

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. FEBRUARY 15, 2022 AT THE WARC.

PRESENT: Owens, Heller, Jangula, Liffrig, Larson

ABSENT:

OTHERS: Krueger, Adam Kitchens, Jim Cote, Stillwell, T Kitchens, Lynner, Matlak, Egge, Peterson, Karlin, Iblings, Floyd, Nelson, K Cote, Horub, Alex Kitchens, Layton, Shanahan

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Owens, SECONDED by Jangula, we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION by Owens, SECONDED by Axtman, we approve Park Dist. bills in the amount of \$ _____ and Boys Baseball bills. ROLL CALL AYE: Owens, Heller, Axtman, Liffrig, Larson. NAY: None. ABSENT: None.

MOTION by Axtman, SECONDED by Owens, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Owens, Heller, Axtman, Liffrig, Larson. NAY: None. ABSENT: None. Liffrig requested explanation of year end totals.

EXECUTIVE DIRECTORS REPORT – Highlights of month

- Mother/Daughter Day event went really well. Kudos to Miranda and Mackenzie. Ballin, Princess Premiere, and Nerf Wars coming up.
- \$5500 was covered by the Foundation to cover their cost for the audit
- Cote and Parks are working on repairing the stage trailers. They are used at many events.
- Spring Lake Park locomotive is ready to roll! Thanks to Vivian for getting a generous donation.
- Seas Lions hosted a big swim meet with 250 swimming.
- Spring Wheat Show had a great event in the tennis courts.
- Child Sitting was up 200 visits from last year. Kudos to Miranda and staff.
- Shaleena and Sarah are heading to Fort Peck to train some lifeguards so they can open their pool.
- Memberships are up 400 over December.
- Recreation is super busy. BOOM hosted their Cornhole Tournament. Shout out to Travis for running this event.
- Fitness is hosting prenatal and postpartum workshops, working with Public Health. Women & Weights maxed out. Shout out to Chatter who is sponsoring the Girls Run Strong program. Shout out to the sponsors for the 2022 Fitness Challenge. Health Fair coming soon!
- Financially, we want to thank Jess for stepping up for working hard and working alongside Eide Bailly to get our year closed out.

OLD BUSINESS –

- a. AIRPORT PROPERTY REDEVELOPMENT. No updates.

- b. SALES TAX REBATE PAYMENTS TO CITY. The city has many questions they'd like answered. Eide Bailly suggested that there is a lot of extra work for this information so to pause work on the request. 14 new items on top of the Performance Audit were requested.
- c. SENIOR MEMBERSHIPS/HEALTH INCENTIVE PROGRAMS. Jenn said we are still in pending mode with Silver Sneakers and One Pass. Jenn met with Lois to share information about senior programs that are available as well as sponsorships.

NEW BUSINESS –

- a. 2021 FINAL BUDGET NUMBERS/COST RECOVERY REPORT. 2021 was a solid year. Kudos to the staff! There was an increase over 300K for the year. Cost Recovery highlights: the only budget we did not meet was at the ARC. All others were a cost recovery of 85%. Highest since 2015!! Every area went up in revenues from the previous year.
- b. COYOTE CLAY TARGET LEAGUE REQUEST. Penny reached out and needs a sponsoring agency for the grant they would like to apply for. MOTION by Liffrig, SECONDED by Axtman, we approve to be the sponsoring agency of all and any grants regarding the Coyote Clay Target League. ROLL CALL AYE: Owens, Heller, Axtman, Liffrig, Larson. NAY: None. ABSENT: None.
- c. DIRECTOR OF FINANCE POSITION. The job position has been posted on our website and NDRPA. Krueger said there will be a committee who will look at the applications and then proceed to hire.
- d. NDPRD MATCHING GRANT PROGRAM. Liffrig just asking if it was looked at. Krueger said that it was looked at and although it's a great program, we would not have the matching funds to move forward with anything. Liffrig requested we pick a project to receive the grant and then raise the funds to match.
- e. LEGAL COUNSEL AT MEETINGS. Liffrig is requesting legal counsel to not be at every meeting to help us save money.
- f. YEAR END ACCOUNTING/EIDE BAILLY ASSISTANCE. Eide Bailly was helping to close out financials from the year end. Jess said they needed to go back to close out starting in November 2021 due to Heise's passing.
- g. ONE PASS AND OTHER PROGRAMS FOR SENIOR CITIZENS. No questions.
- h. PERFORMANCE AUDIT. No questions.
- i. DISTRICT OFFICE HOURS. 7am-5pm Monday – Thursday, 8am-12pm Fridays are the normal hours. The front desk at the ARC takes over the phones and services starting at noon on Fridays.
- j. PHONE SYSTEM. No questions.

CITIZENS TO BE HEARD

- Stillwell asked if Liffrig supports the staff at WPRD. Liffrig replied he did.
- Stillwell asked if Liffrig has said good job to staff for the money they have saved this year.
- Stillwell asked Liffrig if he's a trustworthy Board Member? Liffrig said he does not have to answer. He's tried to reach out to Larson but hasn't been contacted.
- Stillwell asked why Liffrig ran for Park Board? Liffrig ran to help make improvements to the Golf Course and to help improve the youth programs. He said he earned the votes and supports the community for things they'd like changed.

MOTION by Owens SECONDED by Heller the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Communications and Customer Service

