President Amsden

**ROLL CALL**

**Present:** Amsden, Olsen, Grondahl, Bates, Graham

**Absent:** Heller, Guglich

**Also Present:** Rhonda Ludlum, Emily O'Rear,

**ADDITIONS AND DELETIONS TO THE AGENDA**

- Motion to approve marketing to purchase Foundation Swag up to \$3500 under New Business C.

**APPROVAL OF MINUTES**

**Motion** by Grondahl, **Seconded** by Graham we approve the minutes of the previous meeting as received.

**Motion Carried**

**EXECUTIVE DIRECTORS/STAFF REPORT**

- Williston Ice/Turf
  - Pushing naming rights and pledges.
  - Moving forward with the GMP and design with JE Dunn, there will be a mid to late June groundbreaking and hope to open spring 2028.
- Muni Expansion
  - May 15<sup>th</sup> at 2pm is groundbreaking.
  - We are doing a reuse water pipeline to maintain the water bill, this is part of the bond itself.
  - There is a JPA coming soon with the city, to make sure that the facilities get taken care of in the future as management changes.
  - This project will include more than the golf course.
- RFCC Renovation/ARC Projects
  - This project may have to be phased due to rising costs, we will accommodate the wrestling community
- SLP Overlook paving
  - Road is out for bid and there are two companies interested in re-paving. We would like to have this done by Oct.



Draft Date April 22, 2026

- Communications-
  - Muni groundbreaking the press release will be sent out soon, waiting on the new rendering. There will be swag as it is the final year of the 9, there will be a new name as we change into an 18 hole.
  - The WPRD page can now take payment
  - The WPRD Foundation page is active and can also take payment to make pledges and donations easier for the community to give.
  - Combining the aquatics, Facebook, child sitting and ARC update all combined into one page.
- CAPRA
  - Masterplan amendment There are a few fundamental standards that we have to have included and added into the masterplan amendment, this includes the mission statement, and a full community inventory of all programs.
  - Site visit will be next week April 27- 29, there will be 3 evaluators doing full site visits on Mon/Tues. There will be a staff lunch provided.
  - CAPRA visitors will meet with multiple staff while they are here.

#### **NEW BUSINESS**

- a. WPRD Foundation Best Practices Guidelines Review
- b. WPRD Foundation Liaison Update
  - i. Foundation Liaison went over what she is working on. The board was given a printout of school course work and the status of progress.
- c. Golf course swag- Grondahl proposed to create a motion to approve Marketing to purchase swag for the golf course.

**Motion** by Bates, **Seconded** by Graham , to approve marketing to purchase up to \$3500 of golf course swag with the foundation logo using the Foundation CC.

#### **ROLL CALL VOTE:**

AYE: Amsden, Olsen, Grondahl, Bates, Graham

NAY: None

ABSENT: Heller, Guglich

**Motion Carried**

#### **CORRESPONDENCE/PUBLIC COMMENT**

No correspondence or citizens were present to be heard.

**NEXT MEETING DATE-** May 20,2026

#### **ADJOURNMENT**

**Motion** by Olsen, **Seconded** by Grondahl, to adjourn meeting

**Motion Carried**



**Williston Parks and  
Recreation Foundation**  
**Request for Funds**

**Foundation Board**

Pres. Lorri Amsden

V. Pres Skye Olsen

Justin Graham

Larry Grondahl

Karen Guglich

Pace Bates

Kelly Heller

Joe Barsh

Rhonda Ludlum

Date: 5/18/26

■ Organization/Person Submitting Request: Lion's Club

Contact Person: Jeremy Ludlum

Contact Phone: 701-770-4001

■ Project Contact Person Employed with Parks and Recreation (must be co-sponsored):

Amount Requested: \$10,000

Total Overall Cost of Activity: \$55,000

Description of Project/Activity: The Spring Lake Park amphitheater is in need of upgrades to improve functionality and accessibility. Planned improvements include resurfacing the stage, replacing seating, removing two large cottonwood trees, updating the existing shelter, installing a new shelter, and adding concrete at the front of the stage for wheelchair access and a dance area. A new ADA-accessible sidewalk from the parking lot to the stage will also be installed.

We are working with additional local donors at this time as well. We are respectfully requesting support from the Foundation to help complete these improvements and enhance this important community space.

**Contact Info**

WPRD Foundation

PO Box 1153

Williston, ND 58802

**Office Located At:**

Williston ARC

822 18<sup>th</sup> St E

Williston, ND

Date of Action:

■ Approved for Funding: \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
Foundation Signature

\_\_\_\_\_  
Date



**Williston Parks and  
Recreation Foundation**

**Request for Funds**

**Foundation Board**

Pres. Lorri Amsden

V. Pres Skye Olsen

Justin Graham

Larry Grondahl

Karen Guglich

Pace Bates

Kelly Heller

Joe Barsh

Rhonda Ludlum

**Contact Info**

WPRD Foundation

PO Box 1153

Williston, ND 58802

**Office Located At:**

Williston ARC

822 18<sup>th</sup> St E

Williston, ND

Date:

■ Organization/Person Submitting Request:

Contact Person: Zack Nelson

Contact Phone: 701-770-5474

■ Project Contact Person Employed with Parks and Recreation (must be co-sponsored):

Amount Requested: \$500

Total Overall Cost of Activity: \$500

Description of Project/Activity: Matching the \$500 donated by API for free range balls for youth.

