

Williston Park Board - Regular Meeting
June 16th, 2026
Williston Area Recreation Center-5:30pm
Jordy Larvick Board Room



- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
 - a. Regular Board meeting 5/19/2026
- III. Approval of Bills
- IV. Approval of Financial Statements
 - a. Financial Summary
- V. Executive Director/Staff Reports/ Capital Project updates
 - a. Williston Ice/Turf
 - b. Muni Expansion
 - c. RFCC Renovation / ARC Projects
 - d. SLP Overlook paving
 - e. Western Star Fastpitch Complex
- VI. Old Business
 - a. Potential Parkland Acquisition discussion
 - i. Parcel: 01-269-00-00-31-220
 - ii. Parcel: 01-269-00-00-31-210
- VII. New Business
 - a. Board Member Election/Transition update
 - b. Water Re-use line JPA: WPRD - City of Williston
 - c. WPRD – City of Williston: Golf Course Land Lease Agreement
 - d. \$25K 2027 BRWS Commitment
 - e. GMP Approval: JeDunn- Williston Ice/Turf Facility
 - f. Golf Course Vertical Construction Cmar Recommendation
- VIII. Correspondence
 - a. Citizens to be heard.
 - b. Written
- IX. Adjourn

Next Park Board Regular Meeting **Tuesday July 21st, 2026 @ 5:30pm** in the Jordy Larvick Board Room at the Williston Area Recreation Center (822 18th St E)

If special accommodations are needed due to a disability, please call the WPRD Office at 774-9773.

VIRTUAL MEETING ACCESS INFORMATION

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/755643557>

You can also dial in using your phone.

United States: +1 (224) 501-3412

Access Code: 755-643-557

Get the app now and be ready when your first meeting starts: <https://meet.goto.com/install>

Attendees are asked to be muted during the meeting. Public comment will be reserved for in-person attendees. Responses to public comment will be made at the subsequent Park Board meeting.

Joe Barsh, Executive Director
Park District Commissioners – Kelly Heller (President), John Liffbrig (Vice-President), Logan Jangula,
Shawn Roness, Derrick Linghor

Mission Statement: "Superior Parks, Facilities, and Programs for all to enjoy an active life"

Draft: May 19,2026

**WILLISTON PARKS AND RECREATION DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Date May 19,2026 | 5:30PM
Williston, Area Recreation Center (WARC): Jordy Larvik Board Room**

CALL TO ORDER

The meeting was called to order at 5:30PM by Commissioner Heller.

ROLL CALL

Present:

Liffrig, Jangula, Heller, Linghor, Roness

Absent:

Also Present: Joe, Rhonda, Jim Cote, Tyler, Cassie, Mark and Amy from Compass Capitol Jeremy Ludlum, Jessica, Emily, Mason White, Lee

ADDITIONS AND DELETIONS TO THE AGENDA

APPROVAL OF MINUTES

Motion by Jangula, **Seconded** Roness by we approve the minutes of the previous meeting as received.

Motion Carried

APPROVAL OF BILLS

Motion by Jangula, **Seconded** by Roness, to approve Park District bills.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

APPROVAL OF FINANCIAL STATEMENTS

FINANCIAL REPORT – 2026 Financials

- Working on getting the foundation separate from WPRD as they are their own tax entity.

Capital Funds Summary

Category	Allocation	Balance
Parks	20 %	\$ 202,152
Athletic Fields/Golf Course	15 %	\$ 151,614
Facilities	20 %	\$ 202,152
Rainy Day	25 %	\$ 252,690
Capital Purchase	20 %	\$ 202,152
Capital Funds Account Total		\$ 1,010,760

Capital Fund allocation balances will be updated following completion of month-end interest postings and final close procedures.

Financial Summary

Category	Month Actuals	YTD Actuals
Revenue	\$ 939,300	\$ 5,255,900
Expense	\$ 848,400	\$ 2,912,000
Net Position	\$ 90,900	\$ 2,343,900

Motion by Jangula, **Seconded** by Roness, to approve Park District bills.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

EXECUTIVE DIRECTORS/STAFF REPORT

- SLP overlook project is on the agenda for a contractor recommendation for a contractor just under half will be paid for with grant funding. This project will get started with approval in the board meeting tonight.
- Ice and Turf is working toward a GMP agenda topic in the June park board. Once that is signed off we work towards the start of construction.
- The groundbreaking was moved to May 26th due to weather, but the work has started. There is a 6-mile water reuse line project, vertical and horizontal work to be done.
- Western star is wrapping up planning and beginning to start fundraising for their project.
- Pros Consulting rough draft is still be reviewed, we will reconnect and plan the next site visit in the near future for the strategic growth plan.
- HR- we have filled the 3 of the 4 positions that were open.

Draft: May 19,2026

- CAPRA staff was here the week before last and did a site visit through all the facilities, we will be recommended for accreditation.
- Membership have increased to over 6,000 which is not a typical theme this time of year. With adding water world to the membership that has helped keep membership numbers so high.
- Golf course numbers are on the rise we has a great profit for only being open 2 months and the course is has been very busy.
- Marketing has all ballpark signs up, the pavers are also installed at water world. We have updated the system and we can take payment for pavers through our website at this time. Marketing also made a pamphlet for the foundation and updated the website. Marketing will also get an intern.

OLD BUSINESS

- Potential parkland acquisition discussion- Spoke with the realtor and there is a court date, and the quiet title should be processed within the next month.
 - Parcel:01-269-00-00-31-220
 - Parcel: 01-269-00-00-31-210

NEW BUSINESS

- Spring Lake Park Nature Center- operations update
 - Lee spoke to the board for a recap of the spring pop up exhibit that was at SLP, it was a huge success with hundreds of people that came through. Multiple schools have also reached out to do field trips. The center will shut down during the summer months and will come back in the fall. Spring 2027 it is desired to make long-term decisions that may lead to a more permanent space. If a permanent space is not available, they are considering a mobile unit. There is an option to apply for grants as well as raise money.
- Lions club update- SLP amphitheater renovation project
 - Jeremy Ludlum is representing the Lions Club and here to present to the board requesting funds to help renovate the amphitheater including seating, resurface the stage, replace the roof on the shelter, remove some dead trees, add a new shelter, and much more. There are also plans to make this area ADA compliant including the sidewalk up to the amphitheater from the parking lot.

Motion by Roness, **Seconded** by Linghor, to approve WPRD to donate \$25,000 to Lions club for the SLP amphitheater renovation project.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- Land swap- plat approval: WPRD-WBSD#7: Water world

Draft: May 19,2026

- This is a request to swap a parcel of land with the school district in order to build the mini golf course.

Motion by Roness, **Seconded** by Jangula, to approve WPRD and WBSD#7 to do the land swap.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- Contractor Recommendation: SLP overlook project
 - Knife river DBA- Strata- There were two interested firms for the SLP overlook and only one bid came through and it is Knife River under the strata name.

Motion by Linghor, **Seconded** by Roness, to approve Knife River as the DBA.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- WPRD 2026 CIP budget approval-

Motion by Jangula, **Seconded** by Roness, to approve the WPRD 2026 CIP budget.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- Compass Capitol- Mark and Amy presented to the board about the project and debt fund projects. The presented the amount of the bonds and interest on the bonds. These funds can be used towards WPRD projects. Projected annual income is just under 2 ¼ million dollars. As for the reserve funds, the numbers are smaller it has to stay at the trustee bank, following century code the bonds have to be issued by a government agency.
- Capitalization process- this will streamline how capital projects are valued. This means that a project will only be a capitol project if the equipment needed will last more than 2-3 years, anything under that will just be in the day-to-day budget.

Motion by Jangula, **Seconded** by Roness, to approve the new Capitalization process

Draft: May 19,2026

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- Cash handling policy- The general purpose of this is to streamline how cash is handled between all departments at WPRD. Eliminating having staff moving cash late at night. There will also now be a dual count. This is a basic policy baseline leaving room for departments to build off of it.

Motion by Jangula, **Seconded** by Linghor, to approve the new WPRD cash handling policy.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- Recruitment and selection process policy- This puts us as a Title 6 organization and streamlines all of our hiring process into one document.

Motion by Jangula, **Seconded** by Roness, to approve the new WPRD Recruitment and selection process policy.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

CORRESPONDENCE/PUBLIC COMMENT

No correspondence or citizens were present to be heard.

ADJOURNMENT

Motion by Jangula, **Seconded** by Roness, to adjourn meeting

Motion Carried

ATTEST:

Rhonda Ludlum,

Fitness and Wellness Manager

Williston



PARKS & RECREATION DISTRICT

Monthly Board Finance Report

Reporting Period:

May 2026

Prepared By:

Jessica Farmer, Finance Director

Executive Summary

May continued WPRD's transition toward a more transparent and structured financial reporting environment. With the 2026 budget now fully implemented in BMS, Finance staff have begun refining reporting accuracy through ongoing transaction reviews and account alignment efforts. These improvements are intended to strengthen budget oversight, improve departmental accountability, and provide more meaningful financial information to management and the Board.

WPRD remains in a strong financial position, maintaining healthy cash reserves and positive operating results through the first five months of the year. As financial systems and reporting structures continue to mature, management expects continued improvements in both the accuracy and usefulness of financial reporting.

Key Updates

- 2026 budget fully entered and implemented within BMS.
- Department-level budget and account reclassification efforts underway to improve reporting accuracy and management visibility.
- Continued modernization of the Chart of Accounts and financial reporting structure.
- Development of a dedicated accounting platform for the Williston Parks and Recreation Foundation continues.
- Expanded tracking and segregation of Club Sports accounts underway to improve transparency and accountability.
- General Fund cash and reserve balances remain strong, supporting ongoing operations and planned capital investments.
- Bond investment portfolios continue to perform as expected within their conservative investment strategy while generating stable interest income.

Board Awareness/Action Items

- Upcoming decisions: Not Applicable
- Policy / budget amendments: Not Applicable
- Requested board action: Not Applicable

Fund 10: General Fund

The General Fund reported May revenues of approximately \$561,270 and year-to-date revenues of \$5.86 million. Sales tax collections continue to represent the District's primary revenue source, generating approximately \$4.0 million (Net of Bond Repayment Obligations) through May. Memberships, program revenues, facility usage, golf operations, and aquatic programming also continue to provide strong support for District operations.

General Fund expenditures remain in line with operational expectations as departments prepare for peak summer activity. Personnel costs continue to represent the District's largest operating expense, while increased seasonal programming, maintenance activities, utilities, and facility operations have contributed to normal seasonal spending patterns. Management continues to monitor expenditures closely as departmental budgets are further refined within the new chart of accounts structure.

The General Fund ended May with approximately \$7.64 million in cash and investment balances and total fund equity exceeding \$8.0 million, reflecting the District's continued financial stability and strong liquidity position.

Financial Summary

Category	Month Actuals	YTD Actuals
Revenue	\$ 561,300	\$ 5,859,000
Expense	\$ 431,400	\$ 3,385,600
Net Position	\$ 129,800	\$ 2,473,400

Capital Funds Summary

Category	Allocation	Balance
Parks	20 %	\$ 202,456
Athletic Fields/Golf Course	15 %	\$ 151,842
Facilities	20 %	\$ 202,456
Rainy Day	25 %	\$ 253,070
Capital Purchase	20 %	\$ 202,456
Capital Funds Account Total		\$ 1,012,281

Fund 93: 2025 Bond & Capital Projects Fund

Implementation of Fund 93 – 2025 Bond & Capital Projects Fund reporting remains ongoing. Management continues to refine tracking and reporting processes to improve visibility into bond-funded projects and related financial activity.

Bond proceeds managed through Compass Capital continue to perform as expected within the conservative investment framework established for the 2025 Bond Program. As of May 31, 2026, total bond-related assets under management exceeded \$74 million across reserve, debt service, and project fund accounts. The portfolio remains heavily invested in U.S. Treasury securities and high-quality municipal bonds, providing a strong balance of principal preservation, liquidity, and predictable income generation.

The Project Fund, which represents the majority of bond proceeds available for future capital expenditures, reported a market value of approximately \$65.3 million and continues to generate an estimated annual income yield of approximately 3.46%. Reserve accounts remain well funded and invested primarily in municipal and treasury securities with yields near 4%, while debt service accounts continue to maintain significant liquidity through cash and money market holdings designated for future bond obligations.

No realized gains or losses were reported during the month of May, indicating that portfolio activity remained stable with investments being held in accordance with the long-term bond investment strategy. Overall, the portfolio continues to demonstrate strong preservation of capital while generating meaningful interest income to support bond-related obligations and project funding needs.

Other Funds Snapshot

Fund 20 - Baseball

Category	Month Actuals	YTD Actuals
Revenue	\$ 66,800	\$ 143,400
Expense	\$ 43,900	\$ 90,700
Net Position	\$ 22,900	\$ 52,700

Fund 25 - BRWS

Category	Month Actuals	YTD Actuals
Revenue	\$ 20,000	\$ 89,200
Expense	\$ 0	\$ 0
Net Position	\$ 20,000	\$ 89,200

Fund 40 – Foundation: Trust

Category	Month Actuals	YTD Actuals
Revenue	\$ 0	\$ 27,300
Expense	\$ 3,600	\$ 17,800
Net Position	\$ (3,600)	\$ 9,500

Fund 41 – Foundation: Beer

Category	Month Actuals	YTD Actuals
Revenue	\$ 8,400	\$ 11,400
Expense	\$ 0	\$ 4,400
Net Position	\$ 8,400	\$ 7,000

*Fund-level reporting continues to improve as historical transactions and balances are reviewed and reassigned to their appropriate funds. As part of this ongoing cleanup effort, certain fund assets and activities remain temporarily reflected within Fund 10 and other transitional accounts. Management expects fund balances and reporting detail to become more complete over time, providing greater visibility into the financial position and performance of each individual fund.

Monthly Attachments

- Attachment A – Balance Sheet by Fund
- Attachment B – Fund 10 Income Statement
- Attachment C – Other Fund Income Statement
- Attachment D – Cash Report by Fund
- Attachment E – Combined Check Register (WPRD Account)
- Attachment F – Bond / Investment Update and Statements

10 General Fund

Assets

Current Assets

Cash on Hand - Finance	12,130.00	
WPRD Checking	4,618,283.31	
Payroll Checking Account	4,041.86	
Baseball Checking	(6,291.94)	
Capital Funds	1,010,759.85	
WPR General Fund CDAR	106,292.00	
ASBT CD (3506)	354,709.00	
ASBT CD (3688)	354,306.40	
ASBT CD (3910)	351,730.81	
ASBT CD (4223)	351,658.96	
WPR General Reserve CDAR	485,104.00	
Due from Funds	485,602.74	
Payroll Advances	(2,402.07)	

Total Current Assets		8,125,924.92

Fixed Assets

Building Improvements	37,039.80	
Park Improvements	25,290.00	

Total Fixed Assets		62,329.80

Total Assets 8,188,254.72

Liabilities and Equity

Current Liabilities

Credit Card Payable	40,262.69	
Accounts Payable	261,272.43	
Federal Withholding Payable	303,863.16	
FICA Tax Withholding Payable	(395,391.19)	
State Withholding Payable	(6,314.65)	
Retirement Payable	8,600.47	
Vision Payable	1,961.49	
Dental Payable	(3,432.99)	
Voluntary Life Insurance Payable	(448.40)	
RecTrac Holding Account	10,241.84	
Due to Funds	(39,030.03)	

Total Current Liabilities		181,584.82

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
For the Accounting Period: 5 / 26

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10 General Fund

Other Liabilities

Gift Certificate Holding	(754.30)	

Total Other Liabilities	(754.30)	

Total Liabilities		-----	180,830.52
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Equity

Fund balance		4,966,342.93	
WPR CDAR Fund Balance		567,683.00	
Conversion Balancing Account	(9.00)	
CURRENT YEAR INCOME/(LOSS)		2,473,407.27	

Total Equity			8,007,424.20
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Total Liabilities & Equity		-----	8,188,254.72
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WILLISTON PARKS & RECREATION DISTRICT
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15 Spring Lake House Fund

Assets

Current Assets

SLP House Acct

1,007.41

Total Current Assets

1,007.41

Total Assets

1,007.41

Liabilities and Equity

Total Liabilities

Equity

Fund balance

1,007.41

Total Equity

1,007.41

Total Liabilities & Equity

1,007.41

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WILLISTON PARKS & RECREATION DISTRICT
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20 Baseball Fund

Assets

Current Assets

WPRD Checking	(4,717.45)
Payroll Checking Account	(245.04)
Baseball Checking		177,881.89
Due from Funds		11,351.30

Total Current Assets 184,270.70

Total Assets 184,270.70

Liabilities and Equity

Current Liabilities

Credit Card Payable	6,510.45
Accounts Payable	48,450.87

Total Current Liabilities 54,961.32

Total Liabilities 54,961.32

Equity

Fund balance	76,606.09
CURRENT YEAR INCOME/(LOSS)	52,703.29

Total Equity 129,309.38

Total Liabilities & Equity 184,270.70

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WILLISTON PARKS & RECREATION DISTRICT
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25 BRWS Fund

Assets

Current Assets

BRWS Checking	299,336.99
BRWS CDAR	100,000.00
Due from Funds	(33,333.33)

Total Current Assets 366,003.66

Total Assets 366,003.66

Liabilities and Equity

Total Liabilities

Equity

Fund balance	175,317.67
BRWS CDAR Fund Balance	101,507.00
CURRENT YEAR INCOME/(LOSS)	89,178.99

Total Equity 366,003.66

Total Liabilities & Equity 366,003.66

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WILLISTON PARKS & RECREATION DISTRICT
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30 Federal Fund Grant Fund

Assets

Current Assets

Payroll Checking Account	10,718.18
Federal Grant Fund	8.54

Total Current Assets	10,726.72
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Total Assets	10,726.72
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Liabilities and Equity

Total Liabilities

Equity

Fund balance	10,726.72
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Total Equity	10,726.72
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Total Liabilities & Equity	10,726.72
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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
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35 Club Sports Fund

Assets

Current Assets

WPRD Checking

5,600.00

Total Current Assets

5,600.00

Total Assets

5,600.00

Liabilities and Equity

Total Liabilities

Equity

CURRENT YEAR INCOME/(LOSS)

5,600.00

Total Equity

5,600.00

Total Liabilities & Equity

5,600.00

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
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40 Trust Fund

Assets

Current Assets

Trust Checking	134,073.47
Foundation CD	1,040,000.00

Total Current Assets	1,174,073.47
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Total Assets	1,174,073.47
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Liabilities and Equity

Current Liabilities

Credit Card Payable	965.82
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Total Current Liabilities	965.82
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Total Liabilities	965.82
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Equity

Fund balance	1,163,563.78
CURRENT YEAR INCOME/(LOSS)	9,543.87

Total Equity	1,173,107.65
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Total Liabilities & Equity	1,174,073.47
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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
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41 Foundation (Beer) Fund

Assets

Current Assets

Beer Checking 21,514.48
Due from Funds 813.00

Total Current Assets 22,327.48

Total Assets 22,327.48

Liabilities and Equity

Total Liabilities

Equity

Fund balance 15,299.89
CURRENT YEAR INCOME/(LOSS) 7,027.59

Total Equity 22,327.48

Total Liabilities & Equity 22,327.48

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
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71 Payroll Clearing Fund

Assets

Current Assets

Payroll Checking Account 43,560.99

Total Current Assets 43,560.99

Total Assets 43,560.99

Liabilities and Equity

Current Liabilities

Checks Payable 41,002.39
Federal Withholding Payable (129.83)
FICA Tax Withholding Payable (791.02)
State Withholding Payable (526.56)
Retirement Payable (117.03)
Vision Payable 416.85
Dental Payable 2,811.58
Voluntary Life Insurance Payable 550.25
Life Insurance Payable 337.71

Total Current Liabilities 43,554.34

Total Liabilities 43,554.34

Equity

CURRENT YEAR INCOME/(LOSS) 6.65

Total Equity 6.65

Total Liabilities & Equity 43,560.99

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
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73 Claims Clearing Fund

Assets

Current Assets

WPRD Checking	1,078,996.89
Payroll Checking Account	23.09
Baseball Checking	27,043.63
Trust Checking	8,711.95

Total Current Assets 1,114,775.56

Total Assets 1,114,775.56

Liabilities and Equity

Current Liabilities

Checks Payable	1,114,775.56
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Total Current Liabilities 1,114,775.56

Total Liabilities & Equity 1,114,775.56

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WILLISTON PARKS & RECREATION DISTRICT
Balance Sheet
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92 Debt Service

Assets

Current Assets

Reserve Account Fund Balance (10,013,347.00)

Total Current Assets (10,013,347.00)

Total Assets (10,013,347.00)

Liabilities and Equity

Total Liabilities

Equity

Fund balance (20,026,695.00)
10,013,348.00

Total Equity (10,013,347.00)

Total Liabilities & Equity (10,013,347.00)

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WILLISTON PARKS & RECREATION DISTRICT
Income Statement
For the Accounting Period: 5 / 26

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Combined Funds

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
Unknown						
400100	Bank & Merchant Fees					
	11003 Merchant Fees	261.62	265.82		-265.82	
	11015 Bank Fee		386.74		-386.74	
	91100 General	114.65	23,597.28	108,000.00	84,402.72	22
	Total Account	376.27	24,249.84	108,000.00	83,750.16	22
410100 Wages						
	11032 Full Time Wages		896,175.90	2,741,500.00	1,845,324.10	33
	11037 Board Wages		600.00	1,500.00	900.00	40
	11039 Membership Specialist		1,466.25		-1,466.25	
	11100 Part-Time Wages		528,600.05	2,127,500.00	1,598,899.95	25
	Total Account		1,426,842.20	4,870,500.00	3,443,657.80	29
410200 Payroll Taxes						
	11029 Workers Compensation		11,648.19	6,000.00	-5,648.19	194
	11030 Unemployment Compensation		1,120.77	3,000.00	1,879.23	37
	11034 Social Security Expense		88,604.10	179,000.00	90,395.90	49
	11035 Medicare Expense		20,721.86	42,000.00	21,278.14	49
	Total Account		122,094.92	230,000.00	107,905.08	53
410300 Employee Benefits						
	11000 Miscellaneous			5,000.00	5,000.00	
	11028 Health Insurance		107,528.90	684,000.00	576,471.10	16
	11031 Life Insurance		871.77	2,500.00	1,628.23	35
	11033 Retirement Expense		78,001.11	265,000.00	186,998.89	29
	Total Account		186,401.78	956,500.00	770,098.22	19
420100 Contracted Services						
	11004 Professional Services: Audit Fees		35,829.60	100,000.00	64,170.40	36
	11016 Legal Fees	2,120.00	9,550.89	25,000.00	15,449.11	38
	11019 Independent Contractors		7,321.50	41,500.00	34,178.50	18
	11020 IT Services	11,709.22	32,038.90	100,000.00	67,961.10	32
	11025 Memberships and Subscriptions			100,000.00	100,000.00	
	11038 Background Screening	449.52	912.24	6,000.00	5,087.76	15
	91100 General	33,518.48	152,613.40	25,000.00	-127,613.40	610
	91103 Equipment	822.97	10,871.59		-10,871.59	
	91105 Cleaning/Janitorial	8,200.00	8,200.00	106,500.00	98,300.00	8
	91108 Equipment Rental		479.05	5,000.00	4,520.95	10
	91109 Buildings		72.00		-72.00	
	Total Account	56,820.19	257,889.17	509,000.00	251,110.83	51
420200 Insurance Expense						
	11014 Insurance Expense		5.00		-5.00	
	91100 General		566.50	152,000.00	151,433.50	
	Total Account		571.50	152,000.00	151,428.50	

