October 20, 2026

WILLISTON PARKS AND RECREATION DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
October 20 | 5:30PM
Williston Area Recreation Center (WARC): Jordy Larvik Board Room

CALL TO ORDER

The meeting was called to order at 5:30pm by Commissioner Linghor

ROLL CALL
Present:
Liffrig, Jangula, Linghor, Brown

Absent: Roness

Also Present: Staff: Emily, Tyler, Mike, Casey, Laurie, Jessica F, Miranda, Jim, Amanda, JE Dunn-Ryan A., Brandi, Tim

ADDITIONS AND DELETIONS TO THE AGENDA

APPROVAL OF MINUTES
Motion by Jangula, **Seconded** by Liffrig we approve the minutes of the previous meeting as received.
Motion Carried

APPROVAL OF BILLS
Motion by Liffrig, **Seconded** by Jan, to approve Park District bills.

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Brown
NAY:
ABSENT: Roness
Motion Carried

APPROVAL OF FINANCIAL STATEMENTS FINANCIAL REPORT – 2026 Financials

- September sales tax collections totaled approximately $1.15 million, bringing the year-to-date total to $9.3 million, in line with annual projections.
- The General Fund reported an operating surplus of approximately $700,000 before bond debt payments, with a remaining net surplus of approximately $340,000 after transfers.
- General Fund cash and investments totaled approximately $7.5 million, with total District cash and investments at approximately $76 million.
- WPRD continues to maintain a strong financial position while meeting operational expenses and bond debt obligations.
- The 2027 budget is being finalized and will be presented for review at the next Park Board meeting.

- Reserve funds continue to be established, with additional certificates of deposit scheduled to be opened in October.

Key Financial Indicators	
September Sales Tax Collection	$ 1,151,500
2026 YTD Sales Tax Collection	$ 9,302,700
General Fund Cash & Investments	$ 7,442,300
WPRD Total Cash & Investments	$ 76,089,700

Financial Summary

Category	Month Actuals	YTD Actuals
Revenue	$ 1,411,600	$ 12,778,700
Operating Expenses	$ 721,700	$ 8,076,500
Operating Surplus	$ 689,900	$ 4,726,700
Transfer to Fund 93	$ 348,000	$ 5,070,600
Reported Net Position	$ 342,000	($ 343,900)

*Expenses include the non-operating Transfer to Fund 93 account. Operating surplus is presented before this transfer to improve transparency around ongoing General Fund performance.

Capital Funds Summary

Category	Allocation	Balance
Parks	20 %	$ 203,066
Athletic Fields/Golf Course	15 %	$ 152,299
Facilities	20 %	$ 203,066
Rainy Day	25 %	$ 253,832
Capital Purchase	20 %	$ 203,066
Capital Funds Account Total		$ 1,015,329

Motion by Jangula, **Seconded** by Liffrig, to approve WPRD financial statements and report.

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Brown
NAY: None
ABSENT: Roness
Motion Carried

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EXECUTIVE DIRECTORS/STAFF REPORT

- Cote Park Land Acquisition
  - WPRD officially closed on approximately 12 acres of land near Cote Park.
  - Working with Interstate Engineering to develop site plans that include options with and without a potential land swap with the neighboring housing development.
  - The goal is to create a larger regional park with additional recreational opportunities, trails, and park amenities.
  - Discussions with the neighboring landowner will begin soon. If a land swap is not feasible, the property may be held as an investment for future development.
- Evolution Sports Complex
  - Construction continues to move forward, with foundation work beginning.
  - JE Dunn is exploring the possibility of opening the indoor turf area ahead of the ice rinks.
  - Early access would require additional coordination regarding temporary parking, utilities, fire safety systems, and operational needs.
  - Staff will continue evaluating whether early access is feasible without impacting the overall construction schedule.
- Crosswinds Golf Course
  - A project tour is scheduled for October 21 with staff, Park Board members, Foundation Board members, and other community representatives. Golf Course Architect Kevin Norby will lead the tour.
  - Course shaping, water reuse infrastructure, and coordination of the various construction components continue to progress.
  - Staff is evaluating bunker sand options to ensure quality, long-term maintenance, and cost efficiency.
  - Opportunities to partner with surrounding golf courses on material procurement and transportation costs are also being explored.
- RFCC/WARC Renovation Projects
  - Staff continues working with JLG Architects on renovation concepts, including the ARC front desk, teen lounge, concessions, and potential coffee kiosk near the main entrance.
  - The ARC front desk remains the top priority, followed by the potential coffee kiosk and teen lounge.
  - The ARC renovations are dependent on the Raymond Family Community Center renovation budget and available funding.
  - Project timelines are still being evaluated, with the possibility of completing portions of the ARC renovations within the next two years.
- Western Star fastpitch complex
  - The preliminary cost estimate has been received, and the project has been divided into three phases.
  - Phase one will focus on Field 6, with an estimated cost of $3.6 million, including turf, lighting, grandstands, dugouts, and necessary infrastructure.

