

Williston Park Board - Regular Meeting
March 18th 2025
Williston Area Recreation Center-5:30pm
Jordy Larvick Board Room



- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
 - a. Regular Board meeting 2/2
- III. Approval of Bills
- IV. Approval of Financial Statements
 - a. Financial Summary
- V. Executive Director/Staff Reports
- VI. Old Business
 - a. Williston Water World
 - b. WPRD 1% Sales & Use Tax Renewal
- VII. New Business
 - a. Bogey's Mini- Golf Proposal
- VIII. Correspondence
 - a. Citizens to be heard.
 - b. Written
- IX. Adjourn

Next Park Board Meeting **Tuesday, April 15th, 2024 @ 5:30pm** in the **Jordy Larvick Board Room** at the **Williston Area Recreation Center (822 18th St E)**

If special accommodations are needed due to a disability, please call the WPRD Office at 774-9773.

VIRTUAL MEETING ACCESS INFORMATION

Please join the meeting from your computer, tablet or smartphone.

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Access Code: 755-643-557

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Attendees are asked to be muted during the meeting and only be unmuted if on the agenda. Anyone who wants to address the Board needs to be on the agenda by calling the Parks and Recreation District Office at (701)-774-9773 or emailing joeb@wprd.us by the Thursday before each meeting.

Joe Barsh, Executive Director
Park District Commissioners – Kelly Heller (President), John Liffritg (Vice-President), Logan Jangula,
Shawn Roness, Derrick Linghor

Mission Statement: "Superior Parks, Facilities, and Programs for all to enjoy an active life"

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 PM Feb 24th, 2025 AT THE WARC.**

PRESENT: Liffrig, Jangula, Heller, Roness

ABSENT: Linghor

OTHERS: Barsh, Ludlum, Jerry, E. O'rear, Jess, Mike, Lexi, Patrick, Laurie, Jeremy, Matt, Shaleena, Zack,

Heller called meeting to order.

Additions and Deletions to the Agenda- We are adding into new business boys' baseball. It will be new business A.

MOTION by Jangula SECONDED by Roness we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Jangula, SECONDED by Roness, we approve Park District bills ROLL CALL AYE: Liffrig, Jangula, Heller, Roness, NAY: None. ABSENT: Linghor

MOTION by Jangula, SECONDED by Roness, we approve Park Dist. Financial statement ROLL CALL AYE: Liffrig, Jangula, Heller, Roness NAY: None. ABSENT: Linghor

FINANCIAL REPORT – January Financials

- Revenue/Expense
 - Revenue- \$1,816,326.56
 - Expense- \$1,184,715.02
- Sales Tax
 - 1% Sales Tax: \$1,220,965.86
 - .5% Operations: \$610,482.93
 - Current average monthly sales tax: \$1,220,965.386
 - 2025 budget monthly sales tax projection \$895,000
- Cash fund Balance at the end of January
 - \$3,523,514.57
- ASB 4-Month CD Special- WPRD Investment plan
 - CD #1: Purchased 1.24.25
 - \$340,500.00
 - 4.25% with an APY of 4.31%
 - CD #2: Plan to purchase 2.24.25 or as close to that date as possible.
 - \$0.00
 - 0.0%
 - CD #3: Plan to purchase 3.24.25 or as close to that date as possible.
 - \$0.00
 - 0.0%

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- General Reserve CDAR: Cashed out for reinvestment
 - \$506,155.05
- Total Funds available to WPRD
 - Jan \$4,992,363.26

EXECUTIVE DIRECTORS/STAFF REPORT

Admin: Working closely with the city and county for the ice facility project. In conversation on the airport hangar being deeded over to WPRD from the City. We are gearing up to work on long term projects.

Grants: Waiting to hear for a few grants including for SLP infrastructure road grant. The Davidson Park project has picked back up and should finish this year. All courts were resurfaced, and the fencing will be finished. Next is concrete pads, seating and signage. We have gotten over \$100,000 in grants for this project and matching with private donors.

Parks: The frisbee golf project at SLP will start this spring. There will also be new bathrooms added to SLP. The parks staff are getting ready for any issues that may result in the ice/snow melt. Still touching up at the Raymond center, the bathrooms and lighting was updated.

Golf Course: Working on the grading plan for the course, then we will meet with the city to go over the housing development.

Facility Operations: Track season started and there will be 7 meets over the season at the ARC. The Northwest meet will be moved from Minot to the ARC. There is a week left on the ice, we have discussed adding the ice two weeks earlier and taking it off two weeks later next year if that is possible. We would extend the ice so that members can have private parties and free skate. JLG and JEDunn were here and did a walkthrough to check on the building structure. They will get back to us with any projects that need to be addressed. We have rescheduled a meeting to go over what they find, and future projects including the structure of the Raymond center.

Guest Services: With water world opening they are working on how to expand guest services and part time staff roles.

Memberships: Our membership numbers are up 40% for members.

OLD BUSINESS

Williston Water World: This is ongoing. Hoping to open in July. We are having weekly Waterworld meeting with Aquatics to make sure that we are ready. There will be soft openings in June to train staff.

NEW BUSINESS

- Boys Baseball EIN: The bank has a different EIN number for baseball than what we have. At some point WPRD absorbed boys baseball. We need to board to approve that the boys baseball has been absorbed into WPRD and that their EIN no longer exists. MOTION by Linghor, SECONDED by Jangula, to approve the recognition of the Williston

Boys Baseball program as a subsidiary of WPRD. ROLL CALL AYE: Liffbrig, Jangula, Heller, Roness NAY: None. ABSENT: Linghor

- CDARS/Capitol funds account: Add signers MOTION by Jangula, SECONDED by Roness, to approve adding new signers on the CDARS/Capitol funds account as presented in the spreadsheet prepared by WPRD Finance Director, Jess Lynner. ROLL CALL AYE: Liffbrig, Jangula, Heller, Roness NAY: None. ABSENT: Linghor
- Anseth property land donation: Lloyd and Kelly Anseth's are donating land unrestricted to WPRD. The intent & purpose is to build a park. The land is located across the street from the ARC. This will be 9.75 acres. We want to inform the board of this ongoing donation and the required steps to precure the land. WPRD will contract an appraisal then work with legal to prepare a correlating deed.
- IT infrastructure upgrade RFQ: Bid review selection: We had bids to upgrade our switches for the ARC, golf course, Raymond center and Aafedt Stadium. Only one bid was submitted via Pro IT, WPRD's current IT servicer. MOTION by Roness, SECONDED by Liffbrig, to accept Pro IT's bid to upgrade WPRD IT infrastructure. ROLL CALL AYE: Liffbrig, Jangula, Heller, Roness NAY: None. ABSENT: Linghor
- WPRD 1% Sales & Use Tax Renewal: Seeking board approval to submit the proposed ballot language to the CITY and seek approval via City Commission for use of the City Charter, to schedule a special election to address WPRD funding.
 - The proposed ballot language reads as follows:
 - The City of Williston shall amend its home rule chapter to indefinitely extend and reenact the existing one percent (1%) sales and use tax for the Williston Parks and Recreation District on an indefinite basis. The funds from the one percent sales tax will be used by the Williston Parks and Recreation District for Park District Operations and for the repayment of bonds issued by the Williston Parks and Recreation District for park district facilities, improvements, lands, structures, equipment, and rights of way. If the proposed one percent (1%) sales and use tax amendment is approved, the Park District will continue to eliminate any or all property tax assessments for as long as the sales tax remains in effect.
 - A **"YES"** Vote means you approve the city measure as summarized above.
 - A **"NO"** Vote means you reject the city measure as summarized above.
 - The election date is TBD at this time, with the goal of partnering with the WBSD#7 school board vote.
 - MOTION by Liffbrig, SECONDED by Jangula, to approve the ballet language and authorize Joe to present the language to City Commission for use the city charter to organize a special election to address WPRD funding with the goal of a public vote on June 10, 2025. ROLL CALL AYE: Liffbrig, Jangula, Heller, Roness NAY: None. ABSENT: Linghor

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No correspondence or citizens were present to be heard.

MOTION by Jangula, SECONDED by Roness to adjourn meeting MOTION CARRIED.

ATTEST: Rhonda Ludlum, Fitness and Wellness Manager

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Williston Parks and Recreation District Foundation

March 5th, 2025

12:00PM

Williston ARC Board Room

Minutes

Present: Lorri, Brad, Pace, Joe, Michele, Jeremy, Kazuma, Kelly, Emily, Karen, Skye, Justin

Absent:

Lorri Called meeting to order.