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
430100	Supplies Expense					
11007	Office	1,420.94	4,578.68	25,000.00	20,421.32	18
11009	Hospitality	100.81	100.81		-100.81	
11024	Uniforms	8,662.50	17,943.81	40,000.00	22,056.19	45
11040	New Hire Expense		2,634.94		-2,634.94	
11044	Employee Engagement	673.59	759.81		-759.81	
11105	Splash Pad Maintenance	22.49	22.49		-22.49	
11464	Girls Run Strong Equipment	209.32	209.32		-209.32	
11965	Merchandise/Pro Shop	5,377.33	29,735.11	52,500.00	22,764.89	57
12029	Grounds Maintenance	3,820.46	12,449.57		-12,449.57	
12125	Program	20,792.19	89,065.53	226,000.00	136,934.47	39
12127	Aquatics	31,233.65	31,350.92		-31,350.92	
12131	Registration Fees			62,500.00	62,500.00	
12199	First Aid		5,837.27		-5,837.27	
12202	Food & Beverage Supplies	24,867.87	38,398.56	78,500.00	40,101.44	49
91100	General	3,761.30	26,124.02	19,000.00	-7,124.02	137
91103	Equipment	11,155.20	67,742.39	266,000.00	198,257.61	25
91105	Cleaning/Janitorial	7,399.09	32,764.81	90,000.00	57,235.19	36
91108	Equipment Rental	110.00	2,404.50		-2,404.50	
91109	Buildings	8,370.00	5,542.48		-5,542.48	
91197	Fuel	2,501.46	22,307.52	67,000.00	44,692.48	33
	Total Account	130,478.20	389,972.54	926,500.00	536,527.46	42
430200	Hospitality & Employee Engagement					
11009	Hospitality	2,832.19	4,346.67	10,000.00	5,653.33	43
11044	Employee Engagement	645.59	1,553.49	500.00	-1,053.49	311
11046	Incentive Programs		1,000.00		-1,000.00	
12202	Food & Beverage Supplies			5,000.00	5,000.00	
91100	General		122.52		-122.52	
	Total Account	3,477.78	7,022.68	15,500.00	8,477.32	45
430300	Memberships, Dues & Subscriptions					
11025	Memberships and Subscriptions		9,646.09		-9,646.09	
12125	Program	1,192.00	1,440.45		-1,440.45	
91100	General	3,106.10	8,885.80	68,000.00	59,114.20	13
	Total Account	4,298.10	19,972.34	68,000.00	48,027.66	29
430400	Training, Travel & Professional Development					
11040	New Hire Expense			3,500.00	3,500.00	
11042	Professional Development	5,780.00	8,534.90	16,500.00	7,965.10	52
11043	Staff Travel	400.00	400.00	20,000.00	19,600.00	2
11403	Tournament Staff	126.00	126.00		-126.00	
12125	Program	480.00	480.00		-480.00	
12199	First Aid		2,661.64		-2,661.64	
15000	Travel Per Diem	137.75	253.75		-253.75	
	Total Account	6,923.75	12,456.29	40,000.00	27,543.71	31
430500	Marketing, Advertising & Public Relations					

WILLISTON PARKS & RECREATION DISTRICT
Income Statement
For the Accounting Period: 5 / 26

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
11009	Hospitality	3,536.98	3,536.98		-3,536.98	
11202	Advertising	1,229.00	-6,126.16	51,000.00	57,126.16	-12
11204	Public Relations		1,890.83		-1,890.83	
11965	Merchandise/Pro Shop	1,740.39	1,740.39	30,000.00	28,259.61	6
91100	General	1,020.69	1,406.06		-1,406.06	
	Total Account	7,527.06	2,448.10	81,000.00	78,551.90	3
430600	Contributions & Donations Expense					
12202	Food & Beverage Supplies		732.00		-732.00	
12302	Charitable Donations		80.00		-80.00	
91100	General	5,954.20	6,261.78	4,000.00	-2,261.78	157
	Total Account	5,954.20	7,073.78	4,000.00	-3,073.78	177
430700	Permits, Licensing & Assessments					
11012	Tax and Assessments		32,981.23	50,000.00	17,018.77	66
11018	Permits and Licensing		36.00	200.00	164.00	18
	Total Account		33,017.23	50,200.00	17,182.77	66
440100	Utilities Expense					
11022	Internet & Telephones	3,031.88	17,991.26		-17,991.26	
91100	General	145,054.78	284,503.34	171,500.00	-113,003.34	166
91198	Utilities Expense		98,911.58		-98,911.58	
	Total Account	148,086.66	401,406.18	171,500.00	-229,906.18	234
440200	Maintenance & Repairs					
11000	Miscellaneous		13,967.16		-13,967.16	
11104	Playground Maintenance		4,718.04	21,000.00	16,281.96	22
11105	Splash Pad Maintenance	78.84	523.97	2,000.00	1,476.03	26
11106	Vehicle Maintenance		860.32	7,500.00	6,639.68	11
11153	Athletic Fields	8.01	8.01	50,000.00	49,991.99	
11903	Zamboni Maintenance & Supply		70.94		-70.94	
11904	HVAC & Boiler Maintenance	1,658.71	14,276.82		-14,276.82	
12029	Grounds Maintenance	2,720.87	31,339.62	26,000.00	-5,339.62	121
12127	Aquatics	1,267.45	11,458.90		-11,458.90	
91100	General	2,870.79	-8,670.64		8,670.64	
91103	Equipment	7,149.77	43,300.55	47,500.00	4,199.45	91
91104	Tools		10.99		-10.99	
91105	Cleaning/Janitorial	775.75	3,344.75		-3,344.75	
91109	Buildings	5,130.42	304,364.91	22,500.00	-281,864.91	1353
	Total Account	21,660.61	419,574.34	176,500.00	-243,074.34	238
	Total Unknown	385,602.82	3,310,992.89	8,359,200.00	5,048,207.11	40

WILLISTON PARKS & RECREATION DISTRICT
Income Statement
For the Accounting Period: 5 / 26

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
310100	Long/Short Credit Cards	26.60	-97.90		-97.90	
310101	Long/Short Cash	-160.50	-359.11		-359.11	
310102	Control Account		595.19		595.19	
310103	Interest Revenue	7,643.61	48,618.09	65,000.00	-16,381.91	75
310104	Sales Tax Revenue	226,452.63	4,003,911.23	11,500,000.00	-7,496,088.77	35
310105	State Aid/Revenue Sharing	40,971.05	194,358.98	320,500.00	-126,141.02	61
310108	WBSD #7 Facility Usage Agree		654.00		654.00	
310110	Table, Chair, Square Rental	733.00	758.00		758.00	
310111	Profit Sharing		308.83		308.83	
310112	Vending Machine Revenue	227.54	2,332.76		2,332.76	
310114	Mineral Rights Revenue	10,157.59	43,894.26	200,000.00	-156,105.74	22
310116	Misc Revenue	148.33	225.00		225.00	
310117	Alcohol Permits	160.00	310.00		310.00	
310118	Gift Certificate Holding		-309.50		-309.50	
310122	Donations & Fundraising Support	6,084.64	88,223.10	7,000.00	81,223.10	1260
310126	Scholarship		-1,600.00		-1,600.00	
311100	Facility Rental Revenue	2,712.30	79,561.73	628,000.00	-548,438.27	13
311112	Shelter Rental		455.00		455.00	
311113	Keel Boat Rental	675.00	675.00		675.00	
311120	Equipment Rental Revenue	364.00	11,515.03	118,500.00	-106,984.97	10
312100	Sponsorship & Advertising Revenue	1,000.00	12,230.00	22,000.00	-9,770.00	56
314301	Special Events	2,095.00	3,245.00		3,245.00	
314302	Date Night Fees	70.00	70.00		70.00	
314308	KNO Fees	50.00	50.00		50.00	
314310	Mother Daughter Day Fee		1,175.00		1,175.00	
314314	Puzzle Palooza Fees	44.00	456.00		456.00	
315100	Program Revenue	23,986.83	453,152.67	1,690,800.00	-1,237,647.33	27
315403	Youth Tournament Gate		15,587.00		15,587.00	
315404	Youth Tournament Concessions		5,412.99		5,412.99	
315405	Youth Tournament Souvenirs		8,980.00		8,980.00	
315407	Youth Camps Fees		2,830.00		2,830.00	
315409	Baseball Hitting Academy	52.00	52.00		52.00	
315416	Cheer Fees		237.50		237.50	
315431	Soccer Fees		350.00		350.00	
315434	Softball Fees		1,518.00		1,518.00	
315436	Softball Sponsorship	800.00	800.00		800.00	
315437	Sports Sampler Fees		272.00		272.00	
315443	Tackle FB Fees		115.50		115.50	
315449	Track Fees		30.00		30.00	
315452	Volleyball Fees		53.50		53.50	
315500	Tackle Football Off Season	180.00	180.00		180.00	
316100	Membership Revenue	9,481.29	415,699.71	1,120,000.00	-704,300.29	37
316600	Fast Pitch Boom Fees	420.00	1,020.00		1,020.00	
316601	Fast Pitch Boom Fundraising		398.00		398.00	
316602	Fast Pitch Boom Sponsorship		1,300.00		1,300.00	

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
316605	AAU Volleyball Fees	400.00	3,400.00		3,400.00	
316606	AAU Volleyball Fundraising		15,405.00		15,405.00	
316607	AAU Volleyball Sponsorship		900.00		900.00	
316609	WBBC Fees	104.00	2,879.00		2,879.00	
316610	WBBC Fundraising	5.00	5.00		5.00	
316611	WBBC Sponsorship		300.00		300.00	
317100	Merchandise & Concessions Revenue	17,083.50	25,417.89	221,000.00	-195,582.11	12
317704	Pickleball Fees		350.00		350.00	
317706	Softball Fees		20,160.00		20,160.00	
317709	Volleyball Fees		250.00		250.00	
317712	Wonders Fundraising		3,550.00		3,550.00	
318801	Fitness Special Event Fees		-70.00		-70.00	
318804	Personal Training Fees	3,912.50	5,583.50		5,583.50	
318805	Pink Glove Boxing Fees		690.00		690.00	
318807	Boot Camp Fees		1,020.00		1,020.00	
318808	Women & Weights Fees		430.00		430.00	
318809	Youth Fitness	350.00	1,075.00		1,075.00	
318812	Mom & Me Fit	56.00	112.00		112.00	
319900	Arena Rental	1,900.00	2,050.00		2,050.00	
319901	Gym Rental	50.00	50.00		50.00	
319902	Ice Rental		10,948.75		10,948.75	
319903	Skate Rental		2,780.00		2,780.00	
319904	Skating Fee		347.00		347.00	
320950	Golf Lessons	3,638.00	3,638.00		3,638.00	
320951	Golf League	1,763.00	3,546.00		3,546.00	
320952	Course Improvements - Trust	1,000.00	1,000.00		1,000.00	
320953	Golf Membership	16,208.06	42,207.58		42,207.58	
320954	Cart Storage/Trail Fees	993.00	2,812.00		2,812.00	
320955	Green Fees	14,426.00	21,171.00		21,171.00	
320956	Driving Range	3,520.00	4,145.00		4,145.00	
320957	Pro Shop	7,863.00	12,171.00		12,171.00	
320958	Cart Rent	12,863.00	18,781.00		18,781.00	
320959	Pop	3,050.00	4,677.00		4,677.00	
320960	Candy	1,133.00	1,906.00		1,906.00	
320961	Golf Course Concessions	40.00	40.00		40.00	
320962	Golf Club Rental	670.00	885.00		885.00	
321201	Child Sitting		3,643.50		3,643.50	
321202	Pro Shop	624.00	1,078.00		1,078.00	
321203	Locker Revenue	474.25	1,794.46		1,794.46	
321204	WARC Membership	81,959.64	140,955.37		140,955.37	
321206	Daily Admission	22,890.50	44,914.94		44,914.94	
321207	Tennis Court Rental	525.00	950.00		950.00	
321208	Turf Rental	405.00	1,050.00		1,050.00	
321209	Basketball Court Rental	-177.50	1,176.50		1,176.50	
321210	Meeting Room Rental	2,427.50	7,515.00		7,515.00	
321211	Birthday Room Rental	1,500.00	6,700.00		6,700.00	
321212	Spectator Fee	74.00	187.00		187.00	
322202	Group Swim Lessons	7,198.50	10,862.50		10,862.50	

WILLISTON PARKS & RECREATION DISTRICT
Income Statement
For the Accounting Period: 5 / 26

Combined Funds

Account Object	Description	----- Current Year -----				Variance	%
		Current Month	Current YTD	Budget			
322211	Lifeguard/WSI Class	465.00	1,500.00		1,500.00		
322213	Private Swim Lessons	3,800.00	5,560.00		5,560.00		
322214	Swim Fit	28.50	738.00		738.00		
322216	Aquatic Rental	900.00	1,100.00		1,100.00		
322500	Water World Memberships	4,680.00	4,905.00		4,905.00		
322501	Water World Day Pass	5,708.17	5,708.17		5,708.17		
322503	Water World Pro Shop	34.50	34.50		34.50		
322504	Water World Reservations	2,350.00	2,950.00		2,950.00		
324003	Campus Club Fees		1,835.00		1,835.00		
						37	
	Total Revenue	561,270.03	5,859,015.22	15,892,800.00	-10,033,784.78	37	
Expenses							
4100	Administrative						
11003	Merchant Fees		218.71		-218.71		
11021	Contracted Services		8,200.00		-8,200.00		
11025	Memberships and Subscriptions		-12.00		12.00		
11400	Baseball (Finance Use ONLY)		-656.00		656.00		
	Total Account		7,750.71		-7,750.71		
4110	Parks						
91101	Construction Materials		5,175.00		-5,175.00		
91103	Equipment		-116.39		116.39		
	Total Account		5,058.61		-5,058.61		
4120	Athletic Fields						
11152	Western Star Concession Supply		-239.60		239.60		
	Total Account		-239.60		239.60		
4140	Special Events						
11397	Special Event Supplies	-286.51	-286.51		286.51		
	Total Account	-286.51	-286.51		286.51		
4150	Youth Recreation						
11019	Independent Contractors	4,185.00	14,899.00		-14,899.00		
11100	Part-Time Wages	247.00	247.00		-247.00		
11400	Baseball (Finance Use ONLY)		-6,611.00		6,611.00		
11424	Soccer Equipment	821.49	821.49		-821.49		
	Total Account	5,253.49	9,356.49		-9,356.49		
4160	Travel/Club Sports						
11019	Independent Contractors	20,956.69	28,956.69		-28,956.69		
11122	Registration Fee Expense		655.00		-655.00		
11600	Fast Pitch Boom Equipment	3,555.89	3,555.89		-3,555.89		
11601	Fast Pitch Boom Fundraiser	3,500.00	3,500.00		-3,500.00		

Combined Funds

Account Object	Description	----- Current Year -----				Variance	%
		Current Month	Current YTD	Budget			
11607	Fast Pitch Boom Tournament Fees	2,094.71	2,094.71			-2,094.71	
11609	AAU Volleyball Fundraiser		3,424.38			-3,424.38	
11613	AAU Volleyball Travel	4,042.04	4,042.04			-4,042.04	
11615	AAU Volleyball Tournament Fees		750.00			-750.00	
11617	WBBC Fundraiser		2,749.14			-2,749.14	
11618	WBBC Insurance	1,766.12	1,766.12			-1,766.12	
11623	WBBC Tournament Fees		2,008.15			-2,008.15	
11650	Fast Pitch Boom Concessions		693.87			-693.87	
	Total Account	35,915.45	54,195.99			-54,195.99	
4170	Adult Recreation						
11019	Independent Contractors	2,282.00	3,514.00			-3,514.00	
11100	Part-Time Wages	2,656.00	2,656.00			-2,656.00	
	Total Account	4,938.00	6,170.00			-6,170.00	
4190	RECC						
11903	Zamboni Maintenance & Supply		-2.58			2.58	
	Total Account		-2.58			2.58	
4200	Golf Course						
11961	Beer (Finance Use ONLY)		-576.00			576.00	
11962	Pop		-512.57			512.57	
11965	Merchandise/Pro Shop		-1,039.70			1,039.70	
	Total Account		-2,128.27			2,128.27	
	Total Expenses	45,820.43	79,874.84	0.00		-79,874.84	
	Net Income from Operations	129,846.78	2,468,147.49				
	Other Revenue						
399999	Miscellaneous Revenue		5,259.78			5,259.78	
	Total Other Revenue	0.00	5,259.78	0.00		5,259.78	
	Net Income	129,846.78	2,473,407.27				

Note: Formula for % columns = revenue*100/total expense for Fund.

WILLISTON PARKS & RECREATION DISTRICT
Income Statement
For the Accounting Period: 5 / 26

20 Baseball Fund

Account Object	Description	----- Current Year -----				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
310103	Interest Revenue		17.73			17.73	
340501	Gate	315.00	315.00	8,500.00		-8,185.00	4
340502	Registration Fees	3,460.00	22,889.00	50,000.00		-27,111.00	46
340503	Raffle Tickets	2,000.00	6,000.00	25,000.00		-19,000.00	24
340504	Volunteer Time Buy Out		800.00	500.00		300.00	160
340506	Uniform Reimbursement	2,483.81	7,293.81	20,000.00		-12,706.19	36
340507	Game Sponsorship			2,500.00		-2,500.00	
340508	American Legion Sponsorship	4,931.30	4,931.30	22,000.00		-17,068.70	22
340509	Souvenirs			3,500.00		-3,500.00	
340510	Legion Steak Feed	630.00	630.00	6,500.00		-5,870.00	10
341510	Post Season Tournaments			10,000.00		-10,000.00	
341511	Tournament Fees			1,000.00		-1,000.00	
341512	Cal Ripken Invitational			1,500.00		-1,500.00	
341513	TruWealth Tournament	4,000.00	4,000.00	8,000.00		-4,000.00	50
341514	1st State Tournament			4,000.00		-4,000.00	
342520	Concession Sales	3,880.00	3,880.00	60,000.00		-56,120.00	6
343103	Interest Checking Account		20.67			20.67	
343530	Baseball Boosters	2,000.00	20,500.00	30,000.00		-9,500.00	68
343531	Baseball Sponsorship	6,061.88	14,361.88	10,000.00		4,361.88	144
343533	Baseball Fundraising	12,800.00	15,480.00			15,480.00	
343534	Golf Tournament	24,125.00	27,175.00	30,000.00		-2,825.00	91
343535	Baseball Donations	100.00	15,100.00			15,100.00	
							49
	Total Revenue	66,786.99	143,394.39	293,000.00		-149,605.61	49
Expenses							
4150	Youth Recreation						
11019	Independent Contractors	70.00	70.00			-70.00	
11100	Part-Time Wages	150.00	150.00			-150.00	
	Total Account	220.00	220.00			-220.00	
4400	Baseball Travel						
11009	Hospitality	14.94	14.94			-14.94	
11020	IT Services		691.93			-691.93	
15000	Travel Per Diem			10,000.00		10,000.00	
15001	Bus Maintenance/Fuel			4,500.00		4,500.00	
15002	Lodging			18,500.00		18,500.00	
15003	Uniform Repair/Replacement	22,752.59	32,172.59	5,000.00		-27,172.59	643
15004	Equipment	5,122.71	5,122.71	5,750.00		627.29	89
15005	Baseballs			10,000.00		10,000.00	
15006	Game Sponsorship			3,000.00		3,000.00	
15007	Steak Feed		178.09	1,500.00		1,321.91	

WILLISTON PARKS & RECREATION DISTRICT
Income Statement
For the Accounting Period: 5 / 26

20 Baseball Fund

Account Object	Description	----- Current Year -----				Variance	%
		Current Month	Current YTD	Budget			
15008	Souvenirs			3,500.00		3,500.00	
15009	Bus Driver Wages			10,000.00		10,000.00	
15010	Coach Wages			40,000.00		40,000.00	
15011	Umpire Wages			25,000.00		25,000.00	
15012	Athletic Trainer Wages		870.00	2,000.00		1,130.00	44
15013	Coaches Certification Test			150.00		150.00	
15014	Coach Travel Fuel			1,500.00		1,500.00	
15015	Travel Incidentals			1,500.00		1,500.00	
15016	State Dues			1,500.00		1,500.00	
	Total Account	27,890.24	39,050.26	143,400.00		104,349.74	27
4410	Baseball Tournament						
15100	State Tournament Supplies			2,500.00		2,500.00	
15101	Tournament Fees		8,474.40	13,500.00		5,025.60	63
15102	Cal Ripken Invitational			3,500.00		3,500.00	
15103	TruWeath Tournament			3,500.00		3,500.00	
15104	1st State Tournament			1,500.00		1,500.00	
15105	State/Regional Tournaments		1,783.80			-1,783.80	
15312	Golf Tournament	11,200.00	11,200.00			-11,200.00	
	Total Account	11,200.00	21,458.20	24,500.00		3,041.80	88
4420	Baseball Concessions						
15200	Concessions Wages			15,000.00		15,000.00	
15201	Concessions Inventory	3,093.05	7,122.34	25,000.00		17,877.66	28
	Total Account	3,093.05	7,122.34	40,000.00		32,877.66	18
4430	Baseball Administration						
11003	Merchant Fees	262.98	262.98			-262.98	
11008	Postage			200.00		200.00	
11014	Insurance Expense		1,351.00	4,000.00		2,649.00	34
11015	Bank Fee			500.00		500.00	
11022	Internet & Telephones	247.52	1,237.60	500.00		-737.60	248
11024	Uniforms		1,629.00			-1,629.00	
11025	Memberships and Subscriptions	523.98	-4,637.02	300.00		4,937.02	****
11120	Supplies: Programs		16,060.00			-16,060.00	
11122	Registration Fee Expense	43.61	43.61			-43.61	
15201	Concessions Inventory		306.30			-306.30	
15301	Baseball Charter Fees	18.00	750.00	1,000.00		250.00	75
15304	Printing	411.00	2,178.00	1,500.00		-678.00	145
15310	Raffle Pay Out/Permit			2,500.00		2,500.00	
15312	Golf Tournament			10,000.00		10,000.00	
15313	Bus Usage Agreement			20,000.00		20,000.00	
15314	Refunds Baseball	12.88	78.81			-78.81	
15315	Field Improvements Baseball		3,500.00			-3,500.00	
91100	General		80.02			-80.02	
91101	Construction Materials			20,000.00		20,000.00	
91198	Utilities Expense			2,500.00		2,500.00	

