



Job Title: Kids Camp Leader

Department: Special Events

Salary Range: \$12 .00 per hour

Supervisor: Special Events/Marketing Coordinator

Application Deadline: April 15, 2021

ESSENTIAL JOB DUTIES

- * Leaders will serve as role models and use positive youth development strategies in the workplace.
- * Leaders will be responsible to plan and lead indoor activities and outdoor excursions with small groups of youth.
- * Leaders must be able to plan, lead and actively participate in games/programs with children ages 3-14.
- * Leaders will supervise and guide campers on adventures.
- * Leaders will provide a fun, safe and supportive environment for campers to challenge and enjoy themselves.
- * Leaders will monitor youth behavior and assist in developing fun age appropriate activities.
- * Leaders must be able to attend all mandatory trainings and meetings as required by WPRD.
- * Leaders work week is Monday through Friday with locations including Spring Lake Park, Davidson Park and the Williston Area Recreation Center (ARC). Supervisors may have duties added as needed.
- * Leaders may have duties added as needed.
- * CPR/AED & First Aid Certification is required. You will be able to obtain this through WPRD.
- * Leaders must be available from June 2, 2021 through August 6, 2021

LEVEL OF SUPERVISION/RESPONSIBILITY

- * Employees will be supervised by the Special Events/Marketing Coordinator.
- * Employees will perform duties according to general policies and guidelines established by the WPRD.
- * Employees will be reviewed for overall soundness in practice and conformance with general goals and policies.

IDEAL CANDIDATE: Previous work experience required. Experience working with children highly preferred.

SELECTION CRITERIA: Applicants whose experience and training are most closely suited to the needs of WPRD will be selected for interviews. Criteria will be based on knowledge, skills and abilities necessary for the position.

REQUIRED IN APPLICATION: Resume (if you have one), Cover Letter, WPRD Job Application, WPRD Background Check and Vacation Request. Applications will be accepted via US Mail or E-Mail.

MAILING ADDRESS: Williston Parks & Recreation District
Attn: Miranda Iblings, Special Events/Marketing Coordinator
PO Box 1153
Williston, ND 58802

E-MAIL ADDRESS: Miranda@WPRD.US

ADDITIONAL INFORMATION: For additional information, visit www.willistonparks.com or call Miranda at 701-774-9773.