Approval of Previous Minutes:

- MOTION Brad by SECONDED by Pace, we approve the minutes of the previous meeting as received. Motion Carried
- Approval of Annual Meeting Minutes: MOTION Karen by SECONDED by Justin, we approve the minutes of the previous meeting as received. Motion Carried

Additions and Deletions: None

Approval of Financial Statements:

- MOTION by Justin SECONDED by Brad we approve the financial statements. Motion Carried
- Trust Account Ending Balance- \$120,615.12
 - Revenue- \$15,014.71 (from beer account)
 - Expenditure- \$
- Beer Account Ending Balance- \$15,014.71
 - Revenue- \$
 - Expenditure- \$

Approval of all checks:

- MOTION by Brad SECONDED by Justin we approve the checks. Motion Carried

Executive Directors Report:

- A ballot language went through park board, city and the county boards to extend the one cent sales tax indefinitely. The funds would be used to support programs and build facilities for community use.
- We have a new parcel of land 9.75 acres that is across the street from the ARC it was donated unrestricted. We are going to program the land with conjunction of the ARC, going through the deed work and getting it appraised. This would be an active park for the soccer community, a playground and a strider bike park.
- We have changed how we handle funding; our general fund has a cap of 4 million dollars and can not generate interest after that. We are moving our general fund floor to 2.5 million and anything after that will move into a 4-month special cd's. This will be putting money

Draft

away, but it will still be available if needed. We created a capitol funds account for deferred maintenance, parks, rainy day and the golf course. All those accounts get a certain percentage. We are based off sales tax funding, so our revenue is different than property tax, we must have a much higher savings because of the fluctuating sales tax. From 2012 until now 145 million has come into the park district and we were able to build the ARC, without the sales tax the ARC would have not been built.

- Day to day operations are working as normal. We finished Jan with 4.9 million and purchased our first CD at 4.25%.

Requests:

- \$3100.00 Michele Moore/Rhonda Ludlum GO 2025 Fitness Challenge finishers t-shirts and finisher feast. We had 155 participants in the challenge with right around 120 finishing the challenge. The finisher feast is catered by Famous Daves and there are over 50 (plan for 75) people that have RSVP for the feast. MOTION by Justin SECONDED by Pace to approve the request for the GO Challenge funding for t-shirts and finishers feast Motion Carried.
- \$5000 WPRD Advertising Emily O'Rear. Redesigning our semi-annual brochure and would like up to \$5000 to help cover costs. This would also include a full page add in the 32–36-page magazine. MOTION by Justin SECONDED by Karen to help cover costs of the brochures including a 1 page add in the brochure Motion Carried.
- \$216.00 Fitness scholarship, DeAnna Jafolla missed turning in receipts last year and is requesting to be reimbursed for her certifications, this qualifies under the fitness scholarship funds. MOTION by Brad SECONDED by Justin, Motion Carried.

Old Business:

New Business:

- Jeremy Ludlum from Williams County Parks requesting the use of the WPRD Foundation as a financial pass through to build a mini golf course at Blacktail Dam. This is not a request of funds. Legal counsel at Williams County has stated that this is legally binding and they can use the 501c3 to pass funds including sponsorships or donations that require a 501c3. MOTION by Brad SECONDED by Justin we approve to Jeremy Ludlum and Williams County Parks to use the foundation 501c3 as a pass through if needed for funds to help build a mini golf course at Blacktail Dam. Motion Carried
- Vote to remove Kate Cote from treasurer and Vote Rhonda Ludlum the current secretary into the Treasurer position. MOTION by Pace SECONDED by Skye to approve Rhonda Ludlum as the treasurer for the WPRD Foundation. Motion Carried.
- Community Wellness Fair- Offering the foundation to have a booth at the fair. Create an about us of what the foundation does and who the board members are. We should get a tablecloth made with the foundation logo. We would like a little mini golf set at the booth and also vote yes bracelets and information to give out about the Vote yes on sales tax. We will use funds from the foundation for the booth. This will be emailed to the board as we make purchases from the foundation account.

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- Foundation as a source for sales tax funds. MOTION by Karen SECONDED by Skye to approve up to \$10,000 to utilize the foundation as a source for funds to support the sales tax initiative. Motion Approved.
- Golf course updates- Looking into new dates Aug 8—10 (Friday night) weekend same tying into choke cherry festival.
 - Upcoming June 14th tournament and what role the foundation will play.
 - Prizes and giveaways for the golf course (koozies, chap stick, sunscreen, bug spray, towels, divot repairs) those are just some ideas.
- New direction of foundation and updates. We would like to utilize the foundation for what it can be capable of. We would like to utilize the foundation for bigger projects in part with the sales tax. It would create more events for WPRD. We would have to meet more often. We would like to have a full-time employee to represent the foundation in the future. Could we partner with the legion on gaming at the golf course and the foundation would get a percentage of profits.

Next Meeting:

- May 21st, 2025

Adjourn: MOTION by Brad SECONDED by Pace Motion Carried



03/03/25
16:38:26

WILLISTON PARKS & RECREATION DISTRICT
Cash Report by Fund/Account
For the Accounting Period: 2/25

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Report ID: L160

Funds 10- 10

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10 General Fund						
113100 11000 WPRD Checking	4,493,568.01	1,882,579.91	1,454.64	338,001.33	1,608,143.04	4,431,458.19
113200 Payroll Checking Account	-5,441.32	338,009.29	0.00	38.65	341,827.74	-9,298.42
113500 BB Checking	-11.99	0.00	0.00	0.00	0.00	-11.99
Total Fund	4,488,114.70	2,220,589.20	1,454.64	338,039.98	1,949,970.78	4,422,147.78
Totals	4,488,114.70	2,220,589.20	1,454.64	338,039.98	1,949,970.78	4,422,147.78

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

03/03/25
16:36:49

WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
For the Accounting Period: 2/25

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99723	E	893 NINJA CROSS SYSTEMS/WJN, LLC	415158.75	02/05/25	2/25		
						CL 2347	415158.75
-99722	E	335 PRO IT LLC	312.00	02/06/25	2/25		
						CL 2349	312.00
-99721	E	883 FAST PARTITIONS	108.59	02/10/25	2/25		
						CL 2364	108.59
-99720	E	296 NDPERS	46904.64	02/10/25	2/25		
						CL 2279	46904.64
-99719	E	254 MERCHANT SERVICES	1241.30	02/10/25	2/25		
						CL 2293	1241.30
-99718	E	426 VERMONT SYSTEMS, INC	5934.39	02/10/25	2/25		
						CL 2374	5934.39
-99717	E	460 WSI	5551.01	02/12/25	2/25		
						CL 2385	5551.01
-99716	C	897 FLUID INTERIORS	0.00	02/13/25			
						CL 2388	
-99715	*	897 FLUID INTERIORS	213.66	02/14/25	2/25		
						CL 2388	213.66
-99714	E	874 LEASE CONSULTANTS CORPORATION	6845.37	02/18/25	2/25		
						CL 2301	6845.37
-99713	E	252 MDU	54156.87	02/19/25	2/25		
						CL 2429	54156.87
-99712	C	547 COLLINGS, MADISON	60.00	02/21/25	2/25		
						CL 2390	60.00
-99711	C	551 SUCHY, SOPHIA	268.00	02/21/25	2/25		
						CL 2391	268.00
-99710	C	567 MOLINE, ALEXIS	268.00	02/21/25	2/25		
						CL 2392	268.00
-99709	C	523 PETERSON, TARA	268.00	02/21/25	2/25		
						CL 2393	268.00
-99708	C	521 MCIVOR, KIARA	268.00	02/21/25	2/25		
						CL 2394	268.00
-99707	C	547 COLLINGS, MADISON	66.00	02/21/25	2/25		
						CL 2402	66.00
-99706	C	436 POWELL, JORDAHN	15.00	02/21/25	2/25		
						CL 2419	15.00
-99705	C	344 RALPH, MECAYLA	152.00	02/21/25	2/25		
						CL 2420	152.00
-99704	C	547 COLLINGS, MADISON	268.00	02/21/25	2/25		
						CL 2430	268.00
-99703	E	408 TRACTOR SUPPLY CREDIT PLAN	349.99	02/20/25	2/25		
						CL 2444	349.99
-99702	E	407 TRACTOR & EQUIPMENT	152.00	02/20/25	2/25		
						CL 2445	152.00
-99701	E	272 MONEY MOVERS	11.00	02/20/25	2/25		
						CL 2294	11.00
-99700	E	15 ASB	60.00	02/20/25	2/25		
						CL 2446	60.00