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WILLISTON PARKS & RECREATION DISTRICT
Income Statement
For the Accounting Period: 5 / 26

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20 Baseball Fund

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
	Total Account	1,519.97	22,840.30	63,000.00	40,159.70	36
	Total Expenses	43,923.26	90,691.10	270,900.00	180,208.90	33
	Net Income from Operations	22,863.73	52,703.29			
	Net Income	22,863.73	52,703.29			

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WILLISTON PARKS & RECREATION DISTRICT
Income Statement
For the Accounting Period: 5 / 26

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25 BRWS Fund

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
310103	Interest Revenue		178.99		178.99	
345003	BRWS Sponsorship		1,000.00		1,000.00	
345004	BRWS Donations	20,000.00	88,000.00		88,000.00	
	Total Revenue	20,000.00	89,178.99	0.00	89,178.99	
	Net Income from Operations	20,000.00	89,178.99			
	Net Income	20,000.00	89,178.99			

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WILLISTON PARKS & RECREATION DISTRICT
Income Statement
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35 Club Sports Fund

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
315100	Program Revenue		5,600.00		5,600.00	
	Total Revenue	0.00	5,600.00	0.00	5,600.00	
	Net Income from Operations		5,600.00			
	Net Income	0.00	5,600.00			

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WILLISTON PARKS & RECREATION DISTRICT
Income Statement
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40 Trust Fund

Account Object	Description	----- Current Year -----			
		Current Month	Current YTD	Budget	Variance %
Revenue					
310103	Interest Revenue		345.22		345.22
350513	Recreation Donations		20,000.00		20,000.00
350517	Fast Pitch Boom Donations		1,000.00		1,000.00
350519	WBBC Donations		6,000.00		6,000.00
	Total Revenue	0.00	27,345.22	0.00	27,345.22
Expenses					
7100	Trust-WPR Foundation				
11009	Hospitality	140.00	140.00		-140.00
80027	Special Event Donations Exp		2,000.00		-2,000.00
80028	Fitness Donations Exp		3,807.58		-3,807.58
80030	Fast Pitch Boom Donations Exp		1,000.00		-1,000.00
80031	WBBC Donations Exp		6,000.00		-6,000.00
80032	General Donation	2,649.74	3,640.74		-3,640.74
80033	Foundation Lunch Meeting		387.21		-387.21
80035	Marketing Donation/PR	825.82	825.82		-825.82
	Total Account	3,615.56	17,801.35		-17,801.35
	Total Expenses	3,615.56	17,801.35	0.00	-17,801.35
	Net Income from Operations	-3,615.56	9,543.87		
	Net Income	-3,615.56	9,543.87		

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WILLISTON PARKS & RECREATION DISTRICT
Income Statement
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41 Foundation (Beer) Fund

Account Object	Description	----- Current Year -----				Variance	%
		Current Month	Current YTD	Budget			
Unknown							
430700	Permits, Licensing & Assessments						
11012	Tax and Assessments		212.50			-212.50	
	Total Account		212.50			-212.50	
	Total Unknown	0.00	212.50	0.00		-212.50	
Revenue							
310103	Interest Revenue		4.90			4.90	
350101	Beer Sales	8,429.00	11,380.00			11,380.00	
	Total Revenue	8,429.00	11,384.90	0.00		11,384.90	
Expenses							
7200	Beer-WPR Foundation						
11003	Merchant Fees	9.26	9.26			-9.26	
80001	Beer		4,135.55			-4,135.55	
	Total Account	9.26	4,144.81			-4,144.81	
	Total Expenses	9.26	4,144.81	0.00		-4,144.81	
	Net Income from Operations	8,419.74	7,027.59				
	Net Income	8,419.74	7,027.59				

Note: Formula for % columns = revenue*100/total expense for Fund.

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WILLISTON PARKS & RECREATION DISTRICT
Cash Report by Fund/Account
For the Accounting Period: 5/26

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Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10 General Fund						
112100 Cash on Hand - Finance	12,130.00	0.00	0.00	0.00	0.00	12,130.00
113100 WPRD Checking	4,425,036.90	587,600.18	8,875.11	884.00	402,344.88	4,618,283.31
113200 Payroll Checking Account	4,041.86	0.00	0.00	0.00	0.00	4,041.86
113500 Baseball Checking	-6,291.94	0.00	0.00	0.00	0.00	-6,291.94
113600 Capital Funds	1,010,759.85	0.00	0.00	0.00	0.00	1,010,759.85
121100 WPR General Fund CDAR	106,292.00	0.00	0.00	0.00	0.00	106,292.00
121101 ASBT CD (3506)	354,709.00	0.00	0.00	0.00	0.00	354,709.00
121102 ASBT CD (3688)	354,306.40	0.00	0.00	0.00	0.00	354,306.40
121103 ASBT CD (3910)	351,730.81	0.00	0.00	0.00	0.00	351,730.81
121104 ASBT CD (4223)	351,658.96	0.00	0.00	0.00	0.00	351,658.96
121200 WPR General Reserve CDAR	485,104.00	0.00	0.00	0.00	0.00	485,104.00
Total Fund	7,449,477.84	587,600.18	8,875.11	884.00	402,344.88	7,642,724.25
15 Spring Lake House Fund						
115100 SLP House Acct	1,007.41	0.00	0.00	0.00	0.00	1,007.41
20 Baseball Fund						
113100 WPRD Checking	-4,717.45	0.00	0.00	0.00	0.00	-4,717.45
113200 Payroll Checking Account	-245.04	0.00	0.00	0.00	0.00	-245.04
113500 Baseball Checking	136,932.35	55,172.71	0.00	499.00	13,724.17	177,881.89
Total Fund	131,969.86	55,172.71		499.00	13,724.17	172,919.40
25 BRWS Fund						
114100 BRWS Checking	279,336.99	20,000.00	0.00	0.00	0.00	299,336.99
121300 BRWS CDAR	100,000.00	0.00	0.00	0.00	0.00	100,000.00
Total Fund	379,336.99	20,000.00				399,336.99
30 Federal Fund Grant Fund						
113200 Payroll Checking Account	10,718.18	0.00	0.00	0.00	0.00	10,718.18
115200 Federal Grant Fund	8.54	0.00	0.00	0.00	0.00	8.54
Total Fund	10,726.72					10,726.72
35 Club Sports Fund						
113100 WPRD Checking	5,600.00	0.00	0.00	0.00	0.00	5,600.00
40 Trust Fund						
115300 Trust Checking	136,723.21	0.00	0.00	0.00	2,649.74	134,073.47
121105 Foundation CD	1,040,000.00	0.00	0.00	0.00	0.00	1,040,000.00
Total Fund	1,176,723.21				2,649.74	1,174,073.47
41 Foundation (Beer) Fund						
113400 Beer Checking	13,907.74	7,606.74	0.00	0.00	0.00	21,514.48
71 Payroll Clearing Fund						
113200 Payroll Checking Account	43,560.99	0.00	0.00	0.00	0.00	43,560.99
73 Claims Clearing Fund						
113100 WPRD Checking	880,980.09	0.00	393,469.77	195,452.97	0.00	1,078,996.89
113200 Payroll Checking Account	23.09	0.00	0.00	0.00	0.00	23.09
113500 Baseball Checking	13,469.46	0.00	13,724.17	150.00	0.00	27,043.63
115300 Trust Checking	6,062.21	0.00	2,649.74	0.00	0.00	8,711.95
Total Fund	900,534.85		409,843.68	195,602.97		1,114,775.56
92 Debt Service						
115600 Reserve Account Fund	-10,013,347.00	0.00	0.00	0.00	0.00	-10,013,347.00
Totals	99,498.61	670,379.63	418,718.79	196,985.97	418,718.79	572,892.27

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

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WILLISTON PARKS & RECREATION DISTRICT
Combined Check Register
For the Accounting Period: 5/26

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Report ID: W100X1

Claims

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
-98743	Clm E	499 BUSHONG, WILL	80.00	5/26	05/01/26 CL 5155	80.00
-98742	Clm E	1196 SLEMIN, DELANEY	96.00	5/26	05/01/26 CL 5161	96.00
-98741	Clm E	1198 KANGAS, KRISTA	96.00	5/26	05/01/26 CL 5163	96.00
-98740	Clm E	234 LINDQUIST, SAMANTHA	498.00	5/26	05/01/26 CL 5165	498.00
-98739	Clm E	923 CLOUSE, KYREN	162.00	5/26	05/01/26 CL 5166	162.00
-98738	Clm E	963 BREAKIE, KRISTEN	32.00	5/26	05/01/26 CL 5170	32.00
-98737	Clm E	1122 LEBARON-JENSEN, BECKY	32.00	5/26	05/01/26 CL 5171	32.00
-98736	Clm E	1121 MOSBRUCKER, BRITTNEY	153.00	5/26	05/01/26 CL 5172	153.00
-98735	Clm E	1071 LEWIS, JADON	120.00	5/26	05/01/26 CL 5173	120.00
-98734	Clm E	1201 LOPEZ, LIZET	66.00	5/26	05/01/26 CL 5177	66.00
-98733	Clm E	1074 HAUGEN, MASON	242.00	5/26	05/01/26 CL 5178	242.00
-98732	Clm V	Check not processed in this period	0	/	0 / /	
-98731	Clm V	Check not processed in this period	0	/	0 / /	
-98730	Clm V	Check not processed in this period	0	/	0 / /	
-98724*	Clm V	Check not processed in this period	0	/	0 / /	
-98723	Clm V	Check not processed in this period	0	/	0 / /	
-98722	Clm V	Check not processed in this period	0	/	0 / /	
-98721	Clm E	1230 Integrity Environmental LLC	4825.00	5/26	05/06/26 CL 5282	4825.00
-98720	Clm E	336 PRO SAFE SERVICES	8800.00	5/26	05/05/26 CL 5288	8800.00
-98719	Clm E	335 PRO IT LLC	2605.00	5/26	05/04/26 CL 5291	2605.00
-98718	Clm E	1143 PROS CONSULTING	23430.00	5/26	05/14/26 CL 5319	23430.00
-98717	Clm E	1187 STAUFFER, DANIELLE	2109.60	5/26	05/15/26 CL 5336	2109.60
-98716	Clm E	573 KREIL, TAYTUM	1894.70	5/26	05/15/26 CL 5337	1894.70
-98715	Clm E	1200 RADKE, KAELEE	2206.70	5/26	05/15/26 CL 5339	2206.70
-98714	Clm E	912 RENNER, ALISSA	2871.20	5/26	05/15/26 CL 5343	2871.20
-98713	Clm E	405 TOLMAN, BECKAM	100.00	5/26	05/15/26 CL 5346	100.00
-98712	Clm E	1071 LEWIS, JADON	30.00	5/26	05/15/26 CL 5347	30.00
-98711	Clm E	342 RABBE, LAKYN	44.00	5/26	05/15/26 CL 5361	44.00
-98710	Clm E	923 CLOUSE, KYREN	309.00	5/26	05/15/26 CL 5364	309.00
-98709	Clm E	1201 LOPEZ, LIZET	66.00	5/26	05/15/26 CL 5365	66.00
-98708	Clm E	1074 HAUGEN, MASON	198.00	5/26	05/15/26 CL 5366	198.00
-98707	Clm E	234 LINDQUIST, SAMANTHA	402.00	5/26	05/15/26 CL 5367	402.00
-98706	Clm E	423 VEGA, FRANCISCO	200.00	5/26	05/15/26 CL 5369	200.00
-98705	Clm E	344 RALPH, MECAYLA	200.00	5/26	05/15/26 CL 5371	200.00
-98704	Clm E	1239 DESARIO, CHRISTOPHER	200.00	5/26	05/15/26 CL 5373	200.00
-98703	Clm E	1121 MOSBRUCKER, BRITTNEY	189.00	5/26	05/15/26 CL 5374	189.00
-98702	Clm E	1228 VILLAR, MERCEDES	175.00	5/26	05/15/26 CL 5375	175.00
-98701	Clm E	1044 NGUYEN, LILYANNA	25.00	5/26	05/15/26 CL 5376	25.00
-98700	Clm E	1225 JACOBSON, BLAKE	25.00	5/26	05/15/26 CL 5379	25.00
-98699	Clm E	994 MCCONNELL, AARON	128.00	5/26	05/15/26 CL 5380	128.00
-98698	Clm E	1196 SLEMIN, DELANEY	48.00	5/26	05/15/26 CL 5384	48.00
-98697	Clm E	1198 KANGAS, KRISTA	104.00	5/26	05/15/26 CL 5386	104.00
-98693*	Clm V	Check not processed in this period	0	/	0 / /	
-98692	Clm V	Check not processed in this period	0	/	0 / /	
-98691	Clm V	Check not processed in this period	0	/	0 / /	
-98690	Clm V	Check not processed in this period	0	/	0 / /	
-98689	Clm V	Check not processed in this period	0	/	0 / /	
-98688	Clm V	Check not processed in this period	0	/	0 / /	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

WILLISTON PARKS & RECREATION DISTRICT
Combined Check Register
For the Accounting Period: 5/26

Claims

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
-98687	Clm V	Check not processed in this period	0	/	0 / /	
-98686	Clm V	Check not processed in this period	0	/	0 / /	
-98685	Clm V	Check not processed in this period	0	/	0 / /	
-98684	Clm V	Check not processed in this period	0	/	0 / /	
-98683	Clm V	Check not processed in this period	0	/	0 / /	
-98682	Clm V	Check not processed in this period	0	/	0 / /	
-98681	Clm V	Check not processed in this period	0	/	0 / /	
-98680	Clm E	965 SPORTZCAST, INC	499.00	5/26	05/11/26 CL 5320	499.00
-98679	Clm V	Check not processed in this period	0	/	0 / /	
-98678	Clm V	Check not processed in this period	0	/	0 / /	
-98677	Clm E	215 KS STATEBANK	9382.41	5/26	05/26/26 CL 5206	9382.41
-98676	Clm E	252 MDU	74129.88	5/26	05/07/26 CL 5296	74129.88
-98675	Clm E	1228 VILLAR, MERCEDES	25.00	5/26	05/29/26 CL 5462	25.00
-98674	Clm E	1240 PEREZ, MARLENE	100.00	5/26	05/29/26 CL 5463	100.00
-98673	Clm E	772 GANTZLER, JOEL	25.00	5/26	05/29/26 CL 5464	25.00
-98672	Clm E	994 MCCONNELL, AARON	256.00	5/26	05/29/26 CL 5465	256.00
-98671	Clm E	1059 MORGAN, WILLIAM	100.00	5/26	05/29/26 CL 5466	100.00
-98670	Clm E	1239 DESARIO, CHRISTOPHER	700.00	5/26	05/29/26 CL 5470	700.00
-98669	Clm E	344 RALPH, MECAYLA	300.00	5/26	05/29/26 CL 5472	300.00
-98668	Clm E	423 VEGA, FRANCISCO	500.00	5/26	05/29/26 CL 5475	500.00
-98667	Clm E	1121 MOSBRUCKER, BRITNEY	72.00	5/26	05/29/26 CL 5476	72.00
-98665*	Clm E	1243 FanCor	6820.00	5/26	05/29/26 CL 5498	6820.00
-98664	Clm E	252 MDU	14145.58	5/26	05/29/26 CL 5438	14145.58
-98663	Clm E	252 MDU	33470.90	5/26	05/29/26 CL 5439	33470.90
-98662	Clm V	Check not processed in this period	0	/	0 / /	
-98661	Clm V	Check not processed in this period	0	/	0 / /	
-98660	Clm V	Check not processed in this period	0	/	0 / /	
-98659	Clm E	335 PRO IT LLC	2165.00	5/26	05/26/26 CL 5537	2165.00
85782*	Clm SC	8 ALL SEASON SPORT ABOUT INC	3505.96	5/26	05/01/26 CL 5162	3505.96
85783	Clm SC	54 BORDER STEEL	522.26	5/26	05/01/26 CL 5156	522.26
85784	Clm SC	812 BOWEN, ADAIZA	32.00	5/26	05/01/26 CL 5168	32.00
85785	Clm SC	1215 Chamley Pipe & Salvage LLC	48.39	5/26	05/01/26 CL 5159	48.39
85786	Clm SC	1211 CORTEZ, JESSICA	376.00	5/26	05/01/26 CL 5158	376.00
85787	Clm SC	1093 DAVIS, CHRISTOPHER	120.00	5/26	05/01/26 CL 5174	120.00
85788	Clm SC	1205 FRANCISCO, LUIS GABRIEL	120.00	5/26	05/01/26 CL 5160	120.00
85789	Clm SC	661 JOHNSON, BRIDGER	90.00	5/26	05/01/26 CL 5175	90.00
85790	Clm SC	230 LEISY, TENASEY	192.00	5/26	05/01/26 CL 5164	192.00
85791	Clm SC	1095 SCHULTZ, SAMUEL	140.00	5/26	05/01/26 CL 5180	140.00
85792	Clm SC	957 TELSROW, WILLIAM	220.00	5/26	05/01/26 CL 5157	220.00
85793	Clm SC	1058 TSHIBANGU, MULEKA	90.00	5/26	05/01/26 CL 5176	90.00
85794	Clm SC	Check not processed in this period	0	/	0 / /	
85795	Clm SC	Check not processed in this period	0	/	0 / /	
85796	Clm SC	Check not processed in this period	0	/	0 / /	
85797	Clm SC	Check not processed in this period	0	/	0 / /	
85798	Clm SC	Check not processed in this period	0	/	0 / /	
85799	Clm SC	Check not processed in this period	0	/	0 / /	
85800	Clm SC	Check not processed in this period	0	/	0 / /	
85801	Clm SC	Check not processed in this period	0	/	0 / /	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

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WILLISTON PARKS & RECREATION DISTRICT
Combined Check Register
For the Accounting Period: 5/26

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Report ID: W100X1

Claims

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
85802	Clm SC	Check not processed in this period	0	/	0 / /	
85803	Clm SC	Check not processed in this period	0	/	0 / /	
85804	Clm SC	Check not processed in this period	0	/	0 / /	
85805	Clm SC	Check not processed in this period	0	/	0 / /	
85806	Clm SC	Check not processed in this period	0	/	0 / /	
85807	Clm SC	Check not processed in this period	0	/	0 / /	
85808	Clm SC	Check not processed in this period	0	/	0 / /	
85809	Clm SC	Check not processed in this period	0	/	0 / /	
85810	Clm SC	Check not processed in this period	0	/	0 / /	
85811	Clm SC	Check not processed in this period	0	/	0 / /	
85812	Clm SC	Check not processed in this period	0	/	0 / /	
85813	Clm SC	Check not processed in this period	0	/	0 / /	
85814	Clm SC	Check not processed in this period	0	/	0 / /	
85815	Clm SC	Check not processed in this period	0	/	0 / /	
85816	Clm SC	Check not processed in this period	0	/	0 / /	
85817	Clm SC	Check not processed in this period	0	/	0 / /	
85818	Clm SC	Check not processed in this period	0	/	0 / /	
85819	Clm SC	Check not processed in this period	0	/	0 / /	
85820	Clm SC	Check not processed in this period	0	/	0 / /	
85821	Clm SC	Check not processed in this period	0	/	0 / /	
85822	Clm SC	Check not processed in this period	0	/	0 / /	
85823	Clm SC	Check not processed in this period	0	/	0 / /	
85824	Clm SC	Check not processed in this period	0	/	0 / /	
85825	Clm SC	Check not processed in this period	0	/	0 / /	
85826	Clm SC	Check not processed in this period	0	/	0 / /	
85827	Clm SC	Check not processed in this period	0	/	0 / /	
85828	Clm SC	Check not processed in this period	0	/	0 / /	
85829	Clm SC	Check not processed in this period	0	/	0 / /	
85830	Clm SC	Check not processed in this period	0	/	0 / /	
85831	Clm SC	Check not processed in this period	0	/	0 / /	
85832	Clm SC	Check not processed in this period	0	/	0 / /	
85833	Clm SC	Check not processed in this period	0	/	0 / /	
85834	Clm SC	Check not processed in this period	0	/	0 / /	
85835	Clm SC	Check not processed in this period	0	/	0 / /	
85836	Clm SC	Check not processed in this period	0	/	0 / /	
85837	Clm SC	Check not processed in this period	0	/	0 / /	
85838	Clm SC	Check not processed in this period	0	/	0 / /	
85839	Clm SC	Check not processed in this period	0	/	0 / /	
85840	Clm SC	Check not processed in this period	0	/	0 / /	
85841	Clm SC	Check not processed in this period	0	/	0 / /	
85842	Clm SC	Check not processed in this period	0	/	0 / /	
85843	Clm SC	Check not processed in this period	0	/	0 / /	
85844	Clm SC	Check not processed in this period	0	/	0 / /	
85845	Clm SC	Check not processed in this period	0	/	0 / /	
85846	Clm SC	Check not processed in this period	0	/	0 / /	
85847	Clm SC	Check not processed in this period	0	/	0 / /	
85848	Clm SC	Check not processed in this period	0	/	0 / /	
85849	Clm SC	Check not processed in this period	0	/	0 / /	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
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WILLISTON PARKS & RECREATION DISTRICT
Combined Check Register
For the Accounting Period: 5/26

