

Approved Mar. 24, 2026

**WILLISTON PARKS AND RECREATION DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Feb 17, 2026 | 5:30PM
Williston Area Recreation Center (WARC): Jordy Larvik Board Room**

CALL TO ORDER

The meeting was called to order at 5:30PM by Commissioner Heller.

ROLL CALL

Present:

Liffrig, Jangula, Linghor, Roness

Absent: Heller

Also Present: Joe Barsh, Rhonda Ludlum, Kazuma Kaneko, Amanda Nelson, Emily O’Rear, Casey Coles, Jim Cote, Michele Moore, Miranda Iblings, Michael Christen, Laurie Christen, Tyler, Community Member

ADDITIONS AND DELETIONS TO THE AGENDA

APPROVAL OF MINUTES

Motion by Jangula, **Seconded** Roness by we approve the minutes of the previous meeting as received.

Motion Carried

APPROVAL OF BILLS

Motion by Jangula, **Seconded** by Roness, to approve Park District bills.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Roness, Linghor

NAY: None

ABSENT: Heller

Motion Carried

FINANCIAL REPORT – Jan 2025 Financials

- Eide Bailey is going back to the switch from black mountain to Banion to make sure that everything is tracked. They are also watching our daily financials as we do not have a financial director at this time.
- Revenue/Expense
 - Revenue- \$442,450.12
 - Expense- \$564,032.35
- Sales Tax Not collected in Jan

Cash fund Balance at the end of Jan WPRD General Fund plus CDs

- \$5,791,188.29

Capitol Funds-

Capital Funds Account		January Interest	Total
Deposit Amount	\$	770.89	\$ 1,009,291.00
Parks	20% \$	154.18	\$ 201,858.20
Athletic Fields/Golf Course	15% \$	115.63	\$ 151,160.40
Facilities	20% \$	154.18	\$ 201,547.20
Rainy Day	25% \$	192.72	\$ 251,934.00
Capital Purchase	20% \$	154.18	\$ 201,547.20

- CD's: ASB

CD's: ASB				
Account Ending	CD Name	Balance	Maturity Date	Rate
3506	WPRD #1	\$ 350,202.42	1/24/2026	3.85%
3688	WPRD #2	\$ 350,001.38	2/27/2026	3.65%
3910	WPRD #3	\$ 350,282.85	2/27/2026	1.64%
4223	WPRD #4	\$ 350,242.64	3/25/2026	1.64%
	Total CD Reserves	\$ 1,400,729.29		
CD's: Other				
Account Ending	CD Name	Balance	Maturity Date	Rate
3803	BRWS #1	\$ 51,418.83	2/13/2026	3.85%
4447	BRWS#2	\$ 51,436.54	5/14/2026	3.50%
3761	Legion #1	\$ 51,418.83	2/13/2026	3.65%
4165	Legion #2	\$ 51,430.63	3/15/2026	1.64%
	Total CD Reserves	\$ 205,704.83		

APPROVAL OF FINANCIAL STATEMENTS

Motion by Jangula, **seconded** by Roness, to approve Park District bills.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Roness, Linghor

NAY: None

ABSENT: Heller

Motion Carried

EXECUTIVE DIRECTORS/STAFF REPORT

- City engineering will be releasing the RFQ for the SLP project. There are many firms interested in this project.
- Capitol project JE Dunn and ICON are working to get to a guaranteed maximum price for the Williston Ice & Turn facility. Everyone is under contract for operations. They want to break ground in March/April

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- Muni Expansion- two separate projects horizontal and vertical builds, the architect has been hired and next is the construction manager. March 9th is the submittal deadline for the vertical architecture.
 - All work this year will be around the current 9 holes.
- The ARC and RFCC projects one notice went out for both we need an architect and construction manager, we are looking for one firm to do both projects. This project is on the same timeline as the verticals for golf course.
- We are in the process of building and approving the board committee for new construction projects.
- Western star fastpitch project is working on the master site plan project.
 - Once the site plan is finished and it is approved, we go back to the fast pitch committee to discuss how to fundraise for this project.

OLD BUSINESS

- Potential Parkland Acquisition Discussion
 - Parcel: 01-269-00-00-31-220
 - Parcel: 01-269-00-00-31-210
 - These parcels are under contract; they are located near Cote Park. Working on clearing a tax notice on the title from the previous owner and there are no concerns or issues with the property. We have not invested any funds into these parcels.

NEW BUSINESS

- WPRD procurement policy and procedures- This policy protects the park district by defining each project and the processes of it.

Motion by Roness, **Seconded** by Jangula to approve updated the updated WPRD procurement policy.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Roness, Linghor

NAY: None

ABSENT: Heller

Motion Carried

- CMAR interview approval: WMGC Renovation Vertical Structures

Motion by Jangula, **Seconded** by Linghor, to approve the committee of board members for this project.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Roness, Linghor

NAY: None

ABSENT: Heller

Motion Carried

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- CMAR interview approval: WARC & RFCC renovation projects

Motion by Jangula, **seconded** by Roness, to approve the committee of board members for this project.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Roness, Linghor

NAY: None

ABSENT: Heller

Motion Carried

- MOU/Facility operating agreement: Spring Lake Park nature center at the Keel Boat.

Motion by Linghor, **Seconded** by Jangula, to approve the MOU/Facility operating agreement for the SLP Nature Center and WPRD

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Roness, Linghor

NAY: None

ABSENT: Heller

Motion Carried

CORRESPONDENCE/PUBLIC COMMENT

No correspondence or citizens were present to be heard.

ADJOURNMENT

Motion by Roness, **Seconded** by Linghor, to adjourn meeting

Motion Carried

ATTEST:

Rhonda Ludlum,

Fitness and Wellness Manager