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WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99698	E	69 CAPITAL ONE	852.03	02/21/25	2/25	CL 2448	852.03
-99697	E	283 MVEC	1038.04	02/21/25	2/25	CL 2449	1038.04
-99696	E	444 WILLISTON BOYS BASEBALL	1750.00	02/22/25	2/25	CL 2455	1750.00
-99695	E	335 PRO IT LLC	5470.00	02/24/25	2/25	CL 2285	5470.00
-99694	C	765 TIMECLOCK PLUS, LLC	970.31	02/28/25	2/25	CL 2296	970.31
-99693	C	524 TURCOTTE, JACEE	268.00	02/28/25	2/25	CL 2453	268.00
-99692	C	525 ELKINS, ABIGAIL	268.00	02/28/25	2/25	CL 2454	268.00
-99691	C	690 HARLOW'S SCHOOL BUS SERVICE, INC	159.12	02/28/25	2/25	CL 2461	159.12
-99690	C	522 BURNETT, ALEA	500.00	02/28/25	2/25	CL 2463	500.00
-99689	C	525 ELKINS, ABIGAIL	1000.00	02/28/25	2/25	CL 2464	1000.00
-99688	C	521 MCIVOR, KIARA	500.00	02/28/25	2/25	CL 2465	500.00
-99687	C	523 PETERSON, TARA	1000.00	02/28/25	2/25	CL 2466	1000.00
-99686	C	551 SUCHY, SOPHIA	1000.00	02/28/25	2/25	CL 2467	1000.00
-99685	C	524 TURCOTTE, JACEE	1000.00	02/28/25	2/25	CL 2468	1000.00
-99684	C	547 COLLINGS, MADISON	1000.00	02/28/25	2/25	CL 2469	1000.00
-99683	C	567 MOLINE, ALEXIS	1000.00	02/28/25	2/25	CL 2470	1000.00
-99682	C	614 4IMPRINT, INC	10134.88	02/28/25	2/25	CL 2471	10134.88
-99681	E	101 DAKOTA SUPPLY GROUP	2519.35	02/27/25	2/25	CL 2316	2519.35
-99680	E	257 MIDCONTINENT COMMUNICATIONS	221.59	02/27/25	2/25	CL 2295	221.59
-99679	E	904 TAX ACCOUNT	20000.00	02/27/25	2/25	CL 2479	20000.00
-99676	E	254 MERCHANT SERVICES	25.00	02/27/25	2/25	CL 2480	25.00
-99674	E	15 ASB	340500.00	02/27/25		CL 2483	340500.00
-99673	E	15 ASB	31.30	02/28/25	2/25	CL 2511	31.30
84416	S	6 ACUSHNET COMPANY	4522.50	02/04/25	2/25	CL 2310	4522.50

03/03/25
16:36:49

WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
For the Accounting Period: 2/25

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84417	S	53 BORDER STATES INDUSTRIES INC	264.65	02/04/25	2/25	CL 2224	264.65
84418	S	478 BOSS OFFICE PRODUCTS	7.50	02/04/25	2/25	CL 2252	7.50
84419	S	77 CITY OF WILLISTON	5050.90	02/04/25	2/25	CL 2299	5050.90
84420	S	80 COLE PAPERS	2714.04	02/04/25	2/25	CL 2311	2714.04
84421	S	93 DACOTAH PAPER CO	42.80	02/04/25	2/25	CL 2314	42.80
84422	S	97 DAKOTA FENCE COMPANY	22.00	02/04/25	2/25	CL 2312	22.00
84423	S	173 HILL ENTERPRISES	392.88	02/04/25	2/25	CL 2286	392.88
84424	S	186 INTERSTATE BILLING SERVICE INC	92.53	02/04/25	2/25	CL 2161	92.53
84425	S	233 LINDE GAS & EQUIPMENT INC	314.66	02/04/25	2/25	CL 2287	314.66
84426	S	284 MYERS AUTO PARTS	1781.52	02/04/25	2/25	CL 2163	1781.52
84427	S	886 RUNNING SUPPLY INC	1214.97	02/04/25	2/25	CL 2313	1214.97
84428	S	425 VERIZON	1310.52	02/04/25	2/25	CL 2289	1310.52
84429	S	812 BOWEN, ADAIZA	30.00	02/07/25		CL 2318	30.00
84430	S	547 COLLINGS, MADISON	132.00	02/07/25	2/25	CL 2319	132.00
84431	S	887 DOYLE, HANNAH	92.00	02/07/25	2/25	CL 2320	92.00
84432	S	525 ELKINS, ABIGAIL	88.00	02/07/25	2/25	CL 2321	88.00
84433	S	882 ELLINGSON, ASHLEY	120.00	02/07/25		CL 2322	120.00
84434	S	818 GABLE, RYLAN	28.00	02/07/25	2/25	CL 2323	28.00
84435	S	146 GABUTAN, JUDE	76.00	02/07/25	2/25	CL 2324	76.00
84437 *	S	158 HARRIS, CARTER	112.00	02/07/25	2/25	CL 2325	112.00
84438	S	170 HENDRICKSON, TAESON	92.00	02/07/25		CL 2327	92.00
84439	S	495 JOHNSON, IAN	46.00	02/07/25	2/25	CL 2328	46.00
84440	S	889 JOHNSON-LEWIS, JADON	92.00	02/07/25	2/25	CL 2329	92.00
84441	S	234 LINDQUIST, SAMANTHA	250.00	02/07/25	2/25	CL 2330	250.00

03/03/25
16:36:49

WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
For the Accounting Period: 2/25

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84442	S	819 LUCAS, HARRISON	51.00	02/07/25		CL 2331 CL 2332	23.00 28.00
84443	S	276 MOSS, THOMAS	38.00	02/07/25	2/25	CL 2333	38.00
84444	S	344 RALPH, MECAYLA	83.00	02/07/25	2/25	CL 2334 CL 2335	23.00 60.00
84445	S	820 SANDER, AYDEN	30.00	02/07/25		CL 2336	30.00
84446	S	375 SMITH, DONALD	38.00	02/07/25		CL 2337	38.00
84447	S	850 SWEET, ASHTON	56.00	02/07/25	2/25	CL 2338	56.00
84448	S	811 TOLMAN, LYNDSEY	30.00	02/07/25		CL 2339	30.00
84449	S	890 UTLEY, BRIGETTE	48.00	02/07/25	2/25	CL 2340	48.00
84450	S	423 VEGA, FRANCISCO	38.00	02/07/25	2/25	CL 2341	38.00
84451	S	891 YOHAN, EPHRIAM	106.00	02/07/25	2/25	CL 2342	106.00
84452	S	467 ZUFELT, KATHERINE	76.00	02/07/25		CL 2343	76.00
84453	S	888 HARMS-SYNKIEW, TYLER	69.00	02/07/25		CL 2326	69.00
84454	S	4 ACE HARDWARE	599.24	02/07/25	2/25	CL 2115	599.24
84455	S	892 AED SUPERSTORE	86.46	02/07/25	2/25	CL 2344	86.46
84456	S	8 ALL SEASON SPORT ABOUT INC	15670.80	02/07/25	2/25	CL 2358	15670.80
84457	S	12 AMERICAN RED CROSS	816.00	02/07/25	2/25	CL 2346	816.00
84458	S	21 AVI SYSTEMS, INC.	30.00	02/07/25	2/25	CL 2223	30.00
84459	S	894 BATTERIES PLUS	101.25	02/07/25	2/25	CL 2359	101.25
84460	S	54 BORDER STEEL	295.42	02/07/25	2/25	CL 2351	295.42
84461	S	58 BRAATEN PLUMBING	8.18	02/07/25	2/25	CL 2356	8.18
84462	S	79 COCA-COLA OF WILLISTON	205.02	02/07/25	2/25	CL 2243	205.02
84463	S	88 COUNTRY FLORAL	315.00	02/07/25	2/25	CL 2361	315.00
84464	S	115 DUANES RADIATOR SHOP	1342.51	02/07/25	2/25	CL 2315	1342.51