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Date		Notes
				Period	Issued	
85850	Clm SC	Check not processed in this period	0	/	0 / /	
85851	Clm SC	Check not processed in this period	0	/	0 / /	
85852	Clm SC	Check not processed in this period	0	/	0 / /	
85853	Clm SC	Check not processed in this period	0	/	0 / /	
85854	Clm SC	184 IBLINGS, MIRANDA	38.00	5/26	05/05/26	CL 5258 38.00
85855	Clm SC	29 BARSH, JOE	38.00	5/26	05/05/26	CL 5257 38.00
85856	Clm SC	924 BEST CHOICE CLEANING SERVICE, LLC	4100.00	5/26	05/06/26	CL 5255 4100.00
85857	Clm SC	4 ACE HARDWARE	2516.79	5/26	05/12/26	CL 5246 248.52 CL 5247 2268.27
85858	Clm SC	7 AGRI INDUSTRIES, INC	768.68	5/26	05/12/26	CL 5253 768.68
85859	Clm SC	747 ASURE OPERATIONS	103.95	5/26	05/12/26	CL 5251 103.95
85860	Clm SC	93 DACOTAH PAPER CO	4229.26	5/26	05/12/26	CL 5254 4229.26
85861	Clm SC	173 HILL ENTERPRISES	237.02	5/26	05/12/26	CL 5252 237.02
85862	Clm SC	284 MYERS AUTO PARTS	1406.85	5/26	05/12/26	CL 5256 1406.85
85863	Clm SC	469 PEOPLE TRAIL	449.52	5/26	05/12/26	CL 5248 449.52
85865*	Clm SC	892 AED SUPERSTORE	2129.99	5/26	05/12/26	CL 5262 2129.99
85866	Clm SC	30 BASIN PRINTERS	553.00	5/26	05/12/26	CL 5264 553.00
85867	Clm SC	58 BRAATEN PLUMBING	723.91	5/26	05/12/26	CL 5266 723.91
85868	Clm SC	68 CALLAWAY	1913.71	5/26	05/12/26	CL 5263 1913.71
85869	Clm SC	121 ELECTRIC & MAGNETO INC	57.61	5/26	05/12/26	CL 5267 57.61
85870	Clm SC	940 IRONHIDE EQUIPMENT INC	787.61	5/26	05/12/26	CL 5269 787.61
85871	Clm SC	357 RUACH RESOURCES LLC	6705.00	5/26	05/12/26	CL 5270 6705.00
85872	Clm SC	397 THE SHERWIN-WILLIAMS CO	651.05	5/26	05/12/26	CL 5272 651.05
85873	Clm SC	399 THE TESSMAN COMPANY	13264.66	5/26	05/12/26	CL 5271 13264.66
85874	Clm SC	1226 Arkon Earth Construction	201.25	5/26	05/12/26	CL 5279 201.25
85875	Clm SC	77 CITY OF WILLISTON	1433.03	5/26	05/12/26	CL 5275 49.86 CL 5276 1383.17
85876	Clm SC	179 HORIZON RESOURCES	7050.99	5/26	05/12/26	CL 5281 7050.99
85877	Clm SC	1231 Jason Lang	26.99	5/26	05/12/26	CL 5283 26.99
85878	Clm SC	1232 Maureen McCarthy	95.53	5/26	05/12/26	CL 5284 95.53
85879	Clm SC	271 MONDAK PORTABLES, LLC	213.33	5/26	05/12/26	CL 5286 213.33
85880	Clm SC	299 NCC	1673.48	5/26	05/12/26	CL 5285 1673.48
85881	Clm SC	442 WILLISTON BASIN SCHOOL DISTRICT #	732.00	5/26	05/12/26	CL 5274 732.00
85882	Clm SC	450 WILLISTON HOME AND LUMBER	373.40	5/26	05/12/26	CL 5277 373.40
85883	Clm SC	275 MORELLI DISTRIBUTING WILLISTON	469.65	5/26	05/12/26	CL 5261 469.65
85884	Clm SC	336 PRO SAFE SERVICES	145.00	5/26	05/12/26	CL 5287 145.00
85885	Clm SC	425 VERIZON	1718.34	5/26	05/12/26	CL 5293 1718.34
85886	Clm SC	426 VERMONT SYSTEMS, INC	175.00	5/26	05/12/26	CL 5278 175.00
85887	Clm SC	886 RUNNING SUPPLY INC	144.75	5/26	05/12/26	CL 5249 144.75
85888	Clm SC	10 ALLGUARD SECURITY LLC	122.00	5/26	05/14/26	CL 5312 122.00
85889	Clm SC	1234 Amico, Leah	3500.00	5/26	05/14/26	CL 5301 3500.00
85890	Clm SC	18 ASSOCIATED SUPPLY COMPANY, INC	28524.99	5/26	05/14/26	CL 5331 28524.99
85891	Clm SC	1237 B & C Concrete Pumping, INC	794.25	5/26	05/14/26	CL 5318 794.25
85892	Clm SC	38 BENTH ENTERPRISES LLC	471.72	5/26	05/14/26	CL 5313 471.72
85893	Clm SC	80 COLE PAPERS	705.16	5/26	05/14/26	CL 5327 705.16
85894	Clm SC	179 HORIZON RESOURCES	279.90	5/26	05/14/26	CL 5311 279.90
85895	Clm SC	908 JLG ARCHITECTS	14663.82	5/26	05/14/26	CL 5322 14663.82
85896	Clm SC	245 MANGER INSURANCE	5.00	5/26	05/14/26	CL 5304 5.00

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14:09:07

WILLISTON PARKS & RECREATION DISTRICT
Combined Check Register
For the Accounting Period: 5/26

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Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Date		Notes	
				Period	Issued		
85897	Clm SC	269 MONDAK ANIMAL RESCUE	821.00	5/26	05/14/26	CL 5325	821.00
85898	Clm SC	275 MORELLI DISTRIBUTING WILLISTON	130.80	5/26	05/14/26	CL 5308	130.80
85899	Clm SC	279 MTI DISTRIBUTING, INC	439.06	5/26	05/14/26	CL 5314	439.06
85900	Clm SC	308 NOVA FIRE PROTECTION	500.00	5/26	05/14/26	CL 5326	500.00
85901	Clm SC	1235 Original Watermen Inc	4254.33	5/26	05/14/26	CL 5305	4254.33
85902	Clm SC	339 QUALITY SERVICE WITH COFFEE	439.00	5/26	05/14/26	CL 5315	439.00
85903	Clm SC	368 SHIRTWORX LLC	8520.00	5/26	05/14/26	CL 5317	8520.00
85904	Clm SC	382 STEINS, INC	7540.14	5/26	05/14/26	CL 5273	7487.56
						CL 5310	52.58
85905	Clm SC	1236 Turcotte, Robert	87.00	5/26	05/14/26	CL 5307	87.00
85906	Clm SC	63 BSN SPORTS, LLC	3509.62	5/26	05/14/26	CL 5302	3509.62
85907	Clm SC	12 AMERICAN RED CROSS	756.00	5/26	05/14/26	CL 5306	756.00
85908	Clm SC	231 LES MILLS UNITED STATES TRADING	822.00	5/26	05/14/26	CL 5309	822.00
85909	Clm SC	248 MARCO TECHNOLOGIES LLC	1210.79	5/26	05/14/26	CL 5328	387.82
						CL 5329	822.97
85910	Clm SC	257 MIDCONTINENT COMMUNICATIONS	231.40	5/26	05/14/26	CL 5332	231.40
85911	Clm SC	876 HENDRICKSON, LACEY	2683.94	5/26	05/15/26	CL 5342	2683.94
85912	Clm SC	1189 JOHNSON, GRACE	2537.20	5/26	05/15/26	CL 5340	2537.20
85913	Clm SC	1188 PATTON, ERICA	2708.80	5/26	05/15/26	CL 5338	2708.80
85914	Clm SC	558 SOLANDER, EMALIE	1000.00	5/26	05/15/26	CL 5345	1000.00
85915	Clm SC	811 TOLMAN, LYNDSEY	2944.55	5/26	05/15/26	CL 5341	2944.55
85916	Clm SC	1058 TSHIBANGU, MULEKA	110.00	5/26	05/15/26	CL 5353	110.00
85917	Clm SC	1093 DAVIS, CHRISTOPHER	120.00	5/26	05/15/26	CL 5356	120.00
85918	Clm SC	661 JOHNSON, BRIDGER	120.00	5/26	05/15/26	CL 5359	120.00
85919	Clm SC	315 OK DISTRIBUTING	2496.14	5/26	05/15/26	CL 5357	2496.14
85920	Clm SC	1229 CASTILLO, KAYLIE	100.00	5/26	05/15/26	CL 5372	100.00
85921	Clm SC	1211 CORTEZ, JESSICA	184.00	5/26	05/15/26	CL 5381	184.00
85922	Clm SC	1205 FRANCISCO, LUIS GABRIEL	16.00	5/26	05/15/26	CL 5382	16.00
85923	Clm SC	230 LEISY, TENASEY	192.00	5/26	05/15/26	CL 5387	192.00
85924	Clm SC	1091 MCPEAK, MASON	100.00	5/26	05/15/26	CL 5368	100.00
85925	Clm SC	899 STONEHOCKER, INDIE	25.00	5/26	05/15/26	CL 5378	25.00
85926	Clm SC	430 WARD, JARED	100.00	5/26	05/15/26	CL 5370	100.00
85927	Clm SC	924 BEST CHOICE CLEANING SERVICE, LLC	4100.00	5/26	05/19/26	CL 5400	4100.00
85928	Clm SC	Check not processed in this period	0	/	0 / /		
85929	Clm SC	830 3FORKS SERVICES	2140.00	5/26	05/27/26	CL 5421	2140.00
85930	Clm SC	6 ACUSHNET COMPANY	2196.74	5/26	05/27/26	CL 5363	2196.74
85931	Clm SC	7 AGRI INDUSTRIES, INC	17.40	5/26	05/27/26	CL 5432	17.40
85932	Clm SC	19 ASTRO-CHEM LAB, INC	390.00	5/26	05/27/26	CL 5434	390.00
85933	Clm SC	810 BACHMEIER, TOM	2008.15	5/26	05/27/26	CL 5435	2008.15
85934	Clm SC	58 BRAATEN PLUMBING	1484.81	5/26	05/27/26	CL 5303	894.74
						CL 5335	112.99
						CL 5436	477.08
85935	Clm SC	1215 Chamley Pipe & Salvage LLC	0.00	5/26	05/27/26	CL 5420	0.00
85936	Clm SC	79 COCA-COLA OF WILLISTON	5924.62	5/26	05/27/26	CL 5388	1669.48
						CL 5389	1785.00
						CL 5390	1012.54
						CL 5391	1457.60
85937	Clm SC	1238 Column Software PBC	385.37	5/26	05/27/26	CL 5324	385.37

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06/11/26
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WILLISTON PARKS & RECREATION DISTRICT
Combined Check Register
For the Accounting Period: 5/26

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Report ID: W100X1

Claims

Check #	Check		Check Amount	Date		Notes		
	Type	Vendor/Employee/Payee Number/Name		Period	Issued			
85938	Clm SC	93 DACOTAH PAPER CO	4996.68	5/26	05/27/26	CL 5433	4996.68	
85939	Clm SC	123 EMRYS LOCKSMITHING	184.63	5/26	05/27/26	CL 5321	184.63	
85940	Clm SC	145 FUN EXPRESS, LLC	3511.43	5/26	05/27/26	CL 5430	3511.43	
85941	Clm SC	148 GOOSENECK IMPLEMENT	26.17	5/26	05/27/26	CL 5418	10.67	
						CL 5419	15.50	
85942	Clm SC	149 GRAINGER	113.83	5/26	05/27/26	CL 5334	113.83	
85943	Clm SC	199 JOHNSON CONTROLS BUILDING SOLUTIO	683.92	5/26	05/27/26	CL 5348	683.92	
85944	Clm SC	275 MORELLI DISTRIBUTING WILLISTON	73.10	5/26	05/27/26	CL 5428	73.10	
85945	Clm SC	307 NORTHWEST SUPPLY	1625.55	5/26	05/27/26	CL 5350	375.40	
						CL 5351	482.90	
						CL 5352	767.25	
85946	Clm SC	315 OK DISTRIBUTING	0.00	5/26	05/27/26	CL 5362	0.00	
85947	Clm SC	320 OTIS ELEVATOR COMPANY	350.00	5/26	05/27/26	CL 5429	350.00	
85948	Clm SC	1144 PAT SLAAEN	110.00	5/26	05/27/26	CL 5316	110.00	
85949	Clm SC	336 PRO SAFE SERVICES	235.00	5/26	05/27/26	CL 5425	235.00	
85950	Clm SC	346 RANDY'S HANDYMAN, LLC	2350.00	5/26	05/27/26	CL 5427	2350.00	
85951	Clm SC	383 STORBAKKEN AND SONS CONSTRUCTION	210.00	5/26	05/27/26	CL 5431	210.00	
85952	Clm SC	399 THE TESSMAN COMPANY	79.95	5/26	05/27/26	CL 5446	79.95	
85953	Clm SC	1117 THE TESSMAN COMPANY	2207.90	5/26	05/27/26	CL 5445	2207.90	
85954	Clm SC	410 TRIANGLE ELECTRIC	1685.07	5/26	05/27/26	CL 5349	779.02	
						CL 5424	906.05	
85955	Clm SC	417 US FOODS, INC	5503.54	5/26	05/27/26	CL 5354	5503.54	
85956	Clm SC	921 VAN-WALL EQUIPMENT, INC	73.37	5/26	05/27/26	CL 5423	73.37	
85957	Clm SC	452 WILLISTON TIRE CENTER	175.00	5/26	05/27/26	CL 5422	175.00	
85958	Clm SC	741 GARCIA, JORDAN	100.00	5/26	05/29/26	CL 5467	100.00	
85959	Clm SC	774 SERRANO, RYAN	25.00	5/26	05/29/26	CL 5461	25.00	
85960	Clm SC	1091 MCPEAK, MASON	100.00	5/26	05/28/26	CL 5469	100.00	
85961	Clm SC	430 WARD, JARED	300.00	5/26	05/28/26	CL 5471	300.00	
85962	Clm SC	1241 GARCIA, MORGAN	300.00	5/26	05/29/26	CL 5500	300.00	
Grand Total # of Checks:		256	Total:	393469.77	Total Claims	393469.77	Total Payroll	0

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Portfolio Summary

Williston Parks and Recreation District 2025A Reserve

Fixed Portfolio #630A

US Bank 296174005

May 31, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	65,635.15	65,635.15	0.00	1.3%	1,037.04	1.58%
	65,635.15	65,635.15	0.00	1.3%	1,037.04	1.58%
Fixed Income						
Taxable Municipal Bonds	2,722,719.75	2,706,264.68	45,225.03	52.3%	106,419.40	4.01%
Treasury Bonds	2,400,689.85	2,404,639.87	24,296.33	46.5%	85,087.50	3.57%
	5,123,409.60	5,110,904.55	69,521.36	98.7%	191,506.90	3.80%
GRAND TOTAL	5,189,044.75	5,176,539.70	69,521.36	100.0%	192,543.94	3.78%

COMPASS CAPITAL MANAGEMENT, INC.

¹ Security cost basis and gain/loss information is provided for informational purposes only. The 1099 provided by your qualified custodian is the official document for tax preparation.
² Market Value is inclusive of accrued income for both individual positions and aggregated rows on this report.

Portfolio Summary

Williston Parks and Recreation District 2025B Reserve Acct

Fixed Portfolio #630B

US Bank 296174009

May 31, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	7,831.65	7,831.65	0.00	3.7%	123.74	1.58%
	7,831.65	7,831.65	0.00	3.7%	123.74	1.58%
Fixed Income						
Taxable Municipal Bonds	144,976.50	144,567.87	2,746.77	68.1%	6,035.00	4.26%
Treasury Bonds	59,738.20	59,998.51	605.54	28.2%	2,075.00	3.49%
	204,714.70	204,566.38	3,352.31	96.3%	8,110.00	4.03%
GRAND TOTAL	212,546.35	212,398.03	3,352.31	100.0%	8,233.74	3.94%

COMPASS CAPITAL MANAGEMENT, INC.

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Portfolio Summary

Williston Parks and Recreation District 2025A Debt Service Acct

Fixed Portfolio #630C

US Bank 296174001

May 31, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	3,476,242.90	3,476,242.90	0.00	100.0%	54,924.64	1.58%
	3,476,242.90	3,476,242.90	0.00	100.0%	54,924.64	1.58%
GRAND TOTAL	3,476,242.90	3,476,242.90	0.00	100.0%	54,924.64	1.58%

COMPASS CAPITAL MANAGEMENT, INC.

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Portfolio Summary

Williston Parks and Recreation District 2025B Debt Service Acct

Fixed Portfolio #630D

US Bank 296174008

May 31, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	130,254.79	130,254.79	0.00	100.0%	2,058.03	1.58%
	130,254.79	130,254.79	0.00	100.0%	2,058.03	1.58%
GRAND TOTAL	130,254.79	130,254.79	0.00	100.0%	2,058.03	1.58%

COMPASS CAPITAL MANAGEMENT, INC.

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Portfolio Summary

Williston Parks and Recreation District 2025A Project Fund

Fixed Portfolio #630E

US Bank 296174002

May 31, 2026

Security Type	Total Cost ¹	Market Value ²	Accrued Income	Pct. Assets	Est. Annual Income	Yield
Cash and Equivalents						
Cash, Money Market, and Accrued Dividends	305,279.25	305,279.25	0.00	0.5%	4,823.41	1.58%
Treasury Bills	5,399,384.78	5,399,370.52	0.00	8.3%	0.00	0.00%
	5,704,664.03	5,704,649.77	0.00	8.7%	4,823.41	0.08%
Fixed Income						
Treasury Bonds	59,335,533.50	59,586,027.30	421,904.98	91.3%	2,243,812.50	3.78%
	59,335,533.50	59,586,027.30	421,904.98	91.3%	2,243,812.50	3.78%
GRAND TOTAL	65,040,197.53	65,290,677.07	421,904.98	100.0%	2,248,635.91	3.46%

COMPASS CAPITAL MANAGEMENT, INC.

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Executive Summary

June 2026 Operations Report

Prepared for: Williston Parks & Recreation District Board of Commissioners

WPRD continues to advance through a significant period of transition, capital project development, and peak summer operations. The June report highlights Board transition planning, progress on major facility initiatives, continued organizational development, and strong activity across internal departments.

Board transition planning is a key administrative item this month. Newly elected Park Board members do not officially begin their terms until July 1 and must complete the required oath process with the City Auditor. As a result, the current Board remains seated for the June meeting, and no formal Board reorganization is recommended until the first July meeting. At that time, the Board should formally select its President and Vice President.

Capital projects remain a major focus. The Spring Lake Park Overlook road project is fully under contract with Knife River/Strata, with work anticipated mid-summer and completion required before October 2026. The Ice/Turf Facility continues through design development with ICON and JE Dunn, with GMP approval included on the current agenda. The Williston Municipal Golf Course renovation is progressing following the May groundbreaking, with continued coordination among WPRD, the City, design professionals, and contractors. Related golf course items, including the water reuse line Joint Powers Agreement and long-term land lease with the City, are also moving forward.

Additional planning continues for the Western Star Fastpitch Complex and Raymond Center/WARC renovation. Western Star has established a preferred design direction, with fundraising materials, 3D renderings, geotechnical work, and cost planning nearing completion. The Raymond Center/WARC project remains in design, with staff preparing an RFP for CMaR services. Current estimates identify approximately \$12.95 million in construction costs and \$14.89 million in total project costs. Due to cost, the project may be phased, with likely priorities including ADA, HVAC, exterior finishes, and first-floor reconfiguration.

Organizational initiatives also continue to progress. Staff are working with PROS Consulting to finalize the Strategic Plan for anticipated July Board review. Human Resources reports all 38 authorized salaried positions filled, improving staffing stability entering summer. CAPRA work remains active, with required materials submitted and staff awaiting follow-up from the review team.

Internal departments are fully engaged in summer operations. Communications reported 240,735 May website views and continues supporting Water World, capital projects, advertising, and public outreach. Campus Club began summer programming with more than 160 students enrolled. Parks and Facilities supported the Water World opening, athletic field maintenance, user groups, concessions, reservations, and janitorial improvements. Aquatics continues to see strong demand for lessons, private instruction, fitness classes, and lifeguard training. Recreation and Fitness remain active across youth sports, travel sports, skating, special events, group fitness, senior wellness, and personal training.

Overall, WPRD is entering a critical summer execution period with Board transition underway, major projects advancing, departments operating at high capacity, and continued focus on long-term sustainability and organizational accountability.

ADMINISTRATION PORTFOLIO

Grant-Funded Projects

ND Special Road Fund

- Spring Lake Park Overlook (Road Work). Awarded \$149,204 on April 9, 2024
- This project is now fully under contract with Knife River – DBA – Strata
- Construction window – WPRD mandated completion prior to October 2026.
 - We are anticipating this project work to occur mid-summer, 2026.

Capital Projects Update

Ice/Turf Facility

- ICON & JeDunn are now working diligently on design development
- Here is a link to a video demonstration of the facility:
 - <https://youtu.be/r5Ghe0WOU3s>
- GMP approval is listed on the current meeting agenda

Golf Course Renovation

- Groundbreaking for the WMGC renovation took place on May 15th at 2pm
- Kevin Norby (Architect), Duininck, AE2s (Water Reuse), Stone Architects & City are now in coordination.
- The final firm to contract for this project will be a CMaR for the construction of the vertical facilities associated with the project. A firm recommendation will be presented to the board via the current meeting agenda.
- Water Re-use Line JPA – on agenda for approval
 - The City of Williston and WPRD have been working through a Joint Powers Agreement to define each party's roles, responsibilities, and financial obligations related to the reuse water line project. The agreement is intended to support delivery of non-potable

reuse water from the City's Wastewater Resource Recovery Facility to the Williston Municipal Golf Course for irrigation and other lawful non-potable uses.

- The agreement also recognizes that the reuse water system may serve additional City-related delivery points in the future, including Public Works, Williston Square, Hillside Cemetery, the soccer complex area, and other potential connections.
- Summary of Key Agreement Terms
 - The City would own, operate, and maintain the Wastewater Resource Recovery Facility, reuse water line, WRRF master meter, and related appurtenances up to the delivery points.
 - WPRD would own, operate, and maintain the downstream golf course irrigation system beyond the golf course delivery point, including the golf course irrigation pump meter.
 - The agreement supports the use of reuse water for golf course irrigation, which may reduce potable water demand and support long-term sustainability goals.
 - The current cost-share structure is an initial 90% WPRD / 10% City allocation for routine operation and maintenance, minor repairs, reserve fund contributions, and agreed capital cost participation associated with golf course service.
 - The 90/10 allocation may be revisited in the future by mutual written agreement based on actual metered usage and operating experience.
 - The agreement includes detailed metering language to help calculate actual usage and annual true-up amounts. Metering may include the WRRF master meter, golf course irrigation pump meter, Williston Square well meter, cemetery meter if used, and Public Works hydrant meters if needed.
 - WPRD would make monthly payments during the operating season, with an annual true-up no later than November 30 based on actual costs and metered data.

- The agreement would establish a segregated Reuse Line Reserve Fund for major repairs, replacements, and decommissioning.
- The reserve fund target is proposed to be capped at 50% of final project construction costs, with annual contributions generally following the 90% WPRD / 10% City allocation unless otherwise agreed.
- The City would retain operational control of the reuse water system and may temporarily reduce, rotate, suspend, or curtail deliveries when necessary for public health, regulatory compliance, water quality, maintenance, emergencies, system failures, or force majeure events.
- Future connections may be allowed, but the agreement includes language requiring reasonable metering or usage accounting so that WPRD is not responsible for usage attributable to other delivery points.
- Future connections should not materially impair golf course irrigation during the operating season without WPRD's reasonable consent, except in cases of emergency or documented operational necessity.
- The agreement includes cross-connection control requirements to ensure reuse water remains separate from potable water systems.
- The agreement also includes provisions related to insurance, indemnity, statutory liability limits, dispute resolution, default and cure rights, non-appropriation, regulatory compliance, and North Dakota law.
- WPRD – City of Williston Golf Course Land Lease Agreement
 - The City of Williston owns the real property associated with the municipal golf course redevelopment area, legally described as Lots 29, 30, and 31 of the Williston Square Subdivision.
 - The City and WPRD have historically partnered on the operation and development of the municipal golf course through prior

agreements, including the 1984 Golf Course Lease and related Building Lease-Purchase Agreements from 1987 and 1988.