    - Staff is working closely with Williston Boom Fastpitch on fundraising opportunities, project financing, and potential construction timelines.
- Staffing and Operations
    - Following the annual staff meeting, WPRD continues moving forward with organizational changes and updated staff positions.
    - Recruitment is underway for the Programs Director position.
    - Staff is also working on salary planning, employee reviews, and preparations for the 2027 budget and operations.
- WPRD Foundation
    - The Foundation has identified Wonders Field, an inclusive recreational field, as a major fundraising initiative.
    - Plans are underway to publicly announce the project and begin fundraising efforts.
    - Existing site plans will help move the project forward as funding becomes available
- Naming Rights and Partnerships
    - Naming rights contributions continue to come in with ongoing discussions and meetings with potential donors.
    - WPRD continues working with First State Bank & Trust on financial management and investment opportunities.

NEW BUSINESS

- Preliminary Official Statement (POS) – 2026 Revenue Bond
    - The POS authorizes the bond team to move forward with preparing and planning the proposed 2026 Revenue Bond issuance.
    - This does not authorize the sale of bonds. Final approval of the bond sale will be brought before the Park Board at a future meeting.

Motion by Brown, **Seconded** by Liffrig, to approve Preliminary Official Statement (POS) – 2026 Revenue Bond

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor , Brown
NAY: None
ABSENT: Roness
Motion Carried

- WPRD – City of Williston JPA Consideration/Approval: Evolution Sports Funding Administration
    - The agreement clarifies the City of Williston's $10 million funding commitment to the Evolution Sports Complex, including the approximately $1.3 million land value that will be deducted from the total pledge.
    - Updated language also establishes clear payment terms and confirms the City's financial commitment for bonding purposes.

Motion by Jangula, **Seconded** by Liffrig, to approve WPRD – City of Williston JPA Consideration/Approval: Evolution Sports Funding Administration

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Brown
NAY: None
ABSENT: Roness
Motion Carried

- GMP Bid Pack 3 Approval: JeDunn – Evolution Sports Complex
    - Site earthwork is approximately 60% complete, with water lines scheduled for inspection this week and storm sewer work expected to be completed within three weeks.
    - Building foundation work is scheduled to begin next week, approximately one month behind schedule due to reinforcement material lead times and necessary design revisions.
    - The construction delay may extend substantial completion into August 2028. Building erection is anticipated to begin in mid-January 2027.
    - JE Dunn continues exploring the possibility of opening the turf facility early, pending solutions for parking, utilities, fire safety systems, and operational requirements.
    - Bid Package 3 is the final major construction package, totaling approximately $45.5 million.
    - The project remains within budget, with approximately $1.9 million in JE Dunn contingency and $2.1 million in WPRD contingency, providing a combined $4 million buffer.
    - Bid participation has been strong, with more than 90 bidders across the various construction packages.
    - Approximately $1 million in potential cost-saving alternatives has been identified. JE Dunn will continue working with WPRD and the design team to evaluate savings without compromising facility quality or operations.
    - JE Dunn will continue providing project updates and communicating any potential schedule impacts or delays.

Motion by Jangula, **Seconded** by Brown, to approve GMP Bid Pack 3 Approval: JeDunn – evolution Sports Complex

ROLL CALL VOTE:
AYE: Liffrig, Jangula, Linghor, Brown
NAY: None
ABSENT: Roness
Motion Carried

CORRESPONDENCE/PUBLIC COMMENT

No correspondence or citizens were present to be heard.

ADJOURNMENT

October 20, 2026

Motion by Janugla, **Seconded** by Brown, to adjourn meeting at 6:13pm.

Motion Carried

ATTEST:

Emily O'Rear,

Communications Director