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WILLISTON PARKS & RECREATION DISTRICT
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84465	S	164 HAUGEN, ISIAH	125.00	02/07/25	2/25	CL 2348	125.00
84466	S	179 HORIZON RESOURCES	429.48	02/07/25	2/25	CL 2179	429.48
84467	S	199 JOHNSON CONTROLS	4155.12	02/07/25	2/25	CL 2352	4155.12
84468	S	215 KS STATEBANK	9660.80	02/07/25	2/25	CL 2300	9660.80
84469	S	231 LES MILLS UNITED STATES TRADING	822.00	02/07/25	2/25	CL 2280	822.00
84470	S	293 ND LEAGUE OF CITY	180.00	02/07/25	2/25	CL 2317	180.00
84471	S	397 THE SHERWIN-WILLIAMS CO	689.47	02/07/25	2/25	CL 2184	689.47
84472	S	522 BURNETT, ALEA	633.40	02/11/25	2/25	CL 2350	633.40
84473	S	547 COLLINGS, MADISON	633.40	02/11/25	2/25	CL 2365	633.40
84474	S	525 ELKINS, ABIGAIL	633.40	02/11/25	2/25	CL 2368	633.40
84475	S	182 HOSE & RUBBER SUPPLY	763.36	02/11/25	2/25	CL 2204 CL 2355	662.41 100.95
84476	S	999999 LADUE, JEREMIAH	500.00	02/11/25		CL 2369	500.00
84477	S	521 MCIVOR, KIARA	86.00	02/11/25	2/25	CL 2366	86.00
84478	S	567 MOLINE, ALEXIS	633.40	02/11/25	2/25	CL 2345	633.40
84479	S	277 MR SHINE LLC	3125.00	02/11/25	2/25	CL 2281	3125.00
84480	S	523 PETERSON, TARA	633.40	02/11/25	2/25	CL 2303	633.40
84481	S	791 SCOUTLINK LLC	120.49	02/11/25	2/25	CL 2363	120.49
84482	S	999999 SLATER, HEATHER	100.00	02/11/25		CL 2371	100.00
84483	S	999999 STONE, LAUREN	100.00	02/11/25		CL 2372	100.00
84484	S	551 SUCHY, SOPHIA	86.00	02/11/25		CL 2367	86.00
84485	S	999999 TESKE, CHRISTINA	100.00	02/11/25		CL 2370	100.00
84486	S	442 WILLISTON BASIN SCHOOL DISTRICT #7	2465.05	02/11/25	2/25	CL 2373	2465.05
84487	S	18 ASSOCIATED SUPPLY COMPANY, INC	26883.36	02/14/25	2/25	CL 2189	26883.36

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84488	S	77 CITY OF WILLISTON	3639.04	02/14/25	2/25	CL 2288	3639.04
84489	S	80 COLE PAPERS	351.40	02/14/25	2/25	CL 2353	351.40
84490	S	90 CRAIGS SALES-SERVICE-RENTAL	218.40	02/14/25	2/25	CL 2377	218.40
84491	S	199 JOHNSON CONTROLS	2534.30	02/14/25	2/25	CL 2379	2534.30
84492	S	542 JOHNSON HEALTH TECH NA INC	14783.00	02/14/25	2/25	CL 2383	14783.00
84493	S	204 JUST CHILLIN' REFRIDGERATION LLC	160.00	02/14/25	2/25	CL 2382	160.00
84494	S	896 LEAH AMICO COMMUNICATIONS	1500.00	02/14/25		CL 2386	1500.00
84495	S	253 MENARDS	3494.82	02/14/25	2/25	CL 2273	3494.82
84496	S	268 MODERN MACHINE WORKS, INC	439.03	02/14/25	2/25	CL 2209	439.03
84497	S	316 OK TIRE STORE	74.80	02/14/25	2/25	CL 2389	74.80
84498	S	346 RANDY'S HANDYMAN, LLC	475.00	02/14/25	2/25	CL 2387	475.00
84499	S	395 THE LIFEGUARD STORE	1688.80	02/14/25	2/25	CL 2384	1688.80
84500	S	407 TRACTOR & EQUIPMENT	1748.44	02/14/25	2/25	CL 2378	1748.44
84501	S	895 WILLISTON BASIN CURLING CLUB	130.00	02/14/25	2/25	CL 2375	130.00
84502	S	445 WILLISTON COMMUNITY BUILDERS	12645.00	02/14/25		CL 2221	12645.00
84503	S	812 BOWEN, ADAIZA	30.00	02/19/25		CL 2399	30.00
84504	S	499 BUSHONG, WILL HARRISON	38.00	02/19/25		CL 2400	38.00
84505	S	65 BUTH, MASON	23.00	02/19/25		CL 2401	23.00
84506	S	87 COTE, KATE	66.00	02/19/25		CL 2403	66.00
84507	S	93 DACOTAH PAPER CO	302.72	02/19/25	2/25	CL 2398	302.72
84508	S	887 DOYLE, HANNAH	92.00	02/19/25	2/25	CL 2404	92.00
84509	S	882 ELLINGSON, ASHLEY	48.00	02/19/25		CL 2405	48.00
84510	S	630 FRISE, TRAVIS	106.00	02/19/25		CL 2406	106.00
84511	S	818 GABLE, RYLAN	84.00	02/19/25	2/25	CL 2407	84.00

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WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84512	S	772 GANTZLER, JOEL	60.00	02/19/25	2/25	CL 2408	60.00
84513	S	888 HARMS-SYNKIEW, TYLER	46.00	02/19/25		CL 2409	46.00
84514	S	158 HARRIS, CARTER	112.00	02/19/25		CL 2411	112.00
84515	S	170 HENDRICKSON, TAESON	92.00	02/19/25		CL 2410	92.00
84516	S	198 JESS LYNNER & ANDREA ERDMAN	500.00	02/19/25	2/25	CL 2428	500.00
84517	S	889 JOHNSON-LEWIS, JADON	92.00	02/19/25	2/25	CL 2413	92.00
84518	S	570 KECK, PIPER	15.00	02/19/25		CL 2412	15.00
84519	S	234 LINDQUIST, SAMANTHA	338.00	02/19/25	2/25	CL 2414	338.00
84520	S	819 LUCAS, HARRISON	28.00	02/19/25		CL 2415	28.00
84521	S	250 MCCUISTION, COLLIN	46.00	02/19/25		CL 2416	46.00
84522	S	299 NEMONT	2013.92	02/19/25	2/25	CL 2282	2013.92
84523	S	767 ORTIZ, DIANA	45.00	02/19/25		CL 2417	45.00
84524	S	326 PEREZ, ABBY	60.00	02/19/25		CL 2418	60.00
84525	S	328 PIPPIN LAW FIRM	400.00	02/19/25	2/25	CL 2397	400.00
84526	S	339 QUALITY SERVICE WITH COFFEE	384.00	02/19/25	2/25	CL 2395	384.00
84527	S	899 STONEHOCKER, INDIE	45.00	02/19/25	2/25	CL 2421	45.00
84528	S	395 THE LIFEGUARD STORE	169.80	02/19/25	2/25	CL 2396	169.80
84529	S	811 TOLMAN, LYNDSEY	45.00	02/19/25		CL 2422	45.00
84530	S	890 UTLEY, BRIGETTE	112.00	02/19/25		CL 2423	112.00
84531	S	423 VEGA, FRANCISCO	114.00	02/19/25		CL 2425	114.00
84532	S	775 VIZCAYA, DIEGO	90.00	02/19/25		CL 2424	90.00
84533	S	580 WENTZ, MICHAEL	15.00	02/19/25		CL 2426	15.00
84534	S	891 YOHAN, EPHRIAM	112.00	02/19/25	2/25	CL 2427	112.00
84535	S	12 AMERICAN RED CROSS	185.00	02/21/25		CL 2433	185.00

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WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84536	S	48 BLACK MOUNTIAN SOFTWARE	275.00	02/21/25		CL 2443	275.00
84537	S	71 CENTRAL DOOR & HARDWARE INC	378.00	02/21/25	2/25	CL 2439	378.00
84538	S	92 WILLISTON CVB	500.00	02/21/25		CL 2432	500.00
84539	S	149 GRAINGER	652.20	02/21/25		CL 2435	652.20
84540	S	336 PRO SAFE SERVICES	125.00	02/21/25		CL 2441	125.00
84541	S	387 SUPERIOR TECH PRODUCTS	724.00	02/21/25		CL 2205	724.00
84542	S	410 TRIANGLE ELECTRIC	420.00	02/21/25	2/25	CL 2434	420.00
84543	S	999999 DESMUKE, PAIGE	150.00	02/21/25		CL 2442	150.00
84544	S	456 WPR GENERAL REVENUE ACCT	493776.92	02/24/25	2/25	CL 2283	493776.92
84545	S	16 ASB/VISA	26672.79	02/24/25	2/25	CL 2457	26672.79
84546	S	30 BASIN PRINTERS	265.00	02/24/25		CL 2451	265.00
84547	S	63 BSN SPORTS, LLC	778.43	02/24/25		CL 2376	778.43
84548	S	822 COOKS ON MAIN	3000.00	02/24/25		CL 2460	3000.00
84549	S	848 DUCHSCHERER, DANIEL	238.00	02/24/25		CL 2450	238.00
84550	S	277 MR SHINE LLC	3125.00	02/24/25	2/25	CL 2284	3125.00
84551	C S	298 NELSON, AMANDA	0.00	02/26/25		CL 2472	
84552	* S	12 AMERICAN RED CROSS	440.00	02/28/25		CL 2473	440.00
84553	S	93 DACOTAH PAPER CO	1843.53	02/28/25		CL 2477	1843.53
84554	S	298 NELSON, AMANDA	512.76	02/28/25		CL 2482	512.76
84555	S	307 NORTHWEST SUPPLY	9.00	02/28/25		CL 2510	9.00
84556	S	765 TIMECLOCK PLUS, LLC	590.63	02/28/25		CL 2478	590.63
Total for Claim Checks			1606688.40				
Count for Claim Checks							187