- The proposed lease is intended to replace and supersede those prior agreements and establish a new long-term framework for WPRD to reconstruct, operate, and maintain the municipal golf course, clubhouse, driving range, and related facilities.
- Summary of Key Lease Terms
 - The lease would grant WPRD the right to use the leased premises for municipal golf course purposes.
 - The leased premises include Lots 30 and 31 and the portion of Lot 29 not retained by the City for future residential development.
 - The City is retaining an approximately 16-acre carve-out area from Lot 29 for future residential subdivision development.
 - WPRD acknowledges the City's intent to retain and develop the carve-out area, and both parties agree to cooperate on future platting, easements, access, drainage, utilities, and safety buffers.
 - The lease term is 99 years, unless earlier terminated under the terms of the agreement.
 - Base rent is \$1.00 per year.
 - WPRD would be responsible for the full reconstruction of the golf course, clubhouse, driving range, parking, utilities, irrigation, and related golf course amenities.
 - WPRD would be responsible for preparing and submitting plans to the City for review, including conceptual plans, final site plans, clubhouse architectural plans, grading and drainage plans, irrigation plans, and construction schedules.
 - WPRD would be responsible for obtaining required permits and approvals for the project.
 - WPRD would be required to comply with applicable North Dakota procurement and public contracting requirements.
 - WPRD would retain operating revenues from the golf facilities, including green fees, cart fees, range fees, lessons, retail sales,

food and beverage revenues, concessions, tournaments, events, and other related income.

- Operating revenues are expected to be used first for operating expenses, ordinary maintenance and repair, capital maintenance and replacement reserves, debt service if applicable, and approved capital improvements.
- WPRD would operate the golf facilities as a public municipal amenity.
- WPRD would provide the City with an annual operating budget and five-year capital plan for the golf facilities, including reserve contributions and major projects.
- WPRD would maintain separate accounting for the golf facilities and provide annual financial statements to the City.
- WPRD may contract with third parties for concessions, food and beverage service, pro shop management, lessons, tournaments, and events.
- Any sublease of real property interests would require prior written City approval, which may not be unreasonably withheld.
- Alcohol service would be allowed only if properly licensed, insured, and operated in compliance with law.
- WPRD would be responsible for development, maintenance, operation, and repair of the golf facilities and leased premises improvements, except for City-owned utilities or infrastructure specifically retained by the City.
- WPRD would generally be responsible for utilities serving the golf facilities unless otherwise agreed.
- WPRD would be responsible for special assessments and real estate taxes, if any, attributable to WPRD improvements or operations, except those attributable solely to the City's carve-out area or City infrastructure.
- WPRD would be required to maintain insurance coverage and name the City as an additional insured.

- WPRD would indemnify the City, to the extent allowed by North Dakota law, for claims arising from WPRD's use, occupancy, construction, operation, or maintenance of the leased premises, except to the extent caused by the City's gross negligence or willful misconduct.
- The lease includes legal compliance requirements, including cultural avoidance areas or no-disturbance areas identified through plats, construction plans, or project approval documents.
- The lease includes default and cure provisions. The City would be required to provide written notice of default and WPRD would have an opportunity to cure, generally 10 days for monetary defaults and 30 days for non-monetary defaults.
- Abandonment language has been refined to apply to abandonment of golf course operations for one full operating season, excluding seasonal closures, construction/reconstruction closures, or closures caused by force majeure.
- Upon termination or expiration, WPRD would surrender the leased premises to the City. Certain removable personal property and structures identified in Exhibit D may remain WPRD property, while other improvements would generally vest in the City.
- The lease includes standard miscellaneous provisions related to notices, governing law, venue, severability, liability limits, electronic signatures, recording a memorandum of lease, and authority to execute the agreement.

Western Star Fastpitch Complex Second Nature Consulting, JLG Architects, Interstate Engineering

- Planning and design work for the Western Star Softball Complex continues to advance, with the project team transitioning toward fundraising, presentation materials, and final planning documentation.

Design Direction

- A preferred field layout has been selected following multiple coordination meetings with project stakeholders.
- The current design maintains key field configurations while improving overall spacing, circulation, and functionality within the complex.
- Key project components, including field dimensions, dugouts, bullpens, bleachers, press box locations, scoreboard locations, and related site amenities, continue to be incorporated into the overall site plan and fundraising materials.
- The design team continues to balance playability, cost efficiency, long-term usability, and overall user experience.

Fundraising and Presentation Materials

- The fundraising book and supporting presentation materials are currently in final review.
- The package is expected to include updated renderings, project imagery, narrative text, planning graphics, and supporting information to help communicate the long-term vision and economic impact of the complex improvements.
- These materials are intended to support future fundraising efforts and help communicate the project scope, phasing, and community value to potential donors, sponsors, and project partners.
- The project team anticipates forwarding the fundraising materials soon.

3D Visualization and Renderings

- Updated renderings and 3D visualization work are being finalized as part of the fundraising and communication package.
- These visuals will help stakeholders better understand the proposed improvements, project scale, and long-term vision for the complex.

Site Considerations

- Existing site conditions, including potential poor or non-structural fill materials in portions of the site, continue to be evaluated as part of the design and cost planning process.
- Irrigation system constraints, grading needs, field development requirements, and long-term infrastructure considerations are also being reviewed.

Geotechnical and Field Work

- Geotechnical boring locations have been field-walked and coordinated with both the JLG office and the geotechnical consultant team.
- The borings are currently scheduled for Thursday 6/11, weather permitting.
- Once completed, the geotechnical information will help refine grading, field development, cost estimating, and long-term infrastructure planning for the Western Star Complex improvements.
- Field work will continue to be coordinated to minimize disruption to field use and ongoing summer ball activities.

Infrastructure Improvements Under Review

- Planned and potential infrastructure improvements continue to include:
 - Field grading and drainage improvements
 - Irrigation system modifications and potential replacement
 - Lighting layout and coordination
 - Dugouts, bleachers, press box, and spectator amenities
 - Scoreboard and sponsorship locations
 - Field access, circulation, and supporting site improvements

Project Timeline

- The project remains in active planning and design coordination.
- Fundraising materials and 3D renderings are nearing completion and are expected to be distributed soon.
- Geotechnical work is scheduled for next Thursday, weather permitting, and will provide additional information needed to refine design and cost planning.
- Construction timing will depend on final design, project phasing, funding, and coordination with the ball season schedule.

Overall Status

- The project continues to move forward with active coordination between Second Nature Consulting, JLG Architects, Interstate Engineering, WPRD, and Western Star/Boom stakeholders.
- A clear design direction has been established, and fundraising materials are nearing completion.
- The next major steps include completing geotechnical borings, finalizing the fundraising book and presentation materials, refining cost estimates, and continuing to coordinate the overall project schedule and phasing strategy.

Raymond Center Renovation

- The Raymond Center and WARC Renovations project remains in the design phase with continued coordination between WPRD staff and JLG Architects.
- Joe is now preparing an RFP for CMaR services to deliver the project.
- A two-hour owner design workshop is being scheduled with JLG. Monday, June 15 is the preferred date for WPRD staff.
- The workshop will continue refining project scope, design priorities, operational needs, and user group considerations.

- JLG has begun coordination with Emily O'Rear regarding sponsorship and marketing efforts for the project.
- JLG is developing a sponsorship tri-fold packet similar to past WPRD fundraising and partnership campaigns.
 - The sponsorship materials are expected to help communicate project scope, potential naming and sponsorship opportunities, and the overall community value of the Raymond Center and WARC improvements.
 - Current sponsorship opportunities under review may include building naming, arena-related recognition, wrestling room, meeting rooms, referee office, vending, concessions/front desk, locker rooms, dryland/multi-function space, scoreboards, landscaping features, plaza, and lobby areas.
- Design discussions continue to focus on the main-level core area, exterior improvements, wrestling space, administration/concessions/skate rental layout, restrooms, meeting/multi-purpose spaces, storage, and long-term operational efficiency.
- The wrestling space remains a high-priority component of the project, with continued coordination needed around access, security, operations, and potential user group involvement.
- Exterior design concepts have been reviewed, including insulated metal panel options, darker exterior color schemes, entry treatments, glazing, and material options. Final material selections will continue to consider cost, durability, maintenance, and long-term appearance.
- Planning and zoning considerations, including signage, parking, buffering, and potential master parking strategies, continue to be reviewed as the design advances.
- The current project schedule anticipates design work continuing through August 2026, followed by construction documents, bidding/GMP development, and construction beginning in early 2027, subject to final approvals and project delivery schedule.

- The most recent budget planning materials identify an estimated construction cost of approximately \$12.95 million and a total project cost estimate of approximately \$14.89 million, including estimated soft costs.
- Staff will continue working with JLG to refine the project scope, confirm budget priorities, develop sponsorship materials, and prepare for future Board updates as the design progresses.
- This project may be phased due to costs – WPRD will prioritize ADA, HVAC, & Outdoor finishes & first floor reconfiguration

Pros Consulting — Strategic Growth

- Joe and Kazuma participated in a Teams call with Mike from Pros Consulting to review the draft Strategic Plan.
- Following that meeting, staff are in the process of providing additional feedback and edits, with a focus on staffing clarity, implementation timing, and how the plan will be presented to the Park Board.
- Pros Consulting is refining the staffing section to better distinguish between recently filled positions, current openings, new recommended positions, and future positions to consider as operations continue to grow.
- The plan is being developed as a dynamic, working document that can be updated over time and used as an ongoing implementation and accountability tool.
- Staff will continue coordinating with Pros Consulting to finalize the draft plan and prepare the executive summary and presentation materials for the Park Board.
- The current target is to bring the final Strategic Plan forward for Park Board review and approval at the July 21 Park Board meeting.
- A follow-up site visit is being discussed for after the summer season to focus on staff engagement, implementation support, and continued alignment around the Strategic Plan.

Park Board Election Transition / Board Organization Process

- Newly elected Park Board members do not officially begin their terms until July 1.
- Newly elected members (Chad Brown) must qualify for office by taking and filing the required oath with the City Auditor by July 1.
- Because the June Park Board meeting occurs before July 1, the current Board remains seated for the June meeting.
- The current Park Board President should chair the June meeting as normal.
- No formal Board reorganization or selection of new Board leadership is recommended at the June meeting.
- The June agenda may include an informational item to acknowledge the election and explain the transition timeline.
- The formal organization of the Park Board should occur at the first Park Board meeting in July, after the newly elected members have taken office.
- At the July meeting, the Board should include an agenda item such as:

“Organization of the Park Board: Selection of President and Vice President”

- During that July agenda item, the Board can open nominations and vote to select a Board President and Vice President.
- Once the new President is selected, that individual may assume the chair role for the remainder of the July meeting.
- This approach keeps the June meeting procedural and business-as-usual while ensuring the official leadership transition occurs after the new Board members are properly seated.

Human Resources

- Salaried positions - 38 authorized; 38 filled.
- New Hires
 - Brandi VanWhy: District Support Specialist
 - Samantha Garber: Travel Sports Coordinator
 - Timothy Sponable: Recreation Coordinator
 - Jackson Dodds: Recreation Coordinator
 - Kate Diaz: Janitor

CAPRA (Commission for Accreditation of Park and Recreation Agencies)

- Final CAPRA Review Team is as follows:
 - Rodney J. Tarullo (CRT Lead) – City of Glenwood Springs Parks and Recreation
 - Maureen McCarthy – Park District of Oak Park
 - Jason R. Lang – East Goshen Township Parks and Recreation
- No additional new updates since last month.
- Have submitted approved policies and CIP budget from last meeting to the Google Drive.
- Waiting to hear of any questions the CRT team has.
- Per NRPA – Capra policy – to ensure compliance WPRD will also need to purchase flight and one night of hotel for CRT Lead for the national conference for the hearing.

Foundation Update (March–April 2026) – Executive Summary

- The Foundation continues to transition into a more structured, governance-driven organization with a focus on long-term financial sustainability, policy development, fund tracking, and donor engagement.
- The Foundation has developed an Endowment Fund Strategy Proposal intended to establish a long-term framework for preserving and growing Foundation assets to support future WPRD facility and amenity needs.

- The Foundation currently holds approximately \$1.04 million intended to serve as the founding corpus of a permanent endowment fund.
- The proposed endowment strategy prioritizes preservation of principal while allowing investment growth to accumulate over time for future capital maintenance, replacement, and enhancement needs.
- The endowment is currently proposed to support long-term needs associated with the ARC, Ice & Turf Facility, Water World, Raymond Center, and other WPRD facilities, parks, and amenities.
- The proposed internal allocation model is:
 - ARC: 30%
 - Ice & Turf Facility: 17.5%
 - Water World: 17.5%
 - Raymond Center: 17.5%
 - Other WPRD facilities, parks, and amenities: 17.5%
- The endowment is intended to remain invested as one consolidated portfolio for efficiency, diversification, and long-term performance, while facility-specific balances would be tracked internally through the Foundation's accounting structure.
- The Foundation has issued a Request for Proposals for Endowment Investment Management Services to qualified financial institutions, investment advisors, and investment management firms.
 - The RFP is intended to help the Foundation identify a professional investment management partner capable of supporting principal preservation, long-term growth, fiduciary guidance, transparent reporting, governance best practices, and future donor-restricted or facility-specific giving opportunities.
 - RFP timeline:
 - RFP issued: June 1, 2026
 - Questions due: June 15, 2026
 - Proposals due: June 22, 2026
 - Anticipated Foundation Board review: June 24, 2026
 - Target investment manager selection date: July 1, 2026

- The Foundation is requesting proposals that address investment philosophy, nonprofit/endowment experience, fiduciary standards, reporting capabilities, fee transparency, custody/account structure, internal controls, donor-restricted fund tracking, and implementation support.
- Foundation financial systems and account structures continue to be refined to support stronger separation, transparency, and accountability between WPRD operations and Foundation activity.
- Work continues on establishing an independent Foundation bank account, clarifying authorized signers, improving fund tracking, and aligning Foundation financial activity with Black Mountain reporting and accounting processes.
- The Foundation is also working toward improved restricted and unrestricted fund tracking to support scholarships, facility-specific donations, named endowments, memorial gifts, capital maintenance, and future donor-directed opportunities.
- Website and donation processes continue to be refined to improve donor experience, online giving, paver donations, facility-specific giving, and public-facing Foundation engagement.
- The Foundation remains in a strategic development and readiness phase, with key focus areas including:
 - Endowment strategy and investment management
 - Governance and policy development
 - Financial system separation and tracking
 - Donor engagement and public-facing giving tools
 - Foundation Liaison role development
 - Long-term sustainability of WPRD facilities and amenities

Overall, the Foundation is positioning itself for a more disciplined, transparent, and sustainable operational structure. The current focus is to establish the proper governance, financial systems, investment strategy, and donor engagement

Communications Portfolio

- Over the last month, Tyler and Emily have continued to identify opportunities to improve processes within our department. We have been able to increase efficiency and better support the communication and marketing needs of the organization while helping departments better understand where to go for assistance with communications and marketing.
- With the addition of a summer intern, we are looking forward to giving our Parks webpages a fresh new look to make them more user-friendly. Additionally, we are excited to launch new pamphlets for Child Sitting, Aquatics, and Parks. Furthermore, I have continued working on enhancing the website by creating a more professional appearance and improving the overall user experience. These efforts will help strengthen our public outreach while keeping communications clear, consistent, and accessible.
- The new WPRD magazine continues to be a popular resource, and we are exploring ways to refresh the magazine's design and content to ensure it remains engaging, visually appealing, and relevant. We have also seen increased interest from local businesses looking to advertise in the publication. As we move forward, these updates will help keep the magazine fresh while providing additional value to both readers and advertising partners.
- The opening of Williston Water World has been a great asset to our community. We worked hard to ensure that the correct communication was provided regarding everything leading up to the opening, and overall, the general public has been very pleased with the level of information shared. As the season progresses, we will continue to stay ahead of any issues or updates that may arise and ensure clear and timely communication.

Website:

- The website continues to evolve, with a significant increase in traffic driven by the opening of Williston Water World and the launch of Kids Camp registration.

Statistics (May 1-31, 2026): 240,735 webpage views

- There were 91,269 more views this month.
- Two newsletters were sent out to 2,280 subscribers:
 - May 13: Williston Water World Opening – 63.4% Open Rate
 - May 27: Youth Fitness + Mom & Me Fit – 40.3% Open Rate

Social Media:

Over the next month, there will be a significant push to launch the new Williston ARC webpage, which is expected to go live by mid-July. Once this is in place, we will begin developing and adding an Ice & Turf Facility page (official name to be determined) to support early communication efforts and provide information as it becomes available.

- Facebook
 - WPRD (main page): 14,117 followers
 - WPRD Aquatics: 831 followers
 - Williston Water World: 6,765 followers
 - WPRD Child Sitting Clubhouse: 626 followers
 - WPRD WMGC: 816 followers
 - ARC Fitness: 1,549 followers
- Instagram: 2,056 followers
- LinkedIn: 175 followers
- ARC Google Reviews: 4.5 out of 5.0 (750 reviews)

Advertising:

- Bakken Living: Submitted an article and half-page advertisement highlighting the golf course expansion project.

- North Dakota Magazine: Submitted a half-page advertisement to promote Williston Water World in response to an article they published about the facility.
- North Dakota League of Cities: Assisted with the creation of an article that was published about Williston Water World in their June 2026 edition.
- Keybirds Book: Designed the Keybirds annual program and assisted in gathering updated photos for the team ahead of their 2026 season. This included photographing Keybirds players, organizing materials for the program, and creating a season tribute to Ardean Aafedt.
- Baseball: Beginning work toward the 2027 World Series and the 2026 state tournament by developing slides and updating website content to support promotion and communication efforts.
- Williston Water World: Designed and updated signage and concession menu materials for Williston Water World. These materials were also added into YoDeck, allowing the facility TVs to be used as a digital menu board and helping create a cleaner, more organized presentation for guests.
- WPRD Events & Programs: Remaining present at events and programs as necessary to capture photographs and support social media with new and engaging materials, while also continuing to build connections with the community.
- Drone: Working to capture additional images of parks and facilities to support advertising efforts. We are also exploring the development of video content using this footage to provide a more detailed view of our parks and facilities.

Public Relations:

- Williston Water World Pavers: Ordered and ensured installation of the pavers was completed. Everyone is happy with them!
- Muni Groundbreaking: Collaborated with Economic Development on the Muni Groundbreaking event and helped prepare materials for the celebration. The event had around 50 attendees and was a successful

way to highlight the project, share the new renderings, and continue building excitement around the future of the Muni.

- Kid's Day Out: Attended Kid's Day Out at the UMFV Fairgrounds and helped represent WPRD at the event. We designed a matching game for the kids, handed out WPRD swag, and had a good time connecting with families throughout the day.

CHILDCARE PROGRAMS PORTFOLIO

Campus Club

Campus Club Summer Program officially began on June 1st and is off to a fantastic start. Enrollment remains strong, with more than 160 students participating in the program this summer. Families and students have adjusted well to the new location at the Middle School, and staff have worked hard to ensure a smooth transition into summer programming.

Throughout the month of June, participants will have the opportunity to engage in a variety of enrichment experiences and field trips. One of the highlights will be a trip to Fort Union for the Annual Rendezvous, where students will learn about local history through interactive demonstrations and activities. In addition, students will enjoy several local outings throughout the summer including visits to Water World and Spring Lake Park.

Looking ahead, registration for the 2026-2027 school year will open on July 15th at noon, and planning continues for the expansion of the program with the addition of a new Campus Club site at Sloulin Elementary.

Kid's Camp

Campus Club Summer Program officially began on June 1st and is off to a fantastic start. Enrollment remains strong, with more than 160 students participating in the program this summer. Families and students have adjusted well to the new location at the Middle School, and staff have worked hard to ensure a smooth transition into summer programming.

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Looking ahead, registration for the 2026-2027 school year will open on July 15th at noon, and planning continues for the expansion of the program with the addition of a new Campus Club site at Sloulin Elementary.

CHILDSITTING PORTFOLIO

In May, we welcomed 36 new kids into the clubhouse. Our May theme was Construction, and we had a month full of hands-on fun. The children painted construction vehicles for our window decorations, created their own windmills, participated in a bath bomb S.T.E.M activity, and made a special Mother's Day craft to take home. During our Construction party kids enjoyed dressing up in construction vests and hard hats, digging and playing in Kinetic sand, built forts and structures with giant magnet tiles, and they each took home their own toy construction vehicle.

Our monthly special was a \$40 10-punch card. We have been working on updating our **Clubhouse Rules and Guidelines** and transitioning our paper handout into a digital format. Once that is complete all families will be asked to review and re-sign the updated acknowledgement form electronically. We have consistently booked birthday parties in the clubhouse each month and are hoping to continue booking and the clubhouse party option gets more known.

Child Sitting Visits for the Past Three Years:

May 2024: 1,265

May 2025: 1,052

May 2026: 1,207

PARKS PORTFOLIO

Parks Operations

Parks staff continued seasonal operations and maintenance activities throughout the park system and recreation facilities.

- Successfully completed seasonal startup and opened Williston Water World with minimal operational issues. Additional electrical service was installed at the concession stand to support facility operations.
- Applied weed and feed treatments throughout parks and athletic fields to promote turf health and improve field conditions.
- Completed herbicide applications along fence lines to assist with vegetation management and site maintenance.
- Continued efforts to bring HVAC systems online and operating efficiently at the ARC in preparation for increased summer facility usage.
- Responded to storm-related damage at Spring Lake Park, where four additional trees were lost due to high winds.

Athletic Facilities Operations

- Athletic Facilities staff continue to support daily field usage while focusing on turf maintenance and facility improvements.
- Athletic fields remain in daily use, with ongoing maintenance efforts including edging and application of weed and feed treatments to address increased dandelion growth resulting from dry weather conditions.

- Continued vegetation management along fence lines and throughout athletic complexes through herbicide applications and targeted spot spraying as weather conditions permit.
- Completed temporary repairs to the flagpole at Aafedt Stadium to restore proper flag rotation.
- Planned application of agri-lime at The Star athletic complex to improve field grading and address low areas prone to standing water after precipitation events.
- Ongoing irrigation system inspections and adjustments are being conducted to improve coverage and address developing dry spots throughout the athletic fields.