Date of Action:

■ Approved for Funding: \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
Foundation Signature

\_\_\_\_\_  
Date



**Williston Parks and  
Recreation Foundation**  
**Request for Funds**

**Foundation Board**

Pres. Lorri Amsden

V. Pres Skye Olsen

Justin Graham

Larry Grondahl

Karen Guglich

Pace Bates

Kelly Heller

Joe Barsh

Rhonda Ludlum

Date: 05/18/2026

Contact Person: Amanda Nelson

Contact Phone: (701) 770-8317

Project Contact Person Employed with Parks and Recreation (must be co-sponsored): Samuel Blackshear

Amount Requested: \$3,500-\$5,000

Total Overall Cost of Activity: \$14,500

Description of Project/Activity: Purchase of new football jerseys, football pants (with pads), and matching team color helmet stripes to revamp/rebrand WPRD's youth tackle football program.

Contact Info

WPRD Foundation

PO Box 1153

Williston, ND 58802

Office Located At:

Williston ARC

822 18<sup>th</sup> St E

Williston, ND

Date of Action:

Approved for Funding: \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
Foundation Signature

\_\_\_\_\_  
Date



**Williston Parks and  
Recreation Foundation**

**Request for Funds**

**Foundation Board**

Pres. Lorri Amsden

V. Pres Skye Olsen

Justin Graham

Larry Grondahl

Karen Guglich

Pace Bates

Kelly Heller

Joe Barsh

Rhonda Ludlum

Date:5/18/26

■ Organization/Person Submitting Request: ARC Fitness

Contact Person: Rhonda Ludlum

Contact Phone: 701-580-1754

■ Project Contact Person Employed with Parks and Recreation (must be co-sponsored): Rhonda Ludlum

Amount Requested:\$263.64

Total Overall Cost of Activity: \$263.64

Description of Project/Activity:

\$263.64- Valerie Harmon fitness scholarship for Zumba Subscription fees reimbursement.

**Contact Info**

WPRD Foundation

PO Box 1153

Williston, ND 58802

**Office Located At:**

Williston ARC

822 18<sup>th</sup> St E

Williston, ND

Date of Action:

■ Approved for Funding: \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
Foundation Signature

\_\_\_\_\_  
Date



Zumba Fitness LLC  
800 Silks Run Ste. 2310  
Hallandale, FL 33009  
786-577-2445 (Office)

Name Valerie Harman  
Address 4014 7th Ave E  
Apt 305  
City Williston  
State North Dakota  
Country United States  
Zip Code 58801

April 21, 2026

Qty	Description	Unit Price	Total
1	Instructor Membership - April, 2026	\$263.64	\$263.64
			<b>Subtotal</b> \$263.64
			<b>Paid</b> \$263.64
			<b>Total Balance</b> \$0.00

Thank you!



**2026 WDA Tournament Sponsorship Opportunities**  
*May 21–23, 2026 | Leininger Field – Williston State College*

We invite your business to partner with us in supporting the 2026 WDA Tournament. This event brings together top high school programs from across western North Dakota and attracts athletes, families, and fans from across the region.

### **Sponsorship Opportunities**

#### **Full Page Advertisement – \$500**

- Full-page ad in the digital tournament program
  - Logo placement on welcome sign at front admissions gate
  - Recognition through thank-you announcements during the tournament
- 

#### **Half Page Advertisement – \$250**

- Half-page ad in the digital tournament program
  - Recognition through thank-you announcements during the tournament
- 

#### **Hospitality Room Meal Sponsor – \$500** *(Covers one meal during the tournament)*

- Full-page ad in the digital tournament program
  - Logo placement on welcome sign at front admissions gate
  - Recognition through thank-you announcements during the tournament
  - Direct support of athletes, coaches, and event staff through meal sponsorship
- 

Your support helps create a first-class experience for student-athletes while showcasing your business to a large regional audience.

For more information or to secure your sponsorship, please contact:

Colby Simonsen

Assistant Activities Director – Williston High School

701-580-2346

[colby.simonsen@willistonschools.org](mailto:colby.simonsen@willistonschools.org)





**Williston Parks and  
Recreation Foundation**

**Request for Funds**

**Foundation Board**

Pres. Lorri Amsden

V. Pres Skye Olsen

Justin Graham

Larry Grondahl

Karen Guglich

Pace Bates

Kelly Heller

Joe Barsh

Rhonda Ludlum

Date:

■ Organization/Person Submitting Request: WHS

Contact Person: Tyler Quilling

Contact Phone:

■ Project Contact Person Employed with Parks and Recreation (must be co-sponsored):

Amount Requested: \$500.00

Total Overall Cost of Activity:

Description of Project/Activity: 2026 WDA Softball Tournament  
Sponsorship

**Contact Info**

WPRD Foundation

PO Box 1153

Williston, ND 58802

**Office Located At:**

Williston ARC

822 18<sup>th</sup> St E

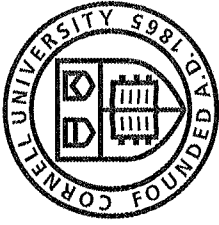
Williston, ND

Date of Action:

■ Approved for Funding: \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
Foundation Signature

\_\_\_\_\_  
Date



Cornell University

This is to acknowledge that

**Rhonda Ludlum Ludlum**

has completed the certificate program entitled

**Financial Success for Nonprofits**

\_\_\_\_\_

This Twelfth Day of May, 2026  
through eCornell

A handwritten signature in black ink, appearing to read "C. Barry".

Colleen L. Barry, Dean

**Cornell Jeb E. Brooks School of Public Policy**

The eCornell logo, consisting of a stylized "e" followed by the word "Cornell".