* denotes missing check number(s)

of Checks: 187 Total: 1606688.40

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WILLISTON PARKS & RECREATION DISTRICT
Cash Report by Fund/Account
For the Accounting Period: 2/25

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Funds 20- 20

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
20 Baseball Fund						
113200 Payroll Checking Account	2,637.38	0.00	0.00	0.00	0.00	2,637.38
113500 BB Checking	161,111.18	12,120.05	630.20	0.00	2,220.92	171,640.51
Total Fund	163,748.56	12,120.05	630.20		2,220.92	174,277.89
Totals	163,748.56	12,120.05	630.20	0.00	2,220.92	174,277.89

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

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WILLISTON PARKS & RECREATION DISTRICT
Check Register for Baseball Checking
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99699	E	15 ASB	30.00	02/21/25	2/25	CL 2447	30.00
12172	S	425 VERIZON	80.02	02/04/25	2/25	CL 2290	80.02
12173	S	88 COUNTRY FLORAL	310.00	02/07/25	2/25	CL 2360	310.00
12174	S	299 NEMONT	177.50	02/19/25	2/25	CL 2298	177.50
12175	S	16 ASB/VISA	463.20	02/25/25	2/25	CL 2458	463.20
12176	S	30 BASIN PRINTERS	530.00	02/25/25		CL 2452	530.00
Total for Claim Checks			1590.72				
Count for Claim Checks			6				

* denotes missing check number(s)

of Checks: 6 Total: 1590.72

Williston Parks & Recreation District
Park Board Executive Director/Staff Reports

March 2025

ADMINISTRATION PORTFOLIO

Grant Funded Projects

- Garrison
 - Frisbee Golf Course/Bathrooms SLP
 - Awarded: \$27,000
 - Project scheduled for spring 2025

Davidson Park Tennis Court Resurfacing

- Slagle Services has begun replacing the fencing at the park.
 - Completed fencing around three east courts.
 - Project paused until late spring to avoid conflicts with Fall Tennis.
 - West fencing will be installed around three west courts after the Spring Tennis Season
 - Spectator Seating: McCody Concrete will donate the concrete; WPRD will oversee the installation
 - Donor signage will be ordered in March
- Joe met with fundraising group to plan final items
 - Working towards “Grand-reopening” – Sunday 8/10 5-6pm

Outstanding Grant Applications

- ND Special Road Fund: Spring Lake Park overlook road work

Williston Water World Update

- Project is ongoing.
 - Staff now meeting weekly to gameplan operations

Human Resources

- Staffing Status
 - WPRD currently has 35 full-time positions available based on regular operations.

- Total positions filled: 35

HR Current Projects

- Implementation of New HR Software
 - Humanities
 - Time Clock

CAPRA

- We have restarted the CAPRA process.
 - Due to changes made to the review process (the self-report is now due in January), we have again extended our accreditation process
 - We are working towards a 2026 submission at this time.

Foundation

- The WPRD foundation board met on March 5th
- Requests
 - \$3100.00 Michele Moore/Rhonda Ludlum GO 2025 Fitness Challenge finishers t-shirts and finisher feast.
 - \$5000 WPRD Advertising Emily O’Rear.
 - \$216.00 Fitness scholarship
- Williams County Parks proposal
 - Request from Jeremy Ludlum (Williams County Parks Director) to use the WPRD Foundation as a “pass through” to fundraise for a new mini-golf course at Blacktail Dam.
 - The project falls under the foundation’s mission and was approved by the foundation board.
- Joe (WPRD Director) gave a report on the on-going day-to-day updates of WPRD, including information on the new sales tax vote. The board approved WPRD to use up to \$10,000 of foundation funds as a source to support the sales tax initiative.
- The Foundation will also have a booth at the ARC Fitness Community Wellness Fair.
 - Next meeting May 21st, 2025

Marketing & Public Relations Portfolio

Marketing

Social Media: All platforms are gaining even more followers, and overall traffic continues to rise at a much faster rate! Very impressed with our new strategy.

- Facebook
 - WPRD: 12,882 followers (4.6 out of 5.0 review score based on 185 reviews)
 - ARC Fitness: 1,175 followers
 - Williston Wonders: 777 followers
 - Williston Water World: 3,527 followers
 - WPRD Child Sitting Clubhouse: 545 followers
 - WPRD WMGC: 351 followers
 - WPRD Aquatics: 394 followers
- Instagram: 1,983 followers
- LinkedIn: 144 followers
- ARC Google Reviews: 4.5 out of 5.0 (703 reviews)

Website:

- Statistics (February 1-28, 2025): 96,204 webpage views
- Newsletters: Two newsletters sent with a 52% read rate (1,901 views out of 3,678 sent)
 - Subscribers: 1,844

Advertising:

- Continue to work on bringing more interactions and personal touches to our Facebook page to get our following back to following us.
- Brochure: Summer/Fall 2025 will take on a totally new look and is projected to be completed by March 30. This will be our last semi-

annual brochure and in October our annual brochure will debut. Additionally, advertising will now be available for businesses.

- Williston Herald Visitors Guide: Submitting a ½ page advertisement in the Visitors Guide that will be widely distributed in the area.
- Town Square Media: Working on new advertising opportunities for the WPRD along with being on the radio with upcoming events monthly.
- Ballpark Fence: Working with Rec to get signs made and hung by the end of April.

Public Relations

- National Play Outside Day: All events are set for 2025 and can be found on the website. As the weather warms, we will work to make these larger and get people to the parks for a fun day with us.
- We continue to attend various programs to photograph and engage with the public.
- WPRD will be a part of these upcoming community events:
 - March 19, Williston High School Career Fair
 - March 27, Job Service North Dakota Spring Job Fair
 - March 29, Community Health Fair
 - April 16, Community Easter Egg Hunt at the Library
 - April 25, Kids Day Out at the Fairgrounds
 - May 17, Lemonade Day
 - June 2, Williston Marathon
 - June 7, Hooked on Fishing
 - June 14, WPRD Foundation Golf Tournament

Childcare Programs Portfolio

Campus Club

Hiring for Campus Club Summer Program is in full swing. Many previous summer staff are coming back to work again for summer 2025. About twenty staff members have been confirmed with some of those new to the program.

So far, four of the seven schools have had their field trip to the ARC! The last of the schools are scheduled to come the next three Wednesdays. The students have been enjoying their time coming to the ARC for a field trip! It is a nice change of pace, especially after not being able to go outside for recess very much with the extreme cold over the last several weeks.

In February, two instructors from the fitness department went to each site to lead a high/low fitness dance class! The students loved it and had an absolute blast! We are hoping to do it again soon before school gets out for summer!

We are very thankful to be able to use our resources here at WPRD to plan fun things for the students to be able to participate in!

Child Sitting Portfolio

February 2025 brought 22 new kids into the Clubhouse. Once again, we had a packed calendar with activities for the kids to participate in every day. Valentines themed crafts, sensory days, dance parties, scavenger hunts, playdough, and a coloring contest were just some of the activities planned on this month's calendar. In February the party of the month was a Valentines Day party, kids got to make Valentines, decorate heart "pizzas," enjoy the bean bag toss, go on a scavenger hunt for different hearts, and they each took home a Valentines surprise!

The Clubhouse special this month was \$2 Fridays, a 90-minute day pass was \$2 instead of \$5 every Friday in February. We also had one birthday party in the clubhouse. Visit counts were down this month compared to past years, we have been brainstorming new ideas to bring into the clubhouse to bring more people in, get new faces to join, and have a fun environment that kids want to come back to!

Child Sitting Visits for the Past Three Years:

February 2023: 1,390

February 2024: 1,571

February 2025: 1,033

Parks Portfolio

- Completed final floods to maintain outdoor rinks
- Maintaining snow removal
 - Started removing stockpiles from WARC/RFCC parking lots
 - Prepared for a final snow fall in upcoming weeks before fully transitioning to spring/summer parks maintenance
- Took down boards & glass from Pete Conlin – Ice cleared out before afternoon 3/3
- Added a couple cameras to RFCC lobby
- Replaced lights at Railroad Park lampposts – replaces all with LED.
- Helping Zack with Golf Cart Maintenance

Athletic Facilities Operations

- Ballfields/Outdoor Courts: Winterized – beginning prep for Spring Maintenance
 - Hockey Rink/Ice removed 3/10
 - Finished replacing lights throughout building
 - Planning to get batting cages up by end of March
- Zac Peterson will focus on RFCC maintenance this winter and will also assist with ARC maintenance as needed.