Golf Course Operations

Golf Course Operations staff continue to support course development activities while advancing construction and maintenance initiatives.

- Hosted the groundbreaking ceremony on May 26, marking a significant milestone in the continued development of the golf course. The event was well attended and successfully showcased project progress.
- Continued staff training efforts to increase familiarity and proficiency with golf course maintenance equipment, supporting operational efficiency and safe equipment use.
- Coordinated equipment demonstrations with Toro representatives. Staff evaluated several products, provided operational feedback, and will continue testing additional equipment options to identify solutions that best meet course needs.
- The City of Williston Fire Department completed a prescribed burn of Phase 1B on June 1, supporting site preparation and ongoing course development efforts.

Clubhouse Operations

Clubhouse operations continue to run smoothly as staff settle into seasonal routines and service expectations.

- Implemented an employee observation and evaluation schedule to assess clubhouse operations, provide additional training opportunities, and address staff questions to ensure consistent customer service standards.
- Current areas of focus for clubhouse staff include improving operational efficiency, increasing staff presence throughout the course, and maintaining consistency in phone communications.
- The golf course continues to experience strong usage and positive community feedback, with significant interest and favorable comments regarding the new course.
- Sold 94 memberships during the month of May, demonstrating continued community engagement and participation.
- Recorded 745 green fee purchases and 931 cart seat rentals during the reporting period.
- Green Fees: \$15,729
- Pro Shop Sales: \$7,938
- Net Revenue: \$71,229.81

FACILITIES PORTFOLIO

A facility schedule is attached to the end of the Park Board packet.

- Guest Services/Memberships
 - GS leads have been actively training new hires that have joined our team. Fine tuning the onboarding packing as most of the new hires are hands-on learners, which is different from previous new hires.
 - The first week of Williston Water World has been completed, and we were able to work with marketing and aquatics on some first

week kinks, including weather decisions. User Groups earned \$5,133 in the first week of operations, and we only experienced one rainout day. Feedback from User Groups has been great so far, each group has shared that the leads have been very helpful during their shifts and quick to troubleshoot any issues with square and inventory in addition and preseason operational training has helped them manage busier times.

- The height stamps are working well with great feedback from aquatics. Anybody who had a stamp fade has returned to the entrance to get restamped, and this has happened only a few times!
 - We were able to work with Jim and his parks team to address electrical issues at Williston Water World concessions during opening week and they've designated an outlet for the hot dog roller & microwave, in addition to plumbing issues at Dakota Park dishwashing sink.
 - Communication between departments has been great so far and looking to continue this as the season progresses. Guest service staff have been great at overcommunicating and flexible with last-minute changes balancing shifts between three different sites.
 - Coke has increased their delivery to twice a week to accommodate inconsistent fluctuations in concession sales. US Foods driver Joey has moved us up on the delivery route to allow food deliveries earlier in the day in case we get close to running out of items.
 - Very busy start to the Summer season, but we continue to work as a team and look for ways to increase efficiency in operations.
- User Groups:
 - WBBC Summer Camp on Tuesdays at the ARC.
 - Working with Williston United Football Club on Fall 2027 schedule on ARC turf.

- 701 Elite Athletics program using ARC turf Monday-Wednesday-Fridays. Very positive feedback about this program.
- Reservations:
 - Waiting on Raymond Center construction timeline to update all 2026 and 2027 reservations.
 - Transitioning all Raymond Center inquiries and reservations to Matt Skorick.
 - Still receiving 2-3 Keel Boat at Spring Lake Park reservation inquiries. Reserving if it can work around Nature Center dates.
 - More park event inquiries this Summer than past few years. Challenging since we don't have parks staff on weekends and this leads to our parks seeing more trash with no cleaning until Monday.
- Maintenance/Janitorial
 - Reviewing job tasks for each janitorial shift and coordinating with our third-party overnight cleaning crew. Considering all staffing structure options to improve efficiency and coverage.
 - All janitorial staff working shifts at Williston Water World. Promoting more of a team effort moving forward with all the changes in this department.
 - Flow Rider still down. Expect repairs within the first half of June.
 - James improved key issuing process and tracking.
 - Janitorial cleaning changes include:
 - Ordering microfiber mops with better buckets for clean/dirty water separation.
 - Testing glass cleaning wand for higher reach and easier cleaning.
 - Color coding all microfiber towels.
 - Switching cleaning chemicals to more efficient tamper proof dispenser.
 - Installing coreless roles toilet tissue dispensers for less frequent refilling.

RFCC Portfolio

- RFCC Operations
 - Regular weekly events have ended. There are still a few reservations throughout the summer
 - Triangle Electric will be doing work in the building to get it up to code prior to reconstruction
- Arena, Events, and Reservations
 - Rollerblading will be each Monday throughout the summer
 - The circus was in town on May 4th and 5th
 - The Basin Kruzers car show took place on band day, May 9th
 - There was a vendor show on May 16th
 - The community sale was held the week of May 18th-24th
 - There was a vendor show and boxing tournament held in the arena May 30th
- Coming up
 - Red Rock Auto and Rugby Homes & RV will be having a sale in the arena the week of June 15th-20th

AQUATICS PORTFOLIO

Aquatics Operations

Swim Lessons

- The lessons from May 4th-14th went well.
 - 72 kids participated in lessons between the two sets.
- Private Lessons: These continue to be popular, and while there is still a waitlist, they have significantly decreased thanks to summer improvements.
 - Over 200 participants remain on the waitlist.
 - We are launching a contest for instructors as an incentive for them to start working on this list!

- Private lessons contest—we ran a private lesson contest from May. The contest runs till June 15th we estimate that approximately 20-30 people are off the waitlist.
- Adaptive Lessons: Angelfish Program: Angelfish ended May 4th.

Aquatics Fitness

- Aquacise classes have seen significant growth this month, averaging 12-18 participants per class.
 - Deanna's class has shifted to 7:30-8:30am for the summer schedule
 - Added a Deep-water class for June at Waterworld
 - No more M F aquabeats class, this will transition to an open aquacise time at the arc.
- River Walking:
 - Most updated times are on the website
 - Scheduled for 8-11 AM on Saturdays, with an added lap swim during this time.
 - No PM Lap Swim River walk for the summer
- SwimFit:
 - The next session starts on March 3rd
 - Adult 9 participants
 - Adult class offerings are at 6 AM on Tuesdays and Thursdays with drop-in rates available.
 - Youth SwimFit will also begin with a two-day class running on Tuesdays and Thursdays from 6:30 PM to 7:15 PM. This ended the first week of May
 - Has 9 participants

Special Events

- Lots of School groups for the month of May

User Groups

- Sealions

- Long Course season starts May 4th.
- High School:
 - Finished the season before spring break
 - The diving boards remain Closed for Long Course Swim.
 - Looking to have some repairs done on the boards before next high school season starts in august

In-house Lifeguard Training

- We have been conducting drills to enhance guards' skills in monitoring the entire pool and keep their abilities sharp.
- Monthly in-services are scheduled to ensure all staff stays current.
- Working on a summer hire to prepare for Williston Water World
- We have trained 61 guards for local area pools in the last three weeks and have a request to go to Poplar and Terry Montana

Public CPR Training

- Added another class for May 9th
- New Babysitters class was held April 18th
 - This will focus on ages 11-16 for infant and toddler CPR while helping the youth understand awareness and activities to prepare them for babysitting.
 - 18 registered

Pool Maintenance

- Waterworld de winterized and cleaned and opened May 25th.
- Hot tub maintenance has been conducted on the following dates:
 - February 9th
 - March 16th
 - April 16th
- 50M has transitions to Long Course on Monday April 16th and will shift back in august
- Diving boards are being sent to be refurbished over the summer.

Recreation Portfolio – Spring Programming 2026

Adaptive Programs

- **Wonders Water World June 14th**

In-House Programs

Cal Ripken Baseball

- **Dates:** 9-10YO/ 11-12YO, 05/04 - 06/24 | 05/05 - 06/25
- **Fee:** \$39.00
- **Current Registration:** 113
- 2025 Registration Numbers: 120
- 2024 Registration Numbers: 143
- **Special Note or Highlight:** Kids and parents are off to a good start as far as group practice goes. A rocky start as far as acquiring enough coaches/volunteers for individual teams but almost there.

Little League

- **Dates:** 5/5-6/25
- **Fee:** \$39.00
- **Current Registration Numbers:** 96
- **2025 Registration Numbers:** 88
- **2024 Registration Numbers:** 88
- **Special Note or Highlight:** Our Little League program is rolling along! Every player is getting plenty of at-bats and opportunities to develop their skills both at the plate and in the field. It's been awesome to watch the kids grow each week, and many are already showing fundamentals well beyond their age level. Seeing their progress makes me excited for the future of baseball in Williston!

Youth Softball

- **Dates:** 5/6-6/26
- **Fee:** \$39.00
- **Current Registration Numbers:** 84
- **2025 Registration Numbers:** 117
- **2024 Registration Numbers:** 128
- **Special Note or Highlight:** Our Youth Softball season is off to a great start! Our 9–10 girls are playing almost entirely on their own now, with very little coach pitch and accurate strike counts. Our 7–8 girls are continuing to build their fundamentals while getting opportunities to pitch and grow their skills. It's been great to see the progress everyone is making!

Adult Programs

Sand Volleyball

- **Dates:** May 27 – July 15
- **Fee:** \$268 | \$200
- **Current Registration:** 16
- **2025 Registration:** 12
- **2024 Registration:** 18
- **Special Note or Highlight:** Season has ended well and teams competed at a high level. Everyone enjoyed the program. Champions have been crowned for each division. Next season will be Sand Volleyball

Travel Sports Programs

Baseball

- **Special Notes or Highlights:**
 - Samantha Garber is new Travel Sports Coordinator
 - Steak Feed Night was a large success.
 - All teams are playing ball!
 - Omaha Tournament Fundraising for the 13-14YO has begun.
 - Schedules need a lot of attention and work.

Boom

- **Special Notes or Highlights:**
 - Boom Picnic is July 8th
 - Tournaments have been registered for.
 - Registration fee has been increased to \$350 to cover costs.
 - Boom stadium is still in the works with Second Nature.

Special Events

Attendance at SK8 Nights is holding steady even now that we are into summer. We continue to get inquiries about private parties.

Archie as Batman was a hit with Kid's Camp! Archie also popped out to Kid's Camp with Santa and the Grinch for Holiday week.

June 12 Second Annual Outdoor Play Fest which brings Parent's Night Out to the clubhouse at Davidson Park for the evening. Parents get away and kids play!

Upcoming:

June 23-25 First ever SK8 Camp! Intro to roller skating at the Raymond Center. Roster is full!

June 22-26 Special Events teams up with Campus Club to bring roller skating to the kids.

FITNESS & WELLNESS PORTFOLIO

Group Fitness

- Group fitness participation totaled 1,026 visits this month, compared to 1,274 last month.
- Staff offered 131 classes, compared to 131 last month.
- Classes averaged 8 participants per class, compared to 10 participants per class last month.
- Friday Pop-Up classes continue to gain traction, with a different class offered each Friday at 12:15 p.m. Some classes have reached up to 20 participants.

Adult Fitness Programs

- Boot Camp continues to be offered as a full-body training program focused on everyday mobility, longevity, and overall fitness for all ability levels.
 - The June session started with 20 participants.
- Women-focused programming remains strong, including workshops and specialty programs designed to support women's fitness and wellness.
 - Women's Health & Hormones, Postpartum, and Prenatal workshops are being offered.
 - Women & Weights will begin its next round June 2nd. The 4-week session is already full with 10 participants.
 - Women's Workout Wisdom continues to focus on everyday concerns such as hormonal changes, stress, and overall wellness.

- Mom & Me Fit is a new program designed to support moms with young children while helping improve physical and mental well-being and build community connections.
 - The next round is planned for summer 2026.
- Pink Gloves Boxing continues to provide a positive and empowering fitness experience for participants.
 - A spring/summer round was added, with each session shortened to 6 weeks instead of 12 weeks.
 - The June round started with 11 participants.
- Nutrition and lifestyle programming continues to include Meal Prep and Nutrition Knowledge, Food with Friends, and Healthy Holiday Food with Friends.
 - Future sessions are to be determined.
- Les Mills Strength Development will return in Fall 2026.

Youth & Teen Fitness Programs

- Youth Boot Camp will focus on movement, games, fitness activities, wellness education, social interaction, and self-esteem.
 - The next session begins in June and currently has 5 participants registered.
- Teen Fit Endurance and Agility is designed for ages 12–17 and focuses on speed, agility, stamina, balance, coordination, plyometrics, calisthenics, cardio, and light-to-moderate weight training.
 - The next round has begun in June with 12 participants.
- Lifting and Power Performance for Tweens & Teens is still being developed.
 - Dates are to be determined.
 - Staff are working to secure a trainer, with hopes of starting the program this summer.
- Advanced Lifting and Power Performance for Tweens & Teens is also still being developed.
 - Dates are to be determined.

- Youth Pink Gloves Boxing will return in fall 2026.
- Tyke Time will return in fall 2026 and will continue to focus on balance, coordination, and movement in a fun and playful environment.
- Youth Outdoor Cycle is planned for summer 2026.
 - This program will provide participants with bike education, cycling knowledge, and an outdoor riding experience.
- Eckert Group Home programming dates are to be determined.

User Group Training

- WHS JV Drill Team will begin training again this summer.
- A hockey group made up of students in grades 6–9 continues to meet three times per week through the end of the school year.

Fitness Center & Equipment

- Fitness equipment remains mostly in good working order.
 - A technician will be scheduled to address a few machines currently experiencing issues.

Personal Training

- Personal training activity remained steady this month.
 - 77 sessions were completed in Rec, compared to 75 last month.
 - 3 initial assessments were completed, compared to 2 last month.
 - Total sales were \$3,266.50, with \$243 in discounts, for a net total of \$2,841.50.
- 73 session punches were purchased, compared to 76 last month.
- 11 session passes were sold, compared to 11 last month.
- No training packages were sold this month.
 - There were 2 new inquiries, compared to 6 last month.

Senior Fitness & Wellness

- Onsite Senior Fitness classes at the Senior Center continue to see strong engagement.
 - Staff provided 13 classes, compared to 12 last month.
 - We had 152 participants, compared to 170 last month.
- Staff would like to thank the speakers who have volunteered their time to engage with seniors. Staff continue reaching out to local businesses and organizations to provide monthly topics of interest for the senior community.
- Lunch and Learn events continue to provide seniors with opportunities for social connection, education, and a light meal.
 - Seniors who attend 5 Lunch and Learns have the opportunity to earn a free T-shirt.
 - More than 85 seniors are currently working toward receiving their T-shirts.
 - May 14 Lunch and Learn: Williston Concert Series and Williston Senior Center, with 20 attendees.
 - Upcoming events include:
 - June 9th: Williams County Parks
 - July 28th: CHI Orthopedic Surgeon, Shoulder Injuries
- The Senior Better Bones & Balance Challenge will return in September 2026.

Fitness Challenges & Special Events

- Marathon in a Month begins May 1.
 - Participants will have the month of May to walk or run 26.2 miles.
 - Two tracking boards will be available: one for all members on the upstairs track and one for seniors in the senior lounge.
 - Marathon in a Month had 52 participants and 32 finishers
 - Senior Marathon in a Month had 33 participants and 20 finishers. All finishers were put in a raffle for a prize.

Williston Parks & Recreation District
Park Board Executive Director/Staff Reports

June 2026

Memberships Portfolio

Membership Totals for May 2026

	Auto draft	1 month	6 months	12 months	Punch Pass	Total
Youth	119	91	60	66	297	633
Adult	348	185	107	176	1,931	2,747
Senior	38	26	33	95	131	323
Veteran	39	15	6	24	13	97
Family	593	148	151	428	-	1,320
Corporate	-	35	68	81	-	184
WSC Staff	26	0	4	4	-	34

- Corporate Business Memberships: 20
- Active & Fit: 87
- Silver & Fit: 54
- Silver Sneakers: 281
- OnePass/Renew Active: 167
- WSC Students (Summer): 16
- Scholarships:
 - Adult:34, Senior:2, Youth:32
- New Moms: 7
- Wellness Recovery: 3

Daily Visits for May 2026

- Daily Adults: 1,279
- Daily Youth: 2,111
- Daily Seniors: 92
- Member Visits: 13,827
- WSC Staff Members: 189
- Health Incentives (Active & Fit, Silver & Fit, Silver Sneakers, OnePass/Renew Active): 1,592



- Community (New Moms & Wellness Recovery): 5
- WSC Student Members: 623
- Scholarships: 182
- Teams/Organized Visits: 100

Month-to-Month Membership Statistics

	April 2026	May 2026
Youth	588	633
Adult	2,785	2,747
Senior	333	323
Veteran	96	97
Family	994	1,320
Corporate	427	204
WSC Staff	22	34
Health Incentives	573	589
Community	-	10
WSC Students	272	16
Scholarships	81	68
Total Memberships	6171	6041

	April 2026	May 2026
Adult Day Passes	1,247	1,279
Youth Day Passes	2,147	2,111
Senior Day Passes	74	92
Member Visits	16,388	13,827
WSC Staff Visits	162	189
Health Incentive Visits	1,777	1,592
Community	-	5
WSC Students Visits	1,213	623
Scholarship Visits	321	182
Team/Org Visits	958	100
Total ARC Visits	24,287	20,000

August 2026

-  Events
-  WARC
-  Meeting Rooms
-  ARC Pool
-  RFCC
-  Water World
-  Keel Boat
-  Spring Lake Park
-  Harmon Park
-  Davidson Park

August 2026

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
		Williston City Band		Summer Nights on Main		Access Energy
						Olive Motherhood Private
2	3	4	5	6	7	8
Police Association	3M Training in Parking	National Night Out		Summer Nights on Main		Nathan Allen
WHS Football Team	Sea Lions Board	Sea Lions Board				
9	10	11	12	13	14	15
		Lewis and Clark School		Summer Nights on Main	Lexi Halvorson Tables/	Olive Motherhood Color
16	17	18	19	20	21	22
		Kelly Perry Private Party		Summer Nights on Main	St. Josephs School	
23	24	25	26	27	28	29
	Bio Girls Start			Summer Nights on Main		
30	31	1	2	3	4	5
		Sea Lions Board				Williston Boxing Club
						Hispanic Heritage Event

July 2026

- ✔ Events
- ✔ WARC
- ✔ Meeting Rooms
- ✔ ARC Pool
- ✔ RFCC
- ✔ Water World
- ✔ Keel Boat
- ✔ Spring Lake Park
- ✔ Harmon Park
- ✔ Davidson Park

July 2026

S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
Olive Motherhood	Self Defense Class	Summer Nights on Main Williston City Band	Summer Nights on Main Williston City Band		KM Wedding	
5	6	7	8	9	10	11
KM Wedding		Sea Lions Board Williston City Band		Summer Nights on Main	JHG Services Private	Roots and Wings Roots and Wings
12	13	14	15	16	17	18
Roots and Wings		Williston City Band		Summer Nights on Main	Delaney Slemin private	DE Wedding
19	20	21	22	23	24	25
DE Wedding	ND42 Basketball Camp Corcoran School Girl Scouts Private Party Williston City Band		Mondak Boys & Girls Club	Summer Nights on Main		Bridgette Utley Private
26	27	28	29	30	31	1
		Williston City Band	Williston City Band	Summer Nights on Main		Access Energy Olive Motherhood Private Roosevelt County Fair

June 2026

June 2026

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

- ✔ Events
- ✔ WARC
- ✔ Meeting Rooms
- ✔ ARC Pool
- ✔ RFCC
- ✔ Water World
- ✔ Keel Boat
- ✔ Spring Lake Park
- ✔ Harmon Park
- ✔ Davidson Park

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
		Sea Lions Board WPD Bike Rodeo 9:00AM Triangle Electric	Ink Masters Tattoo Show	Ink Masters Tattoo Show	Errol Wilson Pickleball Tournament 10 trash cans for Williston Boy Scouts Day Camp	
7	8	9	10	11	12	13
	Ink Masters Tattoo Show				Car Show	Amie Peterson CHI Sugar Bust
14	15	16	17	18	19	20
		ND42 Flag Football Camp Williston City Band		Red Rock Ford Car Show Rugby Homes & RV in parking lot		Alex Johnson
21	22	23	24	25	26	27
	Alex Johnson	Williston City Band			Delilah Dashiell Private	Eckert Hooked on Eckert Hooked on
28	29	30	1	2	3	4
	Olive Motherhood	Self Defense Class	Summer Nights on Main Williston City Band			KM Wedding

JOINT POWERS AGREEMENT

THIS JOINT POWERS AGREEMENT (“Agreement”) is made this ____ day of _____, 2026, by and between the City of Williston, North Dakota, a municipal corporation, whose post office address is P.O. Box 1306, Williston, North Dakota 58802-1306, hereinafter referred to as the “City”, and Williston Parks and Recreation District, whose address is P.O. Box 1153, Williston, North Dakota 58802-1153, hereinafter referred to as the “Park District”.

RECITALS

A. WHEREAS, pursuant to Section 54-40.3-01(1), N.D.C.C., which provides:

[a]ny county, city, township, city park district, school district, or other political subdivision of this state, upon approval of its respective governing body, may enter into an agreement with any other political subdivision of this state for the cooperative or joint administration of any power or function that is authorized by law or assigned to one or more of them.

B. WHEREAS, a joint powers agreement may address, among other things, “[t]he manner in which the parties to the agreement will share or contribute property in accordance with the agreement in cooperatively or jointly exercising or carrying out the power or function. . .” See N.D.C.C. § 54-40.3-01(1)(d).

C. WHEREAS, the City of Williston owns and operates the Wastewater Resource Recovery Facility (“WRRF”) and is constructing, will own, and will operate a non-potable Reuse Water conveyance system consisting of WRRF pumping/disinfection improvements and a transmission pipeline with multiple delivery points (collectively, the “Reuse Line”).

D. WHEREAS, the Williston Parks and Recreation District operates a municipal golf course (“Golf Course”) and seeks a reliable, seasonally available supply of Reuse Water for irrigation and other lawful non-potable uses, thereby conserving potable water and supporting community sustainability goals.

E. WHEREAS, the Parties intend to define ownership and operational responsibilities such that the City owns, controls, operates, and maintains the WRRF facilities, the Reuse Line, the WRRF master meter, and all appurtenances to and including the delivery points; the

Parks District owns, controls, operates, and maintains the downstream Golf Course irrigation facilities beyond the Golf Course delivery point, including the Golf Course irrigation pump meter; and monthly readings from the WRRF master meter, Golf Course irrigation pump meter, Williston Square well meter, cemetery meter if used, and Public Works hydrant meters if needed shall be used to calculate Golf Course usage, City usage, other delivery-point usage, and applicable true-up amounts.

