

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. APRIL 19, 2022 AT THE WARC.

PRESENT: Owens (on phone), Heller, Jangula, Liffbrig, Larson

ABSENT: None

OTHERS: Barsh, Blume, Kate Cote, Iblings, Lynner, Egge, Shanahan, Peterson, Karlin, Alex Kitchens, Adam Kitchens, Stillwell, Moore, Floyd, Skorlik, Nelson,

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Jangula, SECONDED by Liffbrig, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Jangula, SECONDED by Liffbrig, we approve Park Dist. bills and Boys Baseball bills. ROLL CALL AYE: Owens, Heller, Jangula, Liffbrig, Larson. NAY: None. ABSENT: None.

MOTION by Owens, SECONDED by Jangula, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Owens, Heller, Jangula, Liffbrig, Larson. NAY: None. ABSENT: None.

#### EXECUTIVE DIRECTORS REPORT –

- a. Update to new positions within WPRD. Helping with the flow of things and to keep in line with other districts in the state.
- b. Currently at 34 full-time staff.
- c. To improve Park Board meetings, Department Heads will report on their departments.
- d. Marketing – Spring Brochure coming out soon
- e. Special Events – Bunny Day went very well. The kids enjoyed seeing the Easter Bunny! Upcoming will be the Daddy/Daughter Dance and the Mother/Son Dance April 29<sup>th</sup>-30<sup>th</sup>. And last, Kids Camp registration has opened and it's doing very well. Exciting themes coming this summer.
- f. HR – Director of Finance position will open up in June after the new board takes their seats. Thank you to Adam Kitchens for his years with WPRD! Adam will be leaving us in June, 2022. A new job description has been updated for the Executive Director position that will be opening up May 1<sup>st</sup>. This job specifically will be promoted in 7 different job sites.
- g. Parks – Before the blizzard, parks guys were working on getting ready for spring. The inside of the Keel Boat had a fresh coat of paint. Spring Lake Park now have new lanes for the swimming area by the beach. 400 posts are out for the Holiday Lights Drive! Golf Course has been opened, now closed due to the storm, so back to waiting for opening day. Lots and lots of snow removal due to the few feet of snow from the April 2022 Blizzard. Athletic Fields are under snow but the cages are up, tennis nets are up, and the clubhouse has been hooked up with city water so will be ready to go.
- h. Facilities – The RFCC is hosting a rodeo and vendor show soon. The ARC is hosting the school voting, post-prom parties, and STEM day.

- i. Aquatics – Lessons continue to be strong. Saturday lessons have been added to lower the waiting lists. Guards are working hard picking up shifts for private lessons as well. SUP's are now back in the pool before summer begins. Extended hours ran well over Easter break. Life Guard Training was April 8-10<sup>th</sup> with guards training for Fort Peck. The Easter Egg Dive event went well and was extended an extra hour because of the great attendance. The pool had one emergency incident and the aquatic staff was complimented on a job well done by local EMS.
- j. Recreation – Youth Volleyball great numbers this year! Travel Volleyball teams have been placing in tournaments! Youth Soccer will be ending soon, numbers the largest we've seen. Shout out to the Williston United Soccer Club for helping WPRD run this program. Youth Track has had to accommodate with the weather to move inside (over 100 kids.) Thank you to the High School for letting us use their outdoor track, the kids are very excited! Adult Volleyball has started for spring season. Upcoming programs... Adult 4x4 Basketball, Adult Softball, and Youth Baseball/Softball Leagues.
- k. Fitness – Kudos to Michelle and Rhonda for staying up with all the "trends." New program coming, Fitness Fusion. Women and Weights is a great program helping participants feel comfortable with weight equipment. Kids youth programs have been doing well. Youth Yoga & Stories, Youth Boot Camp, Boys Functional Fitness at the Bakken, and Girls Run Strong is ran both at the ARC and at the Bakken Elementary. Stand Up Paddling will begin in the ARC and then will continue through the summer at Spring Lake Park. The ARCFitFam program has had good energy as well as Personal Training (sales higher than 2021.) OnePass is a new program for seniors! Continuing to promote and get the word out there.
- l. Financials – going well. Everything is balanced at zero.

#### OLD BUSINESS –

- a. Airport Property Redevelopment. Barsh has scheduled a meeting with Rachel Laqua to go over updates early next week.
- b. Sales Tax Rebate Payments to City. A formal request has been sent to the city. Waiting on a response.
- c. Senior Memberships/Health Incentive Program. Approved for being a OnePass Facility! Classes going well at the Senior Center as well.

#### NEW BUSINESS –

- a. Executive director Job Description. MOTION by Liffrig, SECONDED by Jangula, we approve the new job description for the Executive Director position. Motion passed.
- b. Safety Deposit Box Key. MOTION by Jangula, SECONDED by Heller, we approve Joe Barsh to check out the safety deposit box at the American State Bank. ROLL CALL AYE: Owens, Heller, Jangula, Liffrig, Larson. NAY: None. ABSENT: None.
- c. Legal Representation at Meetings. MOTION by Heller, SECONDED by Jangula, we approve the district lawyer is not required to be at the Park Board meetings. ROLL CALL AYE: Heller, Jangula, Liffrig, Larson. NAY: Owens. ABSENT: None.

MOTION by Jangula SECONDED by Heller the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Communications and Customer Service