- Projects:
 - Light maintenance
 - Painting
 - Continued ice maintenance
- Routine maintenance and facility touchups at ARC

Golf Course Operations

- New Clubhouse Leadership
 - Sarah Heise has resigned from the Clubhouse. We have hired Jon Westphal as the new Clubhouse Manager
- Golf course is winterized.
 - Mulch held up well throughout winter – Greens look healthy
 - Currently making sure equipment is in good order to open the season.
- We have done preliminary talks about having a golf tournament this year for the WPRD Foundation at the course.
 - The WPRD Foundation board will be involved with the event
- Ongoing discussions with Norby Golf architects on Masterplan for the Municipal course
 - Grading Plan for Municipal Course Masterplan should be completed soon.
 - We will visit with Kevin the next steps of the process
 - Working with water & soil consultants to know what type of infrastructure would be needed to maintain grass.
 - Working with City Engineering to determine alternative water options (piping from facility).

Facilities Portfolio

- User Groups:
 - WHS soccer teams have been using the facility more and have scheduled pre-season turf time.
- Track season official start date is February 24th.
- 7 track meets scheduled at the ARC in the next two months.
- Have discussed starting ice two weeks earlier in October 2026 and possibly leaving the ice on two weeks into March to give community more open skate times.
- Reservations:
 - Receiving many calls for after prom parties, graduation events, and end of school year visits from surrounding schools.
- Multiple calls for fundraisers. I will be working on a procedure for handling all fundraising event calls and should have that ready by next month's board meeting.

ARC

- A facility schedule and membership/visit report are attached to the end of the Park Board packet.
- Turf maintenance will now be the responsibility of Patrick and Jerry, and Tyler will help when needed. With the age of our turf and how much it is used during the months of January to May, bi-weekly maintenance will be necessary.
- We have identified a group to take the Mamava station from the ARC. We should have this moved out within the next two months.

Facility Maintenance Portfolio

- Maintenance
 - Ongoing light maintenance in basketball courts, and Hallways
 - Will be prioritizing building maintenance projects as the facility starts to clear up with good weather

- Locker rooms

- Touch up paint
- Keeping up with snow removal as necessary
- Preparing for spring/summer grounds maintenance
 - Working on plans to improve curb appeal outside. Redoing the plants along sidewalks and repairing broken curbs. (Still in planning stages)
- Safety Committee
 - 2025 Safety Programs:
 - Safety management program
 - Slips, trips, and falls prevention
 - Safety committee program
 - Drugfree workplace program
 - We had no near misses in February
 - February Topic: “Safe Shoveling” – Snow safety

RFCC Portfolio

- RFCC Operations
 - The ice season is now finished, and all went well this year. There were no issues with the compressor and no major issues with the Zamboni. Show season in the arena has now begun.
 - Arena
 - 9 open skates
 - 0 Teton games
 - 19 club hockey games
 - OKA skating every Tuesday, Thursday, and Sunday

- OKA held their skating exhibition on February 23rd
- Private church group reservation every other Sunday
- The ice is booked from 4:00-10:00pm Monday-Thursday for high school and club practices.
- Fridays consist of high school practices, private ice rentals, or club hockey games
- Courts
 - Chaos volleyball and Williston United Soccer continue to use their reserved court times.
 - Chaos: Mondays, Tuesdays, Thursdays, and Sundays
 - Soccer: practiced on Wednesdays in February but are now done. Their end-of-year banquet was held March 4th
- Events
 - Nerf Wars February 6th-9th
 - Date night weekend February 21st-23rd
- Coming Up
 - The first event in the arena this year was a vendor show on March 8th
 - Sport and Rec show March 20th-23rd
 - Chili Cook-off March 29th

Aquatics Portfolio

- Aquatics Operations
 - Lessons: The lessons from February 3rd to 13th went well, resulting in high attendance and a waitlist. Reduced morning and evening lessons will continue.
 - 57 kids participated in Group lessons.
 - Private Lessons: These continue to be popular, and while there is still a waitlist, they have significantly decreased thanks to summer improvements.
 - Over 83 participants remain on the waitlist.
 - Angelfish Program: This program will restart on March 17th
 - Aquacise classes have seen significant growth this month, averaging 10-15 participants per class.
 - An additional 10:15-11:15 AM Tuesday class has been added, averaging 5 participants.
 - River Walking:
 - Scheduled for 9-11 AM on Saturdays, with an added lap swim during this time.
 - Special Events: We returned to back-to-school hours starting August 19th.
 - Boy Scout Carnival
 - Sealions waterpark take over
 - Upcoming: Shamrock Duck Hunt
 - Sealions:
 - Last swim meet February 7th, 8th, 9th
 - The short course swimming season ends in March

- High School:
 - Boys season started in December
 - Boys team Swim meet January 3rd, 4th
 - Ended with State March 7th, 8th
- The diving boards remain available when staff is present on Saturdays from 1:00 PM to 3:00 PM.
- SwimFit:
 - The next session starts on September 10th and concludes on November 2nd.
 - Adult class offerings are at 6 AM on Tuesdays and Thursdays, and at 9 AM on Saturdays, with drop-in rates available.
 - Youth SwimFit will also begin with a two-day class running on Tuesdays and Thursdays from 6:30 PM to 7:15 PM.
- Lifeguard Training:
 - We have been conducting drills to enhance guards' skills in monitoring the entire pool and keep their abilities sharp.
 - Monthly in-services are scheduled to ensure all staff stays current.
- Public CPR Training:
 - The last course was scheduled for February 15th with 18 participants.
 - Next Course is March 21st
- Pool Maintenance:
 - A transition to Long course in the 50meter pool happened on April 21

- Hot tub maintenance has been conducted on the following dates:
 - November 11th
 - November 25th

Recreation Portfolio – Winter Programming 2025

Adaptive Programs

Wonders Bowling

Dates: January 6-February 24

Fee: \$5.00

Current Registration Numbers: 25

2024 Registration: 10

2023 Registration: N/A

Special Note: Wonders Bowling is an all-time hit for our group! We have the biggest turn out during Wonders Bowling. We also have the WHS FBLA students help every Monday as volunteers. We ended the season with a Pizza and Cupcake party to celebrate the winter birthdays.

In-house Programs

Youth Soccer

Dates: 3-4 YO: Jan 27th -Feb 24th / 5-12YO Jan 26 – Mar 6

Fee: \$27.00 & \$37.00

Current Registration Numbers: 454

2024 Registration: 483

2023 Registration: 312

Special Note: The season has concluded, and indoor soccer was certainly a fan favorite. The 3-4 YO group had a blast learning about the fundamentals of soccer. They got better every week and seemed to enjoy having their parents by their side to help them out with the harder skills. The 5-12 YO group finished their games before spring break. They had a great time, especially on the final day when three teams still had the chance to finish in first place! The kids had fun and are already looking forward to August for the outdoor season.

Strider

Dates: Beginner: March 3rd – 6th Advanced: March 17th – 20th

Fee: \$29:00

Current Registration: Beginner: 8 Advanced: 6

2024 Registration: Beginner:8 Advanced:8

2023 Registration: Beginner:8 Advanced:10

Special Note or Highlight: Beginner Strider was last week, and it was a blast. All the littles loved their strider bikes and enjoyed riding around the ARC track. By the end of the week, all the kids were able to pick their feet off the ground and glide. They received their little strider licenses and didn't want the program to end. Advanced starts the week after spring break, and I'm excited for it.

Youth Pickleball

Dates: January 6 – February 24

Fee: \$30.00

Current Registration Numbers: 41

2024 Registration: 42

2023 Registration: N/A

Special Note: This first ever Youth Pickleball program has been well received, with rapid growth in demand and a waitlist during all the seasons thus far. Expert coaching from the Williston Pickleball Club is enhancing the experience.

Boys 3-6th Basketball

Dates: January 7 – February 27

Fee: \$39.50

Current Registration Numbers: 112

2024 Registration: 118

2023 Registration: 128

Special Note: The boys' season came to an end in the last week of February. Overall, the season went well, and all the boys enjoyed themselves. They showed great improvement as the season progressed, keeping games closer and more competitive with each passing week. All the finals went well, and the kids loved receiving their medals, which made them feel proud of their hard work.