- F. WHEREAS, the Parties intend to establish funding and cost-sharing mechanisms for capital, operation, maintenance, repair, and replacement of the Reuse Line and delivery points, including (i) an initial ninety percent (90%)/ten percent (10%) allocation of shared costs between the Parks District and the City, respectively, (ii) an annual O&M budgeting process, (iii) monthly installments with year-end true-up based on metered usage and actual costs no later than the end of November, (iv) a segregated Reserve Fund for major repairs/replacements with a target balance equal to fifty percent (50%) of final Project construction costs, subject to consumer price index adjustments and the methodology set forth in Exhibit C, and (v) recognition that all financial obligations remain subject to lawful appropriation by the Parties' governing bodies. ;

- G. WHEREAS, based on anticipated usage at the Golf Course and other delivery points, the Parties presently estimate an initial allocation of shared costs at ninety percent (90%) to the Parks District and ten percent (10%) to the City, subject to adjustment by mutual written agreement informed by data and actual metered experience from the WRRF master meter, the Golf Course irrigation pump meter, the Williston Square well meter, the cemetery meter if used, and hydrant meters used for Public Works or other City-side usage if needed. .

- H. WHEREAS, the Parties desire to clarify operation and use of the Reuse Line, including: (i) City responsibility for regulatory compliance, disinfection, pressure/flow management, metering, and reporting; (ii) Parks District responsibility for lawful end-use, site controls, irrigation scheduling, and prevention of overspray/ponding; and (iii) service priorities that place public health and WRRF permit compliance first and allow for curtailments during emergencies or maintenance.

- I. WHEREAS, the Parties will coordinate seasonal startup and winterization, planned outages, and emergency response, and will maintain procedures to promptly investigate and remediate any suspected cross-connection or contamination, with cost responsibility allocated to the party whose facilities or operations caused or contributed to the condition.

- J. WHEREAS, the Reuse Line is intended to serve multiple delivery points, anticipated to include the Golf Course, Public Works facilities, the soccer complex at 18th St. E. & E. Dakota Pkwy, Hillside Cemetery, and a detention pond within the Energy Center

Subdivision at Williston Square, with potential for future connections; and, except in cases of municipal emergency or documented operational necessity (including, without limitation, WRRF permit compliance, protection of public health, acute system failures, or imminent risk to City infrastructure), such additional connections or material operational changes shall not materially impair Golf Course irrigation during the operating season without the Parks District's reasonable consent. During an emergency or necessity, the City may temporarily curtail deliveries as needed, shall provide notice to the Parks District as soon as practicable, and shall restore service and normal allocations as promptly as reasonably possible.

- K. WHEREAS, the Parties enter this Agreement under NDCC ch. 54-40.3 (Joint Powers), intend that no separate legal entity is created.
- L. WHEREAS, the Parties recognize that beneficial reuse of treated effluent will reduce potable water demand, may decrease discharge volumes, advance resource stewardship and drought resilience, and provide a cost-effective irrigation supply for public facilities including the Golf Course.
- M. WHEREAS, the Parties desire to enter into a comprehensive agreement that allocates ownership, funding, operation, maintenance, metering, reporting, risk management, and use of the Reuse Line and related facilities so that the system can be planned, financed, constructed, and operated in a safe, lawful, and transparent manner for the benefit of the community.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants herein, the Parties agree as follows:

SECTION 1.

Authority; Purpose; Effective Date; Relationship of the Parties

- 1.01. Authority. This Agreement is entered under NDCC ch. 54-40.3 and other applicable laws authorizing joint and cooperative exercise of powers common to the Parties.
- 1.02. Purpose. To define the Parties' roles, rights, and obligations for the planning, construction, ownership, operation, maintenance, funding, and use of a reuse water pipeline system (the "Reuse Line") delivering Reuse Water to designated delivery points including the Golf Course.
- 1.03. Effective Date; Term. This Agreement becomes effective upon approval and execution by both governing bodies (the "Effective Date") and remains in effect so long as the Golf

Course is operated by the Parks District and the Reuse Line is used to serve Golf Course irrigation, unless earlier terminated under Section 14.

- 1.04. No Separate Legal Entity. No separate political subdivision or legal entity is created by this Agreement. Each Party retains its respective statutory powers, duties, and control over its personnel, assets, and operations.

SECTION 2.

Project Description; Exhibits

- 2.01. Project. The Project consists of: (a) the WRRF pump station and disinfection facilities; (b) approximately 5.5-5.8 miles of Reuse Line from the WRRF to delivery points; and (c) delivery point appurtenances, stub-outs, valves, interconnects, master metering at the WRRF pump station, metering at the Golf Course irrigation pump, metering at the Williston Square well, and other usage-metering devices for the cemetery and Public Works hydrant usage if used, as refined during design and construction.
- 2.02. Exhibits (incorporated).
- Exhibit A: Concept Route & Delivery Points (technical memorandum map)
 - Exhibit B: Annual O&M Budget Template and Timeline
 - Exhibit C: Reserve Fund Target Methodology, Annual Balance Schedule & CPI Adjustment Example
 - Exhibit D: Delivery Point Technical Standards & Cross-Connection Controls
 - Exhibit E: Insurance Requirements
 - Exhibit F: Sample Governing Body Resolutions & Signature Pages.

SECTION 3.

Ownership; Control; Access; Potable System Protection

- 3.01. Ownership. The City shall own, operate, and maintain the WRRF facilities, the Reuse Line, the WRRF master meter, and all appurtenances up to each delivery point. Downstream of the Golf Course delivery point, the Parks District owns, operates, and controls the Golf Course irrigation system, including the Golf Course irrigation pump meter. The City shall own, operate, or coordinate metering for City-side facilities and other delivery points, including the Williston Square well meter, the cemetery meter if used, and hydrant meters for Public Works usage if needed. The Parties shall exchange or provide monthly meter readings as reasonably necessary to determine usage and complete the annual true-up.
- 3.02. Access. The Parks District is granted a limited, non-exclusive license to access delivery points, meters, and valves serving the Golf Course, subject to City safety rules and SOPs.

- 3.03. Non-Potable Only. Reuse Water is non-potable and shall be used only for uses permitted by law and permit conditions. Nothing in this Agreement prohibits the Parks District from supplementing the Reuse Line or its irrigation operations with potable water supplied by the City of Williston, provided any such potable water service or use is separately authorized and furnished in accordance with a separate agreement, permit, or the City's generally applicable municipal utility service requirements, as approved by the City.
- 3.04. Cross-Connection Control. The Parks District shall maintain physical separation between reuse and potable systems and comply with Exhibit D. If cross-contamination is suspected, the Parks District shall immediately notify the City and cooperate in investigation and mitigation. The Parks District shall reimburse the City for reasonable and necessary costs to isolate, flush, disinfect, sample, and restore potable service to compliance if contamination arises from the Parks District's facilities or operations.

SECTION 4.

Design; Construction; Commissioning

- 4.01. Lead Responsibility. The City shall bear the responsibility for design and construction for the Reuse Line to the delivery points and any necessary improvements to the WRRF facilities and will consult with the Parks District on Golf Course interface points and operating needs.
- 4.02. Commissioning; Seasonal Operation. The City will commission the Reuse Line and any necessary improvements to the WRRF facilities and coordinate with the Parks District on seasonal startup and winterization activities.

SECTION 5.

Budgeting; O&M; Cost Sharing; Accounting

- 5.01. Annual O&M Budget. By May 1 of each year after the first operating season, the City will deliver a preliminary O&M budget for the upcoming irrigation season (electricity, chemicals/disinfection, startup/winterization, routine maintenance, sampling/compliance, metering/billing, and reasonable administration). The Parks District shall have 30 calendar days to accept or comment; the City will respond within 14 calendar days. Both governing bodies shall approve a final O&M Budget no later than the second Tuesday of July. The Parties may modify the budgeting and approval dates in any given year by written agreement of the City Administrator and the Parks District Executive Director, subject to later ratification or budget approval by the respective governing bodies as otherwise required by law.
- 5.02. Cost-Share Percentages. Unless modified by mutual written amendment based on measured usage, costs shall be allocated 90% to the Parks District and 10% to the City for routine O&M, minor repairs, and any agreed capital cost participation associated with Golf Course service.

- 5.03. Monthly Payments; True-Up. The Parks District will pay its share in equal monthly installments during the operating season on or before the 15th day of each month, subject to an annual true-up no later than November 30 based on actual costs and metered data, including the WRRF master meter, the Golf Course irrigation pump meter, the Williston Square well meter, the cemetery meter if used, and any hydrant meters used for Public Works or other City usage. By mutual written agreement in any given year, the Parties may instead provide for annual payment or another payment cadence consistent with the approved O&M Budget.
- 5.04. Extraordinary Repairs. For unbudgeted repairs needed to maintain service or protect health/safety, the City may proceed upon 14 days' written notice (or shorter for emergencies) and bill under the cost-share percentages with reasonable documentation.
- 5.05. Accounting; No Commingling. The City shall maintain a separate project ledger for O&M and a segregated Reuse Line Reserve Fund under Section 6; provided, however, that the City may satisfy this requirement through separate project codes, fund accounting, or other ordinary governmental accounting controls sufficient to segregate and track revenues, expenses, and reserve activity for the Project. The Parks District shall separately account for payments under this Agreement to promote transparency and auditability.

SECTION 6.
Reserve Fund

- 6.01. Establishment. The City shall establish and manage a segregated Reuse Line Reserve Fund for major repairs, replacements, and decommissioning. The Reserve Fund target shall be reduced to and capped at fifty percent (50%) of the final Project construction costs, except to the extent the Parties mutually agree in writing to a different target based on updated bids, final construction costs, financing requirements, or operational experience.
- 6.02. Annual Contributions. Annual Reserve Fund contributions shall be calculated and contributed in accordance with the methodology set forth in Exhibit C, as the same may be updated by mutual written agreement of the Parties. The annual contribution schedule shall be designed to fund and maintain a Reserve Fund target equal to fifty percent (50%) of the final Project construction costs, rather than one hundred percent (100%) of construction costs, unless otherwise approved by mutual written agreement of the Parties. Unless otherwise agreed in writing, such contributions shall follow the 90%/10% allocation between the Park District and the City, respectively.
- 6.03. Target Balance; Deficiency. The Reserve Fund target balance shall be an amount equal to fifty percent (50%) of the final Project construction costs, subject to the annual balance schedule and methodology set forth in Exhibit C. If the Reserve Fund balance falls below the required target balance or below the applicable annual target amount identified in Exhibit C, the City shall notify the Parks District. The Parties shall meet within 30 days to

approve a plan to cure the deficiency; emergency replenishment may be required if necessary to address imminent failure or legal compliance.

- 6.04. Use of Funds; Reporting. Withdrawals are limited to major repairs/replacements or decommissioning and shall be supported by itemized statements. The City will provide quarterly statements upon request and an annual report during budget adoption.
- 6.05. Decommissioning; Return of Reserves. Upon decommissioning, remaining Reserve funds shall be returned pro rata based on cumulative contributions after paying reasonable decommissioning costs.

SECTION 7.

Metering; Billing; Reporting; Compliance

- 7.01. Metering. The City will install, own, and maintain a master meter at the WRRF pump station/pumping facilities, as required by NDDEQ permits and regulations and as the Parties mutually determine during design, commissioning, and operations. Metering and usage accounting shall also include: (a) a meter at the Golf Course irrigation pump; (b) a meter at the well located in Williston Square; (c) the existing meter at the cemetery, if used for Reuse Water or related usage allocation; and (d) hydrant meters for Public Works usage, if needed. The Parks District shall provide monthly Golf Course irrigation pump and Williston Square well meter readings to the City, and the City shall obtain or coordinate monthly readings for the City-side meters used for allocation. The Parties shall use the WRRF master meter and available downstream meter readings to calculate Golf Course usage, City usage, other delivery-point usage, and annual true-up amounts. All meters shall be calibrated per industry standards.
- 7.02. Billing & Statements. The City will issue monthly statements during the operating season itemizing metered volumes, available downstream meter readings, unit cost components, and year-to-date totals.
- 7.03. Billing Adjustments (Credits/Offsets). If metering, data error, or operational conditions require a credit, refund, or offset, the Parties shall cooperate in timely investigation and apply a correction on the next practicable billing cycle. If a disputed amount is under good-faith review, the undisputed portion remains due. Adjustments older than twelve (12) months require mutual written approval absent fraud or willful misconduct.
- 7.04. Regulatory Reporting. The City shall furnish monthly production/usage summaries including the WRRF master meter reading and available downstream meter readings used for usage allocation and true-up purposes, and copies of material reports filed with state agencies (e.g., NDDEQ) relevant to Reuse Water production and distribution.
- 7.05. Compliance. The City shall operate the WRRF and Reuse Line in compliance with applicable permits and laws. The Parks District shall operate downstream irrigation

systems in compliance with reclaimed water standards, site controls, and any applicable requirements governing use of potable City water, if any such potable service is separately authorized.

SECTION 8.

Service Priorities; Interruptions; Force Majeure

- 8.1. **Priorities; City Right to Curtail.** (a) **Priority.** Public health and safety and WRRF regulatory compliance (including, without limitation, NDDEQ permit conditions, effluent quality limits, and disinfection standards) have priority over discretionary deliveries to all delivery points. The City may temporarily reduce, rotate, or suspend deliveries in whole or in part if reasonably necessary to: (i) comply with permits or avoid an actual or threatened exceedance; (ii) protect system integrity or address acute equipment/process failure or loss of redundancy; (iii) respond to water quality non-conformance (e.g., chlorine residual, turbidity, coliform); (iv) address power or communications outages; (v) respond to force majeure or a municipal emergency or documented operational necessity; (vi) perform critical maintenance, testing, or tie-ins that cannot be performed while in service; or (vii) mitigate imminent risk to City infrastructure or the potable system. Curtailment under this Section does not constitute a breach. Nothing herein waives statutory immunities or caps, or the Parties' rights and obligations under the Force Majeure and Risk Allocation/Indemnity provisions contained herein.
- 8.2. **Planned Outages.** The City will provide reasonable advance notice of planned outages affecting Golf Course irrigation.
- 8.3. **Force Majeure.** "Force Majeure" means any event or circumstance beyond the reasonable control of the affected Party that prevents or materially delays performance, including: acts of God; extreme weather; flood; drought; freeze/thaw events; wildfire; epidemic, pandemic, or public health emergency (and any associated quarantine or order); war; terrorism; riot or civil disturbance; labor disturbance (including strike, work stoppage, or slowdown); supply-chain disruption or unavailability of critical parts, chemicals, laboratory services, fuel, or equipment; governmental acts or omissions (including permitting delays or suspensions, issuance of conflicting orders, or changes in law); court orders; condemnation or casualty; cyberattack or data/SCADA compromise; utility failures or interruptions (power, communications, or natural gas); catastrophic equipment failure; or other events of like nature. Force Majeure expressly includes: (i) actions reasonably necessary to maintain WRRF permit compliance or to avoid an actual or threatened exceedance, and (ii) documented operational necessity to protect public health or critical infrastructure. While a Force Majeure event is in effect, the affected Party is excused from performance to the extent prevented by the event and is not in breach. For the City, this includes the right to curtail, reduce, rotate, suspend, or reallocate deliveries and personnel/equipment resources in its sole reasonable discretion to prioritize public health, safety, and permit compliance

under the provisions of this Agreement. Force Majeure does not excuse: (i) the Parks District's obligation to pay undisputed amounts for services already rendered and budgeted fixed cost components not avoided; or (ii) either Party's obligations that can be performed by payment alone. Variable cost components demonstrably avoided due to curtailment will be addressed in the year-end true-up. Force Majeure does not include a Party's lack of funds, changes in market conditions, or negligence/willful misconduct. For the Parks District, Force Majeure does not include routine irrigation scheduling conflicts or staffing shortages. Non-appropriation by a governing body shall be addressed under Section 11 (Non-Appropriation) and is not a Force Majeure event. No Party shall be liable to the other for incidental, consequential, special, exemplary, or punitive damages arising from a Force Majeure event or curtailment taken in good-faith compliance with this Section 8. Nothing herein waives statutory immunities and liability caps under NDCC ch. 32-12.1.

SECTION 9.

Capital Modifications; Future Connections

- 9.01. Modifications. System modifications that materially change capacity, pressure, or delivery at the Golf Course require mutual written approval; costs for Golf Course-specific enhancements are shared per Section 5.2 unless otherwise agreed.
- 9.02. Future Connections. The City may add delivery points consistent with permits and capacity, provided that each material future connection shall include metering or usage-accounting measures reasonably sufficient to support the cost-allocation and true-up procedures under this Agreement. Additions shall not materially impair Golf Course deliveries during the irrigation season without Parks District consent, not unreasonably withheld.

SECTION 10.

Insurance; Risk Allocation; Indemnity; Liability Limits

- 10.01. Insurance. Each Party shall maintain insurance or self-insurance customary for North Dakota political subdivisions for water utility and parks operations, as outlined in Exhibit E.
- 10.02. Indemnity; Personnel on Other Party's Property. To the extent allowed by law and subject to North Dakota damage caps and immunities, each Party shall defend and indemnify the other from third-party claims arising out of its own negligence or willful misconduct related to this Agreement. Neither Party assumes the other's liabilities beyond that scope. Each Party remains solely responsible for its own officers, employees, agents, contractors, and operations, including when such personnel are present on property owned or controlled by the other Party for inspection, operation, maintenance, repair, construction, startup, winterization, or emergency response. Nothing herein creates an employment relationship, special employer relationship, or assumption of the other Party's liabilities, and each Party

shall maintain insurance or self-insurance sufficient for its respective activities under this Agreement.

- 10.03. Statutory Caps. For purposes of NDCC ch. 32-12.1, the employees and officers of each Party are deemed employees of that Party; nothing herein waives the liability limitations under NDCC § 32-12.1-03. The limits applicable to one Party shall not be aggregated with the other Party's limits.

SECTION 11.

Resolutions; Non-Appropriation; Financing Non-Impairment

- 11.01. Resolutions & Delegated Administrative Actions. Upon approval by the City Commission and the Park Board, each Party shall issue a resolution or other formal action authorizing its representatives to execute this Agreement. The Parties may also approve, by such resolutions or other formal action, designated administrative officials to implement this Agreement, including approving annual budgets, payment timing elections, ministerial exhibits, and written date changes expressly authorized herein, without requiring a formal amendment to this Agreement for each such administrative action. Duplicate originals shall be kept by both the City and the Park District.
- 11.02. Non-Appropriation. All financial obligations are subject to lawful appropriation by the respective governing bodies.
- 11.03. Financing Non-Impairment. No amendment or action under this Agreement shall impair lawful pledges or covenants securing any outstanding bonds or third-party financing directly associated with the Project or revenues derived herefrom. The Parties will cooperate to maintain compliance with applicable bond covenants.

SECTION 12.

Miscellaneous Provisions

- 12.01. Effective Date; Term. This Agreement shall be effective upon the approval by the Park Board and City Commission, executed by their respective officials
- 12.02. Relationship of the Parties. No separate legal entity and/or political subdivision is created by this Agreement. All obligations, liabilities, or responsibilities for the operation, maintenance, and improvement of Park District programs remain vested in the Park District, consistent with applicable law.
- 12.03. Liability. For the purposes of Chapter 32-12.1 of the North Dakota Century Code, the employees and officers of a party are deemed to be employees of that party. Under no circumstances will a party, irrespective of whether it may have waived the limit on liability set forth in Chapter 32-12.1 of the North Dakota Century Code, be required to pay on behalf of itself or the other party, any amounts in excess of the limits on liability established in

Chapter 32-12.1 of the North Dakota Century Code applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for each party. Nothing herein will be deemed a waiver by any party of the limitations on liability set forth in N.D.C.C. § 32-12.1-03, as amended from time to time.

12.04. Amendment or Termination. This Agreement may be amended, modified, or terminated only by a written agreement executed and approved by both Parties' governing bodies. However, no amendment or termination may impair outstanding bonds or lawful obligations secured by the Park District Tax Gross Revenue. If the Park District Tax is repealed or invalidated by a future election or legal determination, this Agreement shall terminate by operation of law unless otherwise agreed.

12.05. Default; Cure.

(a) Each of the following constitutes a Parks District Event of Default: (i) failure to pay any undisputed amount when due and such failure continues for ten (10) days after written notice; (ii) material breach of cross-connection control or non-potable use restrictions; (iii) unauthorized tampering with or obstruction of City-owned meters, valves, or appurtenances; (iv) failure to maintain required insurance; (v) denial of reasonable access to City personnel for operation, maintenance, inspection, or emergency response; (vi) violation of law or permit condition related to downstream operations that materially impairs the City's compliance or system integrity; (vii) failure to perform any other material obligation that continues uncured for thirty (30) days after written notice (or, if not reasonably curable within thirty (30) days, failure to commence cure within such period and diligently pursue to completion); or (viii) repeated non-material breaches which, in the aggregate, materially impair operations, safety, or compliance.

(b) A City Event of Default occurs upon the City's failure to perform any material obligation other than curtailments or suspensions permitted under Sections 8.1 and 8.3, which failure continues uncured for thirty (30) days after written notice (or, if not reasonably curable within thirty (30) days, failure to commence cure and diligently pursue to completion).

Nothing herein limits the City's ability to take emergency actions to protect public health, safety, or regulatory compliance. Monetary defaults by the Parks District must be cured within the time periods in Section 12.05(a)(i). Late payments shall accrue interest at the lesser of 1.0% per month or the maximum rate permitted by law, calculated from the original due date until paid.

The City may require payment by ACH or other electronic means to avoid further delinquencies. In addition to any other rights, the City may, to the extent permitted by law: (i) suspend deliveries (in whole or part) for uncured Events of Default by the Parks District, following notice under Section 8.1(d) when practicable; (ii) enter upon Parks-controlled areas at delivery points to secure, repair, replace, or isolate City-owned facilities if Parks fails to act and the condition threatens safety or compliance, with reasonable efforts to avoid disruption; (iii) apply credits or offsets otherwise due to the Parks District under this Agreement against past-due amounts; and (iv) with seven (7) days' notice, draw upon any Parks-funded Reserve Fund amounts specifically attributable to Parks' share of costs to cure Parks' unpaid O&M or

repair obligations, provided that the City documents the use and replenishes accounting records accordingly. Any such draw shall be disclosed in the next Reserve Fund statement.

12.06 No Waiver; Cumulative Remedies. Failure to exercise any right or remedy is not a waiver. Remedies are cumulative and in addition to those provided elsewhere, at law, or in equity. Election of one remedy does not preclude others to the extent permitted by law.

12.07 Disputed Amounts; Continued Performance. The Parks District must timely pay undisputed portions of any invoice. Disputed amounts shall be handled under Section 12.08 (Dispute Resolution). During any dispute, each Party shall continue performance of non-disputed obligations; provided, the City's obligations are subject to its rights under Sections 8.1 and 8.3.

12.08. Dispute Resolution. Except for actions seeking temporary, preliminary, or emergency relief, a Party asserting a dispute shall first deliver a Written Dispute Notice describing the issue, relevant facts, and requested relief. Within 14 days, senior representatives (City Administrator/Engineer and Parks Executive Director, or their designees) shall meet and confer in good faith. If still unresolved 30 days after escalation, the Parties shall mediate in Williams County, North Dakota, with a mutually agreed mediator. Mediation shall commence within 45 days of mediator selection unless otherwise agreed. Costs shall be shared equally. For narrow technical issues (e.g., meter accuracy, CPI calculations, allocation math), the Parties may by written agreement refer the issue to a neutral technical expert. The expert's determination is final and binding on that issue only, absent manifest error. Fees shared equally unless the expert allocates costs based on substantial success.

12.09 Severance. If any provision of this Agreement is determined to be invalid, illegal or unenforceable in a judicial proceeding, all other provisions of this Agreement shall nevertheless remain in full force and effect so long as the economic or legal substance contemplated in this Agreement is not affected in any manner materially adverse to any Party.

12.10. No Waiver; Cumulative Remedies. Failure to exercise any right or remedy is not a waiver. Remedies are cumulative and in addition to those provided elsewhere, at law, or in equity. Election of one remedy does not preclude others to the extent permitted by law.

12.11. Governing Law. This Agreement is governed by the laws of the State of North Dakota. Venue for any dispute shall lie in a North Dakota court of competent jurisdiction with venue in Williams County.

Dated this _____, of _____, 2026.

City of Williston

Howard Klug, Mayor

ATTEST:

Hercules Cummings,
Finance Director & City Auditor

Dated this _____, of _____, 2026.

Williston Parks and Recreation

Kelly Heller, President

ATTEST:

Joe Barsh,
Executive Director

EXHIBIT C

Reserve Fund Target Methodology, Annual Balance Schedule & CPI Adjustment Example

1. Target Balance. The Reserve Fund target balance shall equal fifty percent (50%) of the final Project construction costs, based on final bid tabs, approved change orders, and final construction close-out costs for the Project. The Parties may update this target by mutual written agreement if required by financing documents, final construction reconciliation, or material operating experience.
2. Annual Contributions. Annual contributions shall be calculated to reach and maintain the target balance according to the schedule approved by the Parties. Unless otherwise agreed in writing, annual contributions shall be allocated ninety percent (90%) to the Park District and ten percent (10%) to the City, subject to appropriation and the cost-allocation provisions of the Agreement.
3. Annual Balance Schedule. To assist with annual budget and Section 6.03 discussions, the City may maintain and update a schedule substantially in the following form:

Year	Final / Updated Construction Cost	50% Reserve Target	Projected Beginning Balance
	Required Annual Contribution / Replenishment		

20__	\$ _____	\$ _____	\$ _____	\$ _____
20__	\$ _____	\$ _____	\$ _____	\$ _____
20__	\$ _____	\$ _____	\$ _____	\$ _____
20__	\$ _____	\$ _____	\$ _____	\$ _____

4. CPI Adjustment. After the target balance is established, the Parties may apply the CPI adjustment method approved in the annual budget or agreed in writing, provided that the CPI adjustment shall apply to the fifty percent (50%) reserve target unless the Parties expressly approve a different reserve target in writing.

5. Reconciliation. The City shall update Exhibit C after final construction costs are known and may provide an annual balance table with the annual O&M budget or annual Reserve Fund report.

MUNICIPAL GOLF COURSE REDEVELOPMENT AND OPERATION LEASE

This Municipal Golf Course Redevelopment and Operation Lease (“Lease”) is made and entered into effective as of _____, 2026 (“Effective Date”), by and between, City of Williston, whose post office address is P.O. Box 1306, Williston, North Dakota 58802-1306 (“City” or “Lessor”), and Williston Park District, whose address is P.O. Box 1153, Williston, North Dakota 58802-1153 (“Park District” or “Lessee”). City and Park District may be referred to individually as a “Party” and collectively as the “Parties”.

RECITALS

WHEREAS, City is the fee owner of real property in the City of Williston, Williams County, North Dakota, legally described as Lots 29, 30, and 31, Williston Square Subdivision (the “Property”).

WHEREAS, Park District has the statutory/public purpose and capacity to develop, reconstruct, operate, and maintain municipal recreational facilities, including a public golf course and related improvements, for the benefit of the community.

WHEREAS, the Parties have historically partnered on the development and operation of the municipal golf course and related facilities pursuant to prior written agreements, including, without limitation: (i) that certain lease dated October 1, 1984, concerning the municipal golf course (the “1984 Golf Course Lease”), and (ii) that certain Building Lease-Purchase Agreement dated June 8, 1987, as amended/continued by that certain Building Lease-Purchase Agreement dated September 15, 1988 (collectively, the “Building Lease-Purchase Agreements”).

WHEREAS, the Parties desire that Park District undertake full reconstruction of the municipal golf course, clubhouse, and driving range, and operate the facilities as a public municipal golf course.

WHEREAS, City has determined it is in the public interest to retain a portion of Lot 29 (approximately 16 acres) for future residential subdivision development, and Park District acknowledges and agrees to that carve-out; the Parties intend to cooperate in finalizing a plat after execution of this Lease.

WHEREAS, The Parties intend that this Lease replaces, supersedes, and is in substitution for the 1984 Golf Course Lease, the Building Lease-Purchase Agreements,

and all other prior leases, lease-purchase agreements, amendments, and understandings between the Parties relating to the golf course, clubhouse, driving range, or related facilities, and that such prior agreements shall have no further force or effect after the Effective Date.

NOW, THEREFORE, in consideration of the mutual covenants and public benefits described herein, the Parties agree as follows:

SECTION 1. DEFINITIONS

1.1 Carve-Out Area: The portion of Lot 29 consisting of approximately 16 acres that City reserves for future residential subdivision development, as more particularly depicted/legally described in Exhibit A-1 (to be attached).

1.2 Leased Premises: Lots 30 and 31, and that portion of Lot 29 excluding the Carve-Out Area, together with appurtenant easements expressly granted herein, as more particularly identified on the approved plat, construction plans, or other exhibit(s) or attachment(s) approved by the Parties.

1.3 Golf Facilities: The reconstructed golf course, clubhouse, driving range, maintenance facilities, cart paths, parking, utilities, irrigation system, signage, landscaping, and related improvements located on the Leased Premises.

SECTION 2. LEASE GRANT; RESERVATIONS; EASEMENTS

2.1 Lease Grant; Golf Course Purposes. City hereby leases, grants, and demises to Park District, and Park District hereby leases from City, the Leased Premises for the Term and upon the terms and conditions set forth in this Lease, solely for the purpose of designing, constructing, reconstructing, operating, maintaining, managing, and improving a public municipal golf course and other uses incidental and customary to a golf course (collectively, "Golf Course Purposes"). Golf Course Purposes include, without limitation, a clubhouse and related facilities (including pro shop, offices, restrooms, locker rooms, food and beverage service, and event/tournament space), a driving range and practice facilities, maintenance and storage buildings, cart paths, parking areas, utilities and utility corridors, irrigation systems and water features, signage, landscaping, and other improvements and amenities customarily associated with the ownership and operation of a municipal golf course. Park District shall not use or permit the Leased Premises to be used for any other purpose without City's prior written approval.

2.2 Reservation of Carve-Out Area. City expressly excepts and reserves the Carve-Out Area from the Leased Premises. Park District acknowledges that City may plat, subdivide, dedicate, improve, and develop the Carve-Out Area for residential purposes and related public infrastructure, subject to Section 2.4 and Article 6.

2.3 Existing/Required Easements. City grants Park District (and Park District grants City, as applicable) nonexclusive easements reasonably necessary for: (a) access, (b) utilities, (c) stormwater conveyance, and (d) construction/maintenance, each as depicted and described on the approved plat, construction plans, and/or separate easement documents approved by the Parties.

2.4 Express Supersession of Prior Agreements. This Lease is intended to, and does, expressly supersede, replace, and substitute for, in their entirety, all prior leases, lease-purchase agreements, amendments, assignments, addenda, and other agreements or understandings between City and Park District (whether written or oral) relating to the municipal golf course, clubhouse, driving range, or related facilities on the Property, including without limitation the 1984 Golf Course Lease and the Building Lease-Purchase Agreements referenced in the Recitals. As of the Effective Date, all such prior agreements shall be of no further force or effect, and the Parties' rights and obligations with respect to the Leased Premises and Golf Course Purposes shall be governed solely by this Lease.

2.5 Coordination; No Unreasonable Interference. Each Party shall exercise its rights in a manner that avoids unreasonable interference with the other Party's permitted uses. City's subdivision/development of the Carve-Out Area shall be coordinated with Park District to maintain safe and functional course operations, access, and drainage, and to accommodate reasonable safety buffers and fencing where needed.

SECTION 3. TERM; POSSESSION

3.1 Term. The term of this Lease ("Term") shall commence on the Effective Date and continue for ninety-nine (99) years unless earlier terminated pursuant to this Lease.

3.2 Possession. Park District shall have possession of the Leased Premises as of the Effective Date, subject to all matters of record and City's express reservations herein.

SECTION 4. RENT; PUBLIC PURPOSE; REVENUES

4.1 Base Rent. Base rent shall be \$1.00 per year, payable to the City Auditor/Finance Director on behalf of the City of Williston.

4.2 Operating Revenues. Park District shall have the right to collect and retain fees, dues, green fees, cart fees, range fees, lessons, retail sales, food and beverage revenues, concessions, tournament fees, and other income from operation of the Golf Facilities ("Operating Revenues"), subject to Section 4.3 and Section 7.

4.3 Revenue Use; Reserves; Excess Cash.

(a) Required Uses. Operating Revenues shall first be applied to: (i) operating expenses; (ii) ordinary maintenance and repair; (iii) capital maintenance and replacement reserves; (iv) debt service (if any, approved under Article 5); and (v) approved capital improvements.

(b) Reserve Policy. Park District shall maintain reasonable reserves for capital replacement and emergency needs, documented in its annual budget package to City.

(c) Excess Cash Distribution (Optional). If desired, the Parties may adopt an "excess cash" distribution approach by amendment, including a defined calculation and distribution percentages.

SECTION 5. DEVELOPMENT; RECONSTRUCTION OBLIGATIONS

5.1 Project. Park District shall cause the full reconstruction of the golf course, clubhouse, and driving range, including associated parking, utilities, irrigation, and course amenities (the "Project").

5.2 Plans; Standards.

(a) Park District shall prepare and submit to City for review:

- (i) conceptual plan;
- (ii) final site plan;
- (iii) architectural plans for clubhouse;
- (iv) grading/drainage plan;
- (v) irrigation plan; and
- (vi) construction schedule.

(b) City review is for general conformance with public objectives, utilities, life safety, and compatibility with City infrastructure; City approval shall not shift design/construction risk to City.

5.3 Permits; Compliance. Park District shall be solely responsible for and obtain all permits and approvals required for the Project (City building permits, stormwater approvals, health/licensing for food/alcohol, etc.).

5.4 Contracting/Procurement. Park District shall comply with applicable North Dakota procurement and public contracting requirements applicable to park districts and shall require contractors to maintain customary insurance and bonding (as applicable).

5.6 No Liens; Payment. Park District shall keep the Leased Premises free of mechanic's liens arising from Park District activities and shall promptly bond around and discharge any lien filed.

SECTION 6. CITY CARVE-OUT PLAT; COOPERATION; COURSE IMPACTS

6.1 Acknowledgment. Park District acknowledges City's intent to retain and develop the Carve-Out Area and agrees that City's platting after execution of this Lease is contemplated by and consistent with the Parties' agreement.

6.2 Platting Cooperation. Park District shall reasonably cooperate with City's platting/subdivision process, including execution of easements, consents, and acknowledgments reasonably required to finalize the plat, provided such documents do not materially expand Park District obligations beyond this Lease without Park District's written consent.

6.3 Design Interface. The Parties shall coordinate to: (a) maintain safe setbacks, netting/fencing if needed, and signage; (b) preserve access routes; (c) coordinate stormwater outfalls and drainage; and (d) align utilities and irrigation mains to minimize relocations.

6.4 Relocations. If City's development requires relocation of Park District improvements installed after the Effective Date, cost responsibility shall be allocated per an agreed cost-share memo approved by both boards.

SECTION 7. GOVERNANCE; REPORTING

7.1 Operational Control. Park District shall operate and manage the Golf Facilities as a municipal public amenity.

7.2 Books/Records; Audit Rights. Park District shall maintain separate accounting for the Golf Facilities and provide City annual financial statements. City may, upon reasonable notice, inspect records relating to the Golf Facilities.

SECTION 8. PUBLIC ACCESS; FEES; RULES

8.1 Public Facility. Park District shall operate the Golf Facilities as a public facility open to members of the public subject to reasonable rules of conduct and payment of established fees.

8.2 Rates and Fees. Park District shall set rates/fees consistent with Park District policy and public purpose and provide City an annual schedule upon request.

SECTION 9. SUBLEASES; CONCESSIONS; EVENTS; ALCOHOL

9.1 Concessions/Operators. Park District may contract with third parties for concessions, food and beverage service, pro shop management, lessons, tournaments, and events.

9.2 Subleases. Any sublease of real property interests requires City's prior written approval, which shall not be unreasonably withheld.

9.3 Alcohol. Alcohol service is permitted only if properly licensed and insured, and operated in compliance with law; Park District shall ensure operators maintain required insurance and name City as additional insured.

SECTION 10. MAINTENANCE; UTILITIES; SPECIAL ASSESSMENTS; TAXES

10.1 Maintenance and Repair. Park District is responsible for development, maintenance, operation, and repair of the Golf Facilities and Leased Premises improvements, except for City-owned utilities/infrastructure expressly retained and maintained by City in Exhibit C.

10.2 Utilities. Park District shall arrange and pay for utilities serving the Golf Facilities unless otherwise agreed in Exhibit C.

10.3 Special Assessments/Taxes. Park District shall be responsible for special assessments and real estate taxes (if any) levied against the Leased Premises attributable to Park District improvements/operations, except assessments attributable solely to City's Carve-Out Area or City infrastructure.

SECTION 11. INSURANCE; INDEMNITY; RISK ALLOCATION

11.1 Insurance. Throughout the Term, Park District shall maintain:

- (a) Personal Injury and Property Damage - \$5,000,000 per occurrence;;
- (b) Medical Payments - \$2500 per occurrence;;
- (c) Governmetn Liability - \$5,000,000 per occurrence.

City shall be named as Additional Insured on liability policies; waiver of subrogation as appropriate.

11.2 Indemnity. To the extent permitted by ND law, Park District shall defend, indemnify, and hold harmless City from claims arising out of Park District's use/occupancy, construction, operation, or maintenance, except to the extent caused by City's gross negligence or willful misconduct.

11.3 No City Liability for Use. City does not assume liability for injury/damage incident to Park District's use, occupancy, and enjoyment of the Leased Premises.

SECTION 12. COMPLIANCE; CULTURAL AVOIDANCE AREAS

12.1 Legal Compliance. Park District shall comply with all applicable federal, state, and local laws, rules, ordinances, and permit conditions.

12.2 Cultural Avoidance Areas. Park District shall comply with any cultural avoidance areas, no-disturbance areas, or similar restrictions identified on the plat, construction plans, or other project approval documents applicable to the Leased Premises, and Park District shall not disturb or permit disturbance within such areas except as authorized by law and any required governmental approvals.

SECTION 13. DEFAULT; CURE; TERMINATION

13.1 Events of Default. Default includes: (a) failure to pay Base Rent or any other amounts due to City when due; (b) failure to maintain required insurance or to provide evidence of coverage as required by this Lease; (c) use of the Leased Premises for any purpose other than Golf Course Purposes without City's prior written approval; (d) failure to substantially comply with Park District's maintenance, operation, or repair obligations in a manner that materially impairs the Golf Facilities or public use; (e) unauthorized assignment or sublease in violation of this Lease; (f) abandonment of Golf course operations for one full operating season, excluding seasonal closure, temporary closures for construction/reconstruction, or closures due to Force Majeure; or (g) any other material failure to perform an obligation under this Lease.

13.2 Notice of Breach; Opportunity to Cure. Except as provided in Section 13.3, upon the occurrence of an Event of Default, City shall provide Park District written notice describing the breach in reasonable detail ("Notice of Default"). Park District shall have a reasonable period to cure the breach, which shall be: (i) ten (10) days after receipt of the Notice of Default for monetary defaults; and (ii) thirty (30) days after receipt of the Notice of Default for non-monetary defaults; provided, however, that if a non-monetary default cannot reasonably be cured within thirty (30) days, Park District shall not be deemed in default so long as it commences cure within such thirty (30) day period and thereafter diligently prosecutes cure to completion within a reasonable time.

13.3 Immediate Cure Requirements; Emergency Actions. Notwithstanding Section 13.2, if a breach poses an imminent threat to public health or safety, or exposes City to material uninsured risk (including, without limitation, a lapse of required insurance), City may require an expedited cure period reasonably necessary to address the risk, and City may take reasonable emergency actions to mitigate such risk. To the extent practicable, City shall provide Park District notice before taking emergency actions; if not practicable, City shall provide notice as soon as reasonably possible thereafter. If City incurs reasonable costs in connection with emergency mitigation

actions that were necessitated by Park District's breach, Park District shall reimburse City within thirty (30) days after receipt of an itemized invoice.

13.4 City's Right to Terminate; Remedies. If Park District fails to cure an Event of Default within the applicable cure period (as extended under Section 13.2, if applicable), City may, by written notice to Park District, (a) terminate this Lease effective on the date stated in City's notice (which shall be no earlier than ten (10) days after the notice of termination unless an emergency requires a shorter effective date), (b) seek specific performance or injunctive relief to compel compliance, and/or (c) pursue any other remedies available at law or equity. Termination shall be in addition to, and not in limitation of, other remedies.

13.5 Effect of Termination. Upon termination, Park District shall promptly surrender possession of the Leased Premises to City in accordance with Article 16 and shall cooperate in an orderly transition of operations, including transfer of keys, access codes, and any City-owned property. Park District's obligations that by their nature should survive termination (including indemnity, lien removal, and reimbursement obligations) shall survive.

SECTION 14. FORCE MAJEURE

Neither Party is in default to the extent performance is prevented by force majeure (acts of God, war, terrorism, labor disputes, governmental orders, etc.), provided notice is given and mitigation efforts are undertaken.

SECTION 15. ASSIGNMENT

15.1 Park District may not assign this Lease without City's prior written consent, not unreasonably withheld.

15.2 Management agreements for operations (pro shop/F&B) are permitted subject to Article 9.

SECTION 16. IMPROVEMENTS; OWNERSHIP; END OF TERM

16.1 Ownership of Improvements. Park District retains ownership of certain removable personal property and specified structures as identified in Exhibit D; otherwise all other improvements shall vest in City upon termination.

16.2 Surrender. Upon expiration or termination, Park District shall surrender the Leased Premises in good condition, reasonable wear and tear excepted, and remove personal property if requested by City.

16.3 Environmental. Park District shall not cause contamination; any release caused by Park District shall be remediated by Park District as required by law.

SECTION 17. NOTICES

Notices must be in writing and delivered by personal delivery, certified mail, or recognized courier to the addresses below (or as updated by notice):

City:

City of Williston, North Dakota, c/o City Administrator,
P.O. Box 1306, Williston, North Dakota 58802-1306

Park District:

Williston Parks and Recreation District, c/o Park District Director
P.O. Box 1153, Williston, North Dakota 58802-1153

SECTION 18. MISCELLANEOUS

18.1 Entire Agreement; Supersession. This Lease constitutes the entire agreement and supersedes and replaces in its entirety all prior leases, lease-purchase agreements, amendments, and understandings between the Parties relating to the golf course and related facilities.

18.2 Amendments. This Agreement is the entire agreement and may be amended, modified, or terminated only by a written agreement executed and approved by both Parties' governing bodies.

18.3 Governing Law; Venue. This Agreement is governed by the laws of the State of North Dakota. Venue for any dispute shall lie in a North Dakota court of competent jurisdiction with venue in Williams County.

18.4 Authority; Resolution; Signatures. Each signatory represents they are duly authorized. Upon approval by the City Commission and the Park Board, each Party shall issue a resolution or other formal action authorizing its representatives to execute this Agreement. Duplicate originals shall be kept by both the City and the Park District.

18.5 Recording Memorandum. The Parties may record a short-form memorandum of lease with Exhibit A legal descriptions.

18.6 Relationship of the Parties. No separate legal entity and/or political subdivision is created by this Agreement. All obligations, liabilities, or responsibilities for the operation, maintenance, and improvement of Park District programs remain vested in the Park District, consistent with applicable law.

18.7 Liability. For the purposes of Chapter 32-12.1 of the North Dakota Century Code, the employees and officers of a party are deemed to be employees of that party. Under no circumstances will a party, irrespective of whether it may have waived the limit on liability set forth in Chapter 32-12.1 of the North Dakota Century Code, be required to

pay on behalf of itself or the other party, any amounts in excess of the limits on liability established in Chapter 32-12.1 of the North Dakota Century Code applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for each party. Nothing herein will be deemed a waiver by any party of the limitations on liability set forth in N.D.C.C. § 32-12.1-03, as amended from time to time.

18.8 Severance. If any provision of this Agreement is determined to be invalid, illegal or unenforceable in a judicial proceeding, all other provisions of this Agreement shall nevertheless remain in full force and effect so long as the economic or legal substance contemplated in this Agreement is not affected in any manner materially adverse to any Party.

18.9 Counterparts; Electronic Signatures. This Agreement may be executed in counterparts and by electronic signature, each of which is deemed an original and all of which together constitute one instrument.

Dated this _____, of _____, 2026.

City of Williston

Howard Klug, Mayor

ATTEST:

Hercules Cummings,
Finance Director & City Auditor

Dated this _____, of _____, 2026.

Williston Parks and Recreation

Kelly Heller, President

ATTEST:

Joe Barsh,
Executive Director

EXHIBITS (TO BE ATTACHED)

Exhibit A: Legal description and sketch of the Carve-Out Area and Leased Premises, which may be satisfied by the approved plat and/or construction plans.

Exhibit B: Easements/Access/Utilities Plan, which may be satisfied by the approved plat, construction plans, and/or separate easement documents.

Exhibit C: City-maintained infrastructure and utility responsibilities. City-maintained infrastructure shall consist of the existing 2-million-gallon reservoir and associated appurtenances, together with any other City-owned utilities or infrastructure expressly identified in approved construction plans or another written schedule approved by the Parties. Park District shall be responsible for utilities and infrastructure serving the Golf Facilities except to the extent expressly retained by City in this Exhibit C or another written agreement approved by the Parties.