Adult Programs

Men's Basketball

Dates: November 11 – Feb 10

Fee: \$1007

Current Registration Numbers: 8

2023 Registration Numbers: 9

2022 Registration Numbers: 9

Special Note or Highlight: The championship game was a great game. The season went well, especially with it ending a week or two earlier than usual. It was the perfect length of a season. The teams really enjoy the traveling trophy and seem to prefer a nice gift card to shirts.

Winter Spring Volleyball

Dates: February 26 – May 30

Fee: \$196.00 / \$260.75

Current Registration Numbers: 31

2024 Registration: 25

2023 Registration: 33

Special Note: Spring league is running and already we have had better success with the roster form situation. We are clarifying rules and making sure the refs stay informed. We have added several teams to Women's night on Monday which has helped the excitement for that division.

Travel Sport Programs

- **Baseball:** The Keybird schedule is complete, and we're finalizing the Oilers, Babe Ruth, and Cal Ripken schedules with 44 games planned. Seven out of eight teams are confirmed for Tru Wealth. Williston will also host the 100th Anniversary of Legion Baseball AA State Tournament in 2025. Tryouts for summer teams will be March 24-28 for 9-14-year-olds. Legion season starts late May/early June.
- **Current Program: Off-Season Baseball**
Dates: Jan 5 - March 9
Fees: \$51.50 or \$7.50 drop-in fee
2025 Registration: 35 (full program)
2024 Registration: 32 (full program)
2023 Registration: 32 (full program)
Special Notes: The Tetons did a great job helping with the first half of the program. The kids loved their involvement and support.
- **WBBC Basketball:** Spring Ballin is approaching, with the event scheduled for April 12-13. WBBC plans to host concessions.
- **Boom Fastpitch:** Tryouts for 16/18-year-olds are complete, and we have about 30 girls in the 10U group, which is fantastic.
- **Chaos Volleyball:**
 - Chaos Volleyball/Winter Season
Dates: Nov 24-February
Fee: \$175.00
Current Registration Numbers: 74
2024 Registration: 70
2023 Registration: 67

Special Note: This is the first year we've offered a winter season for Chaos Volleyball, alongside our regular spring season. Our first tournament was held Jan 11-12 in Bismarck, and we hosted another tournament in Williston

Jan 18-19. The season will soon transition into the spring season. We are in need of coaches as some are transitioning between seasons. The Spring Tournament is set for March 30th!

Upcoming Spring Recreation Programs:

- Girls Run Strong
- Boys Break Through
- Spring Ballin in The Basin
- Spring Strider
- All Star Baseball Try-Outs

Special Events

- **Date Night Weekend Events:** These were a success, with great attendance and a fun time had by all.
- **Kid's Night Out:** Held on February 28, kids enjoyed pickleball, basketball, and various games on the turf.
- **National Play Outside Day:** Took place on March 1 at Harmon Park, with a fun sidewalk chalk activity. The weather was perfect, and several families participated.
- **Puzzle Palooza:** This month, we had 8 teams participate.

Upcoming Events:

- **Mini Golf Event:** Our first-ever mini golf-only event will take place on March 14-15. No private parties have been booked yet, but spring break might affect participation.
- **Roller Skating:** The ice is coming off the Pete Conlin Arena, and we'll be starting our summer roller skating events. The first open skate will be on March 17, themed for St. Patrick's Day, with pizza and water served. Several more events are planned throughout the spring and summer.
- **National Play Outside Day:** Scheduled for April at Recreation Park, with the theme "Games in the Park." Various games (frisbees, sports balls, etc.) will be provided for families to enjoy.

Fitness & Wellness Portfolio

Group Fitness

February Group Fitness:

- Number of participants: 1022 (compared to 1213 from last month).
 - We offered 138 classes (compared to 158 last month), with an average of 7 participants per class, slightly down from 8 last month.

Fitness Program Updates:

- **Boot Camp:** This is a full body training program for your everyday mobility and longevity that combines all your favorite workout styles, geared for all fitness levels.
 - The next round will start March 17th. There will be two back-to-back rounds and if members sign up for both they will get \$5 off.
- **Workshops for Women: Prenatal, Postpartum, and Menopause** workshops are available to support women's fitness.
 - Details on the next workshop will be announced soon.
- **Women & Weights:** Learn how to correctly perform key lifts, programming, and strategies to build confidence and strength.
 - The Jan round finished, and the next round will start March 18th and is already full with 8 participants.
- **Women's Workout Wisdom:** Designed to empower women by addressing everyday concerns like hormonal fluctuations and stress.
 - New dates are set for March 31- April 16, running Mondays and Wednesdays.
- **Pink Gloves Boxing:** This is a fitness program that delivers an amazing workout and an emotionally rewarding experience to small communities of powerful women.

- The Jan round started with 9 women in the AM class and 13 in the PM class this round will end April 9/10 and will take summer off than begin again in the Fall.
- Meal Prep and Nutrition Knowledge Course: This one-month course helps participants understand nutritional basics while preparing 2-3 meals to take home each week.
 - The next session will run in October 2025.
- Food with Friends: Participants develop a healthier relationship with food while hanging out and learning to enjoy the process of cooking a delicious meal with whole ingredients. They bring home the meals they prepare.
 - Next dates are March 25 and June 24.
- Summertime Snacks: Guardian and child/children healthy summertime snack prep.
 - Next date June 10.
- Les Mills Strength Development: This is the first of a brand-new series of innovative workouts. It is a series of 45-minute progressive workouts, designed to build strength in science-backed phases.
 - The Jan round started with 6 participants; the round will end April 10th. This program will take summer off and begin again in the fall.

Youth Fitness Program Updates:

Youth Boot Camp: This will focus on movement, games, fitness and fitness related activities. Each session promotes fitness and wellness education, social interaction and improved self-esteem.

- The next round will start March 18th and is already full with 12 participants and 3 on the waitlist that we will approve in.
- Lifting and Power Performance for Tweens & Teens:
 - Dates TBD: we currently do not have a trainer for this program but have hired someone that has said she would be interested hoping to start this program in the summer.

- Advanced Lifting and Power Performance for Tweens & Teens:
 - Dates TBD: we currently do not have a trainer for this program.
- Youth Pink Gloves Boxing: This is a fitness program that delivers an amazing workout and an emotionally rewarding experience to small communities of powerful girls and women.
 - The next round will start March 17th and there are currently 6 girls enrolled.
- Tyke Time: Tyke Time teaches your tot important skills, such as balance and coordination in a fun and playful environment.
 - The next round will begin on March 21st.
- Youth Outdoor Cycle: Planned to return in summer 2025.
- Eckert Group Home:
 - Dates for the next session are TBD.

Fitness Center/Equipment:

- The fitness equipment is mostly in good working order. Technicians will be out soon to address a few machines with issues.
 - The tech will work on a couple of cardio machines that are still under warranty.
- We have ordered new full cable rig stations for in the weight room.
 - The new cables stacks arrived and have been installed. The old ones were removed (Matrix waved the removal fee).
- We applied for a grant to purchase 2 NuStep machines. We are waiting to hear if we qualify.

Personal Training – August Numbers:

- Total Sessions Completed:
 - 106 (compared to 109 last month).
- Initial Assessments:
 - 5 (compared to 5 from last month)
- Total Sales: \$3,582.00 (compared to \$1,662.00 last month).
- Total Sessions Purchased: 82 (compared to 37 last month).
- New inquiries 5 compared to 9 last month.

Onsite Senior Fitness Classes at the Senior Center:

- We provided 12 classes (compared to 14 last month), with 178 participants this month (compared to 214 last month).

Senior Fitness & Wellness Updates

- We would like to extend a huge thank you to all the speakers who volunteered their time to engage with our seniors. We have reached out to various businesses in town to discuss topics of interest with our senior community, bringing in different speakers each month.
- Lunch and Learn Events:
 - February 20th: Ashley Oyloe and Emily Ramage Geltel with Williston Community Builders. 18 attended
 - March 19th: City of Williston Community Library
 - April 15th: CHI MedQuest
 - May 13th: Joe Barsh

Challenges

- The GO 2025 Fitness Challenge, scheduled for January 6th to March 6th. This initiative aims to motivate community members to focus on fitness and wellness.
 - There are 153 participants at this time.
 - 112 participants are on track to finish on time.
 - We will end this challenge with a Finisher Feast on March 6th. All finishers will receive a t-shirt and be put into a raffle to win 1-3 grand prizes. Famous Dave's will be catering, and we are expecting 50-75 people.

Fitness Special Events & Challenges Update

- ARC Fitness Community Health Fair will be March 29th. We are partnering with ND Health and Human Services Gateway To Health for this event.
 - We are working on getting vendors for this event.

FINANCE PORTFOLIO

February 2025 Financials

- **Revenue/Expenses**
 - February Revenue: **\$1,087,697.10**
 - February Expense: **\$1,105,409.38**
- **Sales Tax**
 - 1% Sales Tax: **\$1,114,591.52**
 - .5% Operations: **\$557,295.76**
 - **Current Average monthly sales tax: \$1,167,778.69**
 - **2024 Budget monthly projection: \$875,000**
- **Cash Fund Balance at the end of January:**
 - **\$4,422,147.78**
- **CD's: ASB**
 - General Revenue CDAR Cashed out
 - **\$506,155.05**
 - CD #1:
 - **\$340,500.00**
 - **4.25% with an APY of 4.31%**
 - CD #2:
 - **\$0.00**
 - **0.0%**
 - CD #3:
 - **\$0.00**
 - **0.0%**
 - CD #3:
 - **\$0.00**
 - **0.0%**

Available to WPRD		
Month	Auto Fill	
January	\$	4,992,363.26
February	\$	4,422,147.78

2025

MARCH

CALENDAR MONTH
SUNDAY
FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
23 RFCC: Chaos Volleyball, Carpet to Bakken Keel: ARC: Mtg: Courts: Private bball group Parks:	24 RFCC: ICE OFF, Chaos Volleyball, Carpet returned from Bakken Keel: ARC: Mtg: Sea Lions Board, Bauste Pee Wee hockey Courts: Turf Sanitizing Parks:	25 RFCC: Williston United on season party Keel: ARC: Mtg: DFS (bday), Williston United Board Courts: Boxing Group in tennis court Begins Parks:	26 RFCC: Chaos Volleyball Keel: ARC: Mtg: Go Challenge Finisher Courts: Feast X3 Parks:	27 RFCC: Prairie Rose Events, Eckert Youth upatials Keel: ARC: Mtg: Courts: Parks:	28 RFCC: Prairie Rose Events Keel: ARC: Mtg: Courts: Parks:	01 RFCC: Carpet to Bakken Keel: Private Medical Fundraiser ARC: Mtg: Privateable Study, Private party x 1 Courts: Parks:
02 RFCC: Chaos Volleyball, Carpet to Bakken Keel: ARC: Mtg: Courts: Private bball group Parks:	03 RFCC: ICE OFF, Chaos Volleyball, Carpet returned from Bakken Keel: ARC: Mtg: Sea Lions Board, Bauste Pee Wee hockey Courts: Turf Sanitizing Parks:	04 RFCC: Williston United on season party Keel: ARC: Mtg: DFS (bday), Williston United Board Courts: Boxing Group in tennis court Begins Parks:	05 RFCC: Chaos Volleyball Keel: ARC: Mtg: Go Challenge Finisher Courts: Feast X3 Parks:	06 RFCC: Prairie Rose Events, Eckert Youth upatials Keel: ARC: Mtg: Courts: Parks:	07 RFCC: Prairie Rose Events Keel: ARC: Mtg: Courts: Parks:	08 RFCC: Prairie Rose Events Keel: ARC: Mtg: Courts: Parks:
09 RFCC: Chaos Volleyball Keel: ARC: Sea Lions Last Chance Meet Mtg: Courts: Private bball group Parks:	10 RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	11 RFCC: Ryan Motors, Chaos Volleyball Keel: ARC: Mtg: Puzzlepalooza Courts: Parks:	12 RFCC: Ryan Motors Keel: ARC: Mtg: DFS (bday), Chord Energy x 2 Courts: Parks:	13 RFCC: Ryan Motors, Chaos Volleyball Keel: ARC: Mtg: Chord Energy x 2 Courts: Parks:	14 RFCC: Ryan Motors Keel: ARC: Mtg: Courts: Parks:	15 RFCC: Ryan Motors Keel: ARC: Mtg: Private Party x 1 Courts: Parks:
16 RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Private bball group Parks:	17 RFCC: Chaos Volleyball, Roller Skating Keel: ARC: Mtg: Boys Break Through Courts: Parks:	18 RFCC: Chaos Volleyball, Roller Skating Keel: ARC: Stanley Track Mtg: Girls Run Strong, Park Board Courts: Stanley Track Scrimmage Parks:	19 RFCC: Sport & Rec Keel: ARC: Sit and Stitch (Senior Rm) Mtg: Courts: Pool: Lewis & Clark kindergarten	20 RFCC: Sport & Rec, Chaos Volleyball Keel: ARC: Williston Wolves (teen lounge), WHS Track Meet Mtg: Courts: WHS Soccer NDSU Clinic Parks:	21 RFCC: Sport & Rec Keel: ARC: WHS Track Meet Mtg: Courts: WHS Soccer NDSU Clinic Parks:	22 RFCC: Sport & Rec Keel: ARC: Scobey Track Meet, Fraser After Prom, Williston Market Mtg: Courts: Scobey Track Meet Parks:
23 RFCC: Sport & Rec Keel: ARC: Mtg: Private Party Courts: Private bball group Parks:	24 RFCC: Chaos Volleyball, Roller Skating, Headings Rodeo Carpet/Stairs pickup Keel: ARC: Stanley NW Meet Mtg: Courts: Stanley NW Meet Parks: Courts: Baseball Tryouts Start Parks:	25 RFCC: Chaos Volleyball, Roller Skating Keel: ARC: Stanley NW Meet Mtg: Courts: Stanley NW Meet Parks:	26 RFCC: Keel: ARC: Mtg: DFS (bday), ND Safety Council Courts: Parks:	27 RFCC: Chili Cook Off, Chaos Volleyball Keel: ARC: Mtg: ND Safety Council Courts: Parks:	28 RFCC: Chili Cook Off Keel: ARC: Mtg: Courts: Community Health Fair (tennis courts) Parks:	29 RFCC: Chili Cook Off Keel: ARC: Mtg: Courts: Community Health Fair (tennis courts), Chaos Volleyball Tournament Parks:
30 RFCC: Chili Cook Off, Chaos Volleyball Keel: ARC: Mtg: Courts: Private bball group Parks: Pool: 4H group 3-5pm	31 RFCC: Roller Skating Keel: ARC: Mtg: Army Corp of Engineers Courts: Parks:	01 RFCC: Roller Skating Keel: ARC: Mtg: Army Corp of Engineers Courts: Parks:	02 RFCC: Keel: ARC: Mtg: Courts: Parks:	03 RFCC: Keel: ARC: Mtg: Courts: Parks:	04 RFCC: Keel: ARC: Mtg: Courts: Parks:	05 RFCC: Keel: ARC: Mtg: Courts: Parks:

Williston Parks & Recreation District
Park Board Executive Director/Staff Reports

March 2025

Memberships Portfolio

Membership Totals for February 2025

	Auto draft	1 month	6 months	12 months	Punch Pass	Total
Youth	74	74	57	49	256	510
Adult	351	312	179	186	1,848	2,876
Senior	27	53	60	105	103	348
Veteran	39	18	11	21	-	89
Family	412	104	218	242	-	976
Corporate	105	26	54	48	-	233
WSC Staff	19	0	4	8	-	31

- ASH Fitness: 65
- Corporate Business Memberships: 14
- Silver Sneakers: 283
- OnePass/Renew Active: 96
- WSC Students: 278
- District 7 Staff: 122
 - District 7 Families: 87
- Scholarships: 59
 - Adult: 25, youth: 34

Daily Visits for February 2025

- Daily Adults: 1,502
- Daily Youth: 2,702
- Daily Seniors: 89
- Member Visits: 12,760
- WSC Staff Members: 210
- Health Incentives (ASH, Silver Sneakers, OnePass/Renew Active): 1,578

- WSC Student Members: 2,153
- District 7 Members and Family: 704
- Scholarships: 93
- Teams/Organized Visits: 610

Month-to-Month Membership Statistics

	February 2025	January 2025
Youth	510	492
Adult	2,876	2,838
Senior	348	343
Veteran	89	76
Family	976	931
Corporate	233	250
WSC Staff	31	32
Health Incentives	444	435
WSC Students	278	211
District 7	216	203
Scholarships	59	36
Total Memberships	6,060	5,847

	February 2025	January 2025
Adult Day Passes	1,502	1,947
Youth Day Passes	2,702	2,641
Senior Day Passes	89	121
Member Visits	12,760	14,072
WSC Staff Visits	210	208
Health Incentive Visits	1,578	1,678
WSC Students Visits	2,153	1,645
District 7 Visits	704	960
Scholarship Visits	93	68
Team/Org Visits	610	797
Total ARC Visits	22,